



**CITY COUNCIL WORKSHOP  
AGENDA  
CITY COUNCIL CHAMBERS  
12/12/2011  
5:00 p.m.**

**GENERAL FUND FY13 BUDGET**

**A. CALL TO ORDER:**

1. Agenda

**B. INTRODUCTION:**

1. Slide Presentation
2. Priority Based Budget Detail

**C. PRESENTATION:**

1. GAP UPDATE AND FY13 BUDGET
2. PRIORITY BASED VIEW
3. DEPARTMENT SUMMARIES
4. DEPARTMENTAL DETAIL
5. OVERTIME AND CONFERENCE AND TRAINING

**D. ADJOURNMENT:**

**Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be**

**AGENDA  
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reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-6725 or 630-305-5205 (TDD) or via e-mail at [manningm@naperville.il.us](mailto:manningm@naperville.il.us). Every effort will be made to allow for meeting participation.



**CITY OF NAPERVILLE**



## **General Fund FY13 Budget**

Municipal Center – Council Chambers

December 12, 2011

5:00 P.M.

	<u>Start Time</u>
1. Call to Order/ Opening Comments .....	5:00 p.m.
2. Gap Update and FY13 Budget .....	5:15 p.m.
3. Priority Based View .....	5:45 p.m.
4. Department Reviews .....	6:00 p.m.
▪ Fire	
▪ Police	
<b>BREAK</b>	
▪ TED	
▪ Public Works	
▪ Finance	
▪ Legal	
▪ CMO organization	
5. Wrap Up .....	7:15 p.m.

# Slide Presentation

# General Fund FY13 Budget City Council Workshop

December 12, 2011

# FY13 Budget Workshop Schedule

- FY12 Update and Revenue Outlook 9/13/11
- 5 Year Plan and Tax Levy 10/24/11
- **General Fund FY13 Budget** 12/12/11
- Capital Improvement Program (CIP) 1/23/12
- Utility and Other Funds 2/13/12
- Final Budget Workshop 3/12/12

# Agenda

- Call to Order/Opening Comments – 15 min
- Gap Update and FY13 Budget - 30 min
- Priority Based View – 15 min
- Department Reviews – 60 min plus 15 min break
  - Fire
  - Police
  - **BREAK**
  - TED
  - Public Works
  - Finance
  - Legal
  - CMO organization
- Wrap Up – 15 minutes

# Status of FY13 Budget Gap

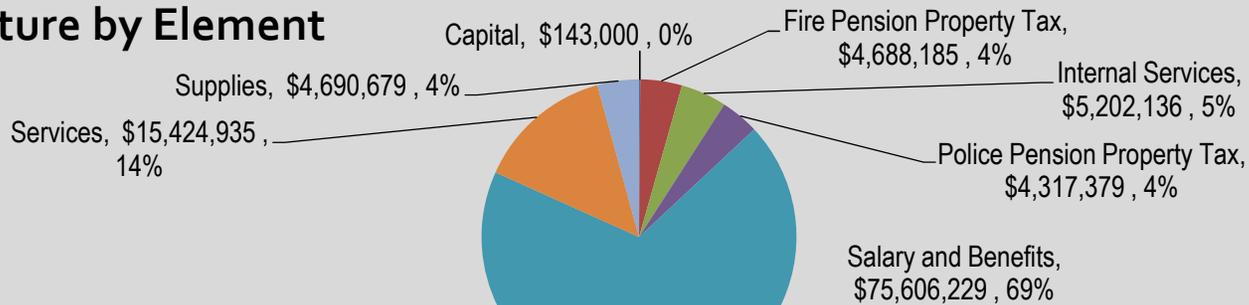
## General Fund FY13 Proposed Budget Summary

(in \$ Millions)

	<b>FY13 Proposed Budget Gap</b>
Preliminary Budget - October Workshop Gap	<b>1.9</b>
Cancel redlight program	0.2
IDOT Jefferson Reimbursement	-0.2
Additional \$0.3 million MIP contract savings	-0.3
DPW reductions	-0.3
Police reductions	-0.1
Increase permit fee revenue estimate	-0.2
Fire reductions	-0.3
Ambulance billing enhancements	-0.1
Defer one ambulance purchase	-0.2
<b>Current Proposed Budget Gap view</b>	<b><u>0.4</u></b>
<b>Other Potential changes</b>	
Write off CDBG receivable	0.2
Impact of open union contract wage increases above assumptions	<u>0.3</u>
<b>Projection</b>	<b><u>0.9</u></b>

# Total General Fund

## Expenditure by Element



### BUDGET CHANGES

FY11-12 Budget	\$ 111,731,897
FY12-13 Budget	\$ 110,072,543
<b>Total Decrease</b>	<b>\$ (1,659,354)</b>

### INCREASE/DECREASE ELEMENTS

#### City Directed

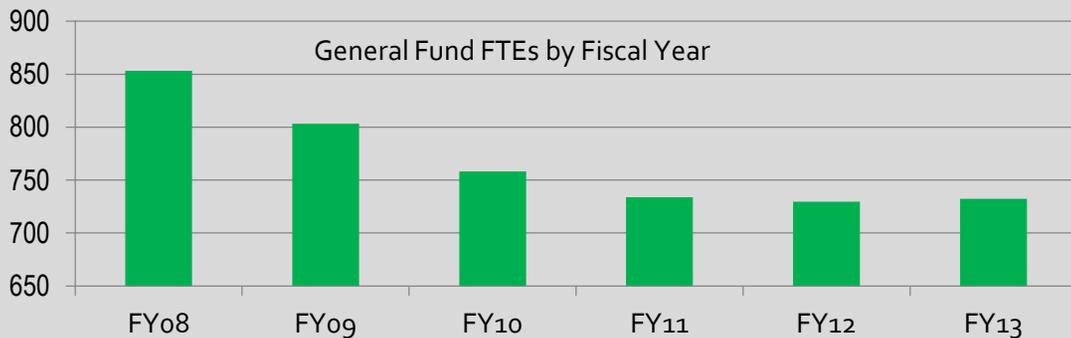
Salary and Benefits	\$ 68,895
Auto Liability	\$ 210,403
General Liability	\$ 80,060
Self Insurance Funds Transfer	\$ (1,100,000)
Decrease in Motor Fuel Transfer	\$ (2,700,000)
Reserve for Jobs Now Grant	\$ 600,000
Vehicle Replacement	\$ 449,610
Vehicle Services	\$ 20,339
IT Replacement	\$ 51,190

#### Department Directed

Police	\$ (412,341)
Fire	\$ 345,605
DPW	\$ 346,193
All Other Departments	\$ 380,692
<b>Total Decrease</b>	<b>\$ (1,659,354)</b>

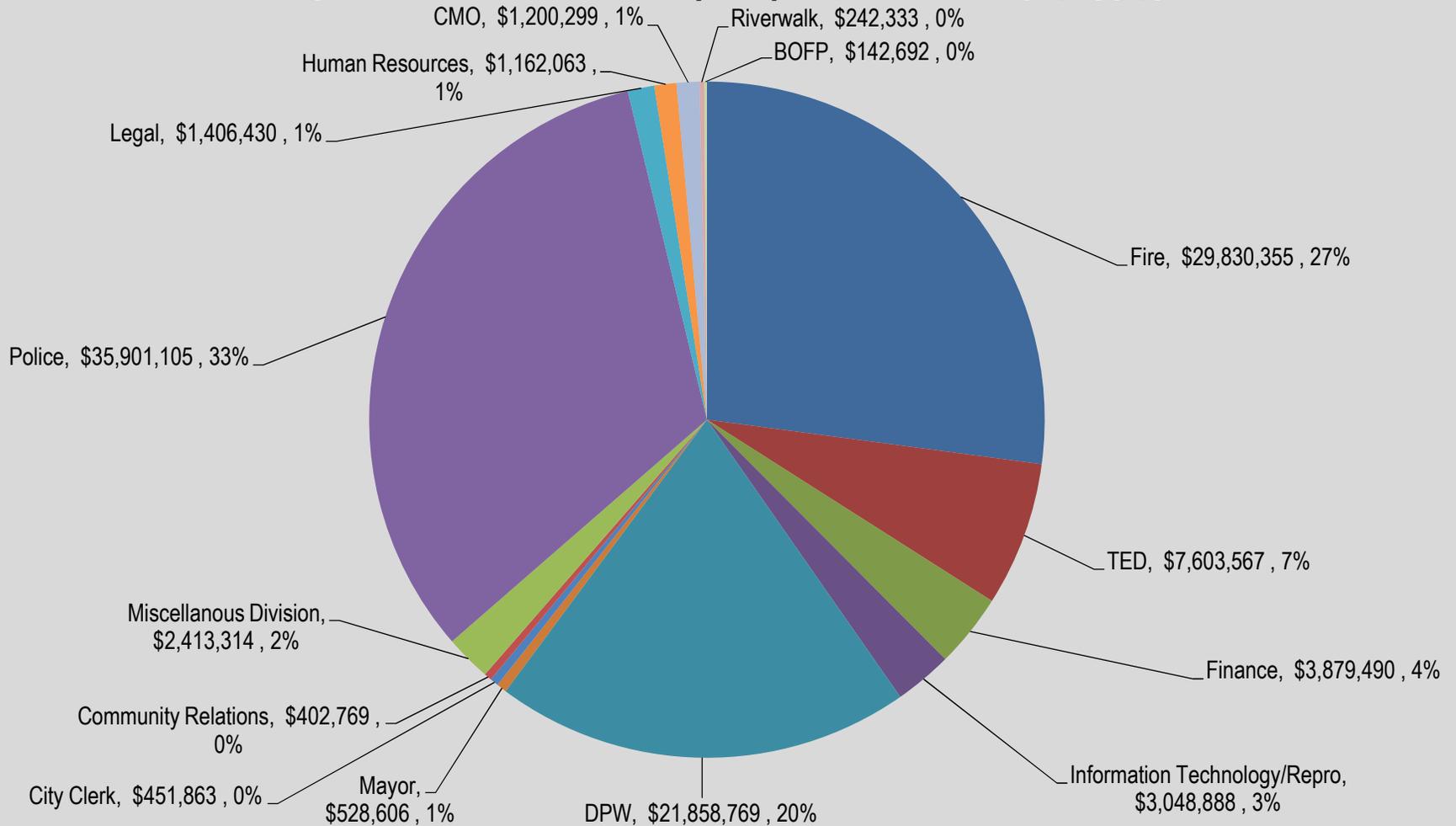
	Actual FY08	Actual FY09	Actual FY10	Actual FY11	Adopted Budget* FY12	Proposed Budget FY13
<b>General Fund FTE's</b>	853.25	803.40	758.05	733.78	729.62	732.41

\*Police and TED FTE's reductions are included with the revised FTE amounts as reflected against the productivity challenge.



# Total General Fund

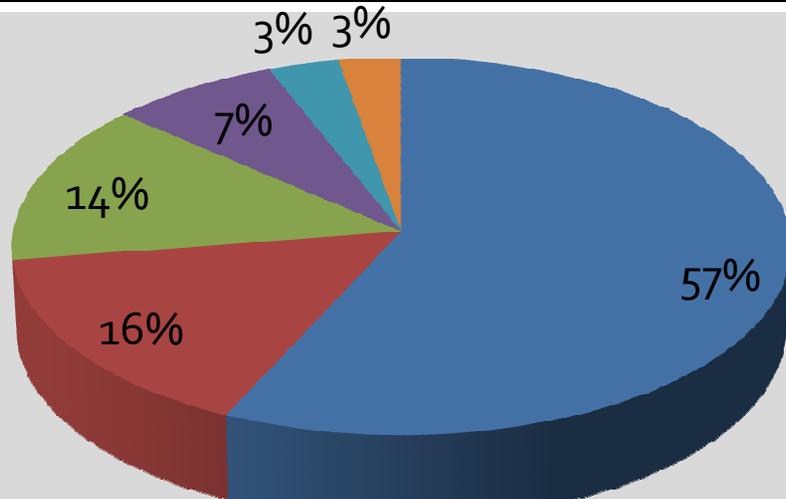
**FY13 Total General Fund by Department \$110,072,543**



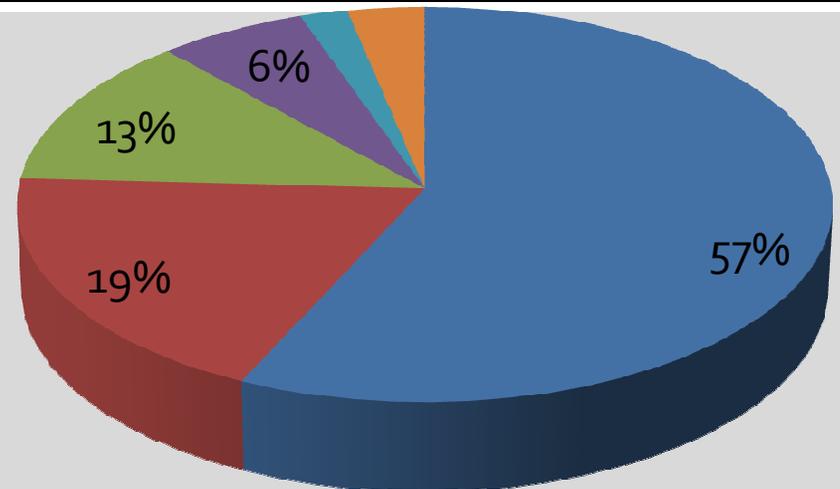
# Priority Based Budget View

- New Municipal Budget Tool
- Theory - Municipal resources should be allocated according to those services which deliver the greatest value to the community
- The current allocation provides a point in time picture from which directional decisions can be made
- May serve as a communication tool
- Provides a different framework for the Council Budget discussion
- The shape of the Priority Based pie chart can be changed over time
  - Across the board budget reductions makes the pie smaller, but the priority shape stays the same
  - Reducing less valuable deliverables/services increases the resource allocation to higher value areas in total expenditures
  - Increasing special revenue/user fees for lower value services increases the allocation of general taxpayer (net) resources to higher value areas
- Complements the Service Based Budget

# FY13 Priority Based Budget Total General Fund



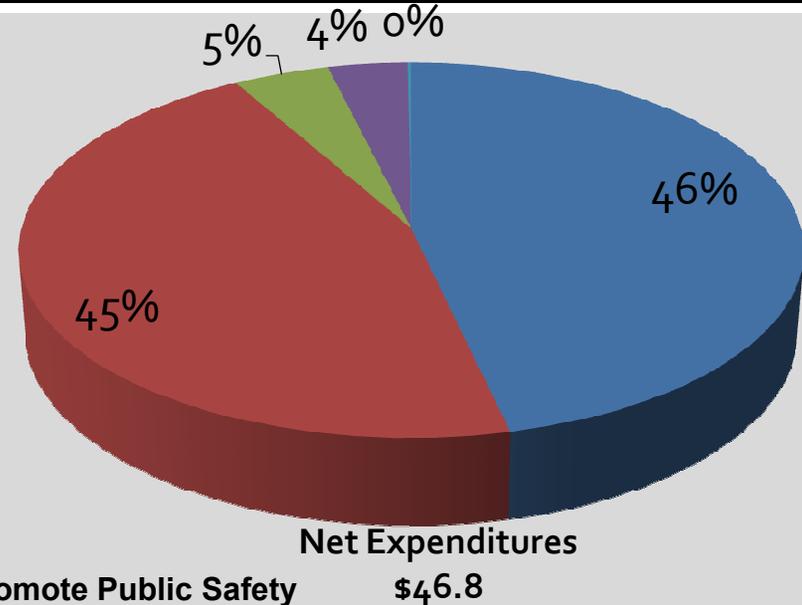
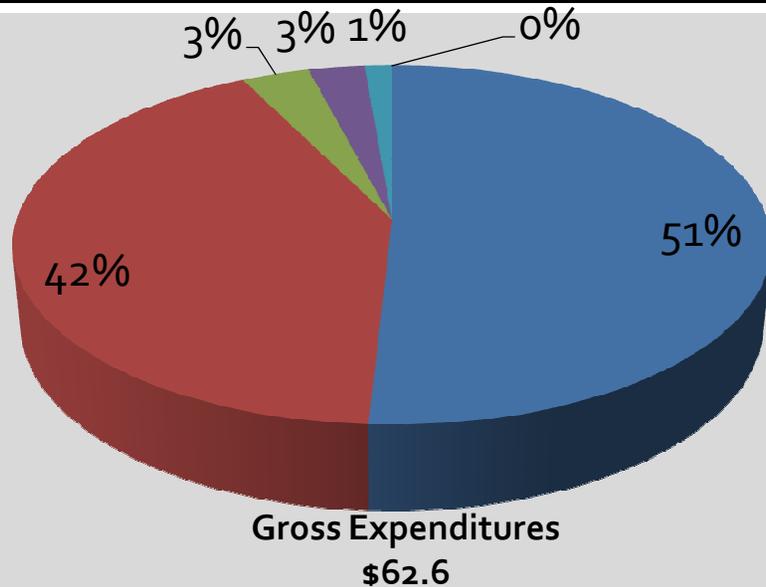
Gross Expenditures  
\$110.1



Net Expenditures  
\$82.4

Value Area	Color Association	Gross Expenditures	Net Expenditures
Public Safety	Blue	\$62.6	\$46.8
Quality of Residential and Business Life	Red	\$17.3	\$15.6
Stewardship, Fiscal Responsibility, Efficient City Services	Green	\$15.2	\$10.3
Effective Transportation	Purple	\$8.4	\$5.3
Strategic, Sustainable Economic Community	Cyan	\$3.5	\$1.7
Governance and Leadership	Orange	\$3.1	\$2.7
<b>Total in millions</b>		<b>\$110.1</b>	<b>\$82.4</b>

# Promote Public Safety

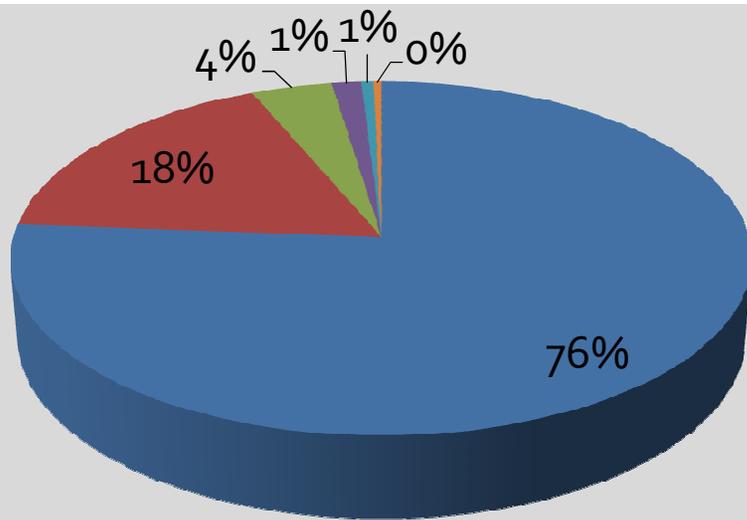


Deliverables	Color Association	Gross Expenditures	Net Expenditures
Emergency Services	Blue	\$31.8	\$21.8
Enforce Laws and Codes	Red	\$26.1	\$21.3
Public Education	Green	\$2.1	\$2.1
Public Safety Technology	Purple	\$1.7	\$1.7
Protection from Emergency	Cyan	\$0.80	\$0.0
<b>Total in millions</b>		<b>\$62.6</b>	<b>\$46.8</b>

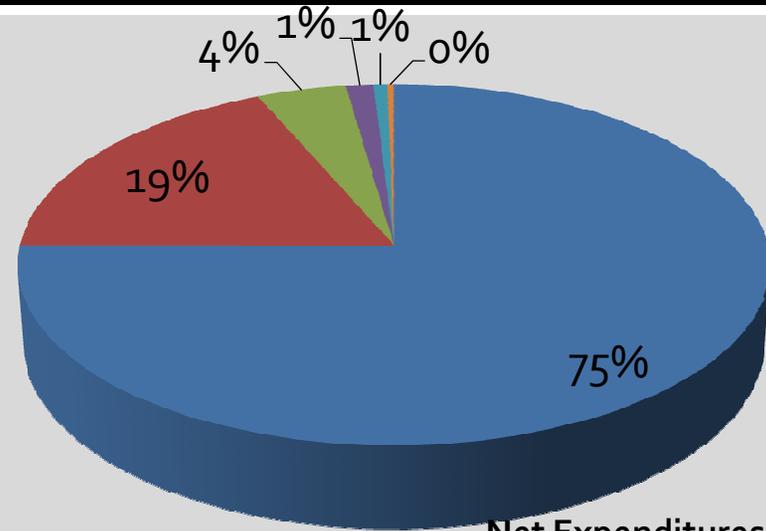
## Promote Public Safety

- *Emergency Services* - Plans for risks and provides timely and appropriate response to emergencies, non-emergencies, and natural disasters and mitigates incidents for the city and surrounding communities.
- *Enforce Laws and Codes* - Reduces community risk factors by active enforcement of laws, codes, and regulations.
- *Public Education* - Addresses and educates the community on safety issues and prevention.
- *Public Safety Technology* - Utilizes technology to maintain accurate records and provide infrastructure support.
- *Protection from Emergency* - Provides comprehensive community prevention programs as a service designed to eliminate or mitigate situations that endanger lives, health, property, or the environment.

# Quality of Residential and Business Life



Gross Expenditures  
\$17.3



Net Expenditures

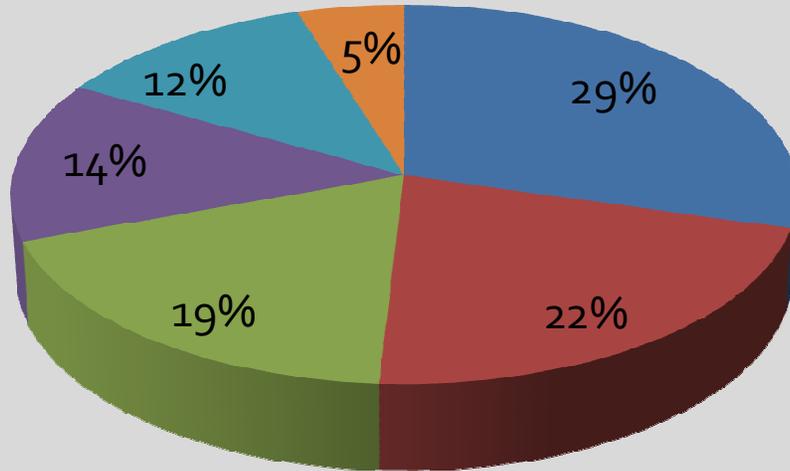
## Quality of Residential and Business Life \$15.6

- *Protect Health, Safety and Welfare* - Ensures the health, safety, and welfare of homes, businesses, neighborhoods, and public places and is an environmentally sensitive community.
- *Aesthetics* - Maintains an aesthetically pleasing and well-maintained environment.
- *Inclusion* - Provides citywide ADA coordination and accessibility.
- *Informed Community* - Informs residents and businesses about City-related information through a variety of communication methods and fosters a climate of mutual openness and responsiveness.
- *Historical Integrity* - Maintains historical integrity through the preservation of historical sites.
- *Civic Events* - Assists with the implementation and promotion of civic events, festivals, and other cultural amenities.

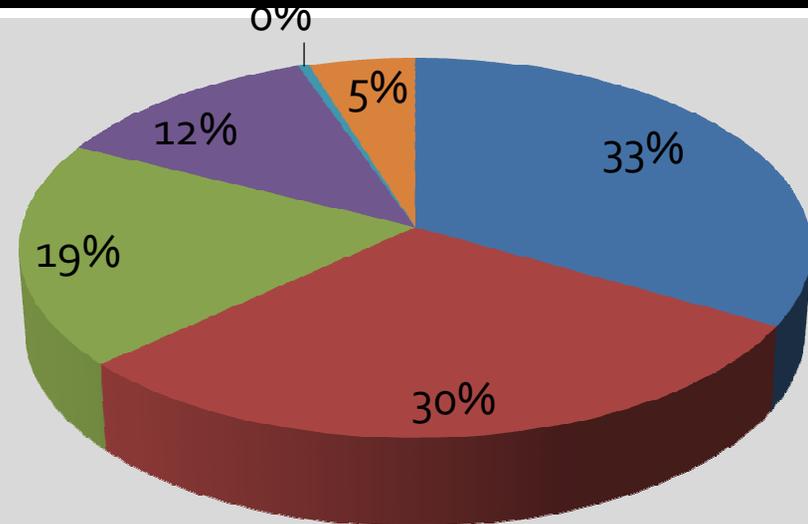
Deliverables	Color Association	Gross Expenditures	Net Expenditures
Protect Health, Safety and Welfare	Blue	\$13.2	\$11.8
Aesthetics	Red	\$3.0	\$2.9
Inclusion	Green	\$0.7	\$0.7
Informed Community	Purple	\$0.2	\$0.2
Historical Integrity	Cyan	\$0.10	\$0.1
Civic Events	Orange	\$0.07	\$0.0
Total in millions		\$17.3	\$15.6

FY13 Priority Based Budget

# Stewardship, Fiscal Responsibility, Efficient City Services



Gross Expenditures  
\$15.2



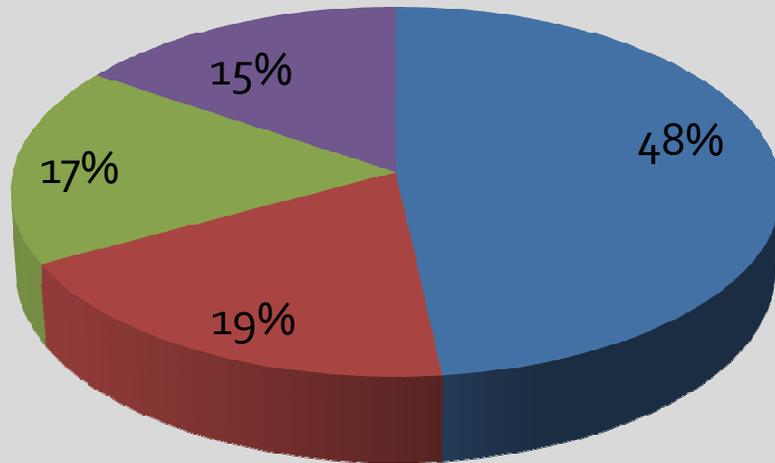
Net Expenditures  
\$10.2

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Efficient Daily Operations	Blue	\$2.8	\$2.0
Maintain Property	Red	\$3.3	\$3.1
Fiscal Responsibility	Green	\$4.5	\$3.4
Technology	Purple	\$2.1	\$1.3
Support Utilities	Cyan	\$1.8	\$0.0
Maintain Records	Orange	\$0.70	\$0.5
Total in millions		\$15.2	\$10.3

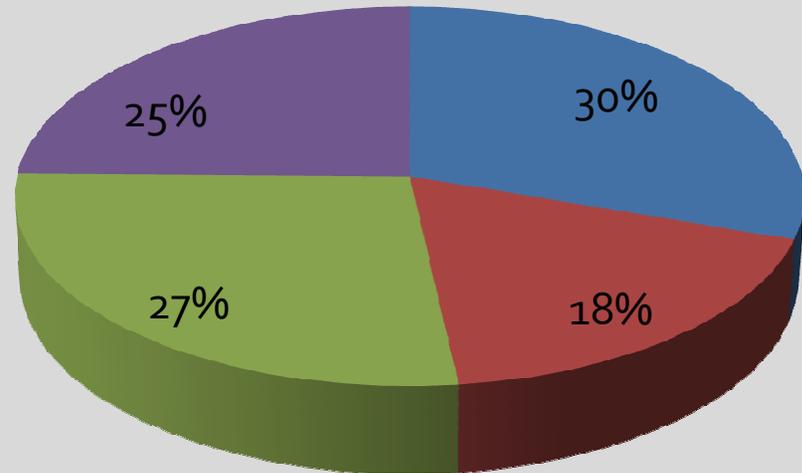
## Stewardship, Fiscal Responsibility, Efficient City Services

- *Efficient Daily Operations* - Prioritizes and budgets tax dollars to carry out daily operations in a safe and efficient manner.
- *Maintain Property* - Ensures the city infrastructure and property is appropriately maintained and upgraded.
- *Fiscal Responsibility* - Manages city resources to provide for the long term financial stability of the city.
- *Technology* - Utilizes technology applications and systems to enhance service delivery and enable employee productivity.
- *Support Utilities* - Provides supporting services to the city owned utilities.
- *Maintain Records* - Maintains complete and transparent records of city services.

# Effective Transportation



Gross Expenditures  
\$8.4



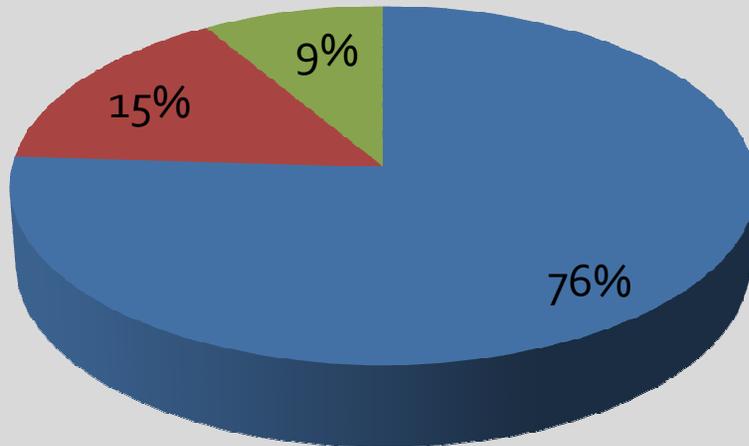
Net Expenditures  
\$5.3

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Maintain Transportation Network	Blue	\$4.0	\$1.6
MIP-General Fund Transfer	Red	\$1.3	\$1.3
Provide and Enforce Parking	Green	\$1.6	\$0.9
Provide Effective Signals and Traffic Patterns	Purple	\$1.5	\$1.4
Total in millions		\$8.4	\$5.3

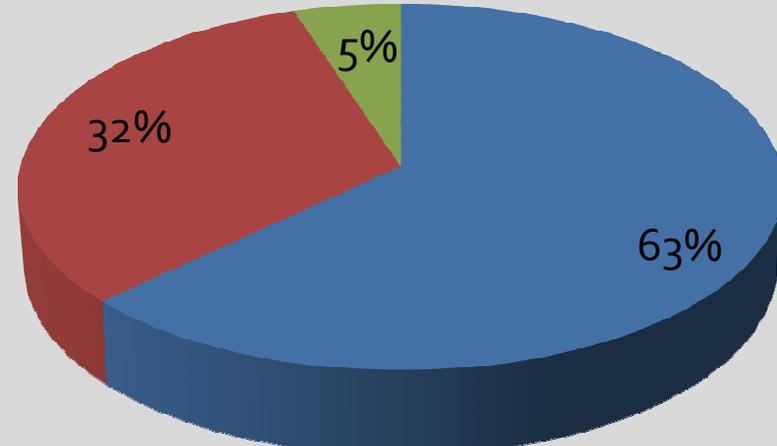
## Effective Transportation

- *Maintain Transportation Network and MIP* - Enforces traffic laws and provides multi-modal, convenient, and cost-effective means of transportation to residents and businesses.
- *Provide and Enforce Parking* - Maintains an effective parking system and enforces parking rules.
- *Provide Effective Signals and Traffic Patterns* - Installs and maintains street lights, traffic signals, and signage throughout the city to ensure effective traffic patterns.

# Strategic, Sustainable Economic Community



Gross Expenditures  
\$3.5



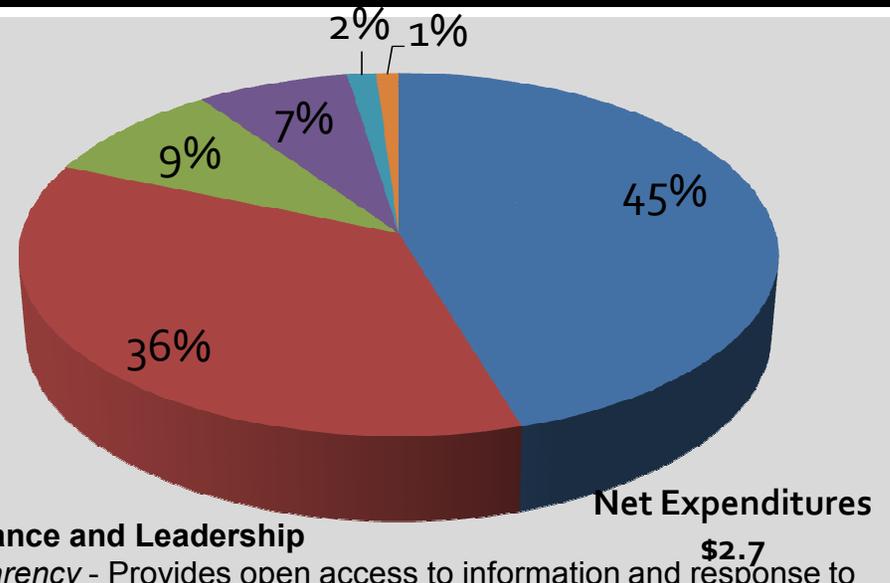
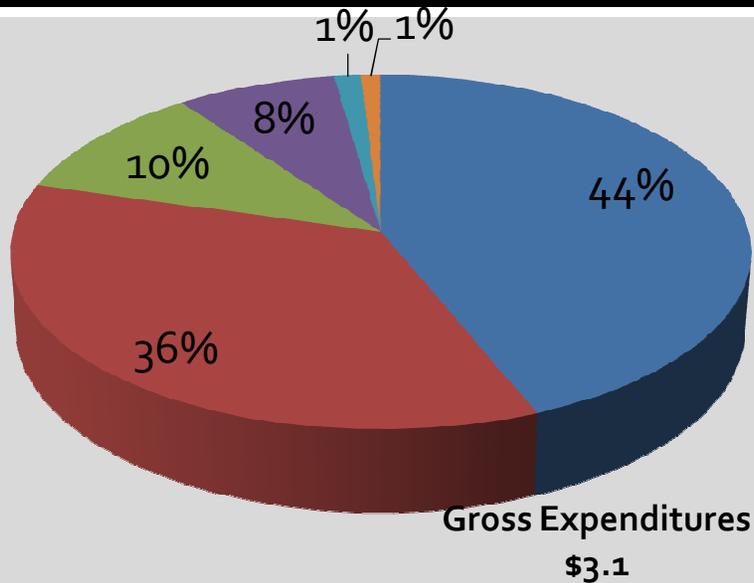
Net Expenditures  
\$1.6

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Plan and Monitor Development	Blue	\$2.6	\$1.1
Retention and Growth	Red	\$0.5	\$0.5
Monitor Business	Green	\$0.3	\$0.08
Total in millions		\$3.5	\$1.7

## Strategic and Sustainable Economic Community

- *Plan and Monitor Development* - Provides planning and monitoring for the appropriate balanced level of businesses in the city.
- *Retention and Growth* - Sustains a community with economic opportunities and vitality and encourages business retention and growth.
- *Monitor Business* - Plans for and develops land-use policies, commercial and architectural design controls, and appropriate codes and ordinances to meet the evolving needs of residents, businesses, and the community at large.

# Governance and Leadership



Deliverables	Color Association	Gross Expenditures	Net Expenditures
Transparency	Blue	\$1.3	\$1.2
Support City Council	Red	\$1.1	\$1.0
Advocacy	Green	\$0.2	\$0.2
Internal Support	Purple	\$0.3	\$0.2
Codes and Regulations	Cyan	\$0.04	\$0.04
Election Compliance	Orange	\$0.03	\$0.03
<b>Total in millions</b>		<b>\$3.1</b>	<b>\$2.7</b>

## Governance and Leadership

- *Transparency* - Provides open access to information and response to citizen requests to allow for a transparent government system that enhances communication and promotes public participation.
- *Support City Council* - Supports the City Council so that informed decisions can be made.
- *Advocacy* - Advocates for and represents the City's best interest on issues with other governmental bodies and agencies regarding decisions that affect the quality of life in Naperville.
- *Internal Support* - Provides internal support and direction on daily operations and overall Strategic Plan initiatives that align with the needs and priorities of the community.
- *Codes and Regulations* - Creates codes and regulations at the direction of Council.
- *Election Compliance* - Regulates compliance with election policies and procedures at the local level.

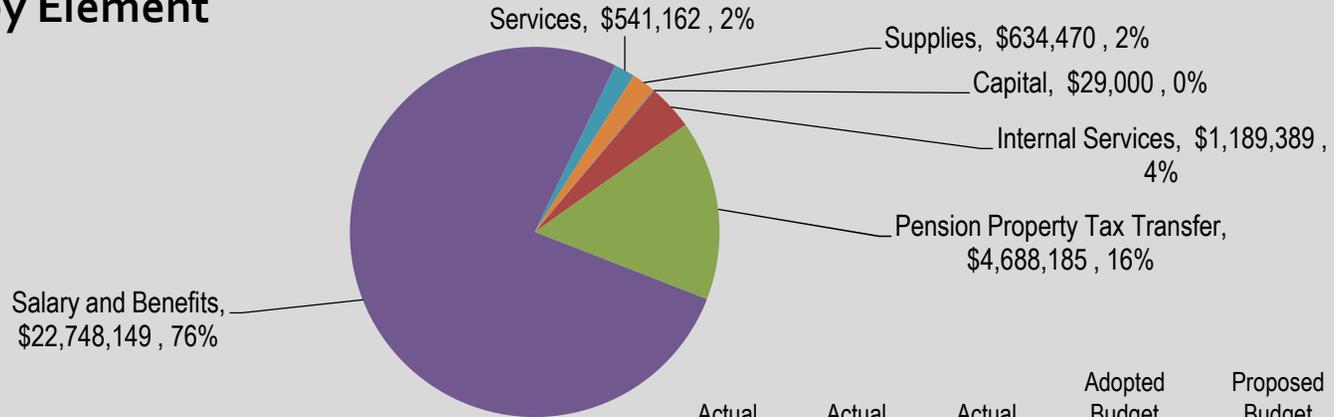
# Priority Based View – Council Feedback

- Usefulness?
- Comfortable with definition of value areas and deliverables?
- Incorporate in future Budget cycles?

