



# City of Naperville Community Development Block Grant Program Request for Payment Form

Request for Payment #: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Project #: \_\_\_\_\_

Total Grant Amount: \_\_\_\_\_

Total Request: \_\_\_\_\_

Total Previous Requests: \_\_\_\_\_

Balance of Grant: \_\_\_\_\_

**Description of This Request:**

Budget Category	Amount Requested

Comments:

The undersigned certifies the following:

- 1.) The above-named organization has made payment for all contracts, bills, invoices, purchase orders, or other substantiating documentation that were attached to all previous Requests for Payment, as evidenced by the originals or copies of the canceled payment checks and/or forms of payment certification on file with the organization.
- 2.) The work, for which payment is requested, was performed in accordance with the terms of the CDBG Subrecipient Agreement with the City of Naperville.
- 3.) The attached documents substantiating this request are true and correct copies of the original documents on file with the organization.
- 4.) If this work, for payment is requested, involved design and/or construction, that the design and/or construction performed is in accordance with and adequately satisfies the requirements of The Uniform Federal Accessibility Standards (UFAS).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Per attached documents. (See *Subrecipient Agreement* for documentation requirements)

**CDBG USE ONLY**

Grant #: \_\_\_\_\_ Approved By: \_\_\_\_\_ Approval Date: \_\_\_\_\_