



**NAPERVILLE CITY COUNCIL MEETING  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
FINAL AGENDA  
08/27/2012**

**4:45 p.m. – OPEN SESSION FOR PUBLIC**

**CALL TO ORDER:**

**A. ROLL CALL:**

**B. PLEDGE TO THE FLAG:**

**C. CONSENT AGENDA:**

1. Pass the ordinance to establish temporary traffic controls and issue a special event permit for the North Central College Welcome Week Student Parade on September 5, 2012.
2. Approve the closure of the parking lot between Anderson's Bookstore and the building occupied by Lou Malnati's from 5 a.m. to 3 p.m. on September 8, 2012 for a book signing event.
3. Pass the ordinance to establish temporary traffic controls and issue a special event permit for the Hometown Holidays Parade on December 1, 2012, and approve the placement of the Holiday Snowmen Sculptures.

**D. ADJOURNMENT:**

**Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-6725 or 630-305-5205 (TDD) or via e-mail at [manningm@naperville.il.us](mailto:manningm@naperville.il.us). Every effort will be made to allow for meeting participation.**





# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** North Central College Welcome Week Student Parade

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**  
Pass the ordinance to establish temporary traffic controls and issue a special event permit for the North Central College Welcome Week Student Parade on September 5, 2012.

**BOARD/COMMISSION REVIEW:**

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**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action

**DEPARTMENT:** City Clerk

**SUBMITTED BY:** Jennifer Runestad, Special Events Coordinator

**FISCAL IMPACT:**  
North Central College has agreed to pay any city services required for this event.

**BACKGROUND:**  
The North Central College Welcome Week Student Parade is an annual event in which students walk to the college President’s house and the stadium to celebrate North Central College pride. In past years, this event was held on the sidewalks. However, due to the increase in student participation, the parade has outgrown the sidewalks and the college is requesting “rolling” street closures for the event.

**DISCUSSION:**  
The North Central College Welcome Week Student Parade will be held on Wednesday September 5, 2012 from 7:45 p.m. to 8:30 p.m. The attached map depicts the temporary “rolling” street closures that require City Council approval. The streets of the parade route will open to

*North Central College Welcome Week Parade  
August 27, 2012  
Page 2 of 2*

vehicular traffic as soon as the Naperville Police Department determines it appropriate based on public safety. No Parking/Tow Zones are not necessary for this event.