# Department Budget Review

# Fire Budget Summary

## Expenditure by Element



### BUDGET CHANGES

FY11-12 Budget	\$	28,881,954
FY12-13 Budget	\$	29,830,355
<b>Total Increase</b>	<b>\$</b>	<b>948,401</b>

### INCREASE/DECREASE ELEMENTS

#### City Directed

Salary and Benefits	\$	279,716
Workers Compensation	\$	(105,420)
Auto Liability	\$	3,428
General Liability	\$	1,570
Vehicle Replacement	\$	376,200
Vehicle Services	\$	(20,015)
IT Replacement	\$	10,071

#### Department Directed

Operating Supplies	\$	174,540
Technology	\$	61,700
Fire Academy Start Up	\$	60,000
Other minor increases	\$	106,611
<b>Total Increase</b>	<b>\$</b>	<b>948,401</b>

	Actual FY09	Actual FY10	Actual FY11	Adopted Budget FY12	Proposed Budget FY13
<b>NFD FTE's</b>					
Administration	5.00	5.00	18.00	18.00	18.00
Operations	197.00	193.00	185.00	185.00	185.00
Support Services	6.00	9.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>208.00</b>	<b>207.00</b>	<b>203.00</b>	<b>203.00</b>	<b>203.00</b>

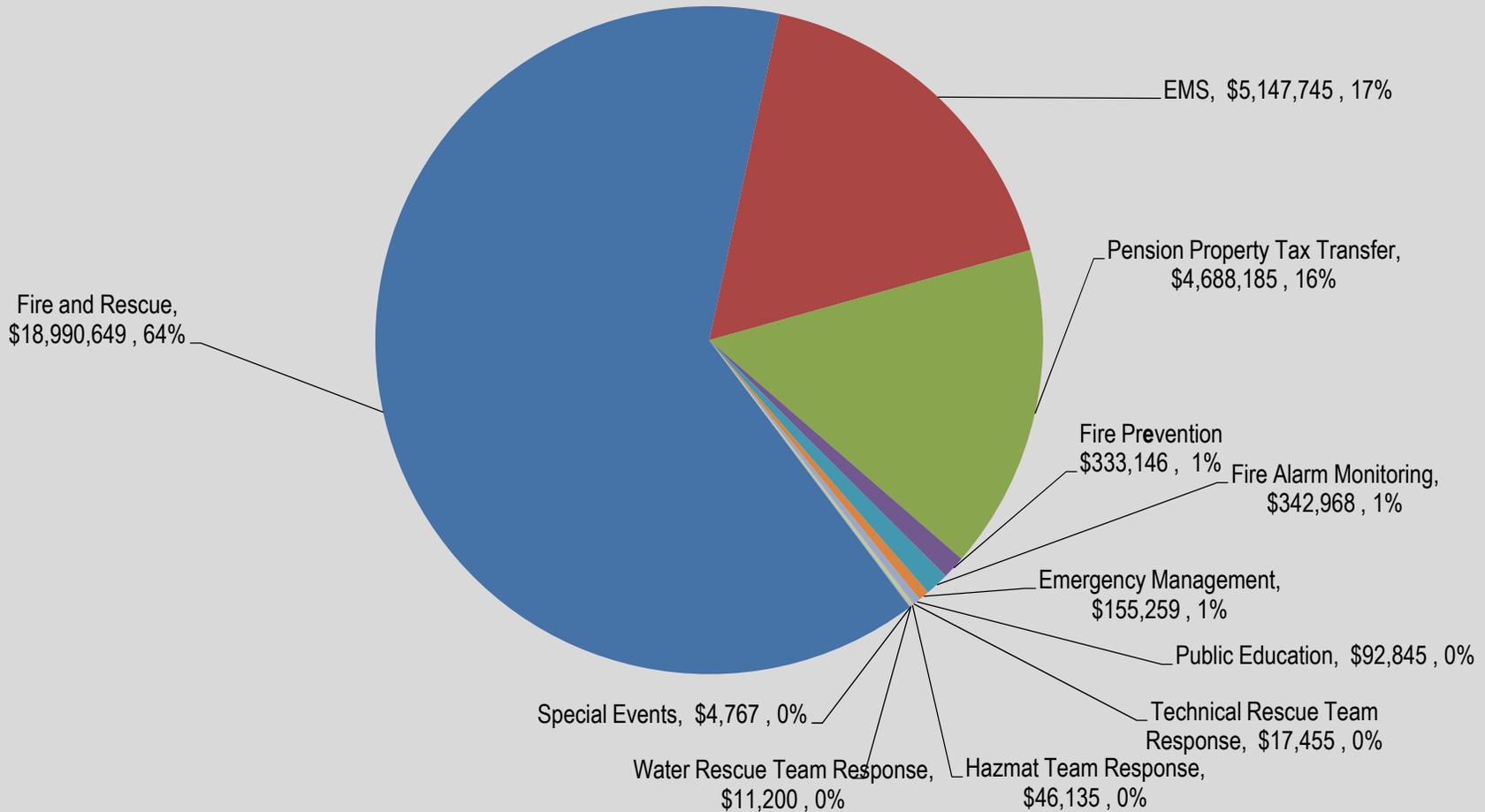
### Highlights

- \* Using part time employees in place of FTE in Fire Marshal Office
- \* Reduce overtime substantially by redistributing resources
- \* Capturing higher Medicare reimbursements for ALS response
- \* Re-allocation of resources for staffing new fire station
- \* Creating a fire academy to raise revenue
- \* Implementing a long term progressive vehicle replacement plan, two ambulances to be purchased in FY13

# Fire Service Based Budget

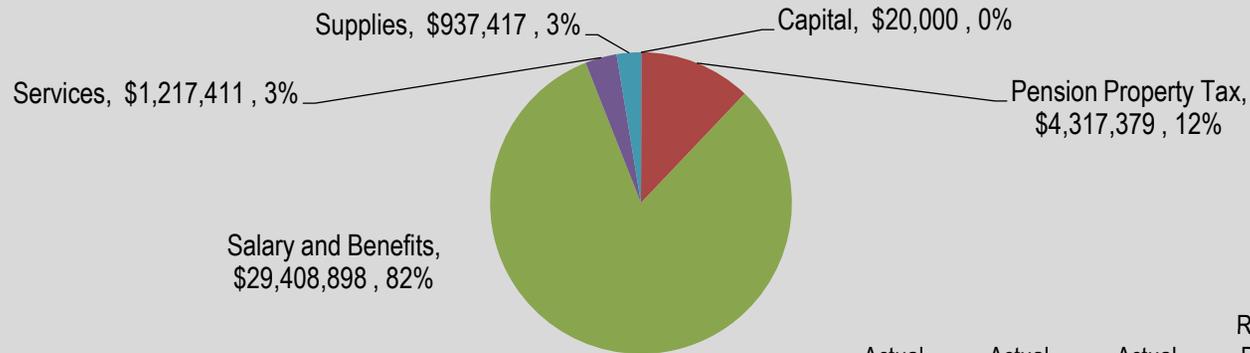
## FIRE PROGRAM BUDGET FY12-13

\$29,830,355



# Police Budget Summary

## Expenditure by Element



BUDGET CHANGES	
FY11-12 Budget	\$ 36,162,335
FY12-13 Budget	\$ 35,901,105
<b>Total Decrease</b>	<b>\$ (261,230)</b>

INCREASE/DECREASE ELEMENTS	
City Directed	
Salary and Benefits	\$ 29,001
Workers Compensation	\$ (319,418)
Auto Liability	\$ 205,419
General Liability	\$ 36,178
Vehicle Replacement	\$ 158,920
Vehicle Services	\$ 41,011
IT Replacement	\$ 10,294
Department Directed	
Red Light Camera Maintenance	\$ (360,000)
Operating Supplies	\$ (12,166)
Other minor decreases	\$ (50,469)
<b>Total Decrease</b>	<b>\$ (261,230)</b>

	Actual FY09	Actual FY10	Actual FY11	Revised Budget FY12	Proposed Budget FY13
<b>POLICE FTE's</b>					
Office of Chief of Police	4.00	12.50	12.50	12.50	8.50
Support Services	27.00	50.00	48.00	48.00	24.00
Operations	225.04	180.38	171.04	169.04	0.00
Patrol	0.00	0.00	0.00	0.00	128.79
Investigations	0.00	0.00	0.00	0.00	67.25
Communications	43.00	42.00	42.00	41.00	41.00
<b>TOTALS</b>	<b>299.04</b>	<b>284.88</b>	<b>273.54</b>	<b>270.54</b>	<b>269.54</b>

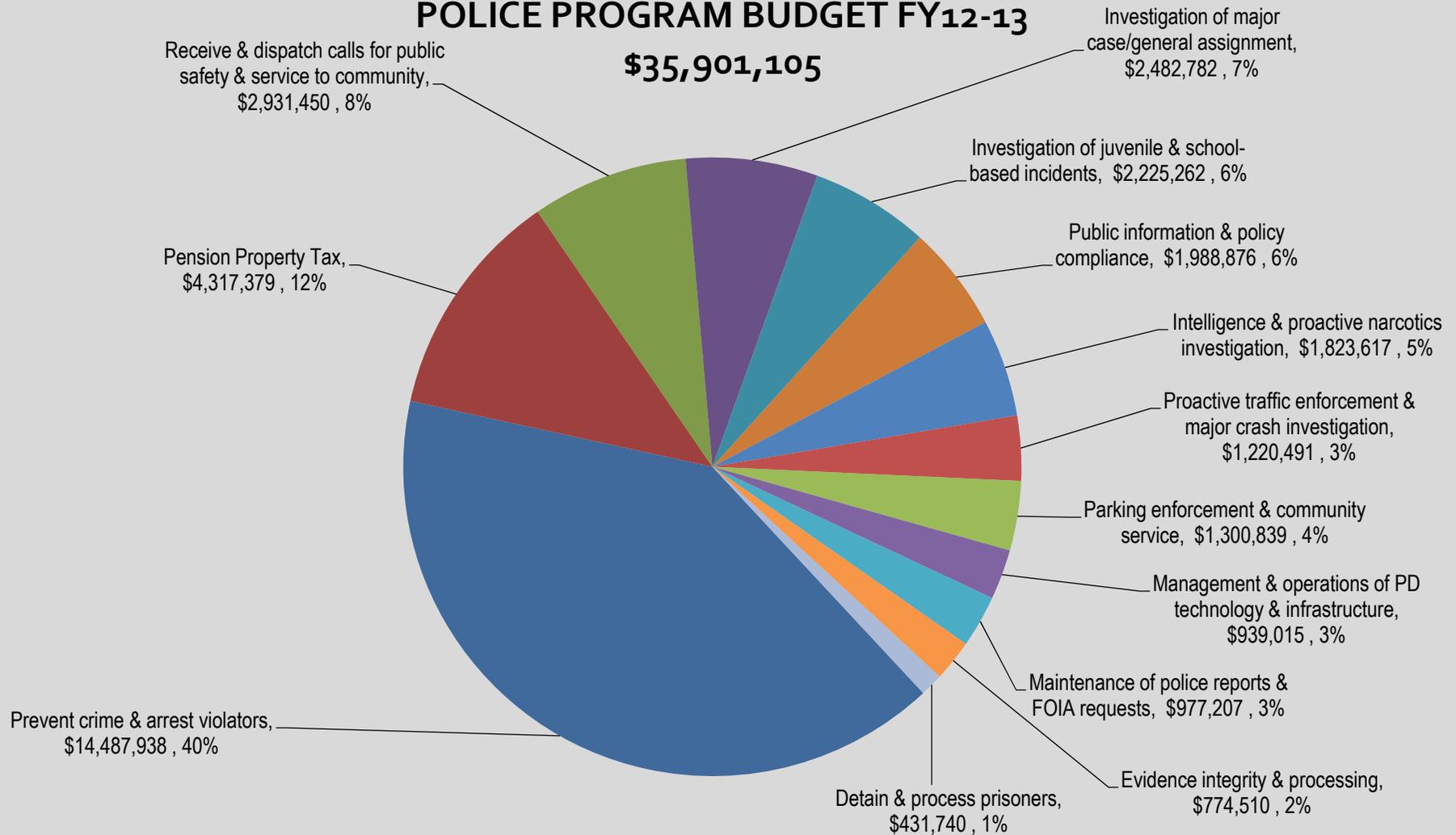
### Highlights

- \* 40 police department positions eliminated since FY08, significant structural changes and service modifications including a 50% reduction of mid level managers, the elimination of both the crime prevention unit and the elementary school resource officer program, the closing of the front desk operations on nights and weekends, the reduction in hours of our Records Section and the elimination of Community Connection.
- \* With a combination of donations and grant funds, the police department created a computer forensics lab utilizing existing personnel to address the growing number computer related crimes.
- \* Naperville's Part I crime rate continues as the lowest of any midsize city in the state.

# Police Service Based Budget

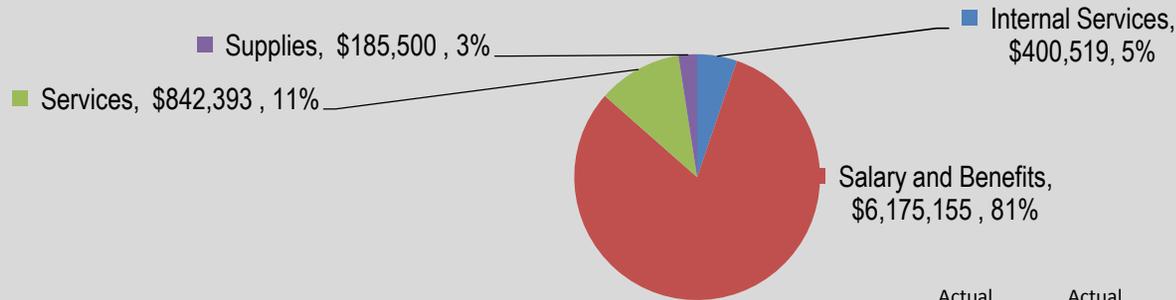
## POLICE PROGRAM BUDGET FY12-13

**\$35,901,105**



# TED Budget Summary

## Expenditure by Element



### BUDGET CHANGES

FY11-12 Budget	\$	7,406,671
FY12-13 Budget	\$	7,603,567
<b>Total Increase</b>	<b>\$</b>	<b>196,896</b>

### INCREASE/DECREASE ELEMENTS

#### City Directed

Salary and Benefits	\$	123,167
CDBG transfer to TED	\$	19,929
Temporary Inspector	\$	25,000
Auto Liability	\$	(753)
General Liability	\$	28,568
Vehicle Services	\$	(2,325)
IT Replacement	\$	6,022

#### Department Directed

Ogden Avenue Grant Program	\$	50,000
Other minor decreases	\$	(52,712)
<b>Total Increase</b>	<b>\$</b>	<b>196,896</b>

TED	Actual FY09	Actual FY10	Actual FY11	Revised Budget FY12	Proposed Budget FY13
Support Services Team	27.75	23.25	21.75	21.75	22.06
Development Services Team	29.87	27.98	25.89	24.73	25.21
Planning Services Team	7.27	6.06	4.75	4.75	4.75
Engineering and Transportation	17.77	14.68	14.64	14.64	14.64
<b>TOTALS</b>	<b>82.66</b>	<b>71.97</b>	<b>67.03</b>	<b>65.87</b>	<b>66.66</b>

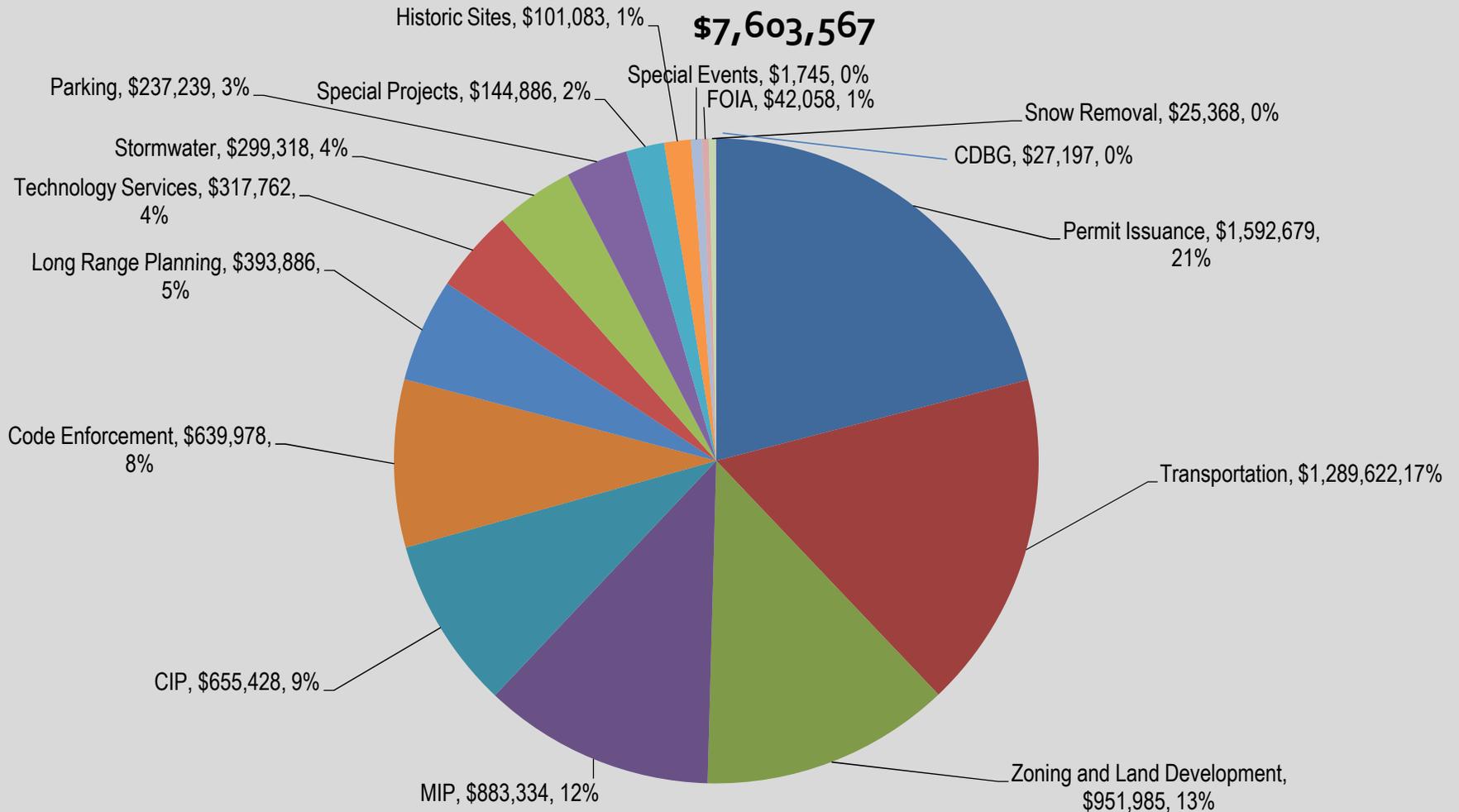
### Highlights

- Through FY 11 and 12, eliminated four positions on the Development Services and Planning Teams.
- \*
  - New processes including a single family home review
  - Development Project Managers expanded role into the building and construction phases of projects.
- \* CDBG and Social Services grants management moved to TED in 2011 to further strengthen the relationship with comprehensive land use planning, attainable housing and community needs.
- \* A half-time temporary inspector position proposed for FY 13 to compensate for 20% permit growth experienced. The additional revenue from the increase in permit issuance will offset the expenses tied to this position.
- \* A \$50,000 Ogden Avenue Corridor grant program is proposed for FY 13. This program will allow the City and businesses to partner in the overall development and beautification of the corridor. The program has been on hiatus for the previous two fiscal years.

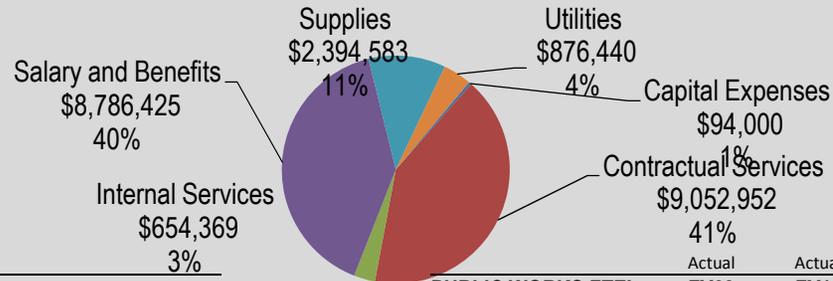
# TED Service Based Budget

## TED PROGRAM BUDGET FY12-13

**\$7,603,567**



# Public Works Budget Summary



## BUDGET CHANGES

FY11-12 Budget	\$ 21,351,216
FY12-13 Budget	\$ 21,858,769
<b>Total increase</b>	<b>\$ 507,553</b>

## INCREASE/DECREASE ELEMENTS

### City Directed

Salary and Benefits	\$ 226,340
Worker's Compensation	\$ (64,980)
Auto Liability	\$ (79)
General Liability	\$ 12,918
Vehicle Replacement	\$ (85,510)
Vehicle Services	\$ 1,272
IT Replacement	\$ 10,247

### Department Directed

Refuse & Recycling Contract	\$ 133,708
Streetlight Repair Parts	\$ 100,000
Tree Trimming	\$ 75,000
Building Improvements	\$ 50,000
Street Sweeping	\$ 40,096
Mulch Program	\$ 36,125
Bag Leaf Collection	\$ 26,460
Mowing/Herbicide	\$ 11,779
Building Maintenance/Custodial	\$ 8,510
Winter Operations (De-Icing Chemicals)	\$ (54,000)
Other minor decreases	\$ (20,333)
<b>Total increase</b>	<b>\$ 507,553</b>

	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>PUBLIC WORKS FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Administration	5.00	5.00	5.00	4.00	4.00
Strategic Services	5.41	5.20	5.20	5.20	5.20
Operations	60.69	56.90	56.51	58.51	58.51
PBO	22.00	21.00	21.00	20.00	20.00
<b>TOTALS</b>	<b>93.10</b>	<b>88.10</b>	<b>87.71</b>	<b>87.71</b>	<b>87.71</b>

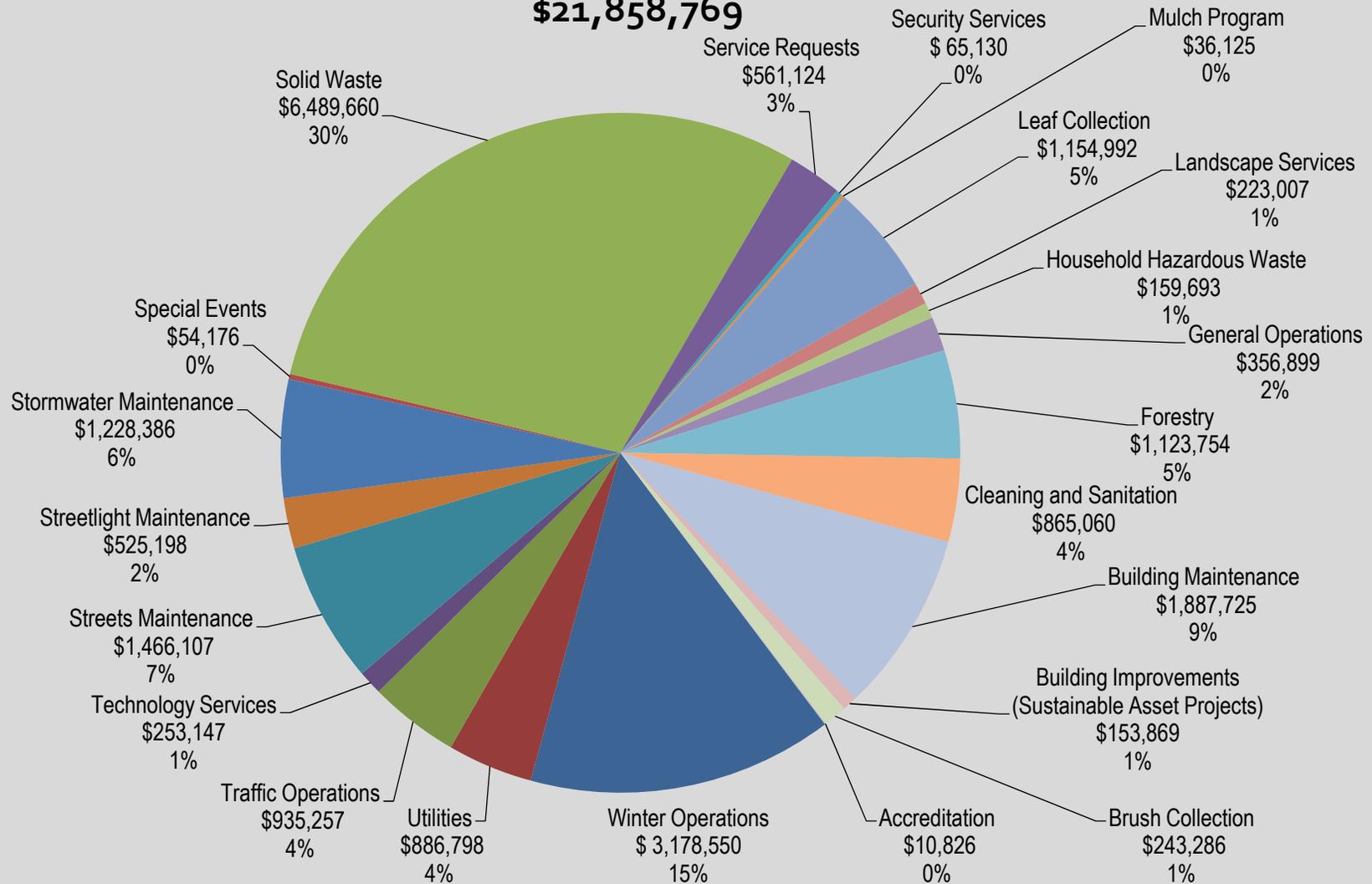
## Highlights

- \* **Streetlight Repair Parts - \$100,000** - In FY12, DPU-E began maintaining City street lights. Given the rate of usage, staff projects the need for an additional \$100,000 to ensure required parts are in stock to respond to repair and maintenance needs.
- \* **Contracted Tree Trimming - \$75,000** - Will provide for the trimming of approximately 1,500 additional parkway trees. Will assist the department in reducing the tree trimming cycle, which is currently more than three years behind the recommended 5 year cycle
- \* **Contracted Street Sweeping - \$40,096** - Will provide for 3 arterial and 2 residential street sweepings annually. This is an increase from 2 arterial and 1 residential street sweepings currently budgeted.
- \* **Contracted Mowing/Herbicide - \$11,779** - Reintroduce herbicide treatments on medians and select sites to control weeds below the 5" City code. Funding for mowing is required to service areas the City is obligated to maintain through formal agreements.
- \* **Building Improvements - \$50,000** - This request is to increase funding for unexpected building and facilities repairs that occur each year. In the past this funding has helped to repair failures such as the elevator at the Municipal Center.

# Public Works Service Based Budget

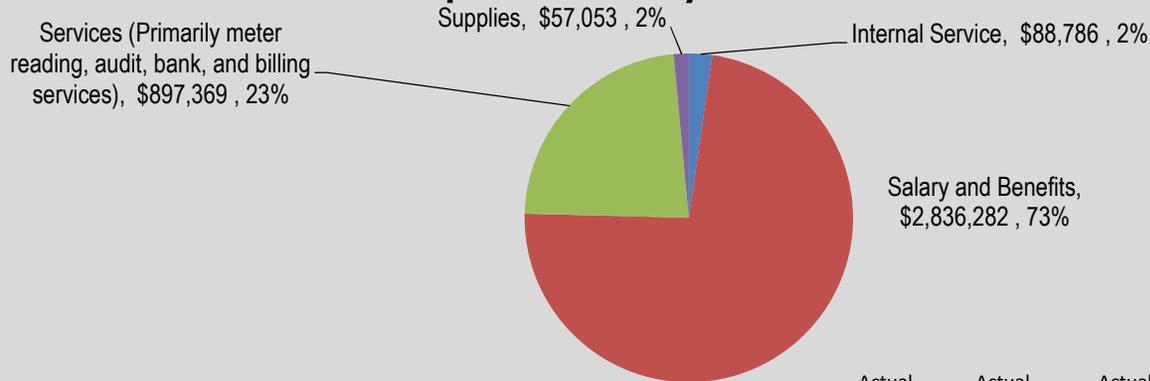
## PUBLIC WORKS PROGRAM BUDGET FY12-13

**\$21,858,769**



# Finance Budget Summary

## Expenditure by Element



BUDGET CHANGES	
FY11-12 Budget	\$ 3,817,107
FY12-13 Budget	\$ 3,879,490
<b>Total Increase</b>	<b>\$ 62,383</b>

INCREASE/DECREASE ELEMENTS	
<b>City Directed</b>	
Salary and Benefits	\$ 72,964
Workers Compensation	\$ (14,617)
Auto Liability	\$ 381
General Liability	\$ 221
Vehicle Services	\$ 48
IT Replacement	\$ 6,300
<b>Department Directed</b>	
Other minor decreases	\$ (2,914)
<b>Total Increase</b>	<b>\$ 62,383</b>

	Actual FY09	Actual FY10	Actual FY11	Adopted Budget FY12	Proposed Budget FY13
<b>FINANCE FTE's</b>					
Financial Reporting Team*	14.63	14.00	15.00	15.00	15.00
Billing and Collections**	18.63	14.63	14.63	14.63	14.63
Purchasing	6.00	6.00	5.00	5.00	5.00
Meter Reading	1.00	1.00	1.00	1.00	1.00
<b>TOTALS</b>	<b>40.26</b>	<b>35.63</b>	<b>35.63</b>	<b>35.63</b>	<b>35.63</b>

\* Transfer of Analyst from TED to Financial Reporting Team

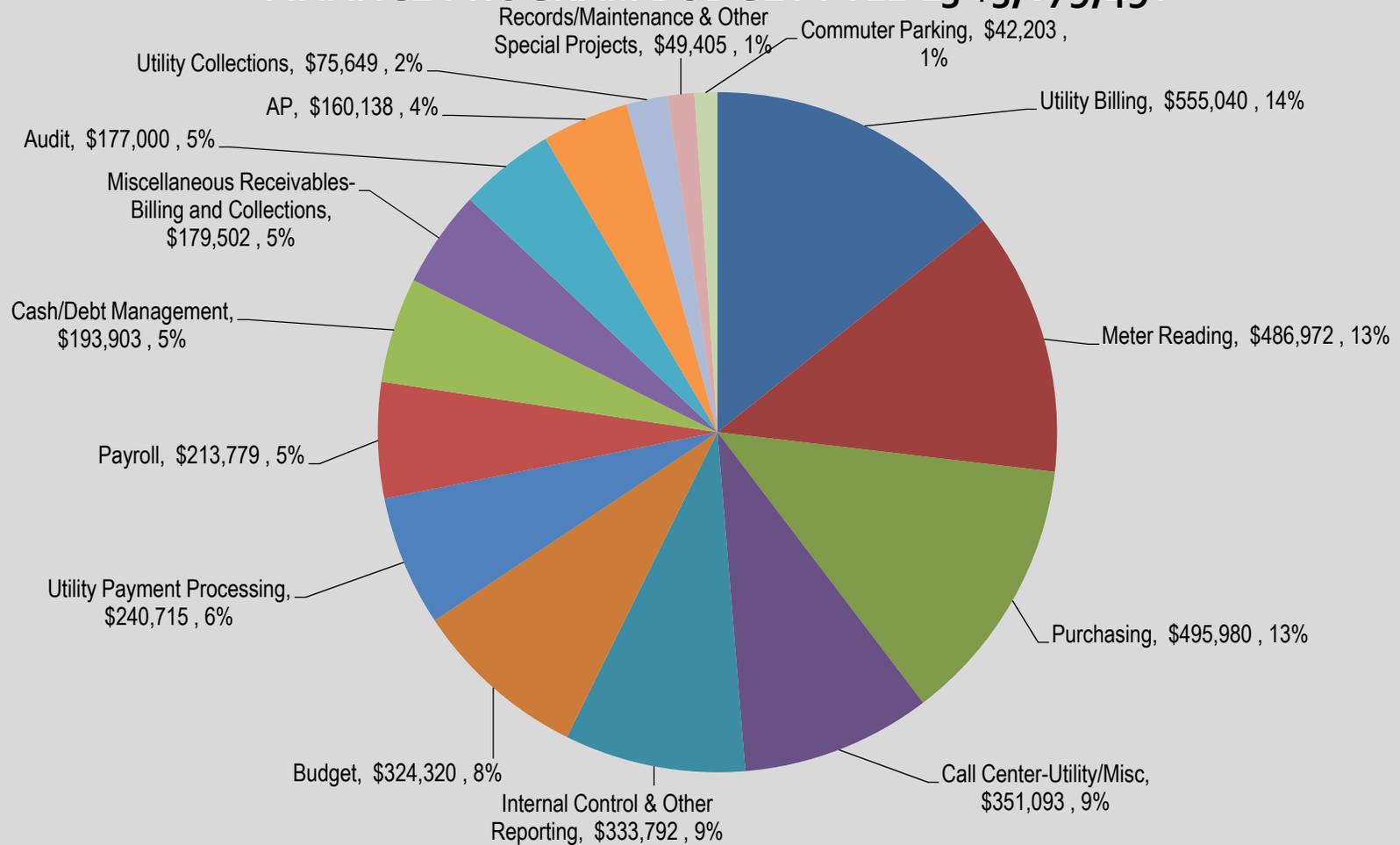
\*\* Transfer of Account Representative from Community Connections to B&C

### Highlights

- \* Advances in automation for utility accounts – 24% using electronic billing with just under 50% paying electronically through a variety of methods including bank draft, electronic checking, debit or credit card
- \* Automated phone credit card payment system pilot reduced answered call volume by 15%, roughly 1,250 a month
- \* Implemented online pay stubs and currently have 94% of employees on direct deposit
- \* Over 70% of Finance activity is in support of and funded by the utilities or other funds
- \* Significant department restructuring reducing headcount by 20% (10 FTEs) from FY08 to present

# Finance Program Budget

## FINANCE PROGRAM BUDGET FY12-13 \$3,879,490



# Legal Budget Summary

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 1,342,250
FY12-13 Budget	\$ 1,406,430
<b>Total Increase</b>	<b>\$ 64,180</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 62,263
Auto Liability	\$ 288
General Liability	\$ 128
IT Replacement	\$ 3,332
<b>Department Directed</b>	
Other minor decreases	\$ (1,831)
<b>Total Increase</b>	<b>\$ 64,180</b>

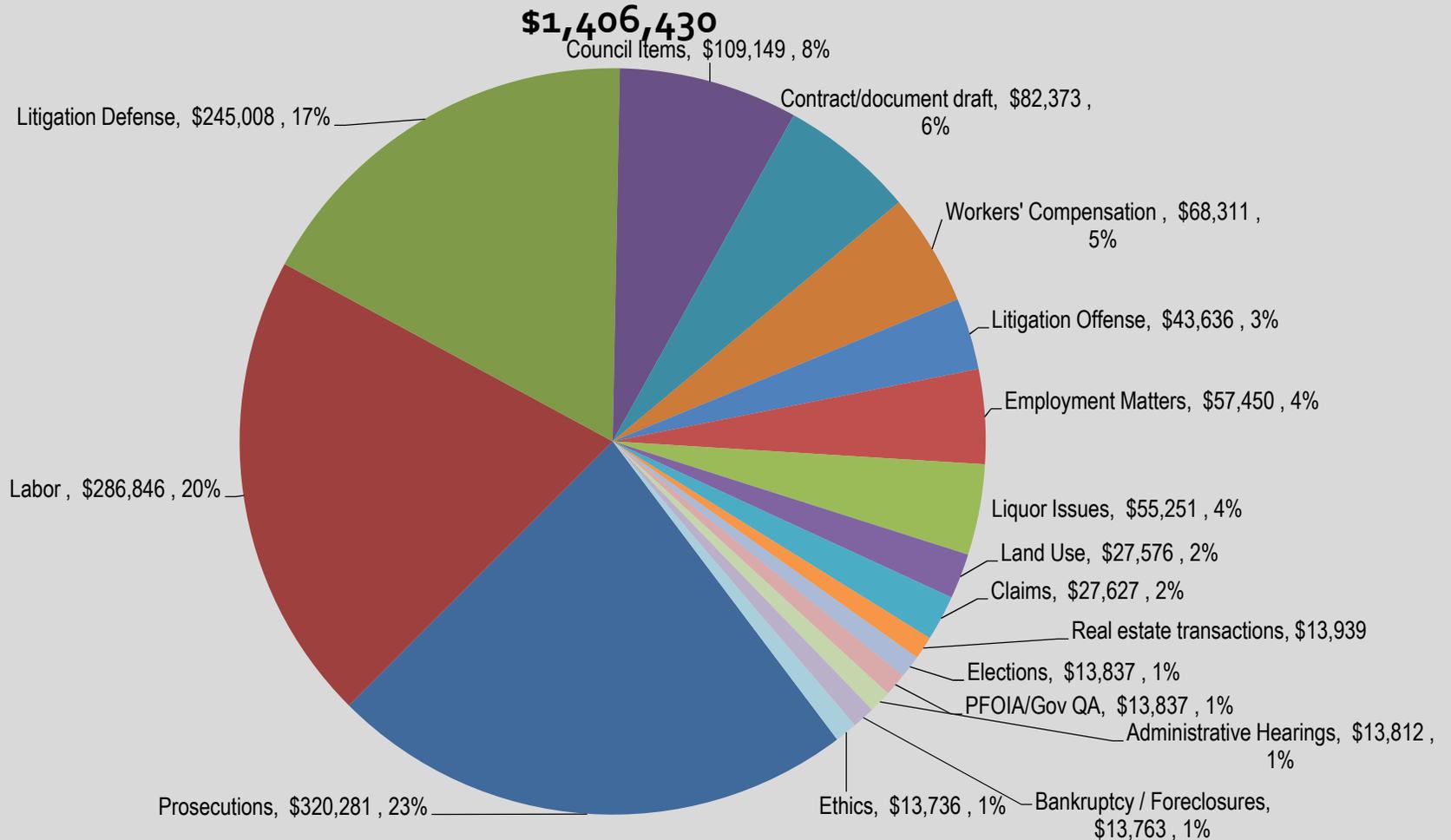
	Actual FY09	Actual FY10	Actual FY11	Adopted Budget FY12	Proposed Budget FY13
<b>Legal FTE's</b>					
Legal	11.50	10.50	10.50	10.50	10.50
<b>TOTALS</b>	<b>11.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

### Highlights

- \* Prosecuted over 15,000 traffic cases, over 500 DUI's and almost 1,000 ordinance violation cases with a conviction rate in excess of 80%
- \* Represented the City in bargaining and labor issues involving 13 bargaining units
- \* Obtained judgments in the City's favor amounting to over \$500,000
- \* Provided diligent review, legal advice and risk prevention advice for every worker's compensation claim
- \* Represented the City in over 30 litigated cases

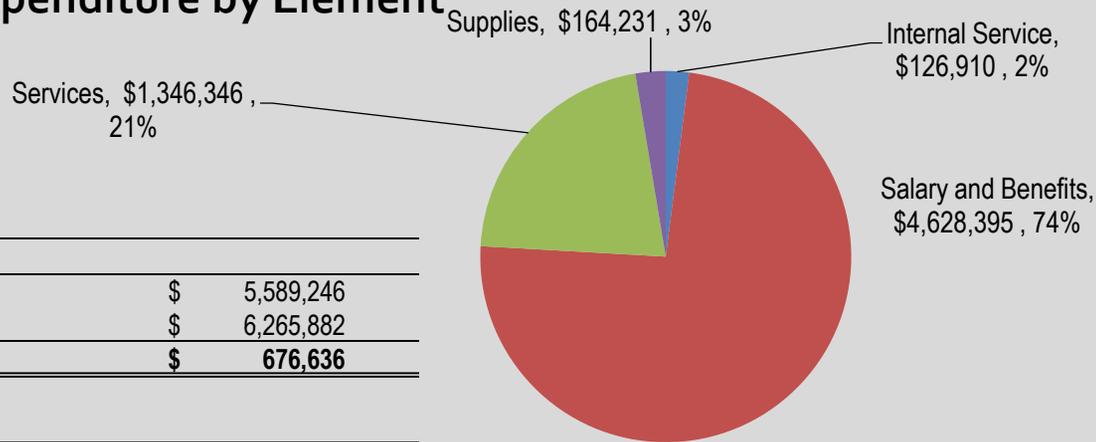
# Legal Service Based Budget

## LEGAL PROGRAM BUDGET FY12-13



# CMO Budget Summary

## Expenditure by Element



### BUDGET CHANGES

FY11-12 Budget	\$	5,589,246
FY11-13 Budget	\$	6,265,882
<b>Total Increase</b>	<b>\$</b>	<b>676,636</b>

### INCREASE/DECREASE ELEMENTS

#### City Directed

Salary and Benefits	\$	220,219
3 FTE transfer from DPU	\$	278,921
Workers Compensation	\$	90,945
Auto Liability	\$	1,431
General Liability	\$	349
Vehicle Services	\$	252
IT Replacement	\$	4,924
Safety Supplies from DPU	\$	48,189

#### Department Directed

CMO	\$	(20,912)
IT/Reprographics	\$	(38,616)
Human Resources	\$	53,527
City Clerk	\$	(3,375)
Community Relations	\$	40,782
<b>Total Increase</b>	<b>\$</b>	<b>676,636</b>

	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>CMO FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
CMO	8.62	7.62	6.12	6.12	9.12
Community Relations	4.25	4.00	4.00	4.00	4.00
City Clerk	6.00	5.50	5.50	5.50	5.50
Human Resources	12.75	10.50	9.50	9.50	9.50
Information Technology	19.37	16.37	15.75	15.75	15.75
Reprographics/Mailroom*	4.23	3.48	3.00	3.00	3.00
<b>TOTALS</b>	<b>55.22</b>	<b>47.47</b>	<b>43.87</b>	<b>43.87</b>	<b>46.87</b>

# CMO Highlights

## **CMO**

- \* Improved safety performance at all levels
- \* Employee involvement in the safety program at four pro-active levels: Awareness, Involvement, Inclusion, and Incentive
- \* CMO will conduct the training course: Americans with Disabilities Act (ADA) Training for Supervisors

## **IT/Reprographics**

- \* Successfully negotiated a new copy equipment lease for a savings of \$30,000
- \* Significant FY 12 involvement in Naperville Smart Grid Initiative software integration.
- \* Security assessment of City IT systems will be completed in FY 13 with the assistance of a security consultant
- \* Redesign of the City's voice network, will see significant savings in the upcoming telecommunications contract
- \* Eliminated desktop software and web server support contracts and brought in-house for continued annual cost savings

## **Human Resources**

- \* Successfully negotiated a new Employee Assistance Provider contract at a savings of \$10,000
- \* Completed a comprehensive review of the City's compensation and benefit programs
- \* Designed and implemented Tier 1 and Tier 2 benefit changes
- \* Assisted and participated in the negotiation of 13 union contracts; provided financial analysis of all economic proposals
- \* Restructured the HR department and reduced FTEs by 25% from FY09 to FY11

## **City Clerk**

- \* Assumption of all Special Events coordination responsibilities and Special Event Cultural Amenities Fund administration duties.
- \* Administration of approximately 80 Freedom of Information Act requests each month.

## **Community Relations**

- \* Lead all internal and external communications efforts for the Naperville Smart Grid Initiative.
- \* Established the Municipal Volunteer Program with more than 20 participants contributing 2,500 volunteer hours in its first year.
- \* Upgrades to the city website increasing transparency and accessibility for residents and businesses.

# Next Steps – continue Gap closure

- Refine for completed contracts
- Update Council as part of the January 23, 2012 CIP workshop

# Priority Based Budget Detail

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 9, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT: Priority Based Budget – Service Level Detail**

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**PURPOSE:**

To provide Council with the service detail groupings which support the presentation of each Priority Based Budget value area and deliverable category included in the pie chart presentations in the earlier workshop materials.

**DISCUSSION:**

Staff leveraged the existing service based budget detail by associating them with the best linkage to a value area and deliverable. The Directors Leadership team worked together to refine the presentation. The definition of the value areas, deliverables and the categorization is however subjective. The detail is provided for Council review and consideration of any desired refinements.

**CONCLUSION:**

Staff will look for Council direction on suggested refinements.

