

Traffic Section Request Form



Naperville

Phone: (630) 420-8833

Submit Completed Form via
fax (630) 420-6170 or email zookd@naperville.il.us



Please fill in white sections only

Request Date: (Required)		Taken By:		Phone #:		Entered By:		Entry #:			
Requesting Party Name: (Required)				Phone #: (Required)		Date Assigned:					
Requesting Party Address: (Required)				Requested Pamphlet? Yes No		Officer Assigned					
Request Type: Traffic Enforcement Traffic Callout Complaint		Special Event Other:		School Related: Yes No		Area / Shift Assignment					
Location:		Grid:		Time Frame: <i>(Specify 2 hour block)</i>		() Day Shift		() PM Shift			
() North Zone		() Central Zone		() South Zone							
Action: Categorize request based on most prevalent action.		Speed Red Light Drag Race Stop Sign		Parking Issue Bus Stop School Zone Go Ped / ATV		Other:		Date Closed:		Closed By:	
Data Entry Use Only											
Comments: Please provide a brief description and specific time frame of the request.											
----- TRAFFIC SECTION USE ONLY BELOW THIS LINE -----											
Date	Time (From - To)	# Citations	# Violations	# Residents	Notes						
Total	Minutes	#:	#:	#:	Was RP contacted? () Yes () No						
Comments:					() Entered						
					Date:						
					() Squad Selective						
					() Hot List						
<p>1. Traffic enforcement requests will be worked a minimum of two times for at least 15 minutes each time.</p> <p>2. Traffic enforcement requests will be completed and returned within 30 days of the date assigned.</p>											