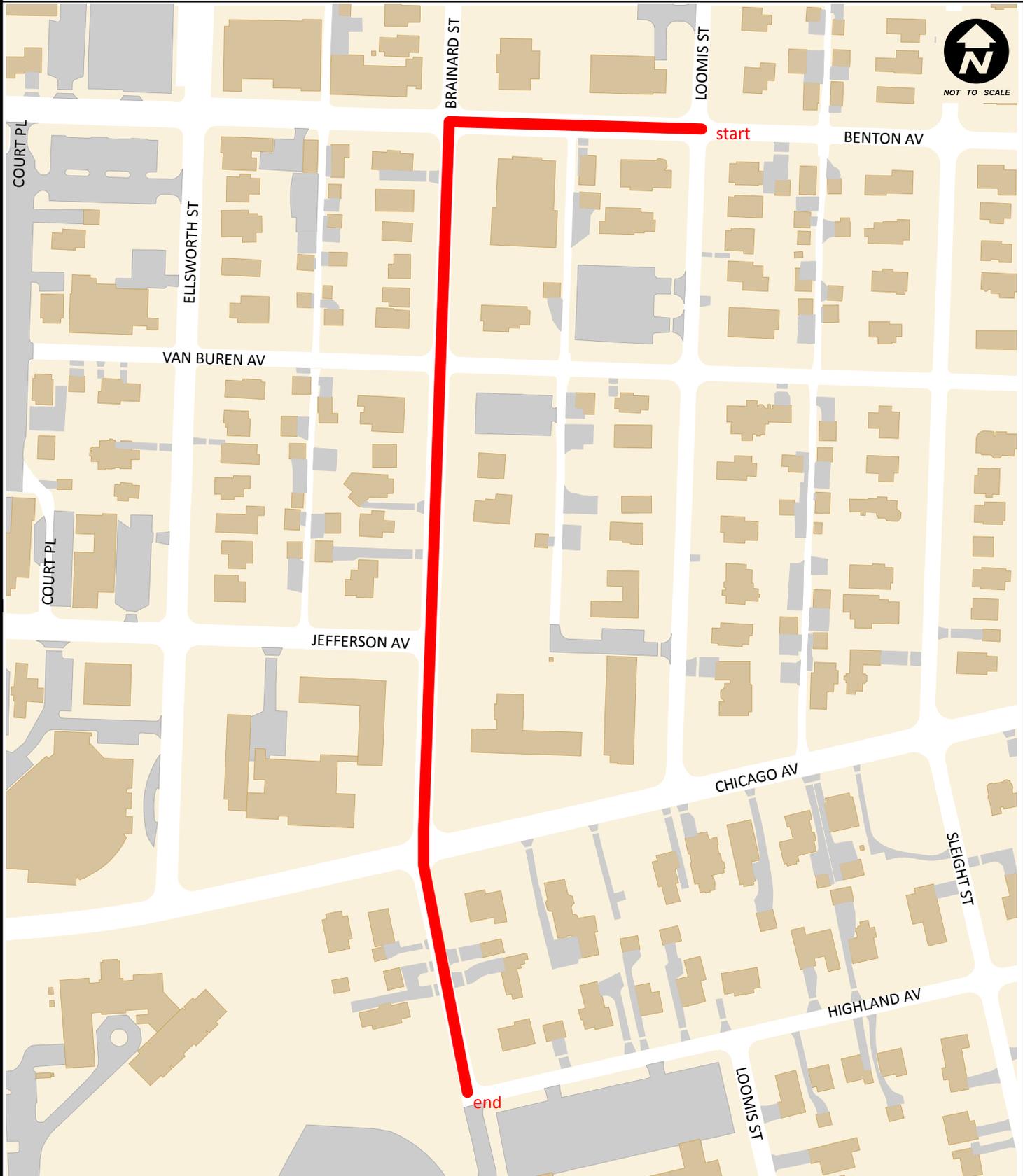
**RECOMMENDATION:**

Pass the ordinance to establish temporary traffic controls and issue a special event permit for the North Central College Welcome Week Student Parade on September 5, 2012.

**ATTACHMENTS:**

1. North Central College Welcome Week Parade Traffic Control Plan
2. North Central College Welcome Week Parade Ordinance

# NORTH CENTRAL COLLEGE WELCOME WEEK STUDENT PARADE: WEDNESDAY, SEPTEMBER 5, 2012



City of Naperville  
Special Events  
Jennifer Runestad (630) 305-5340  
[www.naperville.il.us](http://www.naperville.il.us)  
August 2012

 ROAD CLOSURE:  
7:45PM TO 8:30PM

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ORDINANCE NO. 012 - \_\_\_\_\_

**AN ORDINANCE ESTABLISHING TEMPORARY TRAFFIC CONTROLS FOR  
NORTH CENTRAL COLLEGE WELCOME WEEK STUDENT PARADE ON  
SEPTEMBER 5, 2012**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE,  
DuPAGE AND WILL COUNTIES, ILLINOIS**, in exercise of its home rule authority as follows:

**SECTION 1:** Section XXVIA, Traffic Prohibited Streets, of the Naperville Traffic Schedule Manual is hereby temporarily amended for the North Central College Welcome Week Student Parade from 7:45 p.m. to 8:30 p.m. on September 5, 2012 by adding the underlined language as follows:

Street	Area of Restriction	
<u>Benton Street</u>	<u>From Loomis Street to Brainard Street</u>	<u>Both</u>
<u>Brainard Street</u>	<u>From Benton Street to its Southern Terminus</u>	<u>Both</u>

**SECTION 2:** This Ordinance shall be in full force and effect after its passage and approval.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2012.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2012.

ATTEST:

\_\_\_\_\_  
A. George Pradel  
Mayor

\_\_\_\_\_  
Pam LaFeber  
City Clerk



# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** Parking Lot Closure for Anderson's Book Signing Event

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**

Approve the closure of the parking lot between Anderson's Bookstore and the building occupied by Lou Malnati's from 5 a.m. to 3 p.m. on September 8, 2012 for a book signing event.

**BOARD/COMMISSION REVIEW:**

The Downtown Naperville Alliance is in support of the parking lot closure for the Anderson's Bookstore event on September 8, 2012.