## Public Safety

<b>FY13 Expenditures by Deliverable</b>	<b>Department</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Net</b>
<b>Emergency Services</b>		<b>31,832,819</b>	<b>10,067,464</b>	<b>21,765,355</b>
Fire and Rescue	Fire	18,990,649	1,096,479	17,894,170
EMS	Fire	5,147,745	2,332,800	2,814,945
Fire Pension Property Tax Transfer	Fire	4,688,185	4,688,185	-
Receive & dispatch calls for public safety & service to community	Police	2,931,450	1,950,000	981,450
Hazmat Team Response	Fire	46,135	-	46,135
Technical Rescue Team Response	Fire	17,455	-	17,455
Water Rescue Team Response	Fire	11,200	-	11,200
<b>Enforce Laws and Codes</b>		<b>26,137,863</b>	<b>4,845,459</b>	<b>21,292,404</b>
Prevent crime & arrest violators	Police	14,487,938	-	14,487,938
Police Pension Property Tax	Police	4,317,379	4,317,379	-
Investigation of major case/general assignment	Police	2,482,782	-	2,482,782
Investigation of juvenile & school-based incidents	Police	2,225,262	416,907	1,808,355
Intelligence & proactive narcotics investigation	Police	1,823,617	11,173	1,812,444
Detain & Process prisoners	Police	431,740	100,000	331,740
Prosecutions	Legal	320,281	-	320,281
Liquor Commission	-	35,052	-	35,052
Administrative Hearings	Legal	13,812	-	13,812
Animal control services	Police	-	-	-
<b>Public Education</b>		<b>2,081,721</b>	<b>14,985</b>	<b>2,066,736</b>
Public information & policy compliance	Police	1,988,876	14,985	1,973,891
Public Education	Fire	92,845	-	92,845
<b>Public Safety Technology</b>		<b>1,713,525</b>	<b>383</b>	<b>1,713,142</b>
Management & Operations of PD technology & infrastructure	Police	939,015	-	939,015
Evidence integrity & processing	Police	774,510	383	774,127
<b>Protect from Emergency</b>		<b>831,373</b>	<b>831,373</b>	<b>-</b>
Fire Alarm Monitoring	Fire	342,968	745,500	(402,532)
Fire Prevention	Fire	333,146	73,000	260,146
Emergency Management	Fire	155,259	12,873	142,386

**Value area total:**

**62,597,301**

**15,759,664**

**46,837,637**

## Quality of Residential and Business Life

<b>FY13 Expenditures by Deliverable</b>	<b>Department</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Net</b>
<b>Protect Health, Safety, and Welfare</b>		<b>13,188,864</b>	<b>1,426,532</b>	<b>11,762,332</b>
Solid Waste and Recycling	DPW	6,489,660	1,069,840	5,419,820
Winter Operations	DPW	3,178,550	-	3,178,550
Streets Maintenance	DPW	1,466,107	65,000	1,401,107
Cleaning & Sanitation	DPW	865,060	136,692	728,368
Code Enforcement	TED	639,978	-	639,978
Storm water	TED	299,318	-	299,318
Household Hazards Waste	DPW	159,693	155,000	4,693
Security Services	DPW	65,130	-	65,130
Snow Removal	TED	25,368	-	25,368
<b>Aesthetics</b>		<b>3,026,017</b>	<b>135,500</b>	<b>2,890,517</b>
Leaf Collection	DPW	1,154,992	-	1,154,992
Forestry	DPW	1,123,754	67,500	1,056,254
Brush Collection	DPW	243,286	-	243,286
Riverwalk	-	242,333	-	242,333
Landscape Services	DPW	223,007	28,000	195,007
Mulch Program	DPW	36,125	40,000	(3,875)
Concert Center Scheduling	City Clerk	2,520	-	2,520
<b>Inclusion</b>		<b>687,940</b>	<b>19,924</b>	<b>668,016</b>
Resident Service Request	DPW	561,124	-	561,124
Accessibility	CMO	99,619	19,924	79,695
CDBG	TED	27,197	-	27,197
Community Grants	CMO	-	-	-
<b>Informed Community</b>		<b>249,491</b>	<b>44,239</b>	<b>205,252</b>
Professional Services	CR	73,796	13,085	60,711
External Services	CR	55,784	9,891	45,893
Publications	CR	44,779	7,940	36,839
Media Services	CR	39,758	7,050	32,708
City Broadcast Channels	CR	35,374	6,273	29,101
<b>Historical Integrity</b>		<b>101,083</b>	<b>-</b>	<b>101,083</b>
Historic Sites	TED	101,083	-	101,083
<b>Civic Events</b>		<b>68,968</b>	<b>68,968</b>	<b>-</b>
Special Events	DPW	54,176	54,176	-
Special Events	City Clerk	8,280	8,280	-
Special Events	Fire	4,767	4,767	-
Special Events	TED	1,745	1,745	-
Special Events and Billable Overtime	Police	-	-	-

Value area total:

8,434,831

1,137,101

7,297,730

## Stewardship, Fiscal Responsibility, Efficient City Services

FY13 Expenditures by Deliverable	Department	Expenditure	Revenue	Net
<b>Efficient Daily Operations</b>		<b>2,820,958</b>	<b>843,154</b>	<b>1,977,804</b>
Utilities	DPW	886,798	-	886,798
Telephone & Communications Services	IT	642,800	342,718	300,082
General Operations	DPW	356,899	-	356,899
Safety	CMO	341,208	278,526	62,682
End User IT Support	IT	268,707	143,265	125,442
Citywide Training & Development	HR	101,106	22,244	78,862
Software Development	IT	90,757	48,388	42,369
Mailroom	IT	76,667	-	76,667
Programs Administered	CR	23,550	4,176	19,374
Project Planning Services	CR	21,640	3,837	17,803
Accreditation	DPW	10,826	-	10,826
Departmental Overhead	DPW	-	-	-
Mail	CMO	-	-	-
Uniforms	DPW	-	-	-
MSBG Administration	IT	-	-	-
<b>Maintain Property</b>		<b>3,269,980</b>	<b>180,691</b>	<b>3,089,289</b>
Building Maintenance	DPW	1,887,725	180,691	1,707,034
Storm water Maintenance	DPW	1,228,386	-	1,228,386
Building Improvement	DPW	153,869	-	153,869
<b>Fiscal Responsibility</b>		<b>4,475,078</b>	<b>1,033,881</b>	<b>3,441,197</b>
Purchasing	Finance	495,980	181,572	314,408
Budget	Finance	324,320	103,090	221,230
Labor	Legal	286,846	57,369	229,477
Litigation Defense	Legal	245,008	49,001	196,007
Payroll	Finance	213,779	46,988	166,791
Cash/Debt Management	Finance	193,903	101,232	92,671
Employee Relations & Personnel Issues	HR	189,027	41,586	147,441
Miscellaneous Receivables-Billing & Collections	Finance	179,501	179,501	-
Benefits Mgmt	HR	177,377	40,789	136,588
Labor Relations	HR	162,232	35,691	126,541
AP	Finance	160,138	73,998	86,140
Staffing, Recruitment, Selection & Placement	HR	143,471	31,563	111,908
BOFP	-	142,692	-	142,692
Communications	HR	71,133	15,649	55,484
Workers Compensation	Legal	68,211	13,662	54,549
Research & Analysis	HR	63,595	13,991	49,604

Compensation	HR	57,644	12,682	44,962
Employment Matters	Legal	57,450	11,490	45,960
Litigation Offense	Legal	43,636	8,727	34,909
Policy & Procedure Creation & Mgmt	HR	32,402	7,128	25,274
Claims	Legal	27,627	5,525	22,102
Bankruptcy/Foreclosures	Legal	13,763	-	13,763
Employee Performance Mgmt	HR	12,029	2,647	9,382
Miscellaneous	-	1,113,314	-	1,113,314
Contingency	HR	-	-	-
<b>Technology</b>		<b>2,085,513</b>	<b>807,533</b>	<b>1,277,980</b>
LAN/MAN Administration	IT	330,215	176,058	154,157
Technology Services	TED	317,762	-	317,762
Software/Hardware Maintenance	IT	260,756	139,026	121,730
Technology Services	DPW	253,147	-	253,147
Database & Application Administration	IT	218,990	116,758	102,232
Enterprise Content & Document Mgmt	IT	195,589	104,281	91,308
Asset Mgmt/Geographic Information Systems	IT	161,394	86,050	75,344
Internal Technology Consulting Services	IT	156,880	83,643	73,237
Enterprise Resource Planning Software Admin	IT	147,727	78,763	68,964
Report Development	IT	43,053	22,954	20,099
<b>Support Utilities</b>		<b>1,822,047</b>	<b>1,822,047</b>	<b>-</b>
Utility Billing	Finance	555,040	555,040	-
Meter Reading	Finance	486,972	486,972	-
Call Center Utility Misc	Finance	351,093	351,093	-
Utility Payment Processing	Finance	240,715	240,715	-
Utility Collections	Finance	75,649	75,649	-
Smart Grid Initiative	IT	49,761	49,761	-
NSGI Smart Grid	CR	35,582	35,582	-
Smart Grid	CMO	27,235	27,235	-
<b>Maintain Records</b>		<b>735,019</b>	<b>237,424</b>	<b>497,595</b>
Internal Control & Other Reporting	Finance	333,792	142,641	191,151
Reprographics	IT	281,562	35,048	246,514
Records/Maintenance & Other Special Projects	Finance	49,405	49,405	-
Reporting & Metrics	HR	29,710	6,536	23,174
Recording at Will & DuPage Counties	City Clerk	17,386	-	17,386
Records Mgmt	HR	17,245	3,794	13,451
Subpoena & Service Administration	City Clerk	5,919	-	5,919
Reprographics	CMO	-	-	-

**Value area total:**

**15,208,595**

**4,924,730**

**10,283,865**



## Strategic, Sustainable Economic Community

<b>FY13 Expenditures by Deliverable</b>	<b>Department</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Net</b>
<b>Plan and Monitor Development</b>		<b>2,645,063</b>	<b>1,587,465</b>	<b>1,057,598</b>
Permit Issuance	TED	1,592,679	1,505,784	86,895
Zoning & Land Development	TED	951,985	62,530	889,455
Strategic Planning	CMO	54,240	10,848	43,392
Land Use	Legal	27,576	5,515	22,061
Real Estate Transactions	Legal	13,939	2,788	11,151
Letters of Credit	City Clerk	4,644	-	4,644
<b>Retention &amp; Growth</b>		<b>538,772</b>	<b>-</b>	<b>538,772</b>
Long Range Planning	TED	393,886	-	393,886
Special Projects	TED	144,886	-	144,886
<b>Monitor Business</b>		<b>303,222</b>	<b>218,729</b>	<b>84,493</b>
Liquor Licensing	City Clerk	167,048	167,048	-
Liquor Issues	Legal	55,251	-	55,251
Licenses	City Clerk	51,681	51,681	-
Permits (General)	City Clerk	26,994	-	26,994
Tax Exemption - Property	City Clerk	2,248	-	2,248
<b>Value area total:</b>		<b>3,487,057</b>	<b>1,806,194</b>	<b>1,680,863</b>



# Gap Update and Budget

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 2, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT:** General Fund FY13 Gap Update and Proposed Budget

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**PURPOSE:**

To provide Council with the Proposed FY13 General Fund budget and an update on the projected FY13 Financial Gap.

**DISCUSSION:**

**Gap Update**

Staff has worked very hard on completing the General Fund FY13 budget proposal for Council. Since the last workshop the City Manager met with each Department Director and the budget proposals were refined through additional challenge to further expenditure reductions were made. Additional information related to reimbursements and savings on the roadway program and a higher projection of permit fee revenue was also factored in. The FY13 General Fund financial gap which was projected at \$1.9 million at the end of October and grew to \$2.1 million with the cancellation of the red light program is now down to just \$0.4 million in the proposed budget!

There are currently two potential changes to the proposed budget. First, issues related to the processes supporting the Community Block Grant Program are expected to result in the write off of roughly \$0.2 million of the program receivable. Secondly, there are still four open union contracts related to employees in the General Fund. The financial implication of the current contract proposals is \$0.3 million above the assumptions included in the proposed budget. The final budget will be adjusted to reflect the new union contractual commitments and the CDBG receivable write off, so the projected financial gap including the impact of these changes is projected to be \$0.9 million.

**FY13 Proposed Budget**

The FY13 budget proposal is a reduction in total General Fund expenditures of \$1.7 million, a 1.5% reduction from the prior year. Balancing the budget over the last five years has been a challenge. Declining revenues as a result of the economic recession required the City to take significant cost reduction actions which included the reduction in some services. The City General Fund headcount has been reduced since FY08 by 120 FTEs, almost a 15% reduction. The FY13 proposed budget maintains the current level of services and recommends restoration of some previously curtailed programs. The Directors will be reviewing these programs during

the Department Budget presentations, but for example they include restarting the Ogden Avenue Grant Program, and increasing the tree trimming and street sweeping program.

### **Service Based Budget Format**

Consistent with last year, a service based budget format has been used to present the budget data. A standard set of information is provided here for the overall General Fund and then in a later section for each of the Departments. There is a high level summary page which depicts the type of expenditures (salary and benefits, supplies, etc) and shows FTE data for 5 fiscal years and highlights the significant expenditure changes from FY12 to FY13. Various decisions made at the City level have an impact on the charges reflected in the Department budgets. These have been grouped together and explained in this General Fund overview. The other expenditure changes are under the Department control and are grouped together and will be discussed by the individual Department Directors during the workshop.

### **City Directed Budget Expenditures**

*Salary* - For purposes of the preliminary budget discussions the wage increases include all agreed contractual commitments, and an assumption of 2% across all other employee groups, both union and non-union. The FY12 budget has a \$580,000 placeholder remaining for the union contracts which have not yet finalized. This placeholder is also included in the FY13 budget as it is assumed to be in base wages at the start of the fiscal year. The FY13 financial gap will be impacted to the extent the total of the remaining FY12 contract increases differs from this placeholder, in addition to any difference from the 2% assumption for the FY13 increase. The current contract proposals in total are \$0.3 million above the assumptions included in the proposed budget. The final budget will be adjusted to reflect all new union contractual commitments and Council direction on any union groups not yet under contract and for the non-union employees.

Last year Council had not reached a decision on the non-union merit increase at the time the detailed department budgets were developed and several union contract negotiations had not yet completed. As such these wage increases were not included in the detailed department budget for FY12, but were held as a place holder in the total General Fund budget. The FY13 Department detail budget reconciliations include a line for the change in Salaries and Benefits from the original FY12 budget to the proposed FY13 budget. Where the FY12 Department detail budget did not include the raise for FY12, the change will reflect both the FY12 and the FY13 increase. The reconciliation also reflects the impact of turnover in the teams and changes to individual benefit program enrollment. The assumption of a 2% wage increase in FY13 increases the expenditure budget by \$1.3 million, of which \$0.8 million is for union employee groups which are not yet under contract. The following schedule of "Changes in Department Salary and Benefits from FY12 to FY13 Budget" shows a further breakdown of the amounts by Department and employee group to provide greater clarity on the components of the reconciliation.

Departments are directly responsible for the headcount which is the underlying driver for the salary and benefit budget. The total General Fund headcount does include an increase of roughly 3 FTEs. This increase reflects the transfer of the 3 safety resources from the utilities to the

General Fund for management purposes. The General Fund net expenditure is unaffected by the transfer as the utilities are being charged back for their use of the safety resources. In addition the Police Department headcount has been reduced by one FTE as two positions have been moved to part-time, and this is offset by the requested increase in TED for one part time inspector position and a portion of an FTE (0.3 FTE) to work on the Community Development Block Grant program. Each Department Director will be prepared to discuss the impact the organization structure has on the salary and benefit budget for their Department.

HealthCare Benefits – The FY13 budget assumes that all employee groups will adopt the current plan design and will be at a 20% employee contribution for the entire fiscal year. The City is self insured for healthcare costs. Departments are charged an estimated amount per employee based on the specific program enrollment. Lower healthcare claims, net of lower than budget employee contributions has resulted in an excess fund balance of \$200,000. This fund balance is being used to reduce the overall FY13 transfer and provide assistance in closing the budget gap. The good claims experience has also allowed staff to reduce the medical cost increase assumption from the original 8% down to 5.3%. In addition the FY13 budget includes the assumed receipt of the \$400,000 of reimbursement for retiree costs as part of the Federal Healthcare reform program to reduce the required City funding. The application for this reimbursement has already been submitted. No additional future reimbursements are included in the budget.

Vacancy Factor – Each Department has a salary and benefit budget which assumes all of the approved positions are filled. The actual incumbent wages and benefits are used for filled positions and to ensure a conservative budget, the mid-point of the salary range and highest city cost benefit options are used for vacant positions. Consistent with last year, the General Fund budget holds a reserve for expected vacancies of \$1.2 million, or 1.6% of total salary and wages. During the year as vacancies occur the vacancy budget is transferred to the departments. The vacancy factor assumes roughly 12 vacant positions at all times across the General Fund Departments. Vacancies only contribute to improvements in the budget performance if they exceed the vacancy factor. The vacancy factor is also used to absorb the differences between the actual salary and benefits when positions are filled versus the budget assumptions for positions vacant during the budget process.

Worker's Compensation - The Departments are charged each year with an estimate of the worker compensation costs including medical bills, lost time costs and projected settlements, related specifically to their department personnel. Medical bills and lost time costs are estimated based on historic three year averages. The funds are transferred to the Self Insurance Fund until expended. Favorable safety trends are resulting in a much lower number of claims considered severe. In addition, the City has been successful in negotiating lower than projected settlements. At the end of FY11, the Self Insurance Fund had an excess fund balance of \$600,000 (\$500,000 General Fund and \$100,000 Utilities) due to favorable claims experience. This fund balance is being used to reduce the overall FY13 transfer and provide assistance in closing the budget gap.

In addition, the trend of reduced claims, improved return to work programs and reduced severity of injuries has lowered the General Fund total estimated FY13 level by \$414,000 from the prior year budget figure. (The detail of this reduction is reflected on the attached schedule of “Changes in Department Salary and Benefits from Fy12 to Fy13 Budget”). As an example of the improving trend, there were 16 permanent partial disability settlements in FY09, which

dropped to only 11 in FY10 and down to just 7 in FY11. As a result of the continued efforts by departments to reduce injuries, medical and lost time costs for FY 12 are also projected to come in below the budgeted three year average, further increasing the City's savings. As of this November there are no employees out on worker's compensation leave, which is a dramatic reduction from last November when there were 7 employees out on worker's compensation leave.

Auto and General Liability Insurance - The Departments are charged each year with an estimate of the auto and general insurance liability claims, including an estimate of litigation, related to their department activities. The funds are transferred to the Self Insurance Fund until expended. Favorable outcomes of claims and litigation resulted in an excess fund balance of \$500,000 (\$400,000 General Fund and \$100,000 utilities) at the end of FY11. This fund balance is being used to reduce the overall FY13 transfer and help to close the budget gap.

The FY13 estimated liability does include a total increase of \$290,000, primarily reflecting an increase in both auto and general liability for police and in general liability for TED related to pending litigation cases. Partially offsetting this is the significant improvement in auto claims, down consistently from a high of 20 in FY08 to only 3 in FY11!

Self Insurance Fund Transfer – The excess Self Insurance Fund balance is being used to reduce the transfer required from the General Fund in FY13 by a total of \$1.1 million. The excess balance includes \$200,000 from lower healthcare claims, net of lower than budget employee contributions, \$500,000 from lower than projected worker's compensation settlements and \$400,000 from favorable outcomes of auto and general liability claims and litigation which were mentioned earlier in this note.

Motor Fuel Tax Transfer –

The annual cost of roadway maintenance is budgeted for \$11.6 million in the Motor Fuel Tax Fund, with roughly \$5.8 million of the funding coming from the State and local motor fuel tax. The balance is funded to the extent possible with Grants and the remainder must be funded by a transfer from the General Fund. The required transfer in FY13 is only \$1.3 million, which is \$2.7 million lower than the prior year budget as favorable contract negotiations have generated a fund balance and additional Illinois Jobs Now Grant money has provided extra one time funding. Based on Council direction the FY13 budget conservatively includes a cushion for the 2012 Illinois Jobs Now \$600,000 grant money.

Vehicle Replacement – The city fleet of vehicles is valued at roughly \$32 million. The vehicle replacement fund holds a balance of \$8 million, which is 25% of the fleet value as required by City policy. Several years ago the city stopped funding the reserve on an annual basis and instead began recognizing budget expenditures as vehicles were actually replaced. This methodology encourages departments to challenge the trade off of higher maintenance cost and service time versus the replacement cost of the vehicles. The trends have been to extend the assumed vehicle lives and defer the replacements as long as practical. The FY13 budget includes the replacement of roughly \$800,000 of vehicles, up \$400,000 from the prior year due primarily to the need to replace 2 ambulances which have been deferred from prior years.

Vehicle services – Maintenance and service for the fleet of city vehicles is provided through the Fleet Services organization. The operating costs are captured in the Fleet Services Fund and are estimated at roughly \$3.9 million, including over \$1 million in fuel and \$600,000 in parts. Departments are charged an estimated amount as a per vehicle cost based on vehicle type. The funds are transferred to the Vehicle Services Fund until expended.

IT Replacement – The FY13 budget assumes the total cost of maintaining the City hardware and software (excluding utility specific) will be a total of \$1.8 million comprised of the following: software maintenance \$1.0 million, hardware maintenance \$0.3 million, replacement servers/network equipment \$0.4 million and replacement desktops/laptops/monitors \$0.1 million. Each Department is charged with a flat rate based on the number of user devices (desktop or laptop). The funds are transferred to the IT Replacement Fund until expended.

**CONCLUSION:**

Staff is proud to present the Proposed FY13 General Fund Budget.

**ATTACHMENTS:**

General Fund FY13 Proposed Budget Summary

Total General Fund – Expenditures by Element

FY13 Total General Fund by Department

Changes in Department Salary and Benefits from FY12 to FY13 Budget

## General Fund FY13 Proposed Budget Summary

(in \$ Millions)

Preliminary Budget - October Workshop Gap

Cancel redlight program

IDOT Jefferson Reimbursement

Additional \$0.3 million MIP contract savings

DPW reductions

Police reductions

Increase permit fee revenue estimate

Fire reductions

Ambulance billing enhancements

Defer one ambulance purchase

**Current Proposed Budget Gap view**

### Other Potential changes

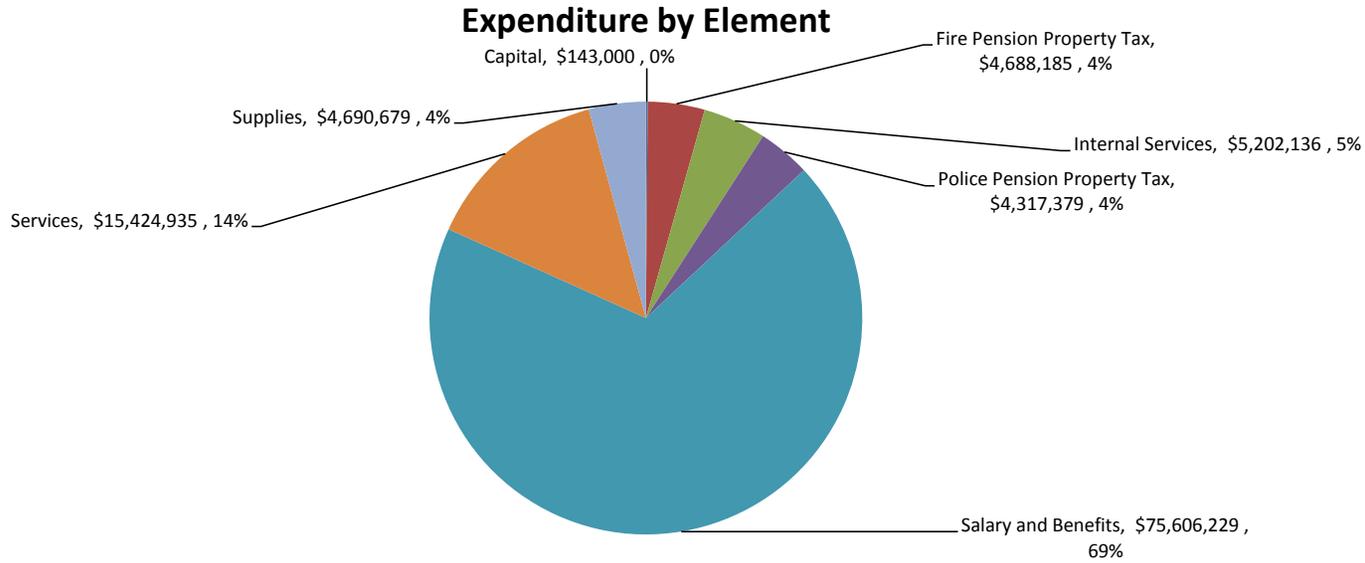
Write off CDBG receivable

Impact of open union contract wage increases above assumptions

**Projection**

FY13 Proposed Budget		
Revenue	Expenditure	Gap
<b>109.8</b>	<b>111.7</b>	<b>1.9</b>
-0.4	-0.2	0.2
	-0.2	-0.2
	-0.3	-0.3
	-0.3	-0.3
	-0.1	-0.1
0.2		-0.2
	-0.3	-0.3
0.1		-0.1
	-0.2	-0.2
<b>109.7</b>	<b>110.1</b>	<b>0.4</b>
	0.2	0.2
	0.3	0.3
<b>109.7</b>	<b>110.6</b>	<b>0.9</b>

# Total General Fund



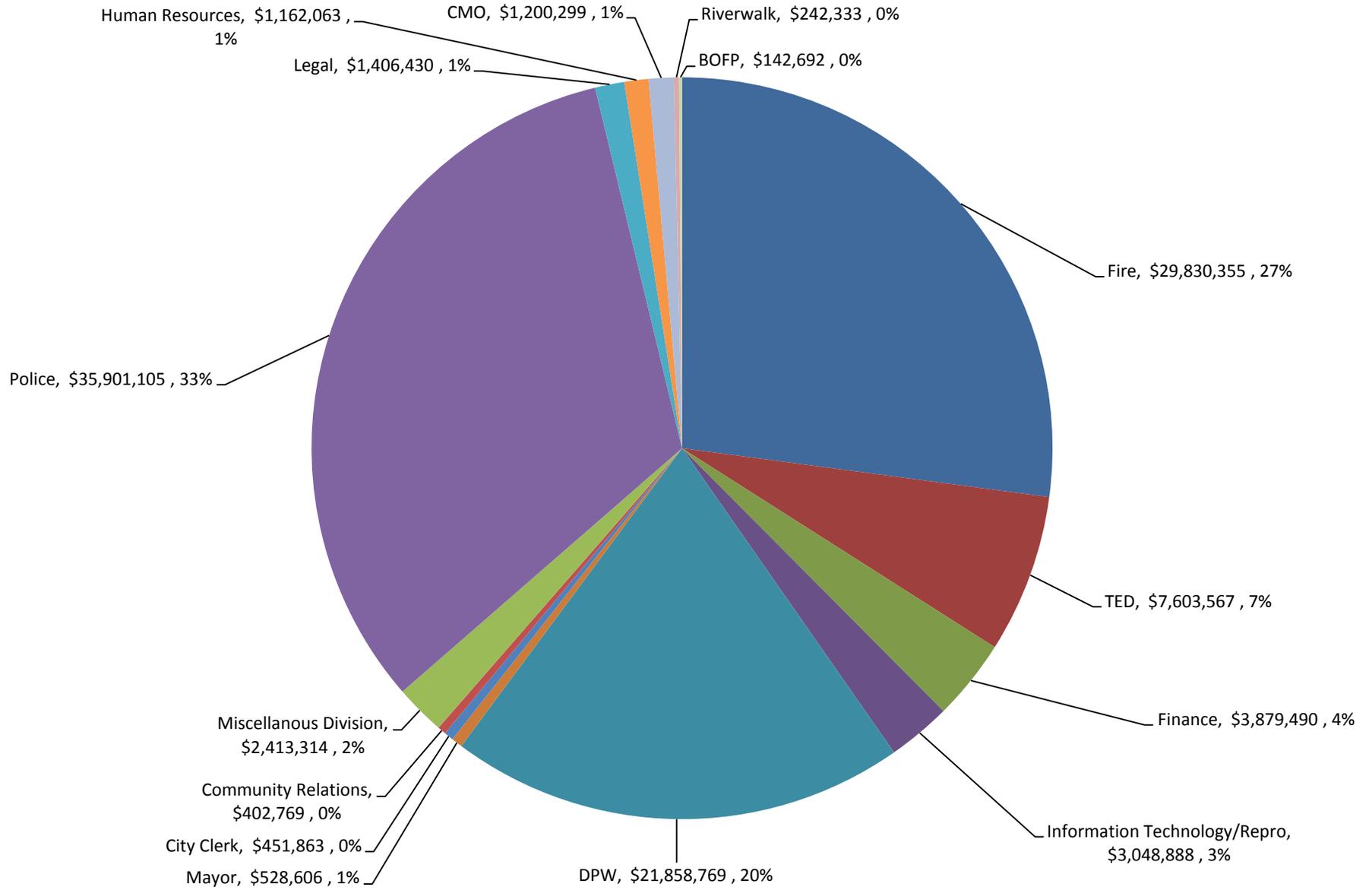
BUDGET CHANGES	
FY11-12 Budget	\$ 111,731,897
FY12-13 Budget	\$ 110,072,543
<b>Total Decrease</b>	<b>\$ (1,659,354)</b>

INCREASE/DECREASE ELEMENTS	
<b>City Directed</b>	
Salary and Benefits	\$ 68,895
Auto Liability	\$ 210,403
General Liability	\$ 80,060
Self Insurance Funds Transfer	\$ (1,100,000)
Decrease in Motor Fuel Transfer	\$ (2,700,000)
Reserve for Jobs Now Grant	\$ 600,000
Vehicle Replacement	\$ 449,610
Vehicle Services	\$ 20,339
IT Replacement	\$ 51,190
<b>Department Directed</b>	
Police	\$ (412,341)
Fire	\$ 345,605
DPW	\$ 346,193
All Other Departments	\$ 380,692
<b>Total Decrease</b>	<b>\$ (1,659,354)</b>

	Actual	Actual	Actual	Actual	Adopted Budget*	Proposed Budget
<b>General Fund FTE's</b>	<b>FY08</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
FTE's	853.25	803.40	758.05	733.78	729.62	732.41

\*Police and TED FTE's reductions are included with the revised FTE amounts as reflected against the productivity challenge.

# FY13 Total General Fund by Department \$110,072,543



Changes in Department Salary and Benefits from FY12 to FY13 Budget  
(In \$ thousands)

	Mayor	Legal	CMO	Clerk	Com Rel	HR	IT	Finance	TED	Riverwalk	Sub-total	Detail Below				Grand Total
												Total DPW	Total Fire	Total Police	Misc	
FY12 Wage increase - not in Dept Budget	3	21	12	6	5	13	25	41	88	0	214	78	23	84	(399)	0
FY13 Wage increase - committed												70	-	-		70
FY13 Wage increase - assumed at 2%	4	23	9	7	5	13	25	37	82	0	205	34	452	542	-	1,233
Turnover and position changes			4			(8)	44	(12)	(122)		(94)	(35)	(225)	(370)	3	(721)
Benefit changes (including transfer)	29	18	24	3	4	2	29	7	54	0	170	40	85	(191)	(495)	(391)
Overtime/Temp pay							(1)		21		20	39	(56)	(36)		(33)
Sub total S&B	36	62	49	16	14	20	122	73	123	1	516	226	279	29	(891)	159
TED CDBG transfer & Temp Inspector									45		45					45
Transfer safety S&B from utilities			279								279					279
Workers compensation						46	44	(15)			75	(65)	(105)	(319)		(414)
<b>Total Dept S&amp;B change</b>	<b>36</b>	<b>62</b>	<b>328</b>	<b>16</b>	<b>14</b>	<b>66</b>	<b>166</b>	<b>58</b>	<b>168</b>	<b>1</b>	<b>915</b>	<b>161</b>	<b>174</b>	<b>(290)</b>	<b>(891)</b>	<b>69</b>

	Non-Union	Field Super	Equipment Operators	Building Engineers	Maint Technicians	Benefits & other	Total DPW
FY12 Wage increase - not in Dept Budget	28	*	50	**	**		78
FY13 Wage increase - committed			58	3	9		70
FY13 Wage increase - assumed at 2%	26	8					34
Turnover and position changes	(30)	(9)	4				(35)
Benefit changes (including transfer)						40	40
Overtime/Temp pay						39	39
Sub total S&B	24	(1)	112	3	9	79	226
Workers compensation						(65)	(65)
<b>Total Dept S&amp;B change</b>	<b>24</b>	<b>(1)</b>	<b>112</b>	<b>3</b>	<b>9</b>	<b>14</b>	<b>161</b>

	Non-Union	Union	Benefits & other	Total Fire
FY12 Wage increase - not in Dept Budget	23	*		23
FY13 Wage increase - committed				-
FY13 Wage increase - assumed at 2%	15	437		452
Turnover and position changes	(101)	(124)		(225)
Benefit changes (including transfer)			85	85
Overtime/Temp pay			(56)	(56)
Sub total S&B	(63)	313	29	279
Workers compensation			(105)	(105)
<b>Total Dept S&amp;B change</b>	<b>(63)</b>	<b>313</b>	<b>(76)</b>	<b>174</b>

	Non-Union	Officers	Sergeants	Telecom	Records	Detention Officers	Benefits & other	Total Police
FY12 Wage increase - not in Dept Budget	84	**	**	*	*			84
FY13 Wage increase - committed								-
FY13 Wage increase - assumed at 2%	81	360	64	19	8	10		542
Turnover and position changes	(241)	(116)	(5)	(12)	-	4		(370)
Benefit changes (including transfer)							(191)	(191)
Overtime/Temp pay							(36)	(36)
Sub total S&B	(76)	244	59	7	8	14	(227)	29
Workers compensation							(319)	(319)
<b>Total Dept S&amp;B change</b>	<b>(76)</b>	<b>244</b>	<b>59</b>	<b>7</b>	<b>8</b>	<b>14</b>	<b>(546)</b>	<b>(290)</b>

\* No increase given as of yet, dollar amount for increases is held in the miscellaneous division until contracts settle. \$580K remaining placeholder in FY12 and FY13.  
 \*\*Raises included as part of FY12 adopted budget.

# Priority Based View

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 2, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT:** The Next Step – Priority Based Budgeting

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**PURPOSE:**

To provide Council with a priority based view of the FY13 Proposed Budget.

**BACKGROUND:**

The recent economic recession caused all governmental entities to look at budgeting and financial planning in a different way. A new perspective often times provides visibility to areas that were not previously highlighted. The service based budget that Naperville adopted last year allowed us to more easily associate specific services with their underlying costs. The process we implement is a simplified approach to the zero based budget philosophy. The information it generated facilitated service level conversations including challenges on continuing services or the possibility of scaling back some services. Staff and Council both found it to be a beneficial budget process. Based on the positive feedback and direction from Council the FY13 budget is once again being presented in this format.

Another tool which is being used by governmental agencies is referred to as “Priority Based Budgeting”. The objective of this approach is to demonstrate the alignment of government spending with the community’s needs and expectation of value. This is an exercise which does not have a right or wrong answer; instead it is a tool that can provide greater transparency and increased understanding. It documents a picture of our current financial state at a point in time, and can be used as a base to make future directional decisions. Using this lens the proposed FY13 General Fund budget provides a view of how we are planning to manage taxpayer dollars in Naperville next year.

We took a simplified approach at generating a Priority Based Budget view and leveraged examples included in literature on the topic to develop six high level value areas:

- Public Safety
- Quality of Residential and Business Life
- Effective Transportation
- Stewardship, Fiscal Responsibility, Efficient City Services
- Strategic, Sustainable Economic Community
- Governance & Leadership

We were then able to group the individual services in the Department service based budgets into major deliverables under these value areas, as described on the following pages entitled “Priority Based Budget-Value Areas and Deliverables”. Some of City services have specific special revenue sources which fund all or a portion of their costs. For example ambulance fees recover a

portion of the Fire Department emergency medical services costs; traffic fines recover a portion of the Police Department traffic enforcement costs. In addition the utility funds pay for services they receive from the General Fund Departments. This special revenue funding reduces the general taxpayer burden. Staff has prepared pie charts demonstrating the overall percentage of General Fund gross and net expenditures. The gross expenditure view includes all General Fund spending. The net expenditure view is reduced for the recovery of costs from special revenue sources, and so more closely reflects the management of general taxpayer dollars. In addition to the total General Fund view, separate pie charts are presented which depict the relative spending on the deliverables in each value area.

## **DISCUSSION:**

Highlights of the Proposed FY13 Budget:

Public Safety - \$62.6 million gross, \$46.8 million net

The City of Naperville places a high emphasis on public safety, as evidenced by more than half of the General Fund expenditures devoted to providing Public Safety services. Half of the Public Safety expenditures provide response to emergency service requests and the other half is devoted to prevention and enforcement. User fees help to supplement 10% of the funding of these services. Additionally the public safety pension component of property taxes funds just over \$9 million, or an additional 14% of the public safety cost.

Quality of Residential & Business Life - \$17.3 million gross, \$15.6 million net

The City of Naperville mission statement articulates a focus on the quality of life: “to preserve and enhance the quality of life by providing municipal services that are responsive to the needs of the residents and businesses”. The majority of the spending in the Quality of Life value area (\$13.2 million) is focused on services which protect the health, safety and welfare of the community such as: refuse removal, street maintenance, snow removal and storm water maintenance. Additionally \$3 million is spent on areas which, while necessary, also have some aesthetic value including forestry and seasonal services such as leaf and brush collection. Probably the most recognizable spending in this category is the support of the Riverwalk. Expenditures related to Civic events are fully funded, and the recent implementation of the residential refuse fee has provided a special revenue user fee. In total user fees and other revenue provide almost 10% of the funding for this category of services.

Stewardship, Fiscal Responsibility, Efficient City Services - \$15.2 mil. gross, \$10.3 mil. net

The processes and tools which maintain basic city operations are included in this value area. This category includes services such as the computer network of software and hardware; purchasing, accounting, and much of the human resources and legal teams time and cost. The maintenance of the municipal buildings and communication and related operational utility costs are included here as well. The electric and water utility funds pay the General Fund for their use of these basic city tools and resources, in total this \$4.3 million of special revenue is reflected as a recovery for the net expenditure presentation.

Effective Transportation - \$8.4 million gross, \$5.3 million net

Naperville has an extensive roadway network. The General Fund supplements the motor fuel tax fund with the money needed to perform the annual \$11.6 million of maintenance required. Due to the successful negotiation of the contracts and completion of the work, the transfer in FY13 is lower than normal. TED continues to work to maintain and improve the network, and the police provide the proactive traffic enforcement and crash investigations. Traffic ticket revenue and the annual transfer from the road and bridge fund are the primary sources of revenue which supplement funding for the cost of these services.

Strategic, Sustainable Economic Community - \$3.5 million gross, \$1.7 million net

The City has a robust framework of land-use policies, commercial and architectural design controls and codes and ordinances which are updated to continue to meet the evolving needs of residents, business and the community at large. The economic health of the local community is vital to the City residents as well as the local businesses. The City has a vibrant business community and planning activities and initiatives support business retention and growth. Permit fees and the liquor licensing fees are among the special revenue sources that provide almost half of the funding for the costs of these services.

Governance and Leadership - \$3.1 million gross, \$2.7 million net

The Mayor and Council along with the city organization structure is responsive to the needs of the community. This value area is also one of the strategic plan initiative vision categories. The City maintains a structure of codes and regulations that protect and support the quality of life for residents and local businesses. The City maintains a Strategic Plan and initiatives that continue to grow the community. The City provides a structure to advocate on behalf of its constituents. The City also maintains processes which provides transparency of information, and regulates compliance with election policies and procedures. As the Mayor and Council structure also supports the management of the utility operations, a portion of these costs are recovered through charges to the utility funds.

**CONCLUSION:**

Staff will look for Council direction on how they might want to incorporate a Priority Based Budget View in future budget discussions.

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## **Priority Based Budget Value Areas and Deliverables**

### **1. Public Safety**

- Addresses and educates the community on safety issues and prevention.
- Utilizes technology to maintain accurate records and provide infrastructure support.
- Provides comprehensive community prevention programs as a service designed to eliminate or mitigate situations that endanger lives, health, property, or the environment.
- Plans for risks and provides timely and appropriate response to emergencies, non-emergencies, and natural disasters and mitigates incidents for the city and surrounding communities.
- Reduces community risk factors by active enforcement of laws, codes, and regulations.

### **2. Quality of Residential and Business Life**

- Maintains an aesthetically pleasing and well-maintained environment.
- Assists with the implementation and promotion of civic events, festivals, and other cultural amenities.
- Provides citywide ADA coordination and accessibility.
- Informs residents and businesses about City-related information through a variety of communication methods and fosters a climate of mutual openness and responsiveness.
- Ensures the health, safety, and welfare of homes, businesses, neighborhoods, and public places and is an environmentally sensitive community.
- Maintains historical integrity through the preservation of historical sites.

