



Tips for Applying Residential Solar Incentive

FOR RESIDENTIAL SOLAR INSTALLATIONS INSTALLED AND PASSING FINAL INSPECTION. **100% COMPLETED APPLICATIONS MUST BE SUBMITTED WITHIN 6 MONTHS OF PASSING FINAL INSPECTION.**

See the link below for more information on solar installations and how to apply for the solar incentive:

www.naperville.il.us/services/electric-utility/powering-our-community-for-the-future/solar-panel-guidelines/

TIPS TO APPLY FOR THE SOLAR INCENTIVE:

Complete and submit the signed Solar Energy Reimbursement System Specifications page you obtain from your installer with the requested documentation.

Please see the checklist at the bottom of the application.

Please include the following items (1 thru 7 below) as single .pdf files with your application for reimbursement:

1) The dates you purchased/installed the system. Provide documentation showing when it was purchased/installed. **Please submit your signed and dated purchase agreement with the # of modules/panels installed.**

2) A signed certification paragraph from you that your new solar system was purchased, installed, and passed a final inspection. Include customer name, electric account number (can be found on your utility bill), project address, project description, date completed, installation contractor name and address, and final project cost excluding any financing charges. List any other rebates, SREC incentives, and tax credits.

3) A signed, dated copy of the Solar Compliance form you submitted as part of your permit package.

4) A copy of your **paid** invoice for the solar system. It should be marked as paid from the vendor and show the Final Project Cost of the Solar system excluding Batteries, Monitoring Equipment, Tax. Provide **invoices from your installer showing an itemization of the solar equipment purchased and installed at your address. It should include a detailed system description, specifications on # of panels, energy production, and rated kw capacity in kW at AC inverter. It should also itemize your net cost including any rebates, ILLINOIS SREC incentive payments, etc. you qualified for.**

5) Manufacturer Spec sheets showing your system's rated capacity in kW (AC) and expected annual kWh production. - **Provide spec. sheets showing system's rated capacity in kW (AC) – at the AC inverter.**

6) A copy of your current utility bill showing you are a contributor to the Renewable Energy Program at least at the \$5 per month level. The renewable energy program contributions are the source of funding for these incentives. See page 4 of the application under Eligibility for Solar Incentive, item 2. More information on how to sign up for the program are at: www.naperville.il.us/services/electric-utility/powering-our-community-for-the-future/renewable-energy-program/

7) Your Naperville inspection permit #, and date you passed final inspection.

For questions about the Residential Solar Incentive Program contact Bernie Saban at sabanb@naperville.il.us