### **3. Stewardship, Fiscal Responsibility, Efficient City Services**

- Prioritizes and budgets tax dollars to carry out daily operations in a safe and efficient manner.
- Manages city resources to provide for the long term financial stability of the city.
- Maintains complete and transparent records of city services.
- Ensures the city infrastructure and property is appropriately maintained and upgraded.
- Provides supporting services to the city owned utilities.
- Utilizes technology applications and systems to enhance service delivery and enable employee productivity.

### **4. Effective Transportation**

- Enforces traffic laws.
- Provides multi-modal, convenient, and cost-effective means of transportation to residents and businesses.
- Maintains an effective parking system and enforces parking rules.
- Installs and maintains street lights, traffic signals, and signage throughout the city to ensure effective traffic patterns.

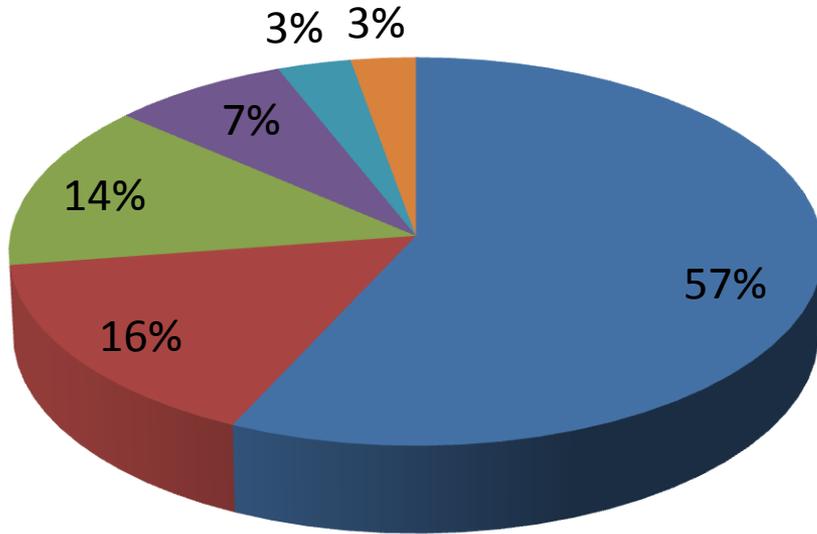
## **5. Strategic and Sustainable Economic Community**

- Provides planning and monitoring for the appropriate balanced level of businesses in the city.
- Plans for and develops land-use policies, commercial and architectural design controls, and appropriate codes and ordinances to meet the evolving needs of residents, businesses, and the community at large.
- Sustains a community with economic opportunities and vitality and encourages business retention and growth.

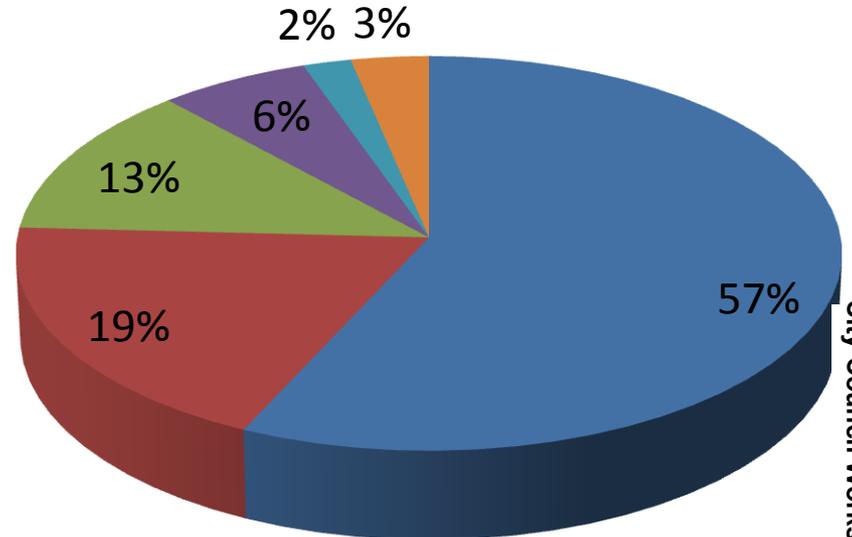
## **6. Governance and Leadership**

- Advocates for and represents the City's best interest on issues with other governmental bodies and agencies regarding decisions that affect the quality of life in Naperville.
- Creates codes and regulations at the direction of Council.
- Supports the City Council so that informed decisions can be made.
- Regulates compliance with election policies and procedures at the local level.
- Provides internal support and direction on daily operations and overall Strategic Plan initiatives that align with the needs and priorities of the community.
- Provides open access to information and response to citizen requests to allow for a transparent government system that enhances communication and promotes public participation.

# FY13 Priority Based Budget Total General Fund



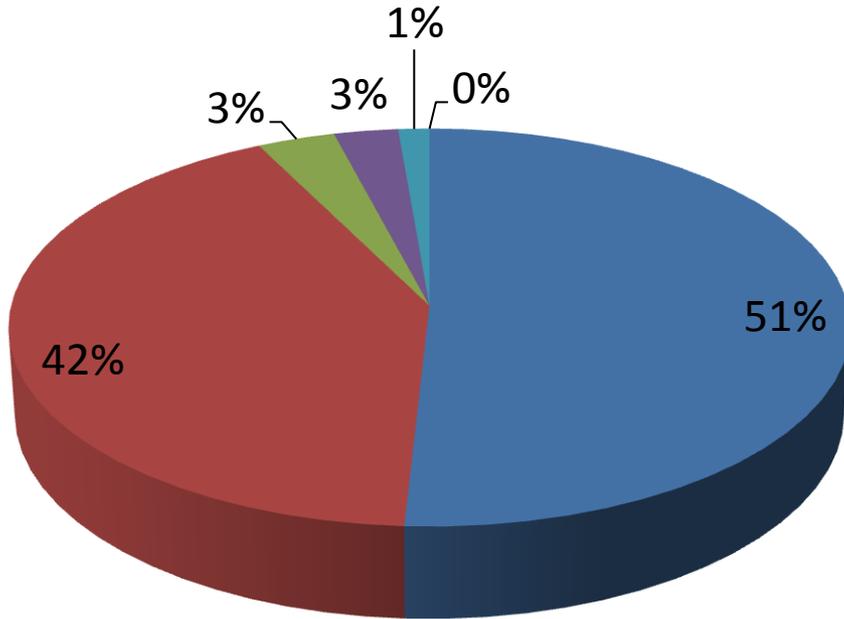
**Gross Expenditures  
\$110.1**



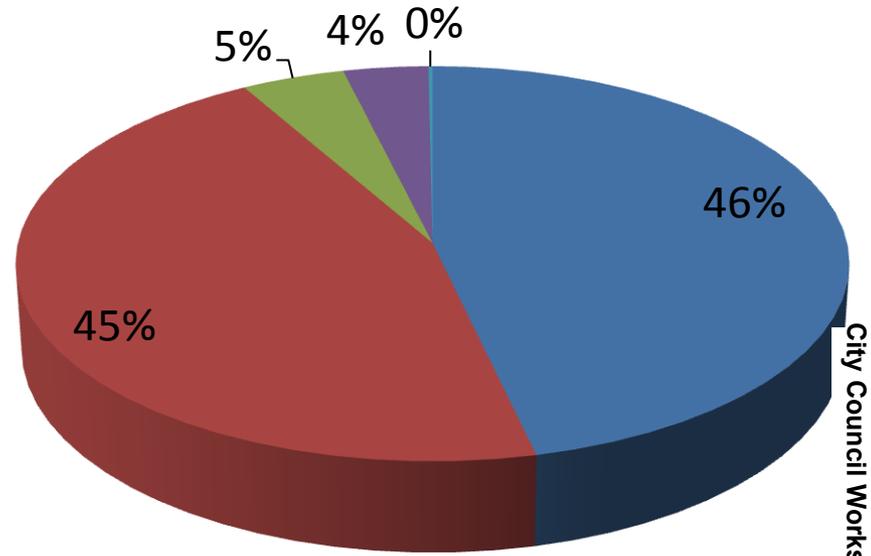
**Net Expenditures  
\$82.4**

Value Area	Color Association	Gross Expenditures	Net Expenditures
Public Safety	Blue	\$62.6	\$46.8
Quality of Residential and Business Life	Red	\$17.3	\$15.6
Stewardship, Fiscal Responsibility, Efficient City Services	Green	\$15.2	\$10.3
Effective Transportation	Purple	\$8.4	\$5.3
Strategic, Sustainable Economic Community	Cyan	\$3.5	\$1.7
Governance and Leadership	Orange	\$3.1	\$2.7
<b>Total in millions</b>		<b>\$110.1</b>	<b>\$82.4</b>

# Promote Public Safety



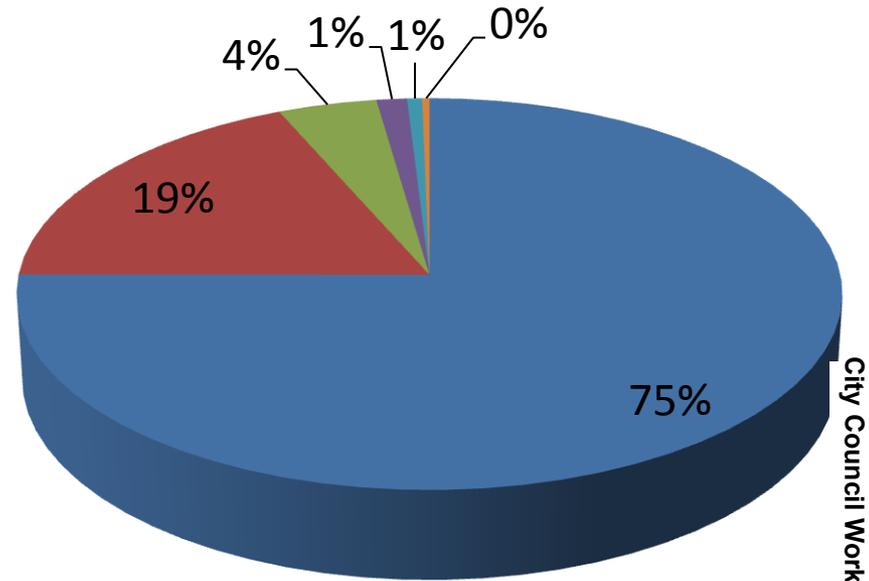
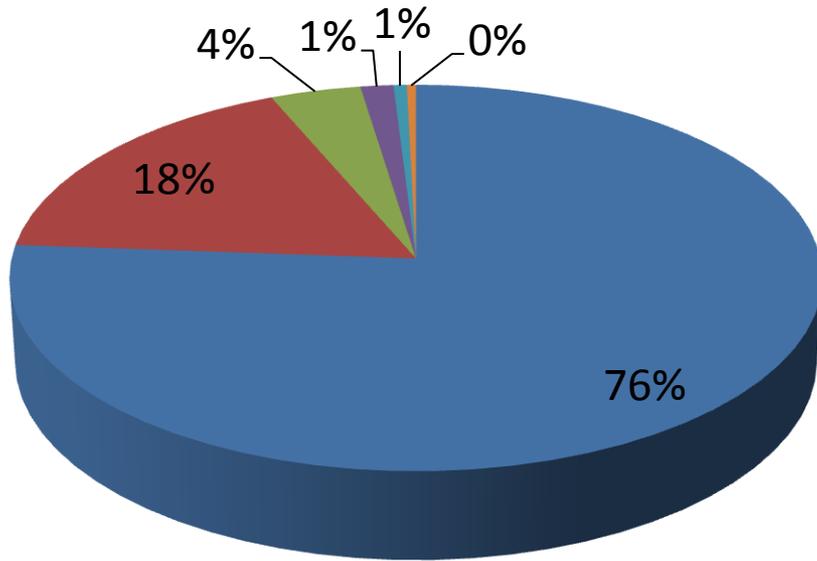
**Gross Expenditures**  
**\$62.6**



**Net Expenditures**  
**\$46.8**

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Emergency Services	Blue	\$31.8	\$21.8
Enforce Laws and Codes	Red	\$26.1	\$21.3
Public Education	Green	\$2.1	\$2.1
Public Safety Technology	Purple	\$1.7	\$1.7
Protection from Emergency	Cyan	\$0.80	\$0.0
<b>Total in millions</b>		<b>\$62.6</b>	<b>\$46.8</b>

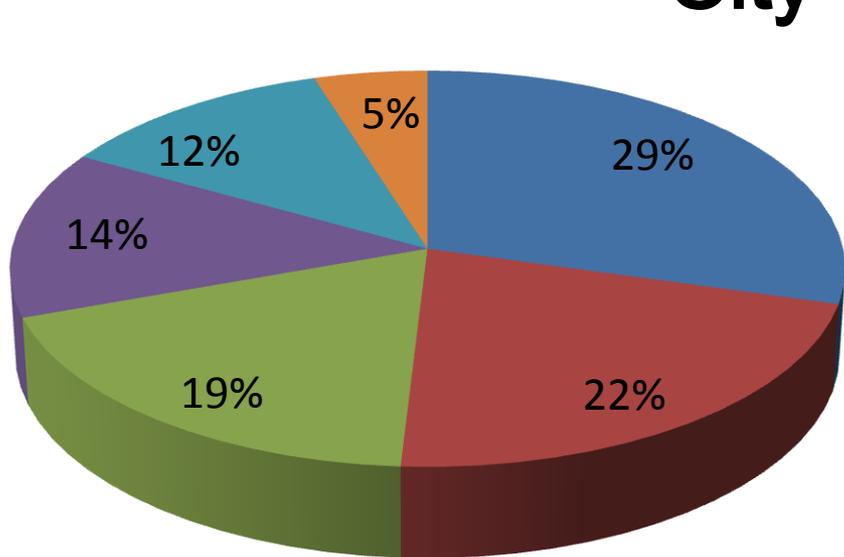
# Quality of Residential and Business Life



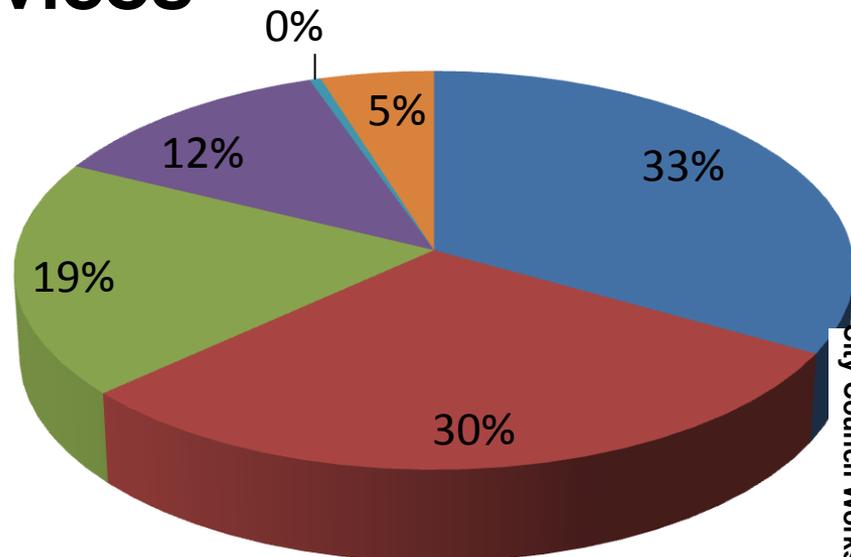
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Deliverables	Color Association	Gross Expenditures	Net Expenditures
Protect Health, Safety and Welfare	Blue	\$13.2	\$11.8
Aesthetics	Red	\$3.0	\$2.9
Inclusion	Green	\$0.7	\$0.7
Informed Community	Purple	\$0.2	\$0.2
Historical Integrity	Cyan	\$0.10	\$0.1
Civic Events	Orange	\$0.07	\$0.0
<b>Total in millions</b>		<b>\$17.3</b>	<b>\$15.6</b>

# Stewardship, Fiscal Responsibility, Efficient City Services



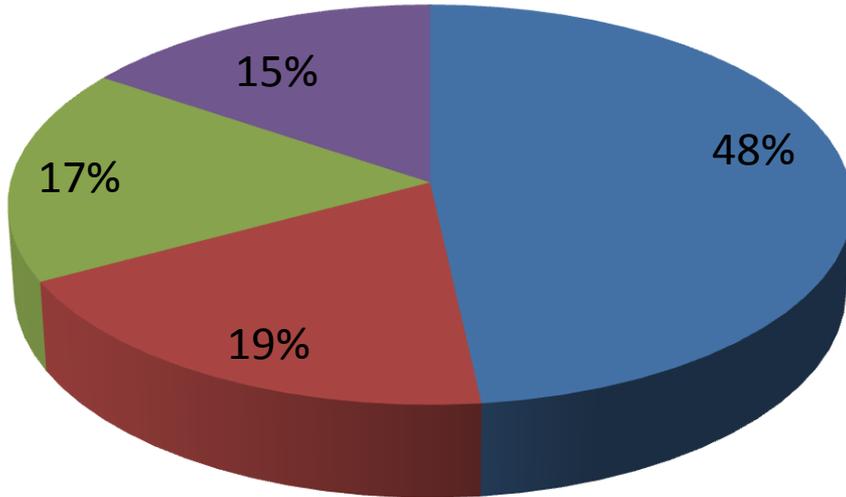
**Gross Expenditures**  
**\$15.2**



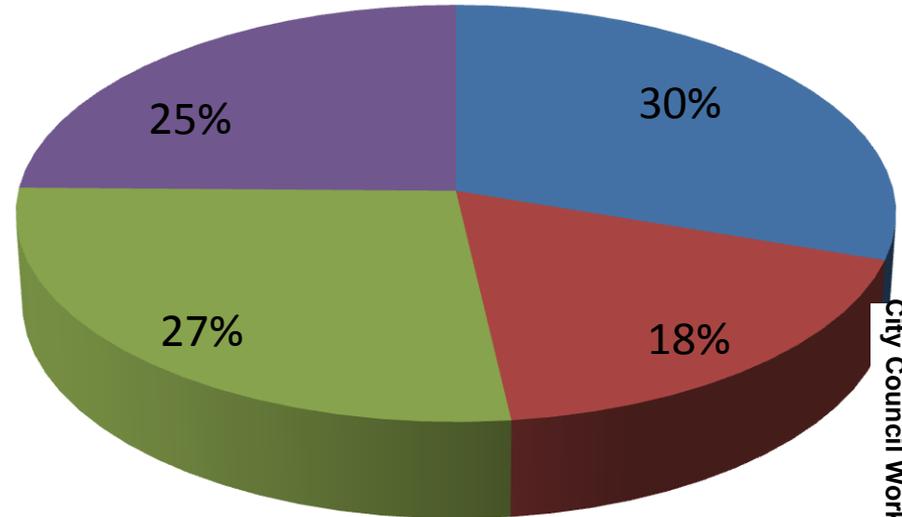
**Net Expenditures**  
**\$10.2**

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Efficient Daily Operations	Blue	\$2.8	\$2.0
Maintain Property	Red	\$3.3	\$3.1
Fiscal Responsibility	Green	\$4.8	\$3.4
Technology	Purple	\$2.1	\$1.3
Support Utilities	Cyan	\$1.8	\$0.0
Maintain Records	Orange	\$0.70	\$0.5
<b>Total in millions</b>		<b>\$15.2</b>	<b>\$10.3</b>

# Effective Transportation



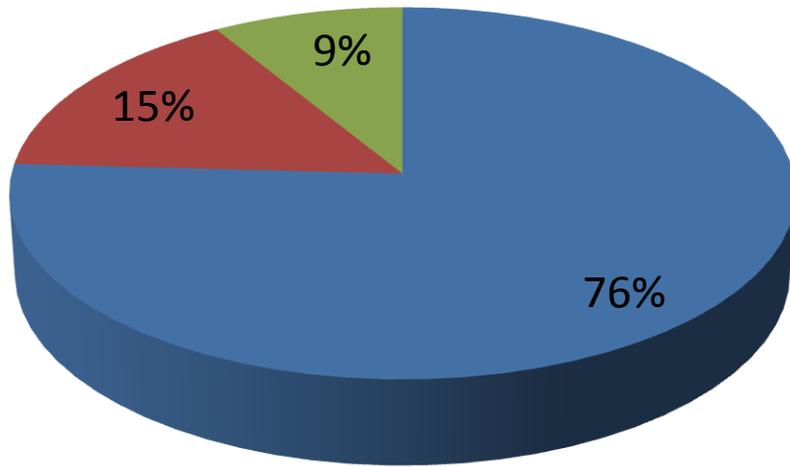
**Gross Expenditures**  
\$8.4



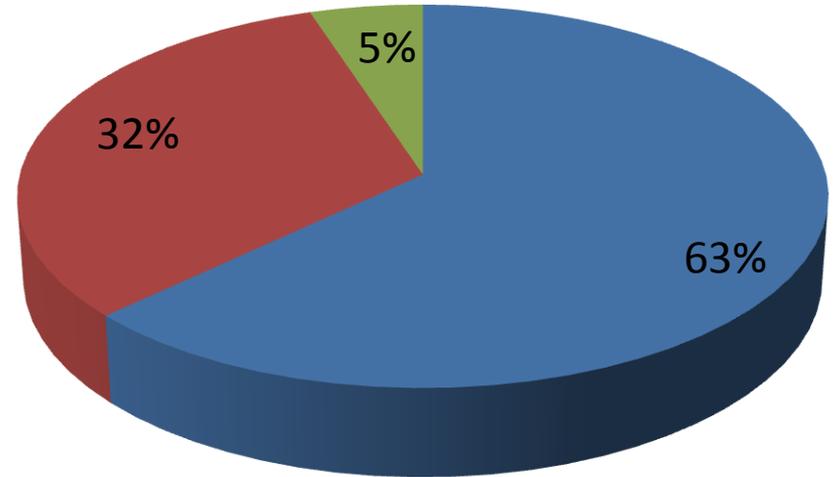
**Net Expenditures**  
\$5.3

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Maintain Transportation Network	Blue	\$4.4	\$1.6
MIP-General Fund Transfer	Red	\$1.3	\$1.3
Provide and Enforce Parking	Green	\$1.6	\$0.9
Provide Effective Signals and Traffic Patterns	Purple	\$1.5	\$1.4
<b>Total in millions</b>		<b>\$8.4</b>	<b>\$5.3</b>

# Strategic, Sustainable Economic Community



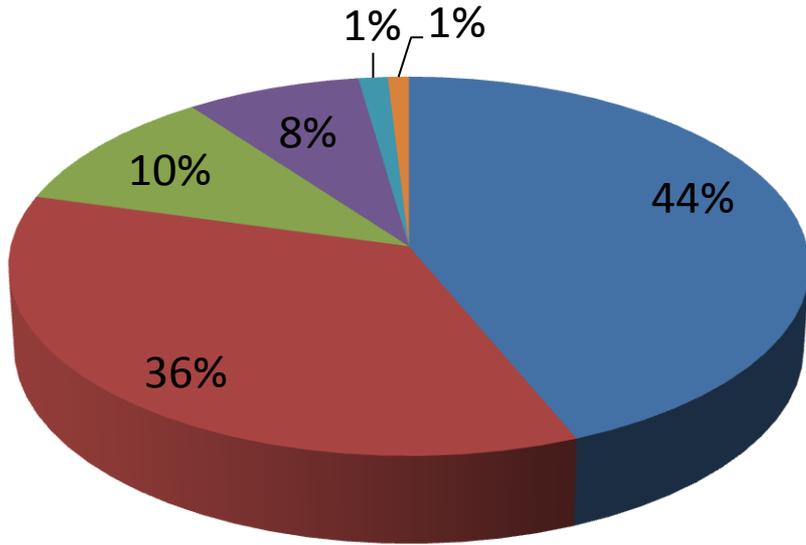
**Gross Expenditures**  
**\$3.5**



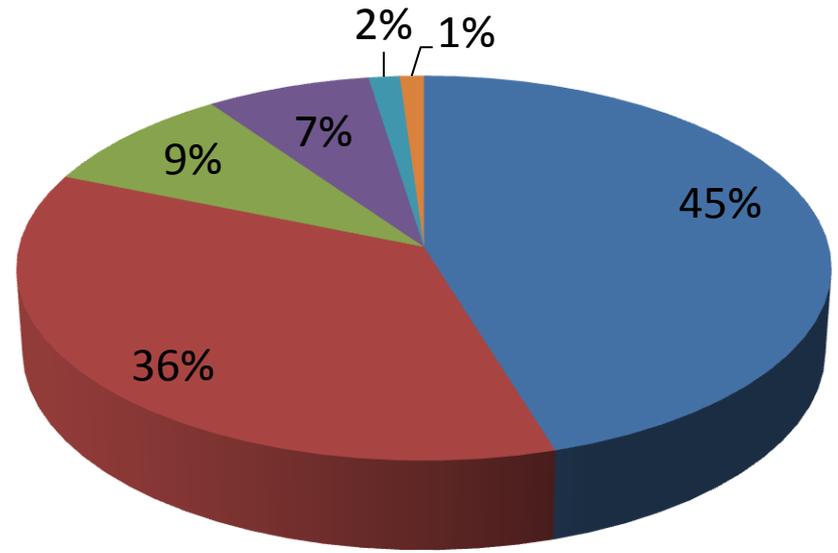
**Net Expenditures**  
**\$1.6**

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Plan and Monitor Development	Blue	\$2.6	\$1.1
Retention and Growth	Red	\$0.5	\$0.5
Monitor Business	Green	\$0.3	\$0.08
<b>Total in millions</b>		<b>\$3.5</b>	<b>\$1.7</b>

# Governance and Leadership



**Gross Expenditures**  
**\$3.1**



**Net Expenditures**  
**\$2.7**

City Council Workshop - 12/12/2011 - 66

Deliverables	Color Association	Gross Expenditures	Net Expenditures
Transparency	Blue	\$1.3	\$1.2
Support City Council	Red	\$1.1	\$1.0
Advocacy	Green	\$0.2	\$0.2
Internal Support	Purple	\$0.3	\$0.2
Codes and Regulations	Cyan	\$0.04	\$0.04
Election Compliance	Orange	\$0.03	\$0.03
<b>Total in millions</b>		<b>\$3.1</b>	<b>\$2.7</b>

# Department Summaries

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 2, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT: Department Summaries**

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**PURPOSE:**

To provide Council with an overview of the individual Department FY13 budget proposals.

**DISCUSSION:**

Consistent with last year, a service based budget format has been used to present the budget data. A standard set of information is provided here for each of the General Fund Departments. There is a high level summary page which depicts the type of expenditures (salary and benefits, supplies, etc) and shows FTE data for 5 fiscal years and highlights the significant expenditure changes from FY12 to FY13. Various decisions made at the City level have an impact on the charges reflected in the Department budgets. These have been grouped together and were explained in the General Fund section of the workshop materials. The other expenditure changes are under the Department control and are grouped together and will be discussed by the individual Department Directors during the workshop. A Highlights narrative section has been included to provide additional descriptive information on the Department activities and budget proposal.

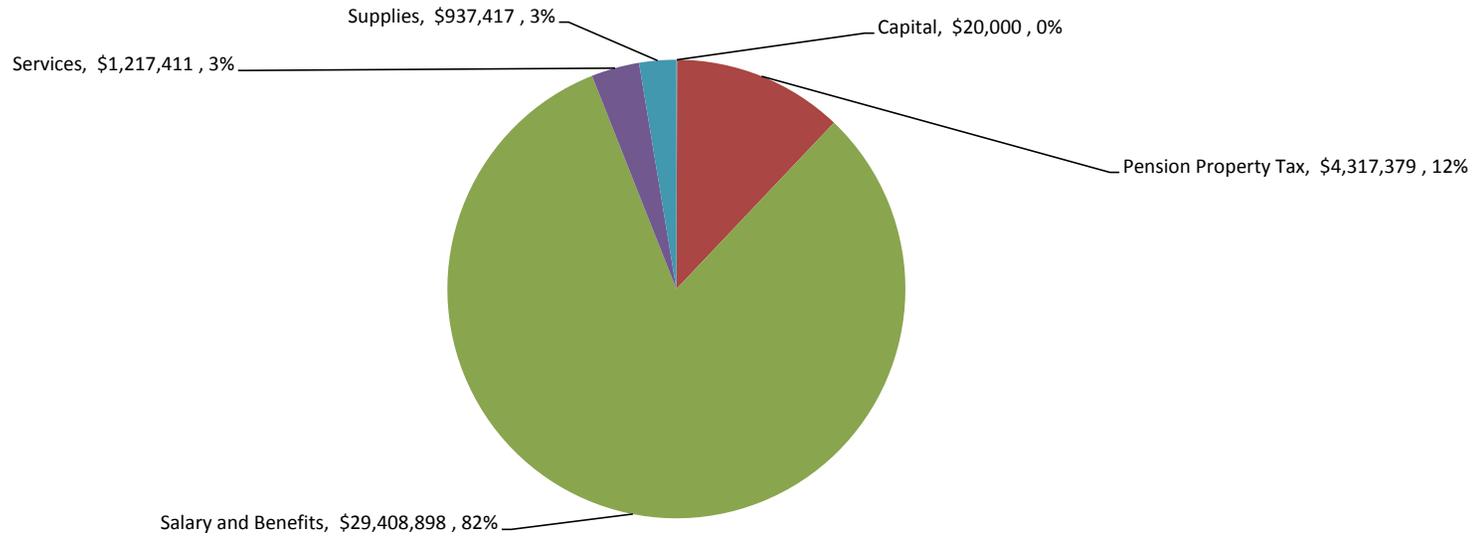
A complementary second pie chart depicting the range of services and relative cost is provided for each Department. The supporting detailed budget spreadsheets are provided for reference in the last section of the workshop materials.

The Department summaries are included in the following order:

- Police
- Fire
- Public Works
- TED
- Finance
- Legal
- CMO organization
  - CMO
  - Information Technology/Reprographics
  - Human Resources
  - City Clerk
  - Community Relations

# Police Department

## Expenditure by Element



<b>BUDGET CHANGES</b>		
FY11-12 Budget	\$	36,162,335
FY12-13 Budget	\$	35,901,105
<b>Total Decrease</b>	<b>\$</b>	<b>(261,230)</b>

<b>INCREASE/DECREASE ELEMENTS</b>		
<b>City Directed</b>		
Salary and Benefits	\$	29,001
Workers Compensation	\$	(319,418)
Auto Liability	\$	205,419
General Liability	\$	36,178
Vehicle Replacement	\$	158,920
Vehicle Services	\$	41,011
IT Replacement	\$	10,294
<b>Department Directed</b>		
Red Light Camera Maintenance	\$	(360,000)
Operating Supplies	\$	(12,166)
Other minor decreases	\$	(50,469)
<b>Total Decrease</b>	<b>\$</b>	<b>(261,230)</b>

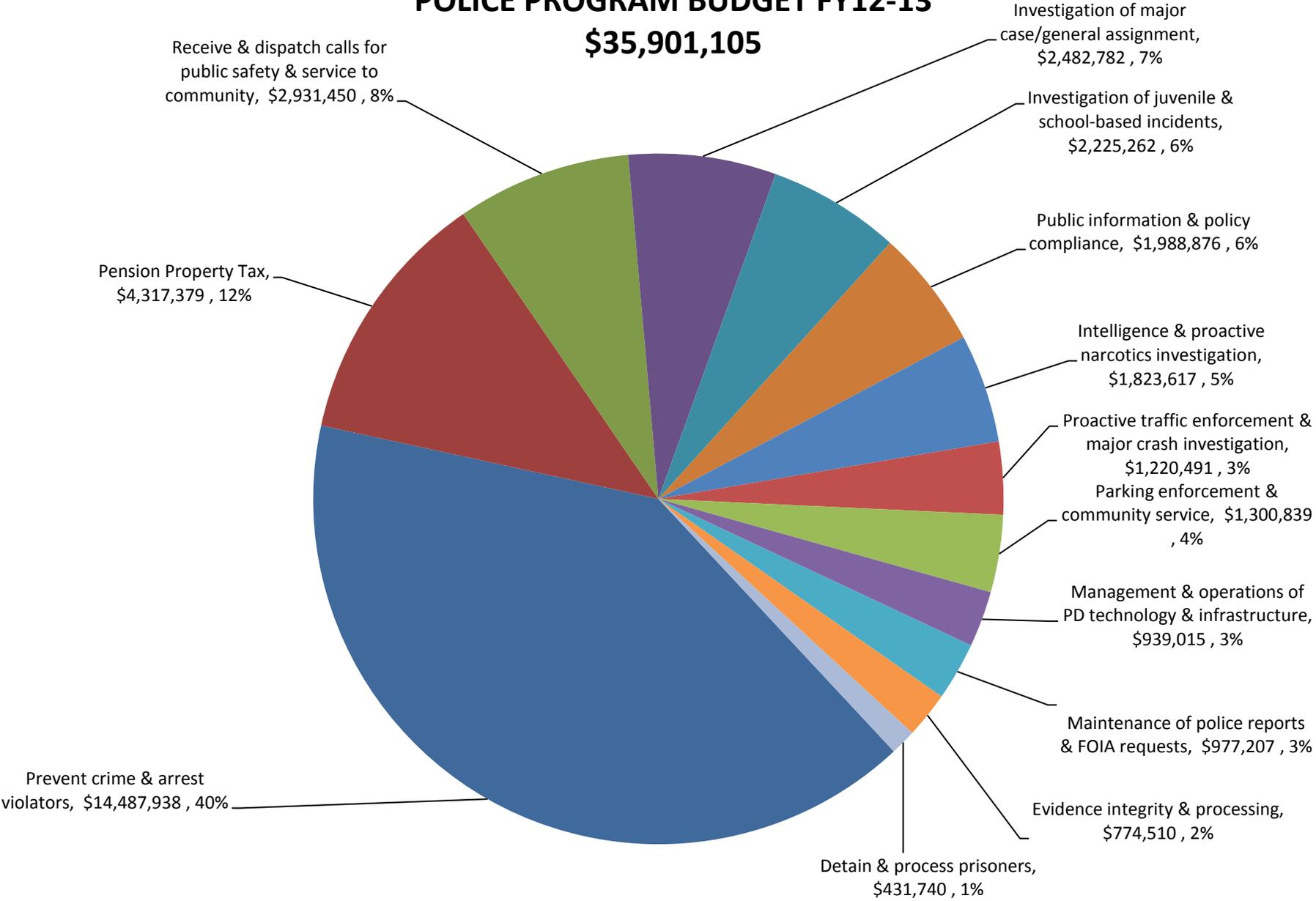
	Actual	Actual	Actual	Revised Budget	Proposed Budget
<b>POLICE FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Office of Chief of Police	4.00	12.50	12.50	12.50	8.50
Support Services	27.00	50.00	48.00	48.00	24.00
Operations	225.04	180.38	171.04	169.04	0.00
Patrol	0.00	0.00	0.00	0.00	128.79
Investigations	0.00	0.00	0.00	0.00	67.25
Communications	43.00	42.00	42.00	41.00	41.00
<b>TOTALS</b>	<b>299.04</b>	<b>284.88</b>	<b>273.54</b>	<b>270.54</b>	<b>269.54</b>

**Highlights**

- \* 40 police department positions eliminated since FY08, significant structural changes and service modifications including a 50% reduction of mid level managers, the elimination of both the crime prevention unit and the elementary school resource officer program, the closing of the front desk operations on nights and weekends, the reduction in hours of our Records Section and the elimination of Community Connection.
- \* With a combination of donations and grant funds, the police department created a computer forensics lab utilizing existing personnel to address the growing number computer related crimes.
- \* Naperville's Part I crime rate continues as the lowest of any midsize city in the state.

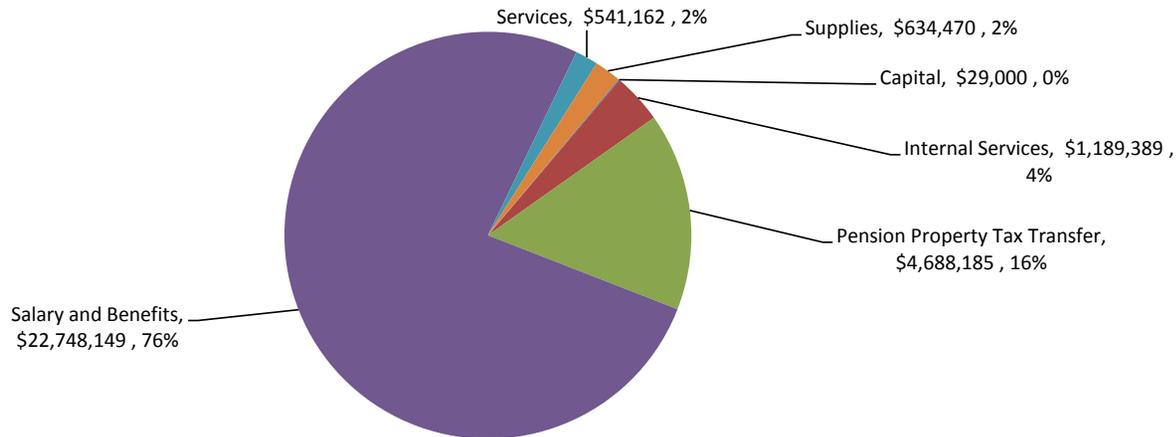
# POLICE PROGRAM BUDGET FY12-13

**\$35,901,105**



# Fire Department

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 28,881,954
FY12-13 Budget	\$ 29,830,355
<b>Total Increase</b>	<b>\$ 948,401</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 279,716
Workers Compensation	\$ (105,420)
Auto Liability	\$ 3,428
General Liability	\$ 1,570
Vehicle Replacement	\$ 376,200
Vehicle Services	\$ (20,015)
IT Replacement	\$ 10,071
<b>Department Directed</b>	
Operating Supplies	\$ 174,540
Technology	\$ 61,700
Fire Academy Start Up	\$ 60,000
Other minor increases	\$ 106,611
<b>Total Increase</b>	<b>\$ 948,401</b>

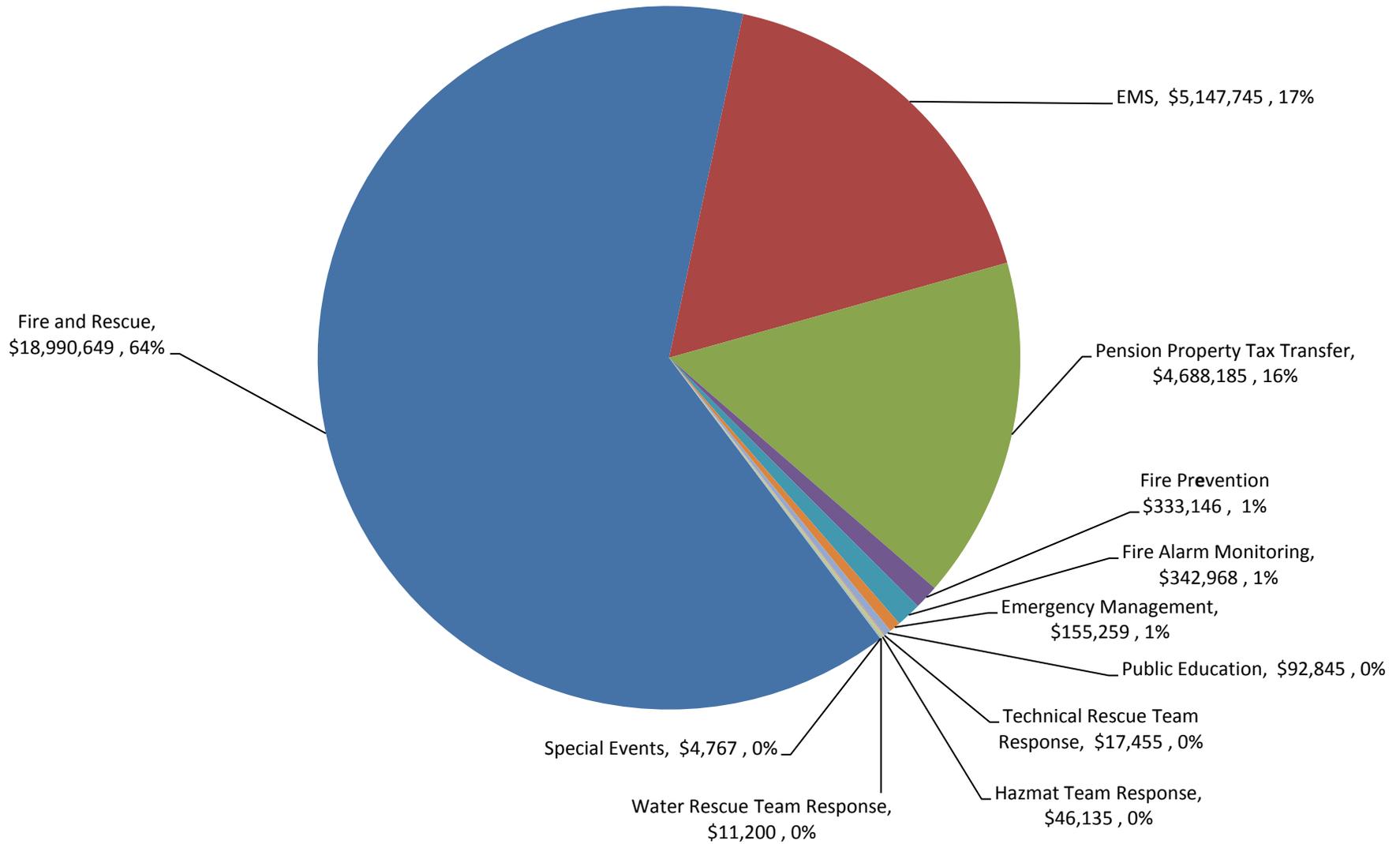
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>NFD FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Administration	5.00	5.00	18.00	18.00	18.00
Operations	197.00	193.00	185.00	185.00	185.00
Support Services	6.00	9.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>208.00</b>	<b>207.00</b>	<b>203.00</b>	<b>203.00</b>	<b>203.00</b>

- Highlights**

  - \* Using part time employees in place of FTE in Fire Marshal Office
  - \* Reduce overtime substantially by redistributing resources
  - \* Capturing higher Medicare reimbursements for ALS response
  - \* Re-allocation of resources for staffing new fire station
  - \* Creating a fire academy to raise revenue
  - \* Implementing a long term progressive vehicle replacement plan, two ambulances to be purchased in FY13

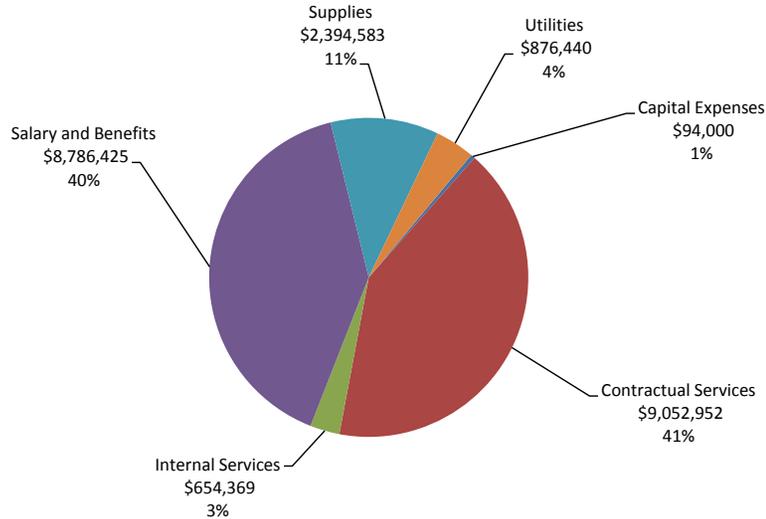
# FIRE PROGRAM BUDGET FY12-13

## \$29,830,355



## Department of Public Works

### Expenditure by Element



BUDGET CHANGES	
FY11-12 Budget	\$ 21,351,216
FY12-13 Budget	\$ 21,858,769
<b>Total increase</b>	<b>\$ 507,553</b>

INCREASE/DECREASE ELEMENTS	
<b>City Directed</b>	
Salary and Benefits	\$ 226,340
Worker's Compensation	\$ (64,980)
Auto Liability	\$ (79)
General Liability	\$ 12,918
Vehicle Replacement	\$ (85,510)
Vehicle Services	\$ 1,272
IT Replacement	\$ 10,247
<b>Department Directed</b>	
Refuse & Recycling Contract	\$ 133,708
Streetlight Repair Parts	\$ 100,000
Tree Trimming	\$ 75,000
Building Improvements	\$ 50,000
Street Sweeping	\$ 40,096
Mulch Program	\$ 36,125
Bag Leaf Collection	\$ 26,460
Mowing/Herbicide	\$ 11,779
Building Maintenance/Custodial	\$ 8,510
Winter Operations (De-Icing Chemicals)	\$ (54,000)
Other minor decreases	\$ (20,333)
<b>Total increase</b>	<b>\$ 507,553</b>

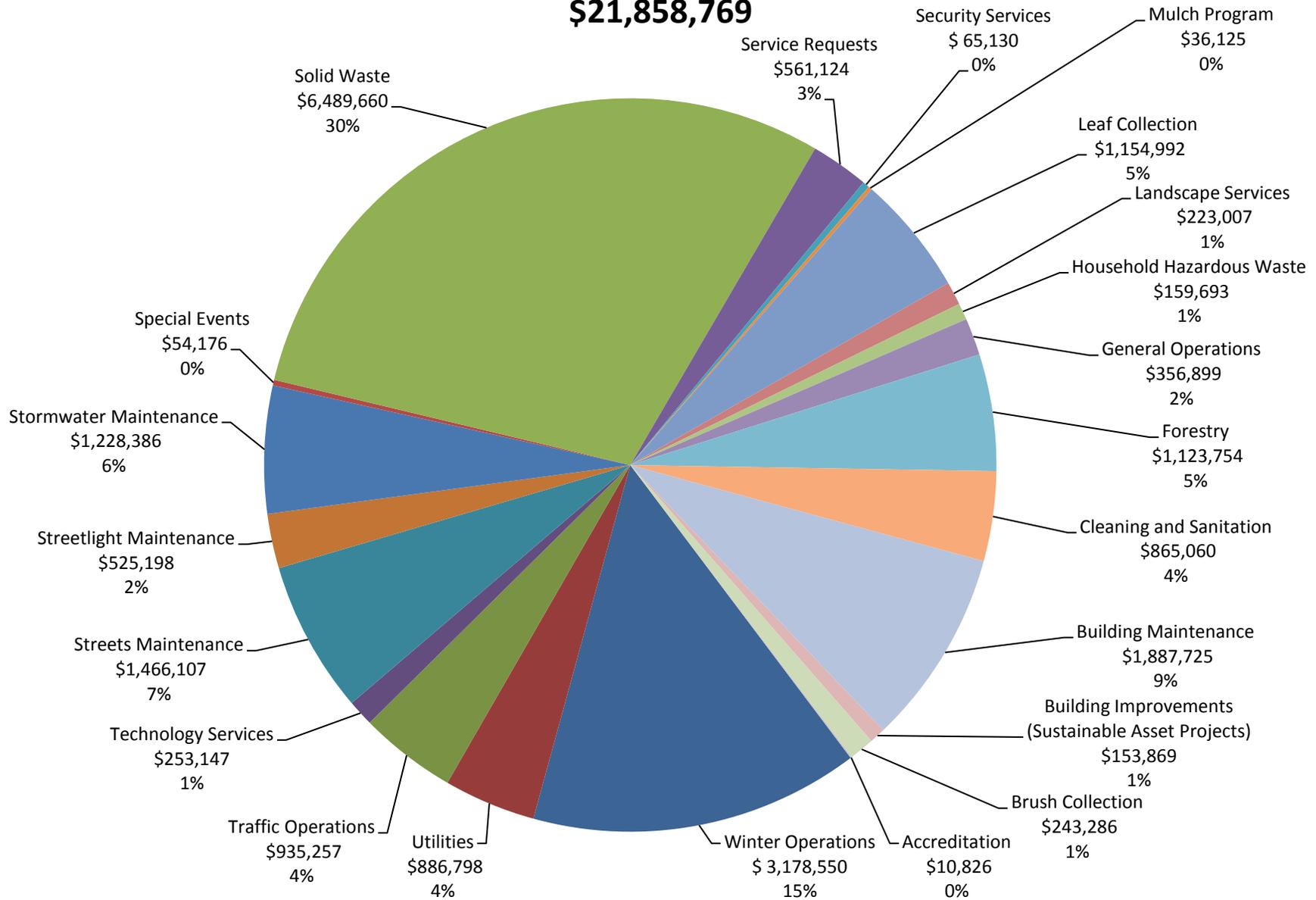
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
PUBLIC WORKS FTE's	FY09	FY10	FY11	FY12	FY13
Administration	5.00	5.00	5.00	4.00	4.00
Strategic Services	5.41	5.20	5.20	5.20	5.20
Operations	60.69	56.90	56.51	58.51	58.51
PBO	22.00	21.00	21.00	20.00	20.00
<b>TOTALS</b>	<b>93.10</b>	<b>88.10</b>	<b>87.71</b>	<b>87.71</b>	<b>87.71</b>

#### Highlights

- \* **Streetlight Repair Parts - \$100,000** - In FY12, DPU-E began maintaining City street lights. Given the rate of usage, staff projects the need for an additional \$100,000 to ensure required parts are in stock to respond to repair and maintenance needs.
- \* **Contracted Tree Trimming - \$75,000** - Will provide for the trimming of approximately 1,500 additional parkway trees. Will assist the department in reducing the tree trimming cycle, which is currently more than three years behind the recommended 5 year cycle
- \* **Contracted Street Sweeping - \$40,096** - Will provide for 3 arterial and 2 residential street sweepings annually. This is an increase from 2 arterial and 1 residential street sweepings currently budgeted.
- \* **Contracted Mowing/Herbicide - \$11,779** - Reintroduce herbicide treatments on medians and select sites to control weeds below the 5" City code. Funding for mowing is required to service areas the City is obligated to maintain through formal agreements.
- \* **Building Improvements - \$50,000** - This request is to increase funding for unexpected building and facilities repairs that occur each year. In the past this funding has helped to repair failures such as the elevator at the Municipal Center.

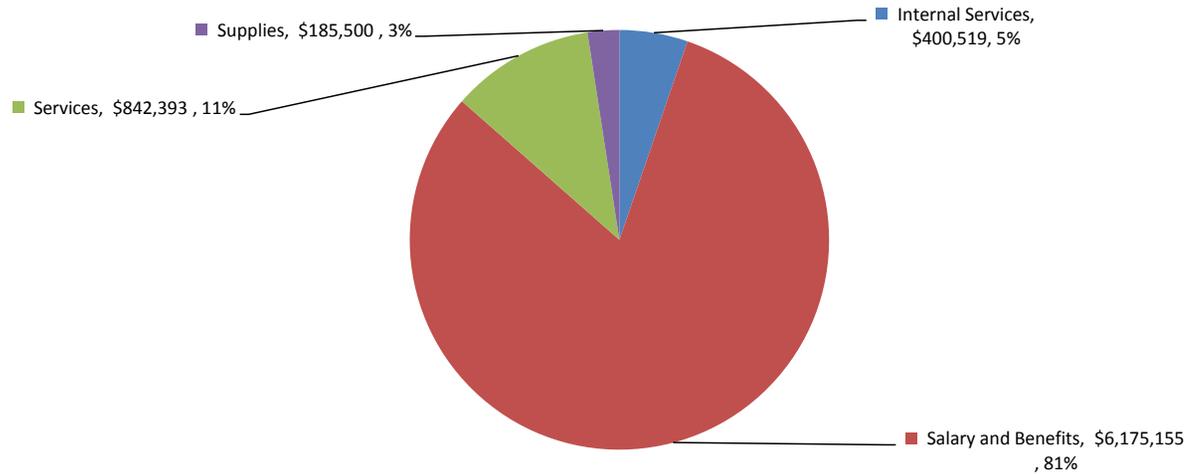
# PUBLIC WORKS PROGRAM BUDGET FY12-13

**\$21,858,769**



# TED

## Expenditure by Element



<b>BUDGET CHANGES</b>		
FY11-12 Budget	\$	7,406,671
FY12-13 Budget	\$	7,603,567
<b>Total Increase</b>	<b>\$</b>	<b>196,896</b>

	Actual	Actual	Actual	Revised Budget	Proposed Budget
<b>TED</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Support Services Team	27.75	23.25	21.75	21.75	22.06
Development Services Team	29.87	27.98	25.89	24.73	25.21
Planning Services Team	7.27	6.06	4.75	4.75	4.75
Engineering and Transportation	17.77	14.68	14.64	14.64	14.64
<b>TOTALS</b>	<b>82.66</b>	<b>71.97</b>	<b>67.03</b>	<b>65.87</b>	<b>66.66</b>

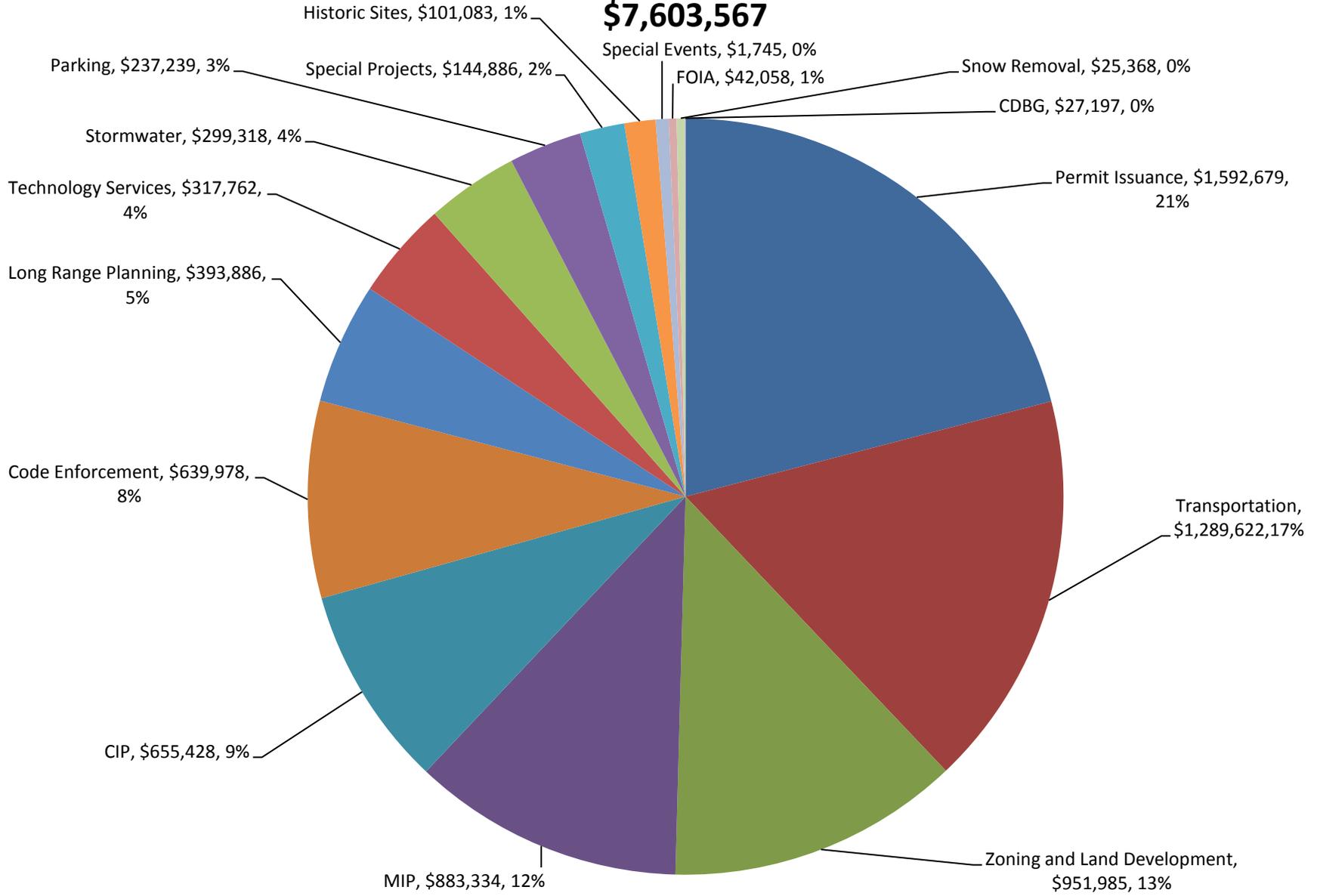
<b>INCREASE/DECREASE ELEMENTS</b>		
<b>City Directed</b>		
Salary and Benefits	\$	123,167
CDBG transfer to TED	\$	19,929
Temporary Inspector	\$	25,000
Auto Liability	\$	(753)
General Liability	\$	28,568
Vehicle Services	\$	(2,325)
IT Replacement	\$	6,022
<b>Department Directed</b>		
Ogden Avenue Grant Program	\$	50,000
Other minor decreases	\$	(52,712)
<b>Total Increase</b>	<b>\$</b>	<b>196,896</b>

### Highlights

- \* Through FY 11 and 12, eliminated four positions on the Development Services and Planning Teams.
  - New processes including a single family home review
  - Development Project Managers expanded role into the building and construction phases of projects.
- \* CDBG and Social Services grants management moved to TED in 2011 to further strengthen the relationship with comprehensive land use planning, attainable housing and community needs.
- \* A half-time temporary inspector position proposed for FY 13 to compensate for 20% permit growth experienced. The additional revenue from the increase in permit issuance will offset the expenses tied to this position.
- \* A \$50,000 Ogden Avenue Corridor grant program is proposed for FY 13. This program will allow the City and businesses to partner in the overall development and beautification of the corridor. The program has been on hiatus for the previous two fiscal years.

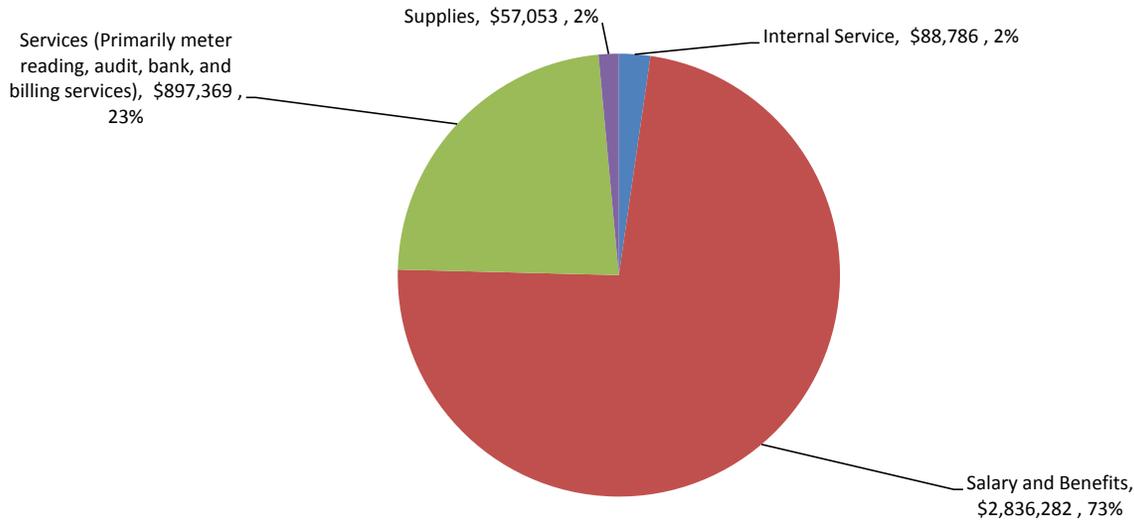
# TED PROGRAM BUDGET FY12-13

**\$7,603,567**



# Finance Department

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 3,817,107
FY12-13 Budget	\$ 3,879,490
<b>Total Increase</b>	<b>\$ 62,383</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 72,964
Workers Compensation	\$ (14,617)
Auto Liability	\$ 381
General Liability	\$ 221
Vehicle Services	\$ 48
IT Replacement	\$ 6,300
<b>Department Directed</b>	
Other minor decreases	\$ (2,914)
<b>Total Increase</b>	<b>\$ 62,383</b>

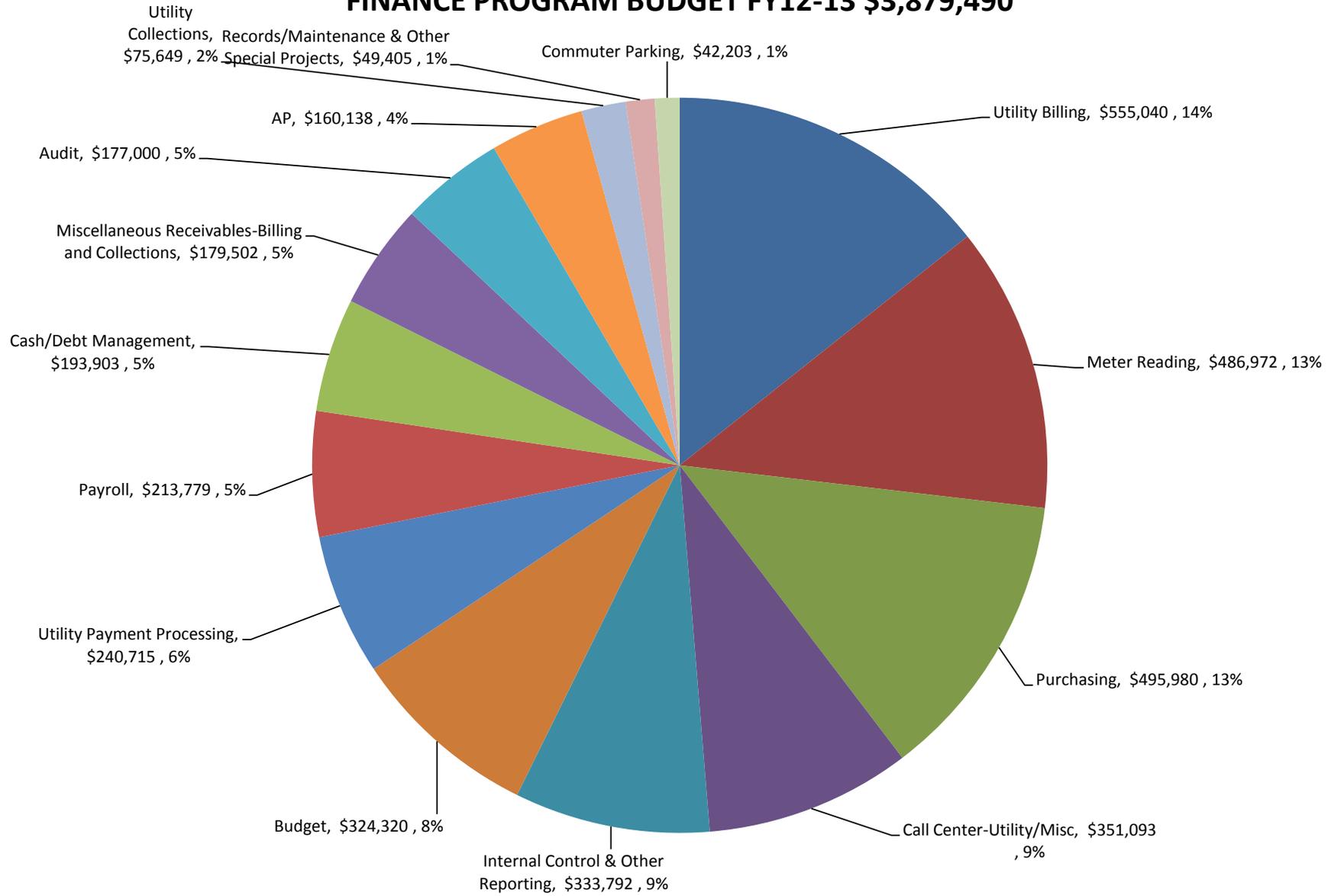
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>FINANCE FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Financial Reporting Team*	14.63	14.00	15.00	15.00	15.00
Billing and Collections**	18.63	14.63	14.63	14.63	14.63
Purchasing	6.00	6.00	5.00	5.00	5.00
Meter Reading	1.00	1.00	1.00	1.00	1.00
<b>TOTALS</b>	<b>40.26</b>	<b>35.63</b>	<b>35.63</b>	<b>35.63</b>	<b>35.63</b>

\* Transfer of Analyst from TED to Financial Reporting Team

\*\* Transfer of Account Representative from Community Connections to B&C

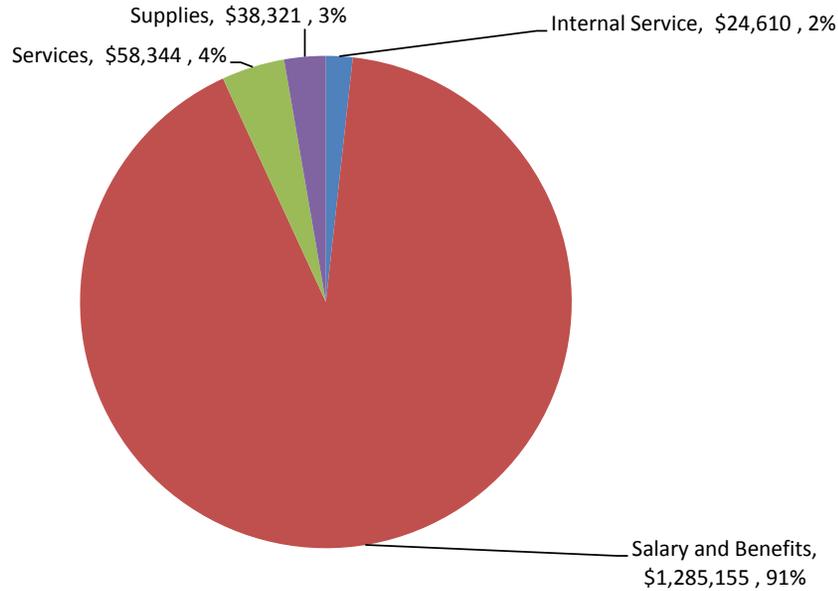
- Highlights**
- \* Advances in automation for utility accounts – 24% using electronic billing with just under 50% paying electronically through a variety of methods including bank draft, electronic checking, debit or credit card
  - \* Automated phone credit card payment system pilot reduced answered call volume by 15%, roughly 1,250 a month
  - \* Implemented online pay stubs and currently have 94% of employees on direct deposit
  - \* Over 70% of Finance activity is in support of and funded by the utilities or other funds
  - \* Significant department restructuring reducing headcount by 20% (10 FTEs) from FY08 to present

# FINANCE PROGRAM BUDGET FY12-13 \$3,879,490



# Legal Department

## Expenditure by Element



BUDGET CHANGES		
FY11-12 Budget	\$	1,342,250
FY12-13 Budget	\$	1,406,430
<b>Total Increase</b>	<b>\$</b>	<b>64,180</b>

INCREASE/DECREASE ELEMENTS		
<b>City Directed</b>		
Salary and Benefits	\$	62,263
Auto Liability	\$	288
General Liability	\$	128
IT Replacement	\$	3,332
<b>Department Directed</b>		
Other minor decreases	\$	(1,831)
<b>Total Increase</b>	<b>\$</b>	<b>64,180</b>

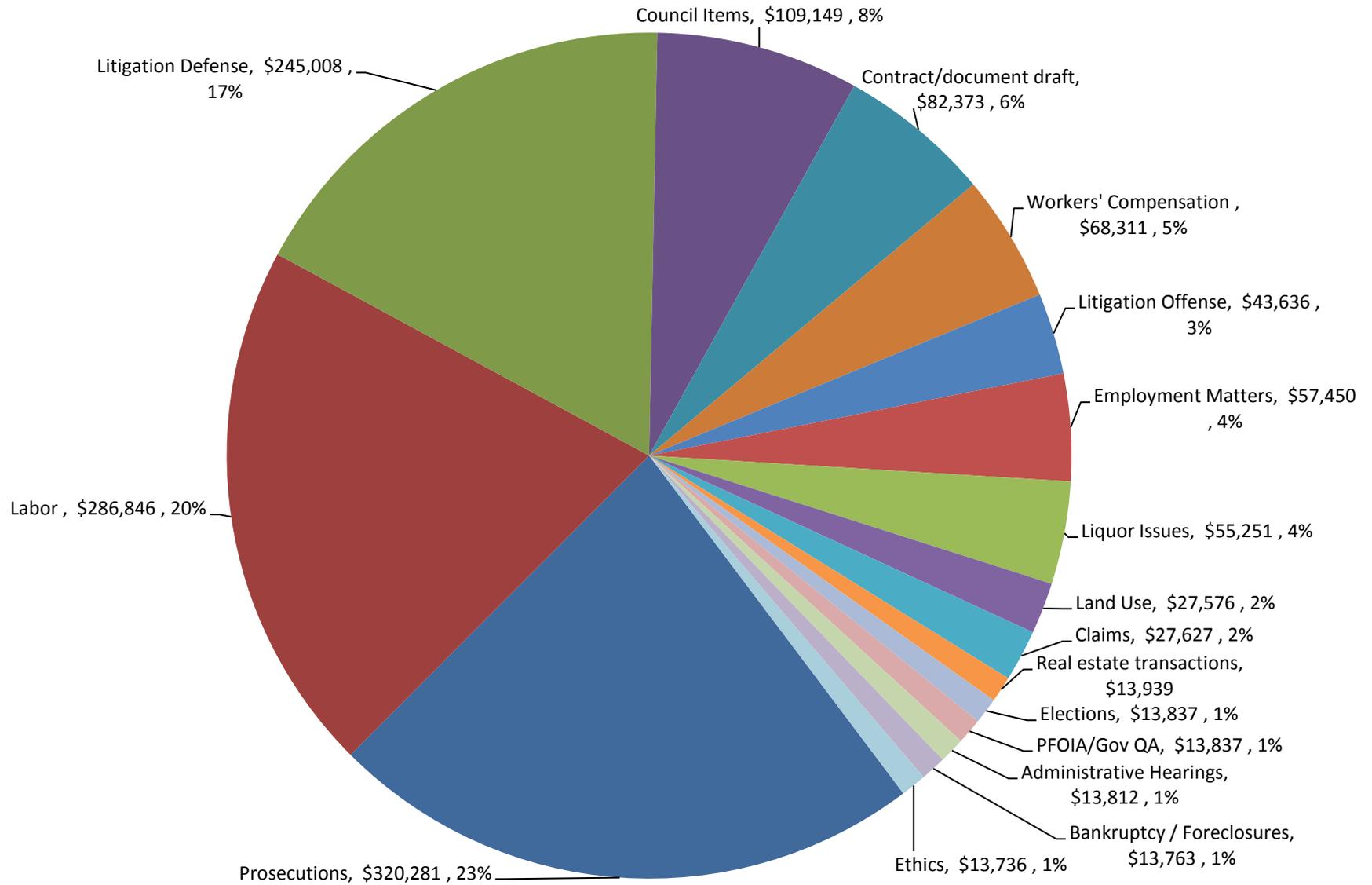
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
Legal FTE's	FY09	FY10	FY11	FY12	FY13
Legal	11.50	10.50	10.50	10.50	10.50
<b>TOTALS</b>	<b>11.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

### Highlights

- \* Prosecuted over 15,000 traffic cases, over 500 DUI's and almost 1,000 ordinance violation cases with a conviction rate in excess of 80%
- \* Represented the City in bargaining and labor issues involving 13 bargaining units
- \* Obtained judgments in the City's favor amounting to over \$500,000
- \* Provided diligent review, legal advice and risk prevention advice for every worker's compensation claim
- \* Represented the City in over 30 litigated cases

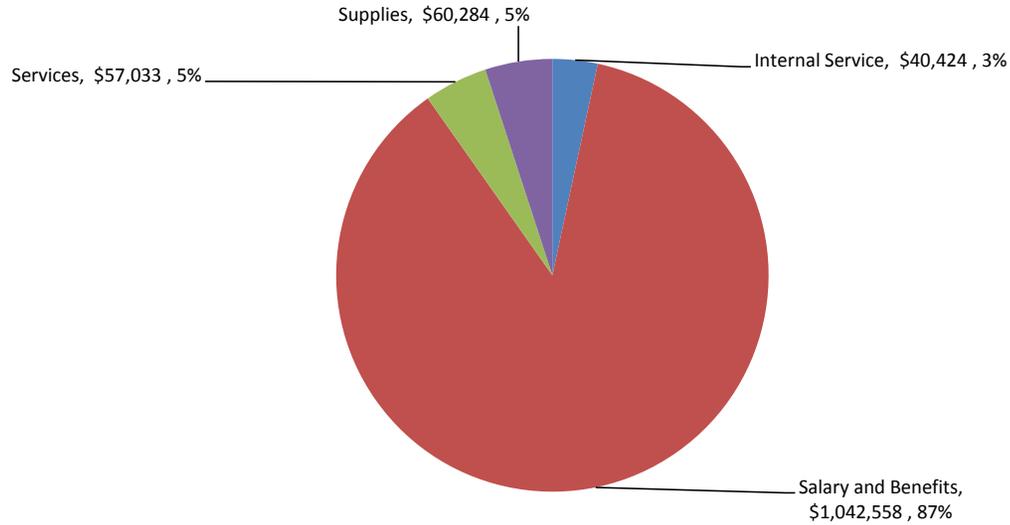
# LEGAL PROGRAM BUDGET FY12-13

## \$1,406,430



# CMO

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 843,158
FY11-13 Budget	\$ 1,200,299
<b>Total Increase</b>	<b>\$ 357,141</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 49,514
Auto Liability	\$ 343
General Liability	\$ 36
IT Replacement	\$ 1,050
3 FTE transfer from DPU	\$ 278,921
Safety Supplies from DPU	\$ 48,189
<b>Department Directed</b>	
Decrease in Lobbyist Services	\$ (25,000)
Other minor increases	\$ 4,088
<b>Total Increase</b>	<b>\$ 357,141</b>

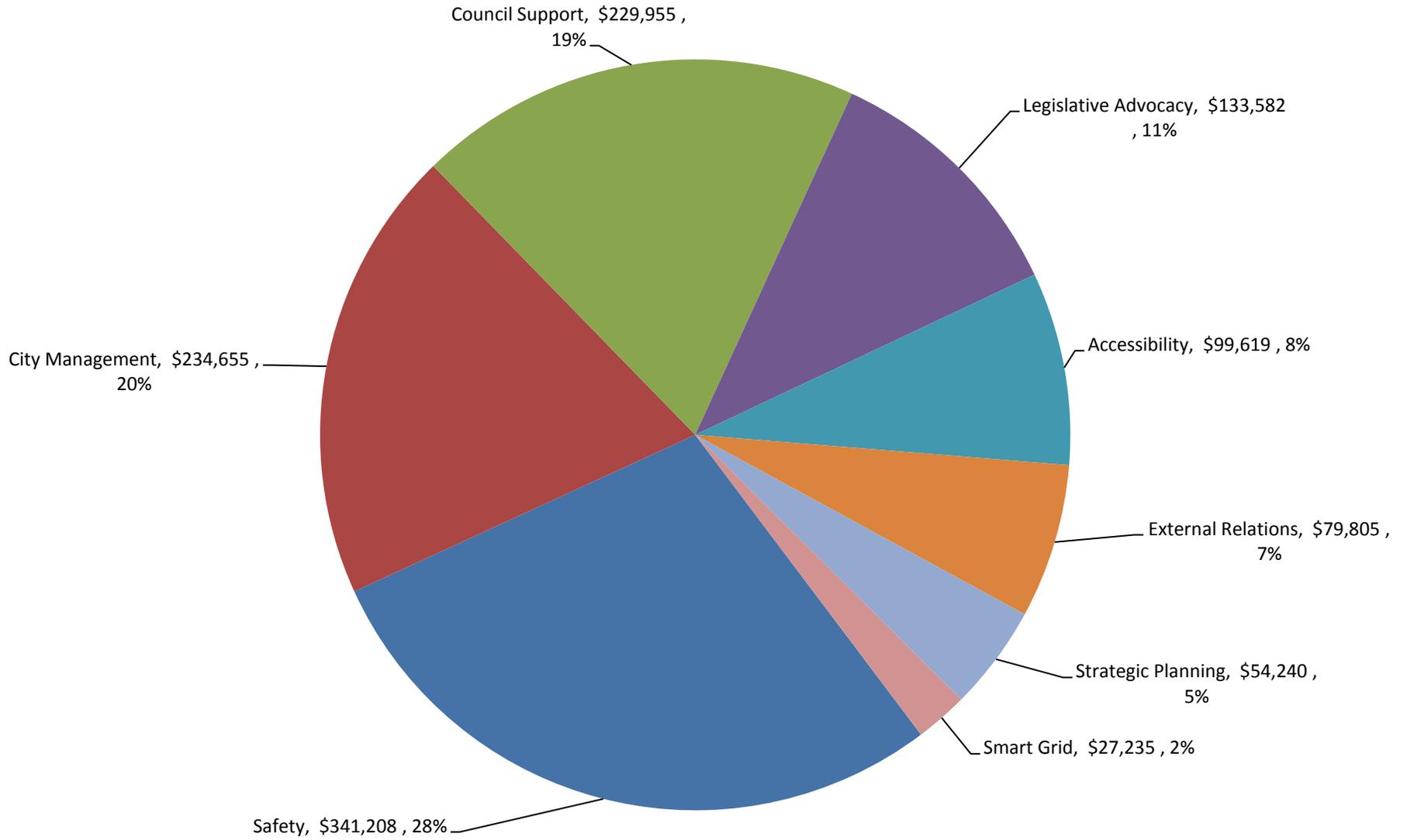
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>CMO FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
CMO	8.62	7.62	6.12	6.12	9.12
<b>TOTALS</b>	<b>8.62</b>	<b>7.62</b>	<b>6.12</b>	<b>6.12</b>	<b>9.12</b>

**Highlights**

- \* Improved safety performance at all levels:
  - Total accidents (workers' comp and preventable vehicle) down by 30% compared to 2010.
  - Preventable collisions reduced 35%
  - Injuries decreased by 28%
  - Lost time injuries down 60% & lost days down 68%
- \* Driving force for improvements is employee involvement in the safety program at four pro-active levels: Awareness, Involvement, Inclusion, and Incentive.
- \* CMO will conduct the training course: Americans with Disabilities Act (ADA) Training for Supervisors. This training is a proactive step to ensure staff is informed and aware of their responsibilities under the ADA. Increased awareness will benefit the city by decreasing the likelihood of ADA related litigation.

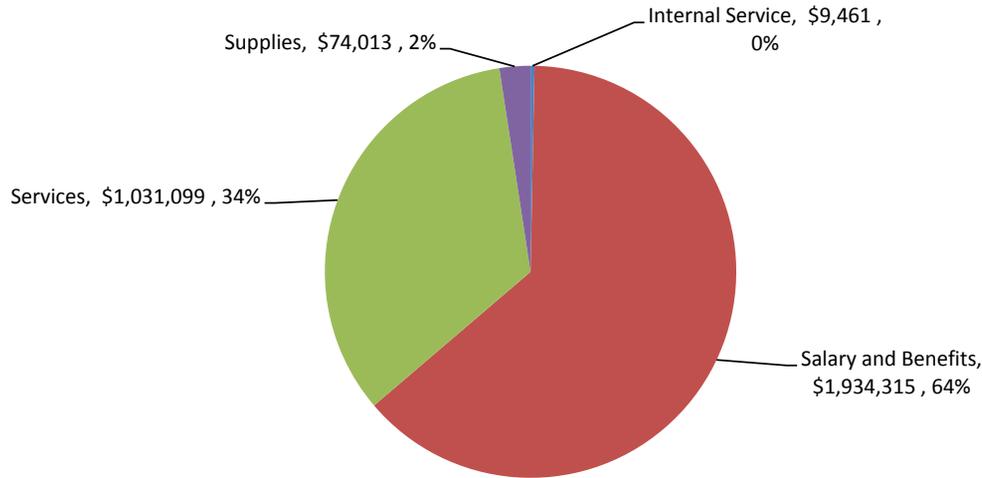
# CMO PROGRAM BUDGET FY12-13

## \$1,200,299



# Information Technology/Reprographics

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 2,908,067
FY12-13 Budget	\$ 3,048,888
<b>Total Increase</b>	<b>\$ 140,821</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 121,098
Workers Compensation	\$ 44,733
Auto Liability	\$ 3,710
General Liability	\$ 3,329
Vehicle Services	\$ 252
IT Replacement	\$ 6,315
<b>Department Directed</b>	
Security Risk Assessment	\$ 10,000
Off site tape storage	\$ 4,000
Cost per Copy Program	\$ (30,000)
Other minor decreases	\$ (22,616)
<b>Total Increase</b>	<b>\$ 140,821</b>

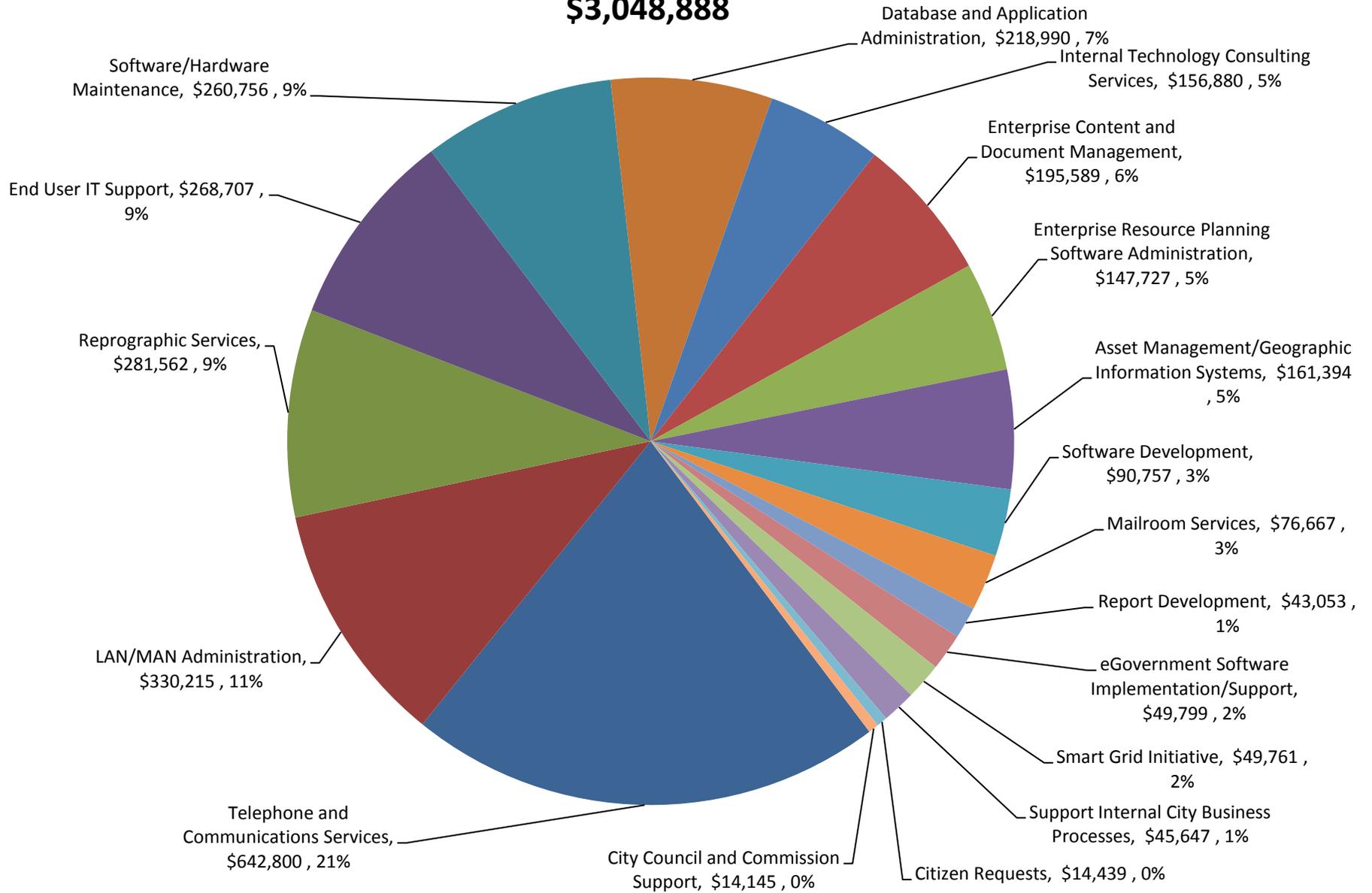
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
IT/Repro FTE's	FY09	FY10	FY11	FY12	FY13
Information Technology	19.37	16.37	15.75	15.75	15.75
Reprographics/Mailroom*	4.23	3.48	3.00	3.00	3.00
<b>TOTALS</b>	<b>23.60</b>	<b>19.85</b>	<b>18.75</b>	<b>18.75</b>	<b>18.75</b>

\*Mailroom restated for transfer-moved from Finance

- Highlights**
- \* Successfully negotiated a new copy equipment lease for a savings of \$30,000
  - \* Significant FY 12 involvement in Naperville Smart Grid Initiative software integration. Focus in FY 13 will shift to system maintenance of NSGI software integration and completion of deferred projects
  - \* Security assessment of City IT systems will be completed in FY 13 with the assistance of a security consultant
  - \* Due to favorable pricing in the telecommunications services market, and redesign of the City's voice network, the City will see significant savings in the upcoming telecommunications contract
  - \* IT staff have eliminated desktop software and web server support contracts and brought in-house for continued annual cost savings

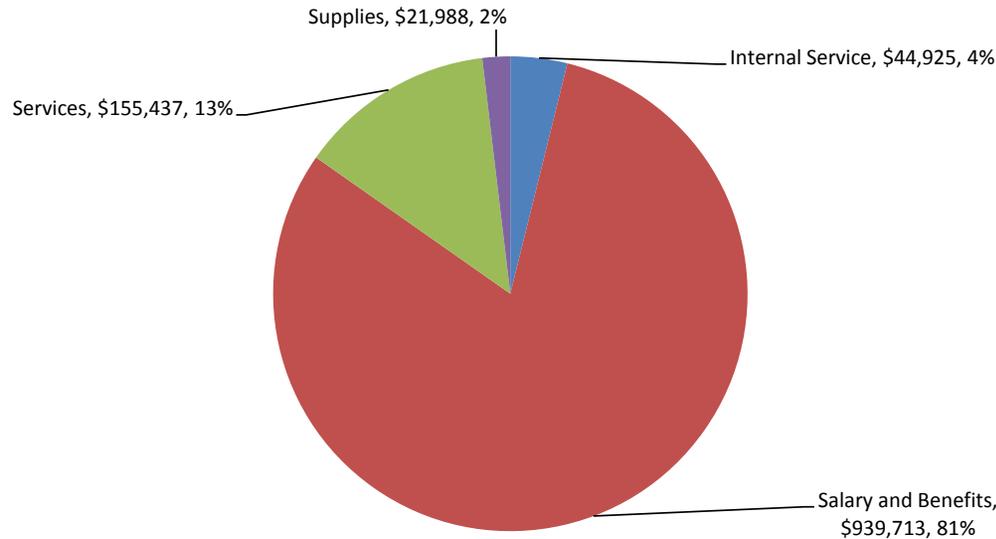
# IT/REPRO PROGRAM BUDGET FY12-13

**\$3,048,888**



# Human Resources

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 1,047,178
FY12-13 Budget	\$ 1,162,063
<b>Total Increase</b>	<b>\$ 114,885</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and benefit changes	\$ 19,658
Workers Compensation	\$ 46,212
Auto Liability	\$ (2,622)
General Liability	\$ (3,016)
IT Replacement	\$ 1,126
<b>Department Directed</b>	
Tuition reimbursement program	\$ 50,000
Employee Assistance Plan	\$ (10,440)
Other minor increases	\$ 13,967
<b>Total Increase</b>	<b>\$ 114,885</b>

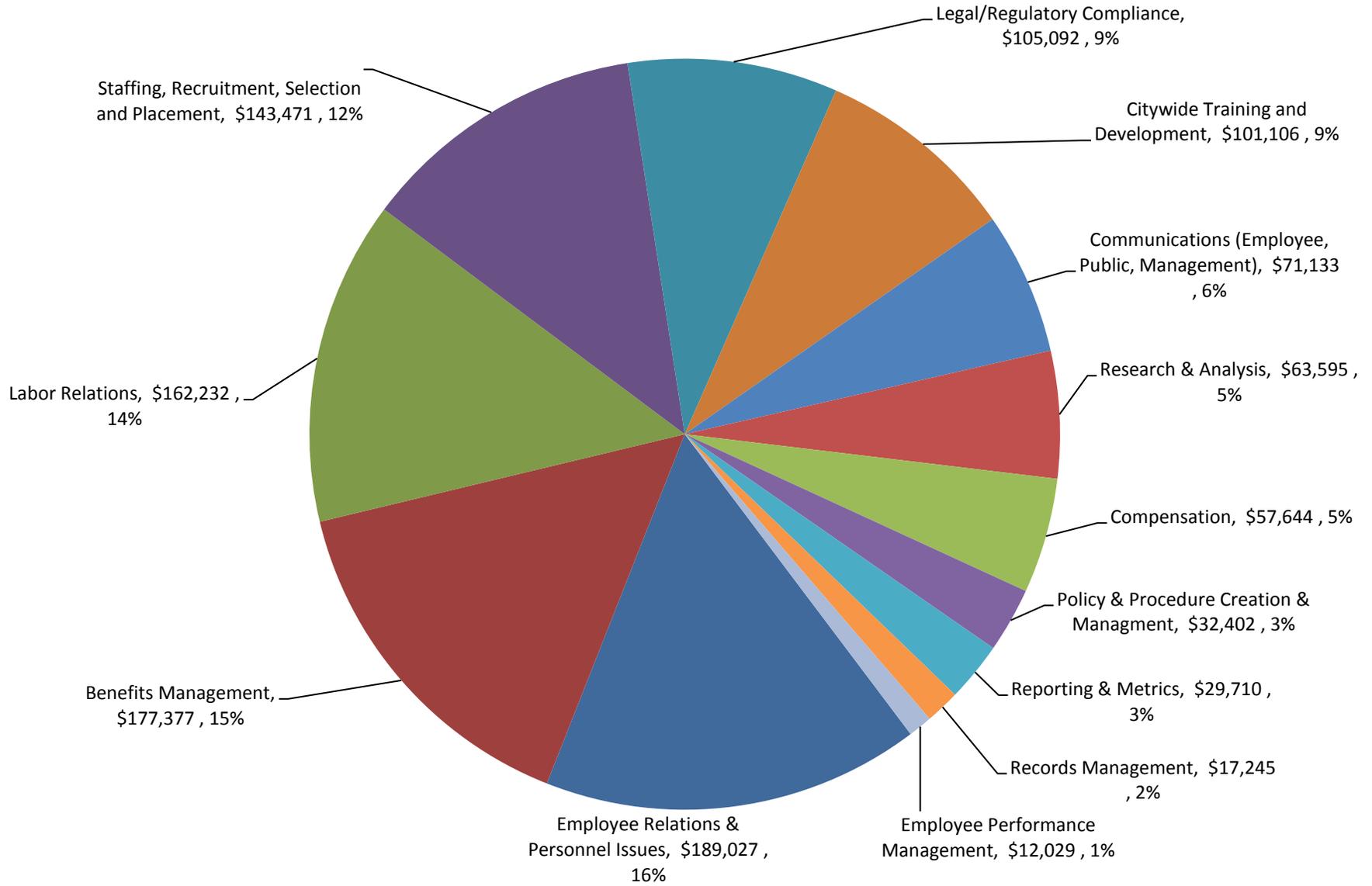
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>Human Resources FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Human Resources	12.75	10.50	9.50	9.50	9.50
<b>TOTALS</b>	<b>12.75</b>	<b>10.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>

- Highlights**

  - \* Successfully negotiated a new Employee Assistance Provider contract at a savings of \$10,000
  - \* Completed a comprehensive review of the City's compensation and benefit programs
  - \* Designed and implemented Tier 1 and Tier 2 benefit changes
  - \* Assisted and participated in the negotiation of 13 union contracts; provided financial analysis of all economic proposals
  - \* Restructured the HR department and reduced FTEs by 25% from FY09 to FY11

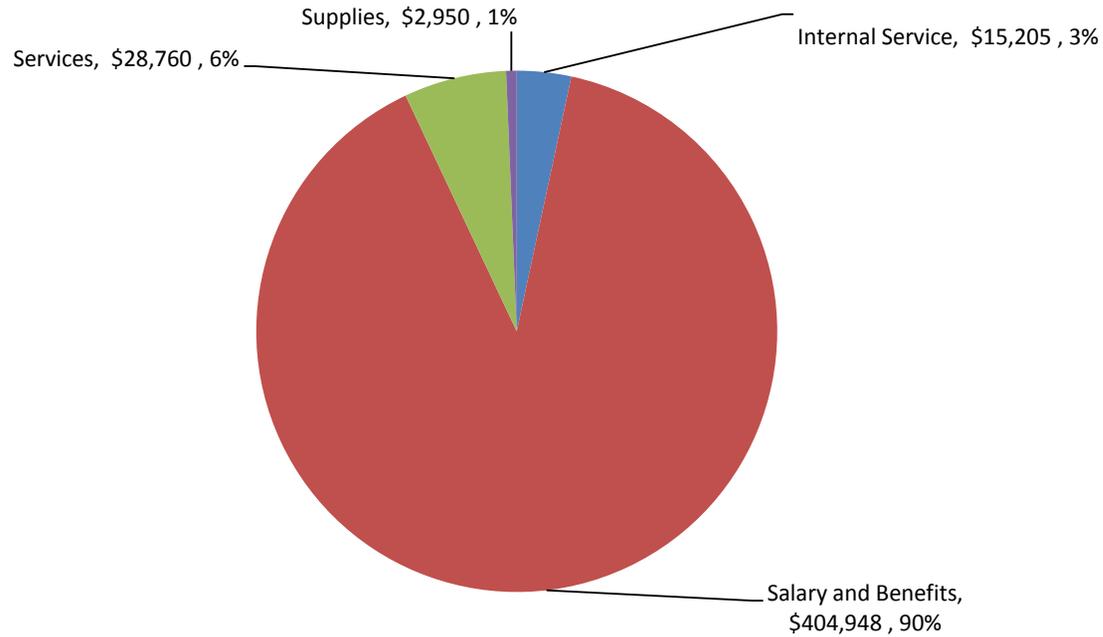
# HR PROGRAM BUDGET FY12-13

## \$1,162,063



# City Clerk

## Expenditure by Element



<b>BUDGET CHANGES</b>		
FY11-12 Budget	\$	443,209
FY12-13 Budget	\$	451,863
<b>Total Increase</b>	<b>\$</b>	<b>8,654</b>

<b>INCREASE/DECREASE ELEMENTS</b>		
<b>City Directed</b>		
Salary and Benefits	\$	16,149
IT Replacement	\$	(4,120)
<b>Department Directed</b>		
Other minor decreases	\$	(3,375)
<b>Total Increase</b>	<b>\$</b>	<b>8,654</b>

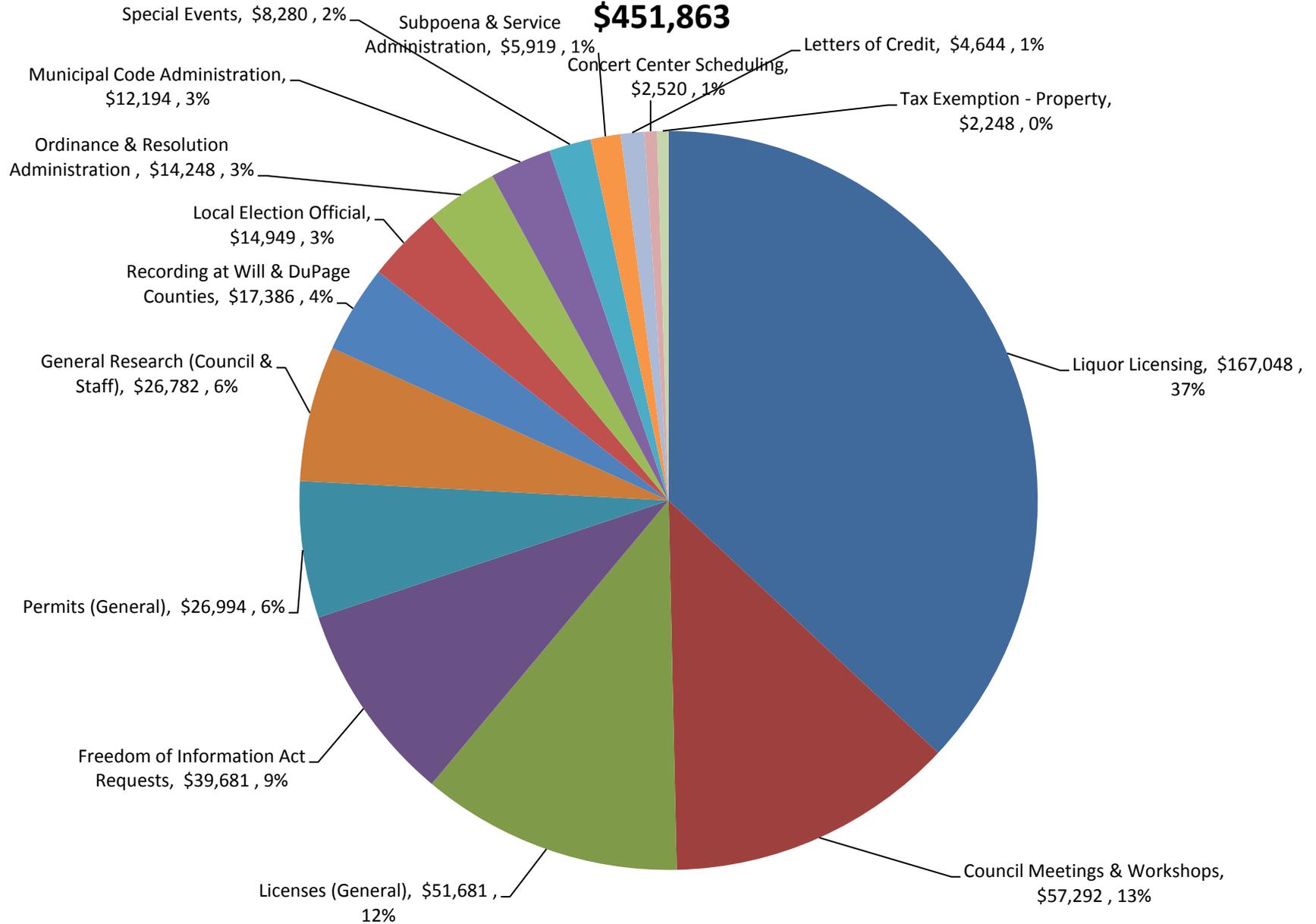
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>City Clerk FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
City Clerk	6.00	5.50	5.50	5.50	5.50
<b>TOTALS</b>	<b>6.00</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

### Highlights

- \* Assumption of all Special Events coordination responsibilities and Special Event Cultural Amenities Fund administration duties.
- \* Administration of approximately 80 Freedom of Information Act requests each month.

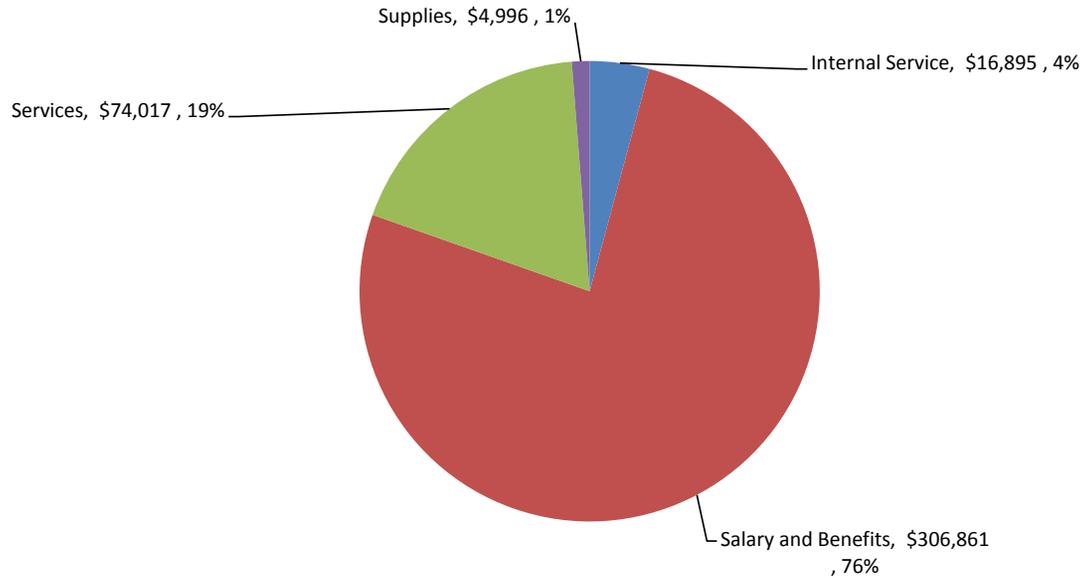
# CITY CLERK'S OFFICE PROGRAM BUDGET FY12-13

**\$451,863**



# Community Relations

## Expenditure by Element



<b>BUDGET CHANGES</b>	
FY11-12 Budget	\$ 347,634
FY12-13 Budget	\$ 402,769
<b>Total increase</b>	<b>\$ 55,135</b>

<b>INCREASE/DECREASE ELEMENTS</b>	
<b>City Directed</b>	
Salary and Benefits	\$ 13,800
IT Replacement	\$ 553
<b>Department Directed</b>	
Citizen's Survey	\$ 50,000
Other minor decreases	\$ (9,218)
<b>Total increase</b>	<b>\$ 55,135</b>

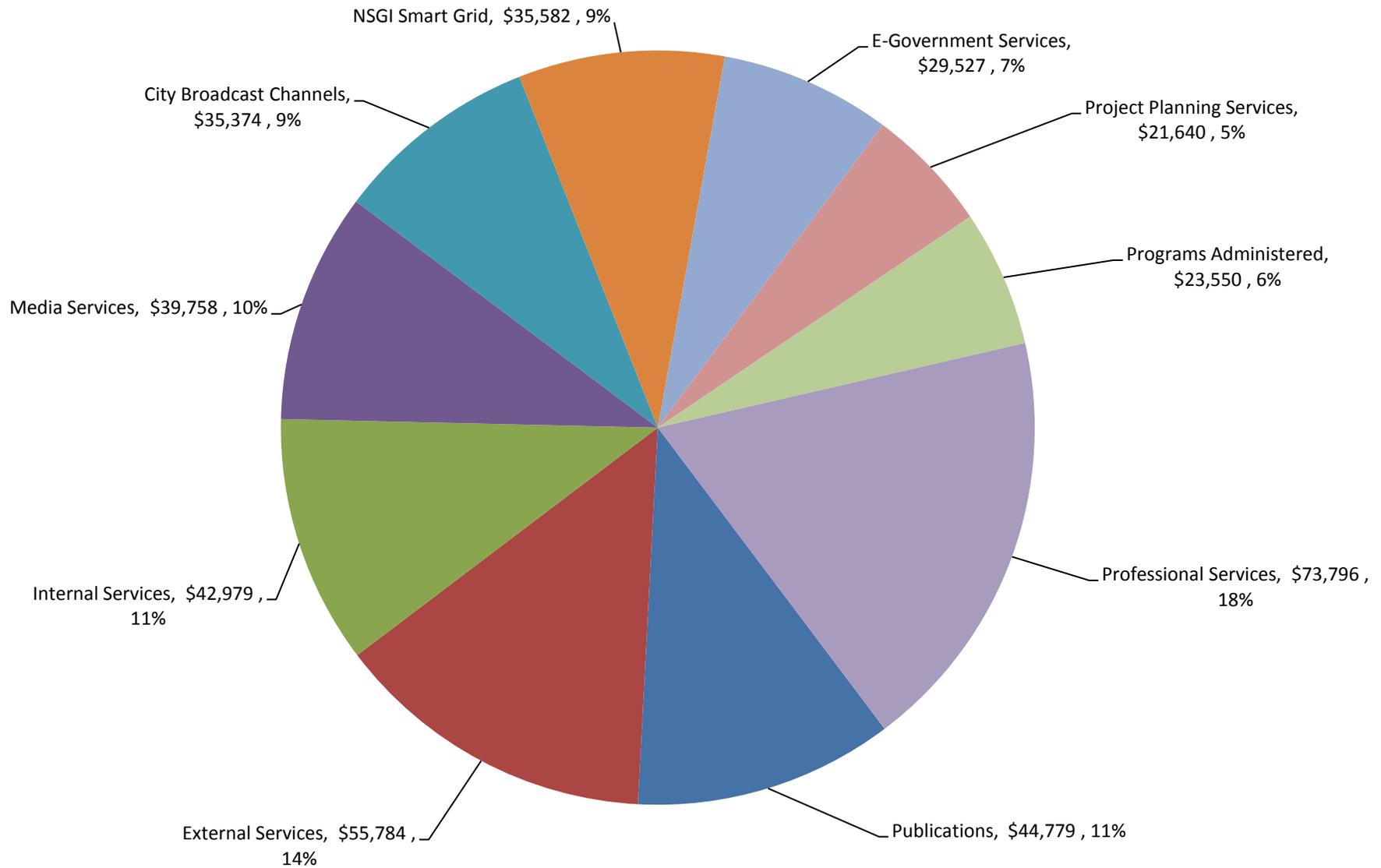
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
<b>Community Relations FTE's</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
Community Relations	4.25	4.00	4.00	4.00	4.00
<b>TOTALS</b>	<b>4.25</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**Highlights**

- \* Lead all internal and external communications efforts for the Naperville Smart Grid Initiative.
- \* Established the Municipal Volunteer Program with more than 20 participants contributing 2,500 volunteer hours in its first year.
- \* Upgrades to the city website increasing transparency and accessibility for residents and businesses.
  - GovQA-allows constituents to ask questions, search for answers, initiate service requests and file Freedom of Information Act (FOIA) requests online 24/7
  - Granicus/Sire e-Agenda-meetings in Council Chambers can be viewed live or on-demand via the web alongside all related documentation such as agendas, minutes and packets.

# COMMUNITY RELATIONS PROGRAM BUDGET FY12-13

**\$402,769**



# Department Detail

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 2, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT: Department Budget Detail**

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**PURPOSE:**

To provide Council with the line item detail supporting the individual Department FY13 budget proposals.

**DISCUSSION:**

Consistent with last year, a service based budget format has been used to present the Department line item budget data. This format looks to mirror a Zero Based budgeting methodology to analyze the costs associated with the services delivered by the City. All Department costs are shown associated with the delivery of each service. Allocations have been made between service categories which are reflective of the associated level of costs. At the beginning of this fiscal year expenditures are being tagged with project numbers which will allow the actual tracking of costs against each service category. We only have six months of actual data available at this so have still used estimation to complete the service cost view. Looking forward to the FY14 budget we will have a complete year of actual expenditure tracking and so will be less reliant on allocations to develop the service categories.

Where there are special revenue sources associated with particular services, the budgeted revenue is shown in the detailed budget alongside the cost of the services. This will allow Council to see the level of cost covered through the special revenue funding. The interdepartmental charges to the utility funds for services provided to them are also shown as special revenue to the General Fund.

The Department budget detail spreadsheets are included in the following order:

- Police
- Fire
- Public Works
- TED
- Finance
- Legal
- CMO organization
  - CMO
  - Information Technology/Reprographics
  - Human Resources
  - City Clerk
  - Community Relations

	FY11 Actuals		FY11 Revenue Actuals		FY12 Adopted Budget		FY12 Revenue		FY13 Proposed Budget		FY13 Revenue	
	\$			\$	\$		\$		\$		\$	
		35,798,510	Special Revenue Funding	10,667,594		36,162,333	Special Revenue Funding	9,955,647		35,901,105	Special Revenue Funding	9,123,780
			General Revenue Funding	25,130,916			General Revenue Funding	26,206,686			General Revenue Funding	26,777,325
				35,798,510				36,162,333				35,901,105
<b>POLICE PROGRAM BUDGET FY12-13</b>												
<b>Prevent crime &amp; arrest violators</b>		14,187,788				14,674,176				14,487,938		
Regular Pay + Benefits						12,156,729				11,901,988		
Overtime Pay + Benefits						1,103,004				1,089,454		
Workers Compensation						596,012				276,594		
Vehicle Replacement + M&O						848,090				1,047,232		
Auto & General Liability						120,800				362,397		
Miscellaneous						(150,459)				(189,727)		
<b>Pension Property Tax</b>		4,708,411	Pension Property Tax	4,708,411		4,334,585	Pension Property Tax	4,334,585		4,317,379	Pension Property Tax	4,317,379
<b>Receive &amp; dispatch calls for public safety &amp; service to community</b>		2,726,524	E911 surcharge	2,122,089		3,054,293	E911 surcharge	1,950,000		3,013,498	E911 surcharge	1,950,000
Regular Pay + Benefits						182,801				180,555		
Overtime Pay + Benefits						39,830				36,107		
JULIE & weather service charges						17,763				17,763		
Miscellaneous						159,626				169,449		
Radio, E911 phone, Zetron maintenance						32,171				28,953		
City-wide pager rental						15,292				16,181		
Dues, training						185,855				186,047		
E911 PSAP circuits, LEADS line						35,324				35,324		
Supplies						44,124				45,616		
IT replacement charges						(717,008)				(798,043)		
Chargebacks from Electric & Water												
<b>Investigation of juvenile &amp; school-based incidents</b>		2,261,239	False alarms	84,950		2,109,901	False alarms	60,000		2,052,576	False alarms	71,939
Regular Pay + Benefits			School district	322,376		163,697	School district	360,000		161,686	School district	336,168
Overtime Pay + Benefits			Tobacco grant	8,765		17,434	Tobacco grant	10,000		11,000	Tobacco grant	8,800
Miscellaneous												
<b>Investigation of major case/general assignment</b>		2,480,733				2,049,077				2,071,689		
Regular Pay + Benefits						305,344				301,593		
Overtime Pay + Benefits						31,240				109,500		
Miscellaneous												
<b>Proactive traffic enforcement &amp; major crash investigation</b>		1,546,410	Red light camera	1,001,835		1,059,515	Red light camera	1,000,000		1,075,983	Red light camera	-
Regular Pay + Benefits			Traffic fines	1,825,667		135,168	Traffic fines	1,600,000		133,508	Traffic fines	1,811,448
Overtime Pay + Benefits						360,000				-		
Red Light Enforcement Camera Maintenance						11,160				11,000		
Miscellaneous												
<b>Intelligence &amp; proactive narcotics investigation</b>		1,901,655	Reimbursement for WMD OT	11,164		1,293,654	Reimbursement for WMD OT	10,000		1,545,230	Reimbursement for WMD OT	11,173
Regular Pay + Benefits						270,408				267,086		
Overtime Pay + Benefits						11,182				11,301		
Miscellaneous												
<b>Public information &amp; policy compliance</b>		1,731,204	Police academy	3,988		1,514,417	Police academy	11,700		1,604,762	Police academy	11,460
Regular Pay + Benefits			Ballistic vests	7,428		40,732	Ballistic vests	-		40,232	Ballistic vests	3,525
Overtime Pay + Benefits						37,500				37,500		
Physicals & inoculations						24,298				24,298		
Dues & subscriptions						52,674				79,819		
Conferences & state-mandated training						14,805				14,805		
Mileage reimbursement						19,380				19,380		
Postage & delivery						158,757				74,531		
Uniforms, vests, equipment & footwear						62,423				62,000		
Department office supplies & toner						(16,275)				31,549		
Miscellaneous												
<b>Maintenance of police reports &amp; FOIA requests</b>		935,549	Accident reports	16,007		846,037	Accident reports	20,000		878,305	Accident reports	17,726
Regular Pay + Benefits						28,401				28,052		
Overtime Pay + Benefits						31,350				31,850		
Miscellaneous						10,000				10,000		
Computerized parking ticket bank charges						29,000				29,000		
Parking ticket envelopes & forms												

<b>POLICE PROGRAM BUDGET FY12-13</b>
<b>Prevent crime &amp; arrest violators</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Workers Compensation
Vehicle Replacement + M&O
Auto & General Liability
Miscellaneous
<b>Pension Property Tax</b>
Pension Property Tax
<b>Receive &amp; dispatch calls for public safety &amp; service to community</b>
Regular Pay + Benefits
Overtime Pay + Benefits
JULIE & weather service charges
Miscellaneous
Radio, E911 phone, Zetron maintenance
City-wide pager rental
Dues, training
E911 PSAP circuits, LEADS line
Supplies
IT replacement charges
Chargebacks from Electric & Water
<b>Investigation of juvenile &amp; school-based incidents</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Miscellaneous
<b>Investigation of major case/general assignment</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Miscellaneous
<b>Proactive traffic enforcement &amp; major crash investigation</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Red Light Enforcement Camera Maintenance
Miscellaneous
<b>Intelligence &amp; proactive narcotics investigation</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Miscellaneous
<b>Public information &amp; policy compliance</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Physicals & inoculations
Dues & subscriptions
Conferences & state-mandated training
Mileage reimbursement
Postage & delivery
Uniforms, vests, equipment & footwear
Department office supplies & toner
Miscellaneous
<b>Maintenance of police reports &amp; FOIA requests</b>
Regular Pay + Benefits
Overtime Pay + Benefits
Miscellaneous
Computerized parking ticket bank charges
Parking ticket envelopes & forms

	FY11 Actuals	FY11 Revenue Actuals		FY12 Adopted Budget	FY12 Revenue		FY13 Proposed Budget	FY13 Revenue	
	\$ 35,798,510	Special Revenue Funding	\$ 10,667,594	\$ 36,162,333	Special Revenue Funding	\$ 9,955,647	\$ 35,901,105	Special Revenue Funding	\$ 9,123,780
		General Revenue Funding	\$ 25,130,916		General Revenue Funding	\$ 26,206,686		General Revenue Funding	\$ 26,777,325
			\$ 35,798,510			\$ 36,162,333			\$ 35,901,105
<b>POLICE PROGRAM BUDGET FY12-13</b>									
<b>Management &amp; operations of PD technology &amp; infrastructure</b>	906,318			959,869			939,015		
Regular Pay + Benefits				393,865			358,127		
Overtime Pay + Benefits				1,106			1,092		
IT replacement charges				518,798			527,600		
Maintenance of fingerprint machines				11,000			11,096		
Miscellaneous				35,100			41,100		
<b>Parking enforcement &amp; community service</b>	1,243,956	Parking fines	136,881	1,257,428	Parking fines	175,000	1,300,839	Parking fines	127,867
Regular Pay + Benefits		Billable services/fingerprinting	119,661	1,083,816	Billable services/fingerprinting	117,362	1,123,870	Billable services/fingerprinting	102,739
Overtime Pay + Benefits		Animal fines	3,713	69,813	Animal fines	6,000	68,955	Animal fines	3,173
Crossing guard program		Admin Tow Fee	117,885	90,000	Admin Tow Fee	100,000	94,214	Admin Tow Fee	150,000
Miscellaneous		Article 36 towing	67,865	13,799	Article 36 towing	100,000	13,800	Article 36 towing	100,000
<b>Evidence integrity &amp; processing</b>	773,371	Photo lab	12	807,948	Photo lab	1,000	774,510	Photo lab	383
Regular Pay + Benefits				732,858			697,713		
Overtime Pay + Benefits				23,915			23,621		
Evidence/Property supplies				51,175			53,175		
<b>Detain &amp; process prisoners</b>	395,351	Admin Bail/Bond fee	108,897	406,978	Admin Bail/Bond fee	100,000	431,740	Admin Bail/Bond fee	100,000
Regular Pay + Benefits				370,850			394,905		
Overtime Pay + Benefits				23,903			23,609		
Miscellaneous				12,225			13,225		
<b>General Revenue Funding</b>		Property Tax	6,000,000		Property Tax	5,600,000		Property Tax	2,719,216
		Sales Tax	4,400,111		Sales Tax	4,739,538		Sales Tax	5,533,365
		Other General Revenue Sources	14,730,805		Other General Revenue Sources	15,867,148		Other General Revenue Sources	18,524,744





FY11 Actual	FY11 Actual Revenue		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 21,658,110	Special Revenue Funding	\$ 2,140,760	\$ 21,351,216	Special Revenue Funding	\$ 1,720,455	\$ 21,858,769	Special Revenue Funding	\$ 1,834,291
	General Revenue Funding	\$ 19,517,350		General Revenue Funding	\$ 19,630,761		General Revenue Funding	\$ 20,024,478
		\$ 21,658,110			\$ 21,351,216			\$ 21,858,769

**PUBLIC WORKS PROGRAM BUDGET**

<b>Solid Waste</b>	<b>6,614,363</b>	Refuse Fee	923,717	<b>6,259,913</b>	Refuse Fee	960,000	<b>6,489,660</b>	Refuse Fee	975,840
Regular Pay + Benefits - Solid Waste Program		Interdepartmental Charges		18,614	Refuse Cart Fees	90,000	19,461	Refuse Cart Fees	85,000
Regular Pay + Benefits - Garbage/Recycling Support (Admin)		DPU-Electric	18,073	23,569	Delivery Charges	5,000	50,496	Delivery Charges	4,000
Refuse Contract - Single Family Collection		DPU-Water	7,485	4,860,495			4,985,955	Disposal/Scrap	5,000
Recycling Contract - Single Family Collection				1,195,138			1,198,090		
Holiday Tree Disposal Program				40,636			40,660		
Refuse Cart Program Purchases		Refuse Cart Fees	77,766	117,887			153,796		
Regular Pay + Benefits - Refuse Cart Program		Delivery Charges	3,303	15,154			56,625		
Regular Pay + Benefits - Refuse Cart Program (Admin)				4,372			3,810		
Temporary Pay + Benefits - Refuse Cart Program				6,511			6,511		
Cart Purchases				90,000			80,000		
Repair Parts				-			5,000		
Bank Service Fees				1,850			1,850		
Educational Materials				1,000			1,000		
Miscellaneous - Solid Waste Program				39,726			79,211		
Interdepartmental Transfer				(37,152)			(39,009)		
<b>Winter Operations</b>	<b>3,810,301</b>			<b>3,181,964</b>			<b>3,178,550</b>		
Regular Pay + Benefits - Winter Operations				522,550			537,686		
Regular Pay + Benefits - Winter Operations (PBO)				27,453			27,550		
Regular Pay + Benefits - Winter Operations Support (Admin)				80,157			98,009		
On-Call/Inconvenience Pay + Benefits - Operations				157,954			129,606		
Overtime Pay + Benefits - Winter Operations (PBO)				4,595			4,635		
Overtime + Benefits - Winter Operations				339,071			387,770		
Temporary Pay + Benefits - Snow Plow Operators				50,057			50,057		
Vehicle Expense - Winter Operations				236,259			188,863		
Contract Snow Removal				383,250			383,250		
De-icing Salt				1,224,000			1,170,000		
Replacement Mailboxes for Plow Damage				15,000			15,000		
Temporary Mailboxes				1,000			1,000		
Winter Parkway Restorations				2,500			2,500		
Cartage for Winter Operations				10,000			35,000		
Calcium Chloride				82,500			82,500		
Alternate Snow Control Chemicals				10,000			10,000		
Weather Service				5,000			5,000		
Plow Books				800			800		
Winter Equipment Replacement				10,000			10,000		
Miscellaneous - Winter Operations				19,818			39,324		
<b>Building Maintenance</b>	<b>1,789,090</b>	Interdepartmental Charges:		<b>1,814,641</b>	Interdepartmental Charges:		<b>1,887,725</b>	Interdepartmental Charges:	
Regular Pay + Benefits - Building Maintenance (Operations)		DPU-Electric	141,711	18,769	DPU-Electric	123,488	32,036	DPU-Electric	124,463
Regular Pay + Benefits - Building Maintenance (Admin)		DPU-Water	63,625	15,321	DPU-Water	59,667	19,082	DPU-Water	56,228
Overtime Pay + Benefits - Building Maintenance (Operations)				1,948			467		
Vehicle Expense - Building Maintenance				52,692			49,248		
Rental Equipment				2,500			2,500		
Storage Building Repairs				750			750		
Building Maintenance Contracts				295,375			290,697		
Contracted HVAC, Plumbing, Electric & Painting				80,500			80,500		
Exterminator Service				11,000			11,000		
Vandalism Repairs				2,500			2,500		
RPZ Testing at City Sites				6,500			6,500		
Roof Repairs				20,000			20,000		
Elevator Inspections and Service				16,800			16,800		
Overhead/Man Door Service				63,000			63,000		
Water System Maintenance (Water Chemistry, Pump Testing)				9,000			9,000		
Pumping of Restroom Trailer				2,500			2,500		
Irrigation System Service				5,500			5,500		
Masonry Repairs				4,000			4,000		
Other Building Maintenance Contracts				1,000			-		
Fence Repairs				8,000			8,000		
PWSC Re-Lamping Services				5,400			5,400		
Building Maintenance at DPU-E & DPU-W Facilities				59,675			55,997		
Emergency Service Contracts					98,750			98,750	
Emergency Generator Service				31,000			31,000		
Fire Extinguisher Service/Inspection				5,000			5,000		
Fire Pump Testing				1,750			1,750		
EMS System Services				18,000			18,000		
Fire Sprinkler Service				6,000			6,000		

FY11 Actual		FY11 Actual Revenue		FY11-12 Adopted Budget		FY11-12 Revenue		FY12-13 Proposed Budget		FY12-13 Revenue	
\$	21,658,110	Special Revenue Funding	\$ 2,140,760	\$	21,351,216	Special Revenue Funding	\$ 1,720,455	\$	21,858,769	Special Revenue Funding	\$ 1,834,291
		General Revenue Funding	\$ 19,517,350			General Revenue Funding	\$ 19,630,761			General Revenue Funding	\$ 20,024,478
			\$ 21,658,110				\$ 21,351,216				\$ 21,858,769

PUBLIC WORKS PROGRAM BUDGET											
Exhaust System Maintenance for Fire Stations				6,500				6,500			
UPS Battery Replacements				6,500				6,500			
UPS Services for Municipal Site				24,000				24,000			
Emergency Repairs					102,238				122,392		
Regular Pay + Benefits - Emergency Repairs				70,985				87,260			
Regular Pay + Benefits - Administration				6,463				7,358			
Overtime Pay + Benefits - Emergency Repairs				11,882				14,680			
Maintenance Supplies - Emergency Repairs				12,908				13,094			
Preventative Maintenance (Recurring Asset Maintenance)					152,932				168,573		
Regular Pay + Benefits - Preventative Maintenance				106,978				120,180			
Regular Pay + Benefits - Administration				9,740				10,133			
Overtime Pay + Benefits - Preventative Maintenance				17,906				20,218			
Maintenance Supplies - Preventative Maintenance				18,308				18,042			
Work Orders					1,062,041				1,080,136		
Regular Pay + Benefits - Work Orders				753,976				770,078			
Regular Pay + Benefits - Administration				68,650				64,932			
Overtime Pay + Benefits - Work Orders				126,201				129,553			
Maintenance Supplies - Work Orders				113,214				115,573			
Miscellaneous - Building Maintenance					11,325				23,094		
<b>Streets Maintenance</b>	<b>1,279,486</b>	DPU-Electric and DPU-Water			<b>1,397,266</b>	DPU-Electric and DPU-Water			<b>1,466,107</b>	DPU-Electric and DPU-Water	
Street Maintenance Program		Restoration Billing	103,935	480,447		Restoration Billing	50,000	452,783		Restoration Billing	65,000
Regular Pay + Benefits - Street Maintenance				86,720				91,203			
Regular Pay + Benefits - Street Maintenance Support (Admin)				80,815				87,672			
Overtime Pay + Benefits - Street Maintenance				1,416				1,573			
Vehicle Expense - Street Maintenance				138,071				115,035			
Concrete Repair Work				25,000				25,000			
Cartage for spoils				5,000				7,500			
Spoils Testing and Certification				1,875				3,750			
Landfill and Spoil Disposal Expenses				48,500				24,250			
Asphalt				40,000				40,000			
Aggregate				5,000				5,000			
Excavating Program				3,000				3,000			
Rental Equipment for Excavations				-				3,750			
Street Maintenance Supplies				45,050				45,050			
Pavement Repair					392,541				405,890		
Regular Pay + Benefits - Pavement Repair				388,160				402,206			
Overtime Pay + Benefits - Pavement Repair				4,381				3,684			
Street Sweeping					157,963				201,181		
Regular Pay + Benefits - Street Sweeping				68,012				69,887			
Overtime Pay + Benefits - Street Sweeping				2,421				2,588			
Contract Street Sweeping				74,144				114,240			
Vehicle Expense - Street Sweeping				13,386				14,466			
Guardrail Maintenance Contract					5,000				5,000		
Quick Response Team (QRT) - Potholes, Misc Requests, ROW Clean-Up					216,185				221,844		
Regular Pay + Benefits - QRT				197,849				203,689			
Overtime Pay + Benefits - QRT				2,315				2,134			
Temporary Pay + Benefits - QRT				13,021				13,021			
Animal Disposal Fees				3,000				3,000			
Alleyway Reconstruction					137,105				162,601		
Regular Pay + Benefits - Alleyway Reconstruction				135,880				161,591			
Overtime Pay + Benefits - Alleyway Reconstruction				1,225				1,010			
Miscellaneous - Street Maintenance					8,025				16,808		
<b>Stormwater Maintenance</b>	<b>910,866</b>				<b>1,206,305</b>				<b>1,228,386</b>		
Storm Water Repair/Maintenance/Construction					893,592				874,888		
Regular Pay + Benefits - Repair/Maintenance/Construction				513,736				512,015			
Regular Pay + Benefits - Repair/Maintenance/Construction Support (Admin)				74,380				77,367			
Overtime Pay + Benefits - Repair/Maintenance/Construction				14,674				12,679			
Vehicle Expense - Stormwater Maintenance				138,677				113,377			
Contract Excavating				5,000				5,000			
Contract Restoration for Storm Water Digs				35,000				35,000			
Cartage for spoils				15,000				7,500			
Spoils Testing and Certification				5,625				3,750			
Landfill and Spoil Disposal Expenses				-				24,250			
Lift Station and Pump Maintenance				17,500				17,500			
Cress Creek Dewatering Station Maintenance				2,500				2,500			
Rental Equipment for Excavations				9,500				3,750			

FY11 Actual	FY11 Actual Revenue		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 21,658,110	Special Revenue Funding	\$ 2,140,760	\$ 21,351,216	Special Revenue Funding	\$ 1,720,455	\$ 21,858,769	Special Revenue Funding	\$ 1,834,291
	General Revenue Funding	\$ 19,517,350		General Revenue Funding	\$ 19,630,761		General Revenue Funding	\$ 20,024,478
		\$ 21,658,110			\$ 21,351,216			\$ 21,858,769

PUBLIC WORKS PROGRAM BUDGET								
Lake Osborne Pump Service				3,750				3,750
Storm Water Equipment Parts				7,000				5,200
Storm Water Equipment Maintenance				2,950				2,950
Storm Water Repair/Maintenance/Construction Supplies				48,300				48,300
J.U.L.I.E Locates					193,373		192,381	
Regular Pay + Benefits - Locates				145,302				144,722
Overtime Pay + Benefits - Locates				6,574				13,592
Vehicle Expense - Locates				32,847				25,417
Irthnet JULIE System				6,250				6,250
JULIE Locate Supplies				2,400				2,400
Emergency Storm Water Repair					53,653			58,596
Regular Pay + Benefits - Emergency Repairs				41,858				45,793
Overtime Pay + Benefits - Emergency Repairs				11,795				12,803
Storm Water Televising/Lining					58,366			88,442
Regular Pay + Benefits - Televising/Lining				57,848				87,747
Overtime Pay + Benefits - Televising/Lining				518				695
Miscellaneous - Repair/Maintenance/Construction					7,321			14,079
<b>Leaf Collection</b>	<b>1,183,745</b>				<b>1,128,213</b>			<b>1,154,992</b>
Bagged Leaf Collection (Contractor - Curbside)					170,866			197,325
In-House Leaf Collection					950,401			944,240
Regular Pay + Benefits - Leaf Collection				437,210				460,947
Regular Pay + Benefits - Leaf Collection Support (Admin)				39,555				43,111
Overtime + Benefits - Leaf Collection				80,933				91,927
Temporary Pay + Benefits - Leaf Collection				32,553				32,553
Vehicle Expense - Leaf Collection				98,837				80,954
Leaf Disposal Tipping Fee				173,250				128,398
Leaf Rakes and Tools				3,500				3,500
Replacement Leaf Boxes				14,400				14,400
Tubes for Leaf Machines				1,600				1,600
Cartage for Leaf Collection				35,000				15,000
Contracted Temp Labor - Leaf Collection				33,563				26,850
Contracted Leaf Collection				-				45,000
Miscellaneous - Leaf Collection					6,946			13,427
<b>Forestry</b>	<b>1,019,698</b>				<b>1,155,335</b>	Arbor Day Tree Sales 20,000		<b>1,123,754</b>
General Forestry				350,053		Developer Parkway Tree Sales 37,500		335,673
Regular Pay + Benefits - General Forestry				58,583				84,469
Regular Pay + Benefits - Forestry Support (Admin)				103,678				93,310
Overtime Pay + Benefits - General Forestry				7,388				13,074
Temporary Pay + Benefits - General Forestry				3,255				3,255
Temporary Pay + Benefits - GIS/Forestry				18,809				18,809
Vehicle Expense - General Forestry				123,690				98,656
Public Education - Trees				1,500				2,250
Forestry Equipment Parts				3,000				4,800
Forestry Equipment Maintenance				4,250				4,250
General Forestry Supplies				10,900				12,800
Replacement Chipper Upgrade				15,000				-
Stumpgrinding					98,026			109,619
Regular Pay + Benefits - Stumpgrinding				87,604				95,767
Overtime Pay + Benefits - Stumpgrinding				2,422				4,352
Tub Grinding Logs				4,500				4,500
Stumpgrinder Rental				3,000				4,500
Stumpgrinder Teeth				500				500
Tree Planting					178,706			158,109
Regular Pay + Benefits - Tree Planting				73,498				50,884
Overtime Pay + Benefits - Tree Planting				2,708				4,725
Arbor Day Tree Sales		Arbor Day Tree Sales 14,385		20,000				20,000
Parkway Trees per Landscape Ordinance		Developer Parkway Tree Sales 35,140		37,500				37,500
Replacement Parkway Tree Program				45,000				45,000
Mosquito Program					129,478			133,879
Regular Pay + Benefits - Mosquito Program				14,147				12,820
Overtime Pay + Benefits - Mosquito Program				13,579				11,253
Temporary Pay + Benefits - Mosquito Program				43,404				43,404
Vehicle Expense - Mosquito Program				3,198				2,252
Replacement Mosquito Sprayer				-				9,000
Mosquito Abatement Chemicals				41,150				41,150
Mosquito Program Supplies				14,000				14,000

FY11 Actual	FY11 Actual Revenue		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 21,658,110	Special Revenue Funding	\$ 2,140,760	\$ 21,351,216	Special Revenue Funding	\$ 1,720,455	\$ 21,858,769	Special Revenue Funding	\$ 1,834,291
	General Revenue Funding	\$ 19,517,350		General Revenue Funding	\$ 19,630,761		General Revenue Funding	\$ 20,024,478
		\$ 21,658,110			\$ 21,351,216			\$ 21,858,769

PUBLIC WORKS PROGRAM BUDGET									
Pest Control				38,892				96,618	
Regular Pay + Benefits - Pest Control				8,603				55,614	
Overtime Pay + Benefits - Pest Control				289				1,004	
Diseases Tree Treatments				30,000				30,000	
EAB Tree Removal on Private Property				-				10,000	
Tree Removal				119,347				115,391	
Regular Pay + Benefits - Tree Removal				86,461				83,839	
Overtime Pay + Benefits - Tree Removal				2,836				3,002	
Tree Work Bull Ropes				550				550	
Grapple Rental				4,500				3,000	
Tree Cabling/Removal Contract				25,000				25,000	
Tree Trimming				234,067				159,830	
Regular Pay + Benefits - Tree Trimming				232,394				84,044	
Overtime Pay + Benefits - Tree Trimming				1,673				786	
Contract Tree Trimming				-				75,000	
Miscellaneous - General Forestry				6,766				14,635	
<b>Traffic Operations</b>	<b>668,691</b>			<b>895,890</b>				<b>935,257</b>	
Regular Pay + Benefits - TROP Support (Admin)				47,327				53,777	
Vehicle Expense - TROP				104,672				89,107	
Traffic Sign Installation and Repair				536,723				545,756	
Regular Pay + Benefits - Traffic Sign Installation				390,137				396,366	
Overtime Pay + Benefits - Traffic Sign Installation				12,542				11,131	
Temporary Pay + Benefits - Traffic Sign Installation				3,255				3,255	
Temporary Pay + Benefits - GIS/SIMS for Traffic Operations				9,689				9,404	
Traffic Sign Materials				80,000				80,000	
Traffic Sign Posts				15,000				12,000	
Traffic Sign Supplies				22,750				30,250	
TROP Equipment Repair/Replacement				3,100				3,100	
TROP Equipment Rental				250				250	
Work Zone Control				82,416				123,103	
Regular Pay + Benefits - Work Zone Control				60,853				101,619	
Overtime Pay + Benefits -Work Zone Control				9,563				12,484	
Barricades, Accessories, Other Supplies				12,000				9,000	
Pavement Marking				119,317				112,721	
Regular Pay + Benefits - Pavement Marking				12,029				9,379	
Overtime Pay + Benefits - Pavement Marking				3,163				717	
Traffic Marking Paint/Supplies				5,625				4,125	
Thermoplastic Marking Material				1,000				1,000	
Pavement Marking Contract				97,500				97,500	
Miscellaneous - TROP				5,435				10,793	
<b>Utilities</b>	<b>769,181</b>			<b>866,212</b>				<b>886,798</b>	
Electricity				732,700				730,200	
Electricity for ComEd Serviced Streetlights				22,500				20,000	
Electricity for HHW				1,000				1,000	
Electricity for Lift Stations, Aerators and Pumps				29,200				29,200	
Electricity for General Corporate Sites				680,000				680,000	
Gas				87,750				92,000	
Gas for HHW				2,750				2,750	
Gas for General Corporate Sites				85,000				89,250	
Water/Sewer				38,225				48,865	
Water/Sewer for HHW				225				225	
Water/Sewer for General Corporate Sites				38,000				48,640	
Telephone and Communications				2,070				5,025	
Phone Line for HHW				720				720	
Internet Subscriptions for Security Cameras				1,200				1,200	
Cell Phone Upgrades - PBO				-				3,105	
Pager Services				150				-	
Miscellaneous - Utilities				5,467				10,708	
<b>Cleaning and Sanitation</b>	<b>806,226</b>	<b>Interdepartmental Charges:</b>		<b>881,999</b>	<b>Interdepartmental Charges:</b>		<b>865,060</b>	<b>Interdepartmental Charges:</b>	
Contract Cleaning		DPU-Electric	74,775	245,270	DPU-Electric	47,750	258,911	DPU-Electric	49,171
Custodial Services		DPU-Water	85,750	631,395	DPU-Water	88,920	595,996	DPU-Water	87,521
Regular Pay + Benefits - Custodial				471,926			428,244		
Regular Pay + Benefits - Administration				42,969			43,632		
Overtime Pay + Benefits - Custodial				36,706			32,126		
Cleaning and Sanitation Supplies				72,553			82,650		
Custodial Equipment Replacement				-			5,000		

FY11 Actual	FY11 Actual Revenue		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 21,658,110	Special Revenue Funding	\$ 2,140,760	\$ 21,351,216	Special Revenue Funding	\$ 1,720,455	\$ 21,858,769	Special Revenue Funding	\$ 1,834,291
	General Revenue Funding	\$ 19,517,350		General Revenue Funding	\$ 19,630,761		General Revenue Funding	\$ 20,024,478
		\$ 21,658,110			\$ 21,351,216			\$ 21,858,769

PUBLIC WORKS PROGRAM BUDGET									
Vehicle Expense - Custodial				7,241		4,344			
Miscellaneous - Cleaning and Sanitation				5,334		10,153			
<b>Resident Service Requests</b>		<b>367,709</b>		<b>546,950</b>		<b>561,124</b>			
Regular Pay + Benefits - Resident Service Requests				447,145		461,994			
Regular Pay + Benefits - Resident Service Request Support (Admin)				33,735		40,112			
Overtime Pay + Benefits - Resident Service Requests				14,200		13,716			
Vehicle Expense - Service Requests				48,603		38,970			
Miscellaneous - Resident Service Requests				3,267		6,332			
<b>Streetlight Maintenance</b>		<b>969,501</b>	Reimbursement for Damage to City Streetlights 74,169	<b>413,594</b>	Reimbursement for Damage to City Streetlights 40,000	<b>525,198</b>	Reimbursement for Damage to City Streetlights 40,000		
Regular + Benefits - Streetlight Maintenance				61,719		67,572			
Regular Pay + Benefits - Streetlight Support (Admin)				39,177		34,589			
Overtime + Benefits - Streetlight Maintenance				6,581		6,581			
Streetlight Maintenance Contract				300,000		406,750			
Streetlight Maintenance Materials				75,000		175,000			
Streetlight Controller Contract				225,000		231,750			
Vehicle Service for Streetlights				3,491		3,360			
Miscellaneous - Streetlight Maintenance				2,626		6,346			
<b>General Operations</b>		<b>318,122</b>		<b>586,726</b>		<b>356,899</b>			
Regular Pay + Benefits - Equipment Maintenance				343,633		181,866			
Overtime Pay + Benefits - Equipment Maintenance				3,317		5,511			
Regular Pay + Benefits - General Operations				24,247		6,468			
Overtime Pay + Benefits - General Operations				27,986		29,558			
Regular Pay + Benefits - Purchasing/Procurement				37,724		28,682			
Regular Pay + Benefits - Budget/CIP Prep and Admin				69,005		53,340			
Regular Pay + Benefits - Contract/Agreement Management				62,122		50,191			
Overtime Pay + Benefits - Financial Administration				8,269		5,983			
Regular Pay + Benefits - Training				85,663		73,695			
Overtime Pay + Benefits - Training				2,859		2,132			
General Engineering Services				2,500		2,500			
General Rental Equipment				5,000		7,500			
General Operating Supplies (Hardware, Tools, Materials)				15,800		11,675			
Miscellaneous - Equipment Maintenance				1,547		744			
Departmental Contingency				(102,946)		(102,946)			
<b>Technology Services</b>		<b>189,768</b>		<b>233,355</b>		<b>253,147</b>			
GIS Services				85,138		92,359			
Regular Pay + Benefits - GIS				52,458		59,821			
Temporary Pay + Benefits - GIS Technician				26,878		26,878			
Equipment Maintenance				2,000		2,000			
Vehicle Expense for GIS				3,802		3,660			
Regular Pay + Benefits - Department Technology				43,970		49,478			
Work Order System Consultant				10,000		10,000			
GPS Equipment License Fee				1,600		1,600			
Computer/Data Cabling				400		350			
Replacement Color Printer				3,000		-			
Color Printer Maintenance Agreement				3,300		1,600			
IT Replacement Costs				84,500		94,747			
Miscellaneous - Department Technology				1,447		3,013			
<b>Brush Collection</b>		<b>135,202</b>		<b>193,219</b>		<b>243,286</b>			
Regular Pay + Benefits - Brush Collection				53,635		99,605			
Regular Pay + Benefits - Brush Collection Support (Admin)				40,752		47,615			
Overtime + Benefits - Brush Collection				3,680		6,226			
Temporary Pay + Benefits - Brush Collection				6,511		6,511			
Vehicle Expense - Brush Collection				12,125		17,493			
Chipper Rental				4,000		-			
Upgrade Chipper				15,000		-			
Contracted Temp Labor - Brush Collection				11,187		17,900			
Contract Brush Pick-Up				45,000		45,000			
Miscellaneous - Brush Collection				1,329		2,936			
<b>Landscape Services</b>		<b>248,691</b>	Interdepartmental Charges:	<b>203,377</b>	DuPage County Mowing Agmt. 940	<b>223,007</b>	DuPage County Mowing Agmt. 28,000		
Regular Pay + Benefits - Landscape Services			Mowing/Herbicide	5,458		5,706			
Regular Pay + Benefits - Landscape Services (Admin)			DPU-Electric 27,870	3,567		7,384			
Overtime Pay + Benefits - Landscape Services			DPU-Water 55,875	-		-			
Mowing			Burlington Fund 1,650	218,570		223,730			
Contract Mowing			Naper Settlement 12,250	173,820		178,480			

	FY11 Actual	FY11 Actual Revenue	FY11-12 Adopted Budget	FY11-12 Revenue	FY12-13 Proposed Budget	FY12-13 Revenue
	\$ 21,658,110	Special Revenue Funding \$ 2,140,760 General Revenue Funding \$ 19,517,350	\$ 21,351,216	Special Revenue Funding \$ 1,720,455 General Revenue Funding \$ 19,630,761	\$ 21,858,769	Special Revenue Funding \$ 1,834,291 General Revenue Funding \$ 20,024,478
		\$ 21,658,110		\$ 21,351,216		\$ 21,858,769
<b>PUBLIC WORKS PROGRAM BUDGET</b>						
Additional Mowing Sites		Central Business District 4,750	16,750		17,250	
DuPage County Mowing Sites		Test Track 2,925	28,000		28,000	
Contract Herbicide		DuPage County Mowing Agmt. 28,000	-		23,500	
DuPage River Trail Segment Maintenance			3,500		3,500	
Landscaping Maintenance Supplies			10,250		8,350	
Landscaping at Municipal Center			14,750		14,750	
Landscape Architect Services			7,000		7,000	
Landscape Materials for City Sites			3,000		3,000	
Miscellaneous - Landscape Services			1,741		3,594	
Interdepartmental Transfer - Mowing			(64,459)		(58,569)	
Interdepartmental Transfer - Herbicide			-		(18,938)	
<b>Household Hazardous Waste</b>	<b>160,121</b>	DuPage County HHW Agreement 105,000 Will County HHW Agreement 24,999 Aurora HHW Agreement 20,000 Kane County HHW Agreement 10,000	<b>158,305</b>	DuPage County HHW Agreement 100,000 Will County HHW Agreement 25,000 Aurora HHW Agreement 20,000 Kane County HHW Agreement 10,000	<b>159,693</b>	DuPage County HHW Agreement 100,000 Will County HHW Agreement 25,000 Aurora HHW Agreement 20,000 Kane County HHW Agreement 10,000
Regular Pay + Benefits - HHW			10,111		10,571	
Temporary Pay + Benefits - HHW			19,377		19,377	
Overtime + Benefits - HHW			105,471		105,471	
Maintenance for HHW Building			2,850		2,850	
Operating Supplies			19,500		19,500	
Miscellaneous - HHW			996		1,924	
<b>Building Improvements (Sustainable Asset Projects)</b>	<b>88,462</b>		<b>94,202</b>		<b>153,869</b>	
Regular Pay + Benefits - Building Improvement (Project Related)			32,546		36,224	
Regular Pay + Benefits - Administration			2,963		6,816	
Overtime Pay + Benefits - Building Improvement (Project Related)			5,448		6,094	
Building Improvements			35,000		85,000	
Facility A&E Project Consultants			12,500		12,500	
Maintenance Supplies - Building Improvement (Project Related)			5,145		5,435	
Miscellaneous - Building Improvement (Project Related)			600		1,800	
<b>Security Services</b>	<b>43,066</b>		<b>64,205</b>		<b>65,130</b>	
Contract Security Services			45,000		45,000	
City Hall Panic Alarm Monitoring			4,800		4,800	
Lock/Key Service			14,000		14,000	
Miscellaneous - Security Services			405		1,330	
<b>Special Events</b>	<b>208,556</b>	SECA Reimbursement 155,370 Billed Special Events 44,849	<b>43,350</b>	Billed Special Events 42,190	<b>54,176</b>	Billed Special Events 51,568
SECA Events			140,386		161,827	
Regular Pay + Benefits - Special Events			65,229		89,729	
Overtime + Benefits - Special Events			67,911		60,333	
Operating Supplies - Special Events			3,863		7,302	
Vehicle Expense - Special Events			3,383		4,463	
Billable Events						
Regular Pay + Benefits - Special Events			14,214	42,190	21,376	51,568
Overtime + Benefits - Special Events			23,298		24,335	
Operating Supplies - Special Events			3,732		4,687	
Vehicle Expense - Special Events			946		1,170	
Miscellaneous - Special Events			1,160		2,608	
Special Events Contingency			(140,386)		(161,827)	
<b>Mulch Program</b>	<b>16,811</b>	Mulch Sales 23,388	-		<b>36,125</b>	Mulch Sales 40,000
Regular Pay + Benefits - Mulch Program					31,121	
Regular Pay + Benefits - Mulch Program (Admin)					2,094	
Overtime + Benefits - Mulch Program					-	
Operating Supplies					2,500	
Miscellaneous - Mulch Program					410	
<b>Accreditation</b>	<b>60,454</b>		<b>26,195</b>		<b>10,826</b>	
Regular Pay + Benefits - Accreditation (SS)			16,570		8,842	
Regular Pay + Benefits - Accreditation (Admin)			9,409		1,881	
APWA Re-Accreditation Fees			-		-	
Miscellaneous - Accreditation			216		103	
<b>General Revenue Funding</b>		Property Tax 3,000,000 Sales Tax 3,798,991 Other General Revenue Sources 12,718,360		Property Tax 2,928,040 Sales Tax 3,841,626 Other General Revenue Sources 12,861,095		Property Tax 2,945,357 Sales Tax 3,928,198 Other General Revenue Sources 13,150,923

FY11 Actuals		FY11 Revenue Actuals		FY11-12 Adopted Budget		FY11-12 Revenue		FY12-13 Proposed Budget		FY12-13 Revenue	
\$	7,270,368	Special Revenue Funding	\$ 2,368,816	\$	7,406,671	Special Revenue Funding	\$ 2,274,823	\$	7,603,567	Special Revenue Funding	\$ 2,330,732
		General Revenue Funding	\$ 4,901,552		7,406,671	General Revenue Funding	\$ 5,131,848			General Revenue Funding	\$ 5,272,835
			\$ 7,270,368				\$ 7,406,671				\$ 7,603,567

TED FY13 PROGRAM BUDGET											
<b>Permit Issuance</b>											
	<b>1,448,279</b>	Permit Fees	1,171,323		<b>1,515,046</b>	Permit Fees	1,005,885		<b>1,592,679</b>	Permit fee	1,199,675
Regular Pay + Benefits		Truck Permits	84,357	1,331,558		Truck Permits	100,000	1,379,003		Truck Permits	50,000
Overtime Pay		DPUE/W Chargebacks	104,116	16,470		DPUE/W Chargebacks	297,148	15,600		DPUE/W Chargebacks	256,109
Temporary Pay				8,000				33,000			
Technical Support Services				57,210				61,460			
Educational Materials				2,025				1,860			
Training				9,310				8,565			
Copy & Binding				3,291				3,376			
Supplies				15,283				12,286			
Technology				2,658				3,928			
IT Replacement Cost				25,448				26,308			
Vehicle Expense				34,341				35,884			
Auto and General Liability				9,453				11,409			
<b>Transportation</b>											
	<b>1,154,030</b>				<b>1,352,774</b>				<b>1,289,622</b>		
Regular Pay + Benefits				538,480				534,748			
Overtime Pay				3,250				1,750			
Temporary Pay				33,600				33,600			
Technical Support Services				290,248				254,248			
Repairs & Maintenance				317,350				310,788			
Educational Materials				2,332				2,448			
Training				2,761				2,750			
Copy & Binding				2,091				841			
Postage				1,167				833			
Supplies				3,742				3,143			
Electricity				124,000				108,000			
Technology				1,329				1,964			
IT Replacement Cost				12,724				13,154			
Vehicle Expense				10,248				9,946			
Auto and General Liability				9,453				11,409			
<b>Zoning and Land Development</b>											
	<b>940,018</b>	Filing Fees	34,175		<b>905,659</b>	Filing Fees	32,000		<b>951,985</b>	Filing Fees	62,530
Regular Pay + Benefits				847,202				892,406			
Overtime Pay				1,100				-			
Professional Support Services				5,000				5,000			
Engineering Services				25,000				25,000			
Educational Materials				1,267				1,383			
Training				1,000				1,000			
Copy & Binding				2,191				1,191			
Supplies				1,143				1,143			
Technology				1,329				1,964			
IT Replacement Cost				12,724				13,154			
Auto and General Liability				7,704				9,745			
<b>Maintenance Improvement Program</b>											
	<b>860,526</b>	Road and Bridge	647,692		<b>827,957</b>	Road and Bridge	647,692		<b>883,334</b>	Road and Bridge	647,692
Regular Pay + Benefits				707,796				761,956			
Overtime Pay				24,900				26,400			
Temporary Pay				30,000				30,000			
Engineering Services				5,000				5,000			
Educational Materials				960				960			
Training				2,761				3,250			
Mileage Reimbursement				6,500				6,000			
Copy & Binding				1,091				1,091			
Postage				7,000				5,000			
Supplies				5,042				4,143			
Technology				1,329				1,964			
IT Replacement Cost				12,724				13,154			
Vehicle Expense				13,402				13,007			

FY11 Actuals	FY11 Revenue Actuals		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 7,270,368	Special Revenue Funding	\$ 2,368,816	\$ 7,406,671	Special Revenue Funding	\$ 2,274,823	\$ 7,603,567	Special Revenue Funding	\$ 2,330,732
	General Revenue Funding	\$ 4,901,552	7,406,671	General Revenue Funding	\$ 5,131,848		General Revenue Funding	\$ 5,272,835
		\$ 7,270,368			\$ 7,406,671			\$ 7,603,567

Auto and General Liability			9,453			11,409		
<b>Capital Improvements Program</b>	<b>639,896</b>		<b>607,100</b>			<b>655,428</b>		
Regular Pay + Benefits			524,210			573,222		
Overtime Pay			6,650			6,350		
Professional Support Services			4,000			4,000		
Engineering Services			11,050			10,700		
Educational Materials			2,020			1,695		
Training			761			750		
Advertising			9,000			8,000		
Copy & Binding			3,141			3,141		
Postage			1,167			833		
Supplies			5,042			4,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Vehicle Expense			16,555			16,067		
Auto and General Liability			9,453			11,409		
<b>Code Enforcement</b>	<b>626,986</b>		<b>652,174</b>			<b>639,978</b>		
Regular Pay + Benefits			583,827			571,987		
Overtime Pay			3,250			2,000		
Temporary Pay			12,000			12,000		
Technical Support Services			8,000			8,000		
Educational Materials			550			150		
Training			2,640			2,240		
Copy & Binding			91			91		
Postage			1,167			833		
Supplies			3,742			3,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Vehicle Expense			13,402			13,007		
Auto and General Liability			9,453			11,409		
<b>Long Range Planning</b>	<b>373,934</b>		<b>327,210</b>			<b>393,886</b>		
Regular Pay + Benefits			280,736			284,523		
Temporary Pay			-			-		
Professional Support Services			15,000			65,000		
Educational Materials			1,267			1,383		
Training			1,000			1,000		
Copy & Binding			1,141			1,141		
Postage			1,167			833		
Supplies			5,143			15,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			7,704			9,745		
<b>Technology Services</b>	<b>309,879</b>		<b>313,734</b>			<b>317,762</b>		
Regular Pay + Benefits			267,393			275,915		
Temporary Pay			9,700			9,700		
Professional Support Services			10,000			-		
Educational Materials			1,200			800		
Training			2,450			2,450		
Copy & Binding			91			2,891		
Supplies			1,143			1,143		

FY11 Actuals	FY11 Revenue Actuals		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 7,270,368	Special Revenue Funding	\$ 2,368,816	\$ 7,406,671	Special Revenue Funding	\$ 2,274,823	\$ 7,603,567	Special Revenue Funding	\$ 2,330,732
	General Revenue Funding	\$ 4,901,552	7,406,671	General Revenue Funding	\$ 5,131,848		General Revenue Funding	\$ 5,272,835
		\$ 7,270,368			\$ 7,406,671			\$ 7,603,567

Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			7,704			9,745		
<b>Stormwater</b>	<b>290,725</b>		<b>285,227</b>			<b>299,318</b>		
Regular Pay + Benefits			242,727			253,307		
Engineering Services			15,000			15,000		
Training			2,761			3,250		
Copy & Binding			91			91		
Supplies			1,143			1,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			9,453			11,409		
<b>Parking</b>	<b>230,695</b>	Burlington Fund 135,153	<b>221,387</b>	Burlington Fund 135,153		<b>237,239</b>	Burlington Fund 112,981	
Regular Pay + Benefits			193,448			202,278		
Overtime Pay			3,200			3,200		
Copy & Binding			91			91		
Supplies			1,143			1,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			9,453			11,409		
<b>Special Projects</b>	<b>139,918</b>	Grants 175,000	<b>227,144</b>	Grants 55,000		<b>144,886</b>	Grants -	
Regular Pay + Benefits			203,078			118,047		
Postage			1,167			833		
Supplies			1,143			1,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			7,704			9,745		
<b>Historic Sites</b>	<b>96,163</b>		<b>94,614</b>			<b>101,083</b>		
Regular Pay + Benefits			70,399			74,148		
Educational Materials			150			95		
Postage			1,167			833		
Supplies			1,143			1,143		
Technology			1,329			1,964		
IT Replacement Cost			12,724			13,154		
Auto and General Liability			7,704			9,745		
<b>Special Events</b>	<b>96,894</b>	Billable 17,000	<b>1,945</b>	Billable 1,945		<b>1,745</b>	Billable 1,745	
Regular Pay + Benefits			14,031			13,064		
Overtime Pay			-			-		
Educational Materials			-			-		
Copy & Binding			229			225		
Supplies			-			-		
Technology			-			-		
IT Replacement Cost			-			-		
Contingency			(12,514)			(11,552)		
Vehicles			199			9		
<b>FOIA</b>	<b>39,666</b>		<b>40,306</b>			<b>42,058</b>		
Regular Pay + Benefits			27,583			28,904		
IT Replacement Cost			12,724			13,154		
<b>Snow Removal</b>	<b>22,759</b>		<b>22,297</b>			<b>25,368</b>		

FY11 Actuals	FY11 Revenue Actuals		FY11-12 Adopted Budget	FY11-12 Revenue		FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 7,270,368	Special Revenue Funding	\$ 2,368,816	\$ 7,406,671	Special Revenue Funding	\$ 2,274,823	\$ 7,603,567	Special Revenue Funding	\$ 2,330,732
	General Revenue Funding	\$ 4,901,552	\$ 7,406,671	General Revenue Funding	\$ 5,131,848		General Revenue Funding	\$ 5,272,835
		\$ 7,270,368			\$ 7,406,671			\$ 7,603,567

Regular Pay + Benefits			10,373		10,851		
Supplies			1,143		1,143		
Technology			1,329		1,964		
Auto and General Liability			9,453		11,409		
<b>CDBG</b>				<b>12,097</b>	<b>27,197</b>		
Regular Pay + Benefits			12,097		27,197		
Overtime Pay			-		-		
Temporary Pay			-		-		
Technical Support Services			-		-		
Professional Support Services			-		-		
Engineering Services			-		-		
Repairs & Maintenance			-		-		
Educational Materials			-		-		
Training			-		-		
Copy & Binding			-		-		
Postage			-		-		
Supplies			-		-		
Electricity			-		-		
Technology			-		-		
IT Replacement Cost			-		-		
Vehicle Expense			-		-		
Liability			-		-		
<b>General Revenue Funding</b>							
	Property Tax	810,000		Property Tax	650,000	Property Tax	527,255
	Sales Tax	941,057		Sales Tax	1,030,825	Sales Tax	1,091,483
	Other General Revenue Sou	3,150,495		Other General Revenue Sour	3,451,023	Other General Revenue Sources	3,654,097

FY11 Actuals		FY11 Revenue Actuals		FY11-12 Adopted Budget		FY11-12 Revenue		FY12-13 Proposed Budget		FY12-13 Revenue	
\$	3,712,687	Special Revenue Funding	\$ 2,835,705	\$	3,813,107	Special Revenue Funding	\$ 2,911,855	\$	3,879,490	Special Revenue Funding	\$ 2,678,880
		General Revenue Funding	\$ 876,982			General Revenue Funding	\$ 901,253			General Revenue Funding	\$ 1,200,610
			\$ 3,712,687				\$ 3,813,107				\$ 3,879,490

**FINANCE PROGRAM BUDGET FY12-13**

<b>Utility Billing</b>	<b>479,078</b>	Electric Chargeback	258,702		<b>520,134</b>	Electric Chargeback	280,873		<b>555,040</b>	Electric Chargeback	388,528
Regular Pay + Benefits		Water Chargeback	220,375	173,819		Water Chargeback	239,262	212,462		Water Chargeback	166,512
Overtime Pay + Benefits				773				773			
Utility bill statements, inserts and processing				70,000				70,000			
Utility billing postage				245,000				240,000			
Envelopes-window				21,000				21,000			
Conferences and training				400				400			
IT replacement charges				7,787				8,050			
Misc				1,354				2,353			
<b>Meter Reading</b>	<b>539,946</b>	Electric Chargeback	323,967		<b>481,963</b>	Electric Chargeback	289,178		<b>486,972</b>	Electric Chargeback	311,662
Regular Pay + Benefits		Water Chargeback	215,978	111,923		Water Chargeback	192,785	115,436		Water Chargeback	175,310
Overtime Pay + Benefits				118				118			
Contract meter reading				335,000				335,000			
Repair & maintenance of handheld equipment				23,500				23,500			
IT replacement charges				4,973				5,141			
Auto liability				3,364				3,745			
Vehicle services				2,892				2,940			
Vehicle replacement				-				-			
Misc				193				1,092			
<b>Purchasing</b>	<b>465,965</b>	Electric Chargeback	125,810		<b>473,687</b>	Electric Chargeback	127,895		<b>495,980</b>	Electric Chargeback	111,397
Regular Pay + Benefits		Water Chargeback	125,810	455,851		Water Chargeback	127,895	473,985		Water Chargeback	66,308
Overtime Pay + Benefits				-				-		Settlement	3,867
Temporary Pay				-				-		Library	-
Ads of bids				5,000				5,000			
Mail bid specifications, contracts, and legal				2,000				2,000			
Postage machine maintenance				-				-			
Conferences and training				3,050				3,050			
IT replacement charges				5,737				6,946			
Auto liability				-				-			
Vehicle services				-				-			
Misc				2,050				4,999			
<b>Call Center &amp; Customer Service Utility/Misc</b>	<b>338,444</b>	Electric Chargeback	182,760		<b>339,489</b>	Electric Chargeback	183,324		<b>351,093</b>	Electric Chargeback	245,765
Regular Pay + Benefits		Water Chargeback	155,684	323,491		Water Chargeback	156,165	333,681		Water Chargeback	105,328
IT replacement charges				15,218				15,732			
Misc				781				1,680			
<b>Internal Control &amp; Other Reporting</b>	<b>345,085</b>	Electric Chargeback	70,144		<b>351,721</b>	Electric Chargeback	82,877		<b>333,792</b>	Electric Chargeback	59,979
Regular Pay + Benefits		Water Chargeback	70,144	344,789		Water Chargeback	82,877	324,968		Water Chargeback	46,749
IT replacement charges		Settlement Chargeback	14,648	4,335		Settlement Chargeback	14,648	5,252		Settlement Chargeback	3,869
Conferences and training		Library Chargeback	16,506	1,300		Library Chargeback	16,506	1,800		Library Chargeback	4,237
Misc		SECA Chargeback	42,500	1,297		SECA Chargeback	42,500	1,772		SECA Chargeback	15,684
		Burlington Chargeback	30,354			Burlington Chargeback	30,353			Burlington Chargeback	160
		Pension Chargeback	10,000			Pension Chargeback	10,000			Pension	11,963
<b>Budget</b>	<b>295,125</b>	Electric Chargeback	64,928		<b>319,977</b>	Electric Chargeback	70,395		<b>324,320</b>	Electric Chargeback	43,625
Regular Pay + Benefits		Water Chargeback	64,928	306,445		Water Chargeback	70,395	310,450		Water Chargeback	38,163
Ads for budget/truth in taxation				5,475				2,000		Settlement Chargeback	3,143
Printing of budget/cip book				2,000				3,000		Library Chargeback	3,441
Conferences and training				800				800		SECA Chargeback	7,359
IT replacement charges				3,849				4,659		Burlington Chargeback	7,359
Misc				1,409				3,411		Pension	-
<b>Utility Payment Processing</b>	<b>231,105</b>	Electric Chargeback	124,797		<b>228,950</b>	Electric Chargeback	123,633		<b>240,715</b>	Electric Chargeback	168,500
Regular Pay + Benefits		Water Chargeback	106,308	94,578		Water Chargeback	105,317	109,297		Water Chargeback	72,214
Lockbox processing for utility & mr payments				76,500				60,500			
Ebill maintenance				40,000				50,000			
Armored car and messenger services				8,000				6,000			
Recording fees				5,400				5,400			
IT replacement charges				4,317				4,463			
Misc				155				5,054			
<b>Payroll</b>	<b>210,702</b>	Electric Chargeback	46,354		<b>236,245</b>	Electric Chargeback	51,974		<b>213,779</b>	Electric Chargeback	19,718
Regular Pay + Benefits		Water Chargeback	46,354	214,370		Water Chargeback	51,974	196,550		Water Chargeback	16,002
Overtime Pay + Benefits				-				-		Settlement Chargeback	2,931



FY11 Actual	FY11 Revenue	
\$ 1,342,664	Special Revenue Funding	\$ 281,479
	General Revenue Funding	\$ 1,061,185
		\$ 1,342,664

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 1,342,250	Special Revenue Funding	\$ 295,932
	General Revenue Funding	\$ 1,046,318
		\$ 1,342,250

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 1,406,430	Special Revenue Funding	\$ 197,898
	General Revenue Funding	\$ 1,208,532
		\$ 1,406,430

LEGAL PROGRAM BUDGET FY12-13
<b>Service Category - Prosecutions</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Labor</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Litigation Defense</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Council Items</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Contract/document draft</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Worker's Compensation</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Litigation Offense</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Employment Matters</b>

324,163		
223,207	Electric Chargeback	47,321
	Water Chargeback	47,321
216,122	Electric Chargeback	21,612
	Water Chargeback	21,612
		-
124,689	Electric Chargeback	12,469
	Water Chargeback	12,469
103,435	Electric Chargeback	10,344
	Water Chargeback	10,344
77,930	Electric Chargeback	14,959
	Water Chargeback	14,959
68,237	Electric Chargeback	6,824
	Water Chargeback	6,824
65,178	Electric Chargeback	14,176

314,810		
286,151		
662		
5,850		
7,646		
3,908		
10,593		
218,658	Electric Chargeback	51,567
199,062	Water Chargeback	51,567
453		
4,000		
5,228		
2,672		
7,243		
205,603	Electric Chargeback	20,560
186,620	Water Chargeback	20,560
438		
3,875		
5,064		
2,589		
7,017		
110,309	Electric Chargeback	11,031
99,531	Water Chargeback	11,031
249		
2,200		
2,875		
1,470		
3,984		
96,030	Electric Chargeback	9,603
87,089	Water Chargeback	9,603
207		
1,825		
2,385		
1,219		
3,305		
81,386	Electric Chargeback	14,887
74,648	Water Chargeback	14,887
156		
1,375		
1,797		
919		
2,491		
60,642	Electric Chargeback	6,064
55,986	Water Chargeback	6,064
108		
950		
1,242		
635		
1,721		
55,398	Electric Chargeback	19,565

320,281		
294,941		
644		
2,000		
7,618		
4,607		
10,471		
286,846	Electric Chargeback	45,895
256,471	Water Chargeback	11,474
560		
10,000		
6,624		
4,006		
9,185		
245,008	Electric Chargeback	39,201
218,000	Water Chargeback	9,800
476		
8,000		
5,631		
3,405		
9,496		
109,149	Electric Chargeback	17,464
102,588	Water Chargeback	4,366
224		
100		
2,650		
1,603		
1,984		
82,373	Electric Chargeback	13,180
76,941	Water Chargeback	3,295
168		
100		
1,987		
1,202		
1,975		
68,311	Electric Chargeback	10,930
64,118	Water Chargeback	2,732
140		
50		
1,656		
1,002		
1,345		
43,636	Electric Chargeback	6,982
38,471	Water Chargeback	1,745
84		
2,000		
994		
601		
1,486		
57,450	Electric Chargeback	9,192

FY11 Actual		FY11 Revenue		FY11-12 Adopted Budget		FY11-12 Revenue		FY12-13 Proposed Budget		FY12-13 Revenue	
\$	1,342,664	Special Revenue Funding	\$ 281,479	\$	1,342,250	Special Revenue Funding	\$ 295,932	\$	1,406,430	Special Revenue Funding	\$ 197,898
		General Revenue Funding	\$ 1,061,185			General Revenue Funding	\$ 1,046,318			General Revenue Funding	\$ 1,208,532
			\$ 1,342,664				\$ 1,342,250				\$ 1,406,430

LEGAL PROGRAM BUDGET FY12-13											
Salary & Benefits		Water Chargeback	14,176	49,765	Water Chargeback	19,565	51,294	Water Chargeback	2,298		
Workers Compensation				130			112				
Legal Services				1,150			2,000				
Printed Materials				1,503			1,325				
IT Replacement Costs				768			801				
Misc				2,082			1,918				
<b>Service Category - Liquor Issues</b>	<b>45,341</b>			<b>47,464</b>			<b>55,251</b>				
Salary & Benefits				43,545			51,294				
Workers Compensation				91			113				
Legal Services				800			100				
Printed Materials				1,046			1,325				
IT Replacement Costs				534			801				
Misc				1,448			1,618				
<b>Service Category - Land Use</b>	<b>43,924</b>	Electric Chargeback	4,392	<b>41,122</b>	Electric Chargeback	4,112	<b>27,576</b>	Electric Chargeback	4,412		
Salary & Benefits		Water Chargeback	4,392	37,324	Water Chargeback	4,112	25,647	Water Chargeback	1,103		
Workers Compensation				88			56				
Legal Services				775			100				
Printed Materials				1,013			662				
IT Replacement Costs				518			402				
Misc				1,404			709				
<b>Service Category - Claims</b>	<b>38,257</b>	Electric Chargeback	3,826	<b>34,410</b>	Electric Chargeback	3,441	<b>27,627</b>	Electric Chargeback	4,420		
Salary & Benefits		Water Chargeback	3,826	31,103	Water Chargeback	3,441	25,647	Water Chargeback	1,105		
Workers Compensation				76			57				
Legal Services				675			100				
Printed Materials				882			662				
IT Replacement Costs				451			402				
Misc				1,223			759				
<b>Service Category - Real estate transactions</b>	<b>22,671</b>	Electric Chargeback	2,267	<b>16,959</b>	Electric Chargeback	1,696	<b>13,939</b>	Electric Chargeback	2,230		
Salary & Benefits		Water Chargeback	2,267	15,000	Water Chargeback	1,696	12,824	Water Chargeback	558		
Workers Compensation				45			28				
Legal Services				400			100				
Printed Materials				523			332				
IT Replacement Costs				267			200				
Misc				724			455				
<b>Service Category - Elections</b>	<b>21,254</b>			<b>16,838</b>			<b>13,837</b>				
Salary & Benefits				15,000			12,824				
Workers Compensation				42			28				
Legal Services				375			100				
Printed Materials				490			331				
IT Replacement Costs				251			200				
Misc				680			354				
<b>Service Category - FOIA/Gov QA</b>	<b>18,420</b>	Electric Chargeback	1,842	<b>16,593</b>	Electric Chargeback	4,050	<b>13,837</b>	Electric Chargeback	2,214		
Salary & Benefits		Water Chargeback	1,842	15,000	Water Chargeback	4,050	12,823	Water Chargeback	553		
Workers Compensation				37			28				
Legal Services				325			100				
Printed Materials				425			331				
IT Replacement Costs				217			200				
Misc				589			355				
<b>Service Category - Administrative Hearings</b>	<b>8,502</b>			<b>8,735</b>			<b>13,812</b>				
Salary & Benefits				8,000			12,824				
Workers Compensation				17			28				

FY11 Actual	FY11 Revenue	
\$ 1,342,664	Special Revenue Funding	\$ 281,479
	General Revenue Funding	\$ 1,061,185
		\$ 1,342,664

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 1,342,250	Special Revenue Funding	\$ 295,932
	General Revenue Funding	\$ 1,046,318
		\$ 1,342,250

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 1,406,430	Special Revenue Funding	\$ 197,898
	General Revenue Funding	\$ 1,208,532
		\$ 1,406,430

LEGAL PROGRAM BUDGET FY12-13
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Bankruptcy / Foreclosures</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>Service Category - Ethics</b>
Salary & Benefits
Workers Compensation
Legal Services
Printed Materials
IT Replacement Costs
Misc
<b>General Revenue Funding</b>

8,502	
7,085	Electric Chargeback 709
	Water Chargeback 709
	Property Tax 562,823
	Sales Tax 114,623
	Other General Revenue Sources 383,739

	8,735	
	8,558	Electric Chargeback 1,390
		Water Chargeback 1,390
		Property Tax 133,000
		Sales Tax 210,063
		Other General Revenue Sources 703,255

	13,763	
	13,736	Electric Chargeback 2,198
		Water Chargeback 549
		Property Tax 105,815
		Sales Tax 253,625
		Other General Revenue Sources 849,092

FY11 Actuals	FY11 Revenue Actuals	
\$ 880,565	Special Revenue Funding	\$ 185,676
	General Revenue Funding	\$ 694,889
		\$ 880,565

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 843,158	Special Revenue Funding	\$ 130,983
	General Revenue Funding	\$ 712,175
		\$ 843,158

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 1,200,299	Special Revenue Funding	\$ 472,132
	General Revenue Funding	\$ 728,167
		\$ 1,200,299

CMO PROGRAM BUDGET FY12-13			
<b>Safety</b>	<b>9,385</b>	Electric Chargeback	657
Regular Pay + Benefits		Water Chargeback	657
Conferences and Training			
Awards			
IT Replacement Cost			
General Liability			
Supplies			
Department Contingency			
<b>City Management</b>	<b>249,486</b>	Electric Chargeback	17,464
Regular Pay + Benefits		Water Chargeback	17,464
Intern			
Internal Auditor Training			
Internal Auditor Memberships			
IT Replacement Cost			
General Liability			
Supplies			
<b>Council Support</b>	<b>249,486</b>	Electric Chargeback	17,464
Regular Pay + Benefits		Water Chargeback	17,464
Overtime			
IT Replacement Cost			
General Liability			
Supplies			
<b>Legislative Advocacy</b>	<b>166,584</b>	Electric Chargeback	17,464
Regular Pay + Benefits		Water Chargeback	17,464
Intern			
Lobbyist Contract			
Lobbying Incidentals			
TRAC Lobbyist			
Capitol Fax			
Drivedowns			
Organization Memberships			
IT Replacement Cost			
General Liability			
Supplies			
Department Contingency			
<b>Accessibility</b>	<b>19,021</b>	Electric Chargeback	1,331
Regular Pay + Benefits		Water Chargeback	1,331
Conferences & Training			
ADA Association Dues			
IT Replacement Cost			
General Liability			
Supplies			
<b>External Relations</b>	<b>82,827</b>	Electric Chargeback	5,798
Regular Pay + Benefits		Water Chargeback	5,798
Event Participation			
Organization Memberships			
IT Replacement Cost			
General Liability			
Supplies			
Department Contingency			
<b>Strategic Planning</b>	<b>67,327</b>	Electric Chargeback	4,713
Regular Pay + Benefits		Water Chargeback	4,713
Individual Memberships			
IT Replacement Cost			
General Liability			
Supplies			
Department Contingency			
<b>Smart Grid</b>	<b>18,419</b>	Electric Chargeback	20,506

	<b>80,070</b>	Electric Chargeback	5,605
71,341		Water Chargeback	5,605
1,000			
10,100			
3,105			
250			
499			
(6,225)			
<b>190,745</b>	Electric Chargeback	13,352	
185,487	Water Chargeback	13,352	
700			
704			
3,105			
250			
499			
<b>179,425</b>	Electric Chargeback	12,560	
171,219	Water Chargeback	12,560	
500			
6,210			
500			
996			
<b>144,006</b>	Electric Chargeback	10,080	
64,207	Water Chargeback	10,080	
60,000			
2,500			
-			
350			
2,300			
17,020			
3,105			
250			
499			
(6,225)			
<b>96,597</b>	Electric Chargeback	6,762	
92,743	Water Chargeback	6,762	
3,105			
250			
499			
<b>64,907</b>	Electric Chargeback	4,543	
49,938	Water Chargeback	4,543	
320			
17,020			
3,105			
250			
499			
(6,225)			
<b>52,163</b>	Electric Chargeback	3,651	
49,938	Water Chargeback	3,651	
4,596			
3,105			
250			
499			
(6,225)			
<b>17,876</b>	Electric Chargeback	17,876	

	<b>341,208</b>	Electric Chargeback	139,263
274,624		Water Chargeback	139,263
500			
8,100			
4,000			
1,000			
59,209			
(6,225)			
<b>234,655</b>	Electric Chargeback	35,198	
223,767	Water Chargeback	11,733	
5,000			
4,000			
1,000			
888			
<b>229,955</b>	Electric Chargeback	34,493	
223,767	Water Chargeback	11,498	
300			
4,000			
1,000			
888			
<b>133,582</b>	Electric Chargeback	20,037	
71,198	Water Chargeback	6,679	
5,000			
35,000			
1,000			
-			
350			
3,000			
18,371			
4,000			
1,000			
888			
(6,225)			
<b>99,619</b>	Electric Chargeback	14,943	
91,541	Water Chargeback	4,981	
2,000			
95			
4,000			
1,000			
983			
<b>79,805</b>	Electric Chargeback	11,971	
61,027	Water Chargeback	3,990	
320			
18,371			
4,100			
1,324			
888			
(6,225)			
<b>54,240</b>	Electric Chargeback	8,136	
50,856	Water Chargeback	2,712	
3,721			
4,000			
1,000			
888			
(6,225)			
<b>27,235</b>	Electric Chargeback	27,235	



FY11 Actual	FY11 Actual Revenue	
\$ 2,766,356	Special Revenue Funding	\$ 1,229,494
	General Revenue Funding	\$ 1,536,861
		\$ 2,766,356

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 2,908,067	Special Revenue Funding	\$ 1,327,874
	General Revenue Funding	\$ 1,580,193
		\$ 2,908,067

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 3,048,888	Special Revenue Funding	\$ 1,456,377
	General Revenue Funding	\$ 1,592,511
		\$ 3,048,888

IT/REPRO PROGRAM BUDGET FY12-13		
<b>Telephone and Communications Services</b>	<b>600,219</b>	Chargeback from other departments 305,400
Regular Pay + Benefits		
Managed Services		
Wireless Data Charges		
Cellular Phone Charges		
Telephone Services		
Supplies		
<b>LAN/MAN Administration</b>	<b>273,162</b>	Chargeback from other departments 138,989
Regular Pay + Benefits		
Consulting Services		
Purchased Property Services		
Internet Service Provider Charges		
Downtown WiFi Annual Maintenance		
Metropolitan Area Network Charges to DPU-E		
Network Certification Test		
Supplies		
<b>End User IT Support</b>	<b>202,917</b>	Chargeback from other departments 103,247
Regular Pay + Benefits		
OT Pay + Benefits		
Consulting Services		
Contractual Services		
<b>Software/Hardware Maintenance</b>	<b>187,167</b>	Chargeback from other departments 95,234
Regular Pay + Benefits		
OT Pay + Benefits		
Managed Services		
Purchased Property Services		
Contractual Services		
Supplies		
Capital Outlay		
Internal Services		
<b>Database and Application Administration</b>	<b>205,418</b>	Chargeback from other departments 104,520
Regular Pay + Benefits		
Purchased Property Services		
Contractual Services		
Supplies		
Internal Services		
<b>Internal Technology Consulting Services</b>	<b>164,702</b>	Chargeback from other departments 83,803
Regular Pay + Benefits		
Gartner Consulting Services		
Contractual Services		
Supplies		
<b>Enterprise Content and Document Management</b>	<b>147,909</b>	Chargeback from other departments 75,258
Regular Pay + Benefits		
Technical Services		
Contractual Services		
Supplies		
Capital Outlay		
Internal Services		
<b>Enterprise Resource Planning Software Administration</b>	<b>131,293</b>	Chargeback from other departments 66,804
Regular Pay + Benefits		
SunGard Software User Group Conference & Training		
Supplies		
Internal Services		
<b>Smart Grid Initiative</b>	<b>117,166</b>	Chargeback from other departments 59,616
Regular Pay + Benefits		

	<b>645,306</b>	Chargeback from other departments 359,239
70,231		
27,204		
117,800		
216,900		
207,500		
5,671		
	<b>298,089</b>	Chargeback from other departments 165,945
57,964		
17,500		
2,400		
28,800		
26,000		
163,200		
1,525		
700		
	<b>237,853</b>	Chargeback from other departments 132,412
221,463		
5,891		
7,500		
3,000		
	<b>206,386</b>	Chargeback from other departments 114,894
167,005		
5,891		
10,000		
8,400		
3,125		
800		
5,500		
5,665		
	<b>207,899</b>	Chargeback from other departments 115,737
198,299		
-		
5,600		
-		
4,000		
	<b>166,437</b>	Chargeback from other departments 92,655
133,797		
30,000		
2,640		
-		
	<b>151,473</b>	Chargeback from other departments 84,324
133,573		
5,000		
2,250		
1,150		
5,500		
4,000		
	<b>125,268</b>	Chargeback from other departments 69,736
108,293		
8,410		
2,800		
5,765		
	<b>135,180</b>	Chargeback from other departments
135,180		

	<b>642,800</b>	Chargeback from other departments 342,718
72,825		
22,500		
117,800		
216,900		
207,575		
5,200		
	<b>330,215</b>	Chargeback from other departments 176,058
87,490		
17,500		
2,400		
33,625		
26,000		
162,500		
-		
700		
	<b>268,707</b>	Chargeback from other departments 143,265
252,316		
5,891		
7,500		
3,000		
	<b>260,756</b>	Chargeback from other departments 139,026
218,337		
5,891		
19,000		
4,400		
3,125		
800		
-		
9,203		
	<b>218,990</b>	Chargeback from other departments 116,758
205,079		
-		
5,600		
-		
8,311		
	<b>156,880</b>	Chargeback from other departments 83,643
121,465		
31,800		
2,665		
950		
	<b>195,589</b>	Chargeback from other departments 104,281
136,783		
5,000		
2,250		
1,125		
-		
50,431		
	<b>147,727</b>	Chargeback from other departments 78,763
130,406		
8,410		
2,300		
6,611		
	<b>49,761</b>	Chargeback from other departments 48,345
49,761		

FY11 Actual	FY11 Actual Revenue	
\$ 2,766,356	Special Revenue Funding	\$ 1,229,494
	General Revenue Funding	\$ 1,536,861
		\$ 2,766,356

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 2,908,067	Special Revenue Funding	\$ 1,327,874
	General Revenue Funding	\$ 1,580,193
		\$ 2,908,067

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 3,048,888	Special Revenue Funding	\$ 1,456,377
	General Revenue Funding	\$ 1,592,511
		\$ 3,048,888

IT/REPRO PROGRAM BUDGET FY12-13			
<b>Asset Management/Geographic Information Systems</b>	<b>135,750</b>	Chargeback from other departments	69,072
Regular Pay + Benefits			
Technical Services			
Contractual Services			
Supplies			
Internal Services			
<b>Software Development</b>	<b>92,051</b>	Chargeback from other departments	46,837
Regular Pay + Benefits			
<b>eGovernment Software Implementation/Support</b>	<b>49,388</b>	Chargeback from other departments	25,129
Regular Pay + Benefits			
Internal Services			
<b>Support Internal City Business Processes</b>	<b>48,590</b>	Chargeback from other departments	24,723
Regular Pay + Benefits			
<b>Report Development</b>	<b>43,944</b>	Chargeback from other departments	22,359
Regular Pay + Benefits			
<b>Citizen Requests</b>	<b>16,713</b>	Chargeback from other departments	8,504
Regular Pay + Benefits			
<b>City Council and Commission Support</b>	<b>4,877</b>	Chargeback from other departments	2,481
Regular Pay + Benefits			
<b>Mailroom Services</b>	<b>50,821</b>		-
Regular Pay + Benefits			
Temporary Pay + Benefits			
Postage Meter Rental			
Supplies			
Internal Services			
<b>Reprographic Services</b>	<b>294,269</b>	Chargeback from other departments	43,723
Regular Pay + Benefits			
Overtime			
Technical Services			
Purchased Property Services			
Mileage Reimbursement			
Supplies			
Internal Services			
<b>General Revenue Funding</b>		Property Tax	360,230
		Sales Tax	270,625
		Other General Revenue Sources	906,006

	<b>96,663</b>	Chargeback from other departments	53,812
84,808			
2,500			
3,055			
1,300			
5,000			
	<b>88,373</b>	Chargeback from other departments	49,197
	<b>47,839</b>	Chargeback from other departments	26,632
	<b>47,626</b>	Chargeback from other departments	26,513
	<b>49,565</b>	Chargeback from other departments	27,592
	<b>16,501</b>	Chargeback from other departments	9,186
	<b>6,061</b>	Chargeback from other departments	3,374
	<b>54,863</b>		
43,446			
4,844			
100			
6,473			
	<b>326,685</b>	Chargeback from other departments	34,418
141,835			
135,000			
15,501			
25			
68,742			
(34,418)			
		Property Tax	265,000
		Sales Tax	302,494
		Other General Revenue Sources	1,012,698

	<b>161,394</b>	Chargeback from other departments	86,050
149,469			
2,500			
3,055			
1,050			
5,320			
	<b>90,757</b>	Chargeback from other departments	48,388
	<b>49,799</b>	Chargeback from other departments	26,551
47,272			
2,527			
	<b>45,647</b>	Chargeback from other departments	24,338
	<b>43,053</b>	Chargeback from other departments	22,954
	<b>14,439</b>	Chargeback from other departments	7,699
	<b>14,145</b>	Chargeback from other departments	7,541
	<b>76,667</b>		
62,241			
3,768			
1,452			
2,100			
7,106			
	<b>281,562</b>	Chargeback from other departments	35,048
132,229			
-			
105,000			
19,542			
25			
59,814			
(35,048)			
		Property Tax	118,720
		Sales Tax	338,972
		Other General Revenue Sources	1,134,819

\*Category eliminated after 2009 RIF.

\*\*Reprographic Services moved to CMO in FY11, moved back in FY12

FY11 Actuals	FY11 Revenue Actuals	
\$ 1,008,990	Special Revenue Funding	\$ 332,878
	General Revenue Funding	\$ 676,113
		\$ 1,008,990

FY11-12 Adopted Budget	FY11-12 Revenue	
\$ 1,047,178	Special Revenue Funding	\$ 272,266
	General Revenue Funding	\$ 774,912
		\$ 1,047,178

FY12-13 Proposed Budget	FY12-13 Revenue	
\$ 1,162,063	Special Revenue Funding	\$ 257,420
	General Revenue Funding	\$ 904,643
		\$ 1,162,063

**HUMAN RESOURCES PROGRAM BUDGET FY12-13**

<b>Employee Relations &amp; Personnel Issues</b>	<b>182,741</b>	Electric Chargeback	38,132
Salaries and Benefits		Water Chargeback	38,132
Professional Services			
Conferences and dues			
Mileage			
Retirement gift certificates			
IT replacement			
Auto liability			
General liability			
Workers Comp			
Misc			




<b>Labor Relations</b>	<b>152,156</b>	Electric Chargeback	32,953
Salaries and Benefits		Water Chargeback	32,953
Conferences and dues			
IT replacement			
Auto liability			
General Liability			
Workers Comp			
Misc			




<b>Benefits Management*</b>	<b>135,640</b>	Electric Chargeback	17,633
Salaries and Benefits		Water Chargeback	17,633
Employee Assistance Plan			
Temporary Pay			
Benefits Fair			
Envelopes-Open Enrollment & Total Comp Statements			
Postage			
IT replacement			
Auto liability			
General Liability			
Workers Comp			
Misc			




<b>Staffing, Recruitment, Selection and Placement</b>	<b>100,345</b>	Electric Chargeback	13,045
Salaries and Benefits		Water Chargeback	13,045
Pre-employment Physicals			
Recruitment (e.g., advertising, background checks)			
IT replacement			
General Liability			
Workers Comp			
Misc			




<b>Legal/Regulatory Compliance</b>	<b>103,529</b>	Electric Chargeback	13,459
Salaries and Benefits		Water Chargeback	13,459
FMLA Source			
Conference and dues			
IT replacement			
General Liability			
Workers Comp			
Misc			




<b>Citywide Training and Development</b>	<b>75,281</b>	Electric Chargeback	9,787
Salaries and Benefits		Water Chargeback	9,787
Tuition Reimbursement Program			
Training books and materials			
NEU events, CDs and supplies			
IT replacement			
General Liability			
Workers Comp			
Misc			




<b>Communications (Employee, Public, Management)</b>	<b>66,442</b>	Electric Chargeback	8,637
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FY11 Actuals	FY11 Revenue Actuals
\$ 1,008,990	Special Revenue Funding \$ 332,878
	General Revenue Funding \$ 676,113
	\$ 1,008,990

FY11-12 Adopted Budget	FY11-12 Revenue
\$ 1,047,178	Special Revenue Funding \$ 272,266
	General Revenue Funding \$ 774,912
	\$ 1,047,178

FY12-13 Proposed Budget	FY12-13 Revenue
\$ 1,162,063	Special Revenue Funding \$ 257,420
	General Revenue Funding \$ 904,643
	\$ 1,162,063

HUMAN RESOURCES PROGRAM BUDGET FY12-13
Salaries and Benefits
Postage
IT replacement
Workers Comp
Misc
<b>Research &amp; Analysis</b>
Salaries and Benefits
IT replacement
Workers Comp
Misc
<b>Compensation</b>
Salaries and Benefits
Salary Research Tool
IT replacement
Workers Comp
Misc
<b>Policy &amp; Procedure Creation &amp; Management</b>
Salaries and Benefits
IT replacement
Workers Comp
Misc
<b>Reporting &amp; Metrics</b>
Salaries and Benefits
Misc
<b>Employee Performance Management</b>
Salaries and Benefits
Misc
<b>Records Management</b>
Salaries and Benefits
Misc
<b>General Revenue Funding</b>

	Water Chargeback	12,083
59,426	Electric Chargeback	10,357
	Water Chargeback	10,357
44,670	Electric Chargeback	6,905
	Water Chargeback	6,905
26,773	Electric Chargeback	5,179
	Water Chargeback	5,179
26,738	Electric Chargeback	3,452
	Water Chargeback	3,452
18,510	Electric Chargeback	3,452
	Water Chargeback	3,452
16,740	Electric Chargeback	1,726
	Water Chargeback	1,726
	Property Tax	155,506
	Sales Tax	155,506
	Other General Revenue Sources	365,101

		62,371	Water Chargeback	8,725
		210		
		1,000		
		2,396		
		1,138		
	59,983		Electric Chargeback	7,798
		56,636	Water Chargeback	7,798
		187		
		2,142		
		1,018		
	46,471		Electric Chargeback	6,041
		43,321	Water Chargeback	6,041
		2,016		
		176		
		958		
	30,561		Electric Chargeback	3,973
		28,856	Water Chargeback	3,973
		95		
		1,092		
		518		
	28,022		Electric Chargeback	3,643
		26,458	Water Chargeback	3,643
		1,564		
	11,344		Electric Chargeback	1,475
		10,712	Water Chargeback	1,475
		632		
	16,266		Electric Chargeback	2,115
		15,358	Water Chargeback	2,115
		908		
			Property Tax	178,230
			Sales Tax	178,230
			Other General Revenue Sources	418,452

		63,780	Water Chargeback	6,402
		1,000		
		2,465		
		3,033		
		855		
	63,595		Electric Chargeback	8,267
		57,915	Water Chargeback	5,724
		2,204		
		2,712		
		764		
	57,644		Electric Chargeback	7,494
		44,299	Water Chargeback	5,188
		8,000		
		2,074		
		2,552		
		719		
	32,402		Electric Chargeback	4,212
		29,508	Water Chargeback	2,916
		1,123		
		1,382		
		389		
	29,710		Electric Chargeback	3,862
		27,056	Water Chargeback	2,674
		2,654		
	12,029		Electric Chargeback	1,564
		10,954	Water Chargeback	1,083
		1,075		
	17,245		Electric Chargeback	2,242
		15,705	Water Chargeback	1,552
		1,540		
			Property Tax	208,068
			Sales Tax	208,068
			Other General Revenue Sources	488,507

\*Benefits Management- Staff time in management of health and welfare benefits totaling approximately \$17 million.



FY11 Actuals		FY11 Revenue Actuals	
\$	448,325	Special Revenue Funding	\$ 211,354
		General Revenue Funding	\$ 236,971
			\$ 448,325

FY11-12 Adopted Budget		FY11-12 Revenue	
\$	443,209	Special Revenue Funding	\$ 217,140
		General Revenue Funding	\$ 226,069
			\$ 443,209

FY12-13 Proposed Budget		FY12-13 Revenue	
\$	451,863	Special Revenue Funding	\$ 223,229
		General Revenue Funding	\$ 228,634
			\$ 451,863

CITY CLERK PROGRAM BUDGET FY12-13	
IT Replacement Charges & Supplies	
<b>Subpoena &amp; Service Administration</b>	6,703
Regular Pay + Benefits	
IT Replacement Charges & Supplies	
Postage	
<b>Letters of Credit</b>	2,552
Regular Pay + Benefits	
IT Replacement Charges & Supplies	
<b>Concert Center Scheduling</b>	2,433
Regular Pay + Benefits	
IT Replacement Charges & Supplies	
<b>Tax Exemption - Property</b>	2,171
Regular Pay + Benefits	
IT Replacement Charges & Supplies	
<b>General Revenue Funding</b>	

		276	
			5,760
		3,933	
		827	
		1,000	
			4,485
		3,933	
		552	
			2,433
		2,157	
		276	
			2,171
		1,895	
		276	
	Property Tax		58,380
	Sales Tax		41,076
	Other General Revenue Sources		137,515

		276	
			5,760
		3,933	
		827	
		1,000	
			4,485
		3,933	
		552	
			2,433
		2,157	
		276	
			2,171
		1,895	
		276	
	Property Tax		-
	Sales Tax		51,996
	Other General Revenue Sources		174,073

		276	
			5,919
		4,092	
		827	
		1,000	
			4,644
		4,092	
		552	
			2,520
		2,244	
		276	
			2,248
		1,972	
		276	
	Property Tax		63,653
	Sales Tax		37,946
	Other General Revenue Sources		127,035



# **Overtime, Conferences and Training**

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** December 2, 2011

**TO:** Mayor and City Council

**FROM:** Karen DeAngelis, Director of Finance

**SUBJECT:** Overtime and Conference and Training Trends

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**PURPOSE:**

To provide information to Council on the overtime and conference and training expenditure trends and the projection included in the Proposed FY13 Budget.

**DISCUSSION:**

**Overtime**

Attached is a twelve year perspective (FY02 to FY13) of the General Fund overtime expenditures in the city, 10 years of actual along with the projected current year and the proposed FY13 budget. The analysis demonstrates an increasing trend as the city grew with the peak overtime spending in FY08 of \$5.7 million, 10.3% of payroll. Focused cost reduction efforts started in FY09 and tightened control of overtime reduced expenditures by just short of \$1 million to below 8.5% of payroll. The most dramatic reduction in FY09 was a drop of \$600K in public safety overtime, a 25% decline in non-contractual overtime. Also noteworthy are the changes made in Fire Department minimum staffing procedures in FY11, which have been successful in sustaining a reduced level of overtime expenditures by over \$300K from the high spending in FY10. The dollar reductions include the impact wage increases, so the underlying overtime hour reductions is even greater than the reduction in the dollars would indicate.

Overtime continues to be a focus of tight control, as evidenced by the continuing declining trend. The FY13 proposed overtime budget is only 8% of payroll for the General Fund, lower than any of the preceding 11 years!

**Conference and Training**

The attached schedule shows the spend related to Conferences and Training for the last 4 completed fiscal years, along with the FY12 budget and current estimate, and the proposed FY13.

The analysis shows that spend declined from FY08 through FY11 as training was deferred due to the heavy focus on budget balancing. Investing in the skills and capabilities of staff is essential to maintaining a healthy and strong organization. The proposed FY13 budget is \$52K higher than the projected actual FY12 spending. The primary driver for the increase is for increases in Police state mandated training, along with small increases in department requests as deferred training requirements are satisfied.

The Police state mandated training budget includes an increase for the computer forensic technicians which need certifications in forensic examinations to testify in court. Additionally there is a placeholder for up to four officers to attend the academy, should position vacancies open in FY13 which need to be filled with new officers. This money would only be expended if needed and is fully reimbursed by the State of Illinois. The offsetting reimbursement is also in the FY13 budget.

**CONCLUSION:**

Staff remains focused on efficiently using city resources to minimize overtime spending and to ensure the maximum city benefit from all conference and training spending. Staff will continue to control spending in these areas and look for savings opportunities.

Directors will be prepared to address any specific questions during the workshop. Additional detail can be provided after the workshop, as requested.

**ATTACHMENTS:**

All Fund Summary Overtime Analysis (FY02 to Proposed Budget FY13)  
Conferences and Training – Budget vs. Actual (FY08 to Proposed Budget FY13)

City of Naperville  
 Conferences and Training\* - Budget vs. Actual  
 Fiscal Year 2008 - Fiscal Year 2013

	FY08	FY09	FY10	FY11	Fiscal Year 2012			Fiscal Year 2013	Proposed	FY2013
	Actual	Actual	Actual	Actual	Budget	Projected Actual	Difference	Proposed Budget	FTE's	Per FTE
Mayor	14,427	4,856	7,293	3,886	5,775	5,775	-	5,900	11.12	530.58
Alcohol & Tobacco Commission	80	210	-	-	250	250	-	250	-	-
Sister Cities	63	-	249	370	1,250	1,250	-	-	-	-
Board Fire & Police ***	315	1,410	2,533	1,560	5,840	5,840	-	5,840	0.88	6,636.36
Legal	11,812	3,613	4,310	5,594	6,000	4,500	1,500	6,000	10.50	571.43
City Manager's Office	25,880	8,733	4,487	2,305	4,020	3,300	720	6,020	13.12	458.84
City Clerk's Office	2,843	3,201	2,285	869	1,285	900	385	785	5.50	142.73
Information Technology**	-	50,257	29,863	24,994	26,200	25,000	1,200	26,200	18.75	1,397.33
Human Resources	22,691	22,366	17,359	10,950	16,283	15,000	1,283	15,000	9.50	1,578.95
Finance	15,369	20,210	11,716	12,508	11,700	11,700	-	11,700	35.63	328.37
Police	64,358	38,023	42,165	35,545	35,811	37,045	(1,234)	40,811	269.54	151.41
Police - State Mandated Training	57,808	34,643	15,214	25,306	28,281	28,281	-	50,426	-	-
Fire	55,894	47,352	26,549	35,992	37,000	31,500	5,500	39,140	203.00	192.81
Fire- State Mandated Training	6,775	120	165	175	7,000	7,000	-	7,000	-	-
Public Works	26,952	22,235	16,355	18,819	14,450	14,350	100	22,005	87.71	250.88
Riverwalk	-	-	-	-	-	-	-	-	0.50	-
T.E.D. Business Group	47,557	25,444	17,240	18,346	25,444	21,975	3,469	28,055	66.66	420.87
<b>General Fund Total</b>	<b>352,824</b>	<b>282,673</b>	<b>197,783</b>	<b>197,219</b>	<b>226,589</b>	<b>213,666</b>	<b>12,923</b>	<b>265,132</b>	<b>732.41</b>	<b>362.00</b>

\* Includes local and out-of-town conferences and training.

\*\* Information Technology was reorganized as part of the General Fund in FY09

\*\*\*BOFP starting in FY12 assumes two formal training per commissioner, reflecting the Council request that Board members obtain training on a regular basis

**CITY OF NAPERVILLE  
ALL FUND SUMMARY  
OVERTIME ANALYSIS-  
FY02-FY13**

Overtime Analysis - Comparison to Regular Pay

Summary of Expenditures	2001-02	OT as % of	2002-03	OT as % of	2003-04	OT as % of	2004-05	OT as % of	2005-06	OT as % of	2006-07	OT as % of	2007-08	OT as % of	2008-09	OT as % of
	Actual	Regular Pay														
<b>GENERAL FUND</b>																
MAYOR incl. BOFP Overtime	216	0.13%	162	0.10%	1,072	0.47%	713	0.30%	1,024	0.35%	1,628	0.56%	3,099	0.96%	2,104	0.62%
LEGAL Overtime	16	0.00%	0	0.00%	0	0.00%	0	0.00%	17	0.00%	17	0.00%	0	0.00%	0	0.00%
CITY MANAGER Overtime	16,328	1.84%	20,068	2.14%	21,081	1.99%	17,470	1.57%	9,857	0.89%	8,157	0.68%	6,866	0.61%	2,963	0.30%
City Clerk Overtime	1,644	0.56%	3,658	1.18%	2,412	0.65%	2,753	0.70%	5,744	1.74%	6,703	1.86%	14,486	4.55%	8,620	2.06%
Repro/Mail Overtime	10,038	13.68%	9,197	12.21%	9,374	11.90%	7,087	8.73%	5,377	6.32%	6,582	7.41%	4,962	5.27%	2,302	2.38%
HR Overtime	3,353	0.33%	2,370	0.23%	330	0.03%	5,502	0.57%	630	0.06%	1,131	0.11%	1,881	0.18%	1,796	0.15%
FINANCE Overtime	13,705	0.68%	5,720	0.28%	5,804	0.30%	8,876	0.44%	4,507	0.21%	3,404	0.16%	2,825	0.12%	1,863	0.08%
IT IT Overtime	32,637	3.16%	30,064	2.65%	40,162	3.53%	38,916	3.28%	51,858	4.06%	56,787	4.13%	46,917	2.86%	25,436	1.55%
POLICE Overtime-Regular	1,045,139	6.83%	1,248,445	7.78%	1,292,685	7.51%	1,449,415	8.16%	1,570,151	8.37%	1,773,249	8.95%	1,478,403	7.00%	1,039,433	4.79%
Overtime-Holiday & Court	754,221	4.93%	890,492	5.55%	954,131	5.54%	1,073,693	6.04%	1,106,082	5.90%	1,230,437	6.21%	1,247,467	5.91%	1,209,568	5.57%
Total Overtime	1,799,360	11.76%	2,138,937	13.32%	2,246,816	13.06%	2,523,108	14.20%	2,676,233	14.27%	3,003,686	15.17%	2,725,870	12.91%	2,249,001	10.36%
FIRE Overtime-Regular	541,801	4.54%	674,494	5.41%	493,118	3.78%	596,648	4.43%	688,935	4.80%	520,288	3.47%	757,656	4.73%	597,216	3.57%
Overtime-Holiday	296,226	2.48%	329,568	2.64%	337,368	2.58%	298,256	2.21%	360,196	2.51%	403,879	2.69%	449,680	2.81%	479,253	2.87%
Total Overtime	838,027	7.02%	1,004,062	8.05%	830,486	6.36%	894,904	6.64%	1,049,131	7.31%	924,167	6.16%	1,207,336	7.54%	1,076,469	6.44%
T.E.D. Overtime	225,086	4.60%	182,851	3.66%	192,217	3.87%	177,718	3.46%	182,010	3.33%	225,015	4.01%	145,863	2.72%	72,910	1.35%
Riverwalk Overtime	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	159	0.70%	71	0.29%	31	0.13%
PUBLIC WORKS incl. SSA #22 Overtime-DPW	466,584	12.14%	658,137	17.70%	668,917	17.79%	734,678	18.58%	792,280	19.07%	1,055,692	23.55%	1,401,794	26.67%	1,302,114	23.50%
Overtime-SSA	52,745	1.37%	90,007	2.42%	86,421	2.30%	132,402	3.35%	122,721	2.95%	199,311	4.45%	164,859	3.14%	94,488	1.70%
Total Overtime	519,330	13.51%	748,144	20.12%	755,338	20.09%	867,080	21.92%	915,001	22.02%	1,255,003	28.00%	1,566,653	29.81%	1,396,602	25.20%
<b>GENERAL FUND SUB-TOTAL- INCLUDING CONTRACTUAL</b>	<b>3,459,740</b>	<b>8.23%</b>	<b>4,145,233</b>	<b>9.53%</b>	<b>4,105,092</b>	<b>9.05%</b>	<b>4,544,127</b>	<b>9.67%</b>	<b>4,901,389</b>	<b>9.87%</b>	<b>5,492,439</b>	<b>10.50%</b>	<b>5,726,829</b>	<b>10.29%</b>	<b>4,840,096</b>	<b>8.42%</b>
<b>GENERAL FUND SUB-TOTAL- EXCLUDING CONTRACTUAL</b>	<b>2,409,293</b>	<b>5.73%</b>	<b>2,925,173</b>	<b>6.73%</b>	<b>2,813,593</b>	<b>6.20%</b>	<b>3,172,178</b>	<b>6.75%</b>	<b>3,435,111</b>	<b>6.92%</b>	<b>3,858,123</b>	<b>7.38%</b>	<b>4,029,682</b>	<b>7.24%</b>	<b>3,151,275</b>	<b>5.48%</b>

CITY OF NAPERVILLE  
ALL FUND SUMMARY  
OVERTIME ANALYSIS-  
FY02-FY13

Overtime Analysis - Comparison to Re

Summary of Expenditures	2009-10	OT as %	2010-11	OT as %	2011-12	OT as %	2011-12	OT as %	2012-13	OT as %	% Chg. From FY13 Proposed to FY12 Adopted
	Actual	of Regular Pay	Actual	of Regular Pay	Adopted Budget	of Regular Pay	Estimated Actuals	of Regular Pay	Prelim Proposed Budget	of Regular Pay	
<b>GENERAL FUND</b>											
MAYOR incl. BOFP Overtime	1,284	0.41%	134	0.05%	0	0.00%	0	0.00%	0	0.00%	0.00%
LEGAL Overtime		0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0.00%
CITY MANAGER Overtime	1,182	0.14%	322	0.04%	1,500	0.20%	650	0.08%	1,300	0.13%	-13.33%
City Clerk Overtime	7,532	2.41%	2,527	0.84%	1,200	0.40%	1,200	0.40%	1,200	0.39%	0.00%
Repro/Mail Overtime	0	0.00%	30	0.00%	0	0.00%	0	0.00%	0	0.00%	0.00%
HR Overtime	580	0.07%	60	0.01%	0	0.00%	35	0.01%	0	0.00%	0.00%
FINANCE Overtime	4,692	0.21%	4,189	0.21%	750	0.04%	2,050	0.10%	750	0.04%	0.00%
IT IT Overtime	21,108	1.25%	9,763	0.87%	9,850	0.86%	9,850	0.85%	9,850	0.80%	0.00%
POLICE Overtime-Regular	1,046,094	4.90%	1,136,744	5.34%	992,845	4.58%	992,845	4.63%	1,004,895	4.57%	1.21%
Overtime-Holiday & Court	1,187,317	5.56%	1,176,892	5.52%	1,356,110	6.26%	1,356,110	6.32%	1,304,166	5.93%	-3.83%
Total Overtime	2,233,411	10.46%	2,313,636	10.86%	2,348,955	10.85%	2,348,955	10.95%	2,309,061	10.50%	-1.70%
FIRE Overtime-Regular	926,834	5.42%	493,824	2.87%	634,107	3.64%	564,197	3.29%	572,275	3.23%	-9.75%
Overtime-Holiday	492,698	2.88%	493,837	2.87%	501,642	2.88%	501,642	2.92%	507,073	2.86%	1.08%
Total Overtime	1,419,532	8.30%	987,661	5.74%	1,135,749	6.52%	1,065,839	6.21%	1,079,348	6.09%	-4.97%
T.E.D. Overtime	48,011	0.90%	44,953	1.05%	58,820	1.38%	49,070	1.17%	55,300	1.27%	-5.98%
Riverwalk Overtime	3	0.01%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0.00%
PUBLIC WORKS incl. SSA #22 Overtime-DPW	1,080,575	19.24%	1,137,716	21.84%	955,211	18.35%	991,895	18.76%	994,741	18.46%	4.14%
Overtime-SSA	74,676	1.33%	64,966	1.25%	70,902	1.36%	67,327	1.27%	73,029	1.36%	3.00%
Total Overtime	1,155,251	20.57%	1,202,682	23.09%	1,026,113	19.71%	1,059,222	20.04%	1,067,770	19.81%	4.06%
<b>GENERAL FUND SUB-TOTAL- INCLUDING CONTRACTUAL</b>	<b>4,892,586</b>	<b>8.63%</b>	<b>4,565,957</b>	<b>8.43%</b>	<b>4,582,937</b>	<b>8.37%</b>	<b>4,536,871</b>	<b>8.35%</b>	<b>4,524,579</b>	<b>8.00%</b>	<b>-1.27%</b>
<b>GENERAL FUND SUB-TOTAL- EXCLUDING CONTRACTUAL</b>	<b>3,212,571</b>	<b>5.66%</b>	<b>2,895,228</b>	<b>5.34%</b>	<b>2,725,185</b>	<b>4.98%</b>	<b>2,679,119</b>	<b>4.93%</b>	<b>2,713,340</b>	<b>4.80%</b>	<b>-0.43%</b>