**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action

**DEPARTMENT:** City Clerk

**SUBMITTED BY:** Jennifer Runestad, Special Events Coordinator

**FISCAL IMPACT:**

Anderson's Bookstore has agreed to pay costs for city services to close the parking lot and reassign accessible spaces located in this lot. The cost estimate for city services is \$245.

**BACKGROUND:**

Anderson's Bookstore is hosting a book signing event for Dav Pilkey, the author of Captain Underpants, on Saturday, September 8, 2012. In conjunction with the book signing, the store is inviting guests to help set a world record by having the most people pictured with underpants on their heads.

**DISCUSSION:**

The location of the requested parking lot closure for Anderson Bookstore's Captain Underpants event is depicted on the attached map. The store would like to hold the World Record portion of

*Anderson's Bookstore Event  
August 27, 2012  
Page 2 of 2*

the event from 1-3 p.m. in the parking lot located between Anderson's Bookstore and the building occupied by Lou Malnati's. However, in order to prevent cars from being parked in the lot during the day, city staff recommends closing the lot beginning at 5 a.m. The lot will reopen once the event is over at approximately 3 p.m.

This portion of the parking lot contains 27 parking spaces. Of those, three are designated as ADA accessible spaces. The three ADA accessible spaces would be relocated to the north side of the Paw Paw Parking Lot during the closure in order to maintain ADA compliance.

Anderson's Bookstore has agreed to pay for city services required to close the parking lot and relocate the ADA accessible parking spaces for the event. Anderson's Bookstore has also received approval from the surrounding businesses, as well as the Downtown Naperville Alliance.

**RECOMMENDATION:**

Approve the closure of the parking lot between Anderson's Bookstore and the building occupied by Lou Malnati's from 5 a.m. to 3 p.m. on September 8, 2012 for a book signing event.

**ATTACHMENTS:**

1. Anderson's Bookstore Parking Lot Closure Map

# Anderson's Bookstore Children's Book Event: Saturday, September 8, 2012







# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** 2012 Hometown Holiday's Parade and Holiday Snowmen Sculptures

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**

Pass the ordinance to establish temporary traffic controls and issue a special event permit for the Hometown Holidays Parade on December 1, 2012, and approve the placement of the Holiday Snowmen Sculptures.

**BOARD/COMMISSION REVIEW:**

**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action

**DEPARTMENT:** City Clerk

**SUBMITTED BY:** Jennifer Runestad, Special Events Coordinator

**FISCAL IMPACT:**

The Downtown Naperville Alliance has received SECA funds to cover the cost of city services required for the Hometown Holidays Parade.

**BACKGROUND:**

Sponsored by the Downtown Naperville Alliance (DNA), the Hometown Holidays Parade will take place in Downtown Naperville at 4:30 p.m. on Saturday, December 1, 2012. Based on merchant feedback, the DNA is modifying Hometown Holidays in 2012 by holding the event the first weekend in December instead of Thanksgiving weekend. In addition, a Grand Illumination Ceremony will not occur and the parade route will be modified. Also new for 2012, Holiday Snowmen Sculptures will be decorated by various local sponsors and placed throughout the downtown for the holiday season.

*Hometown Holidays 2012*

*August 27, 2012*

*Page 2 of 2*

**DISCUSSION:**

The new route for the Hometown Holidays Parade is depicted on the attached map, which includes specific temporary traffic control information. An ordinance is required to implement No Parking, Tow Zones on the parade route and in the staging area. Please refer to the attached traffic control plan for specific No Parking/Tow Zone designations.

The parade route streets will be closed beginning at approximately 2:00 p.m. in order to allow time to clear cars parked on the route prior to the start of the parade. The parade route staging area, located on Water Street and Webster Street will be closed beginning at 1:30 p.m. The streets of the parade route are opened to vehicular traffic and the No Parking, Tow Zone signs are removed at approximately 6 p.m., or as soon as the Naperville Police Department determines it appropriate based on public safety.

The Hometown Holidays parade is scheduled to begin at 4:30 p.m. and end at approximately 5:30 p.m. The parade consists of floats sponsored by local organizations.

Please see the attached ordinance for a list of road closures and temporary No Parking/Tow Zones. Staff will post informational signs along the parade route beginning Monday, November 26.

The Downtown Naperville Alliance will notify all affected businesses and residents of the event and road closures.

All insurance requirements will be fulfilled prior to the issuance of a Special Event Permit.

**Holiday Snowmen Sculptures**

This year, the DNA will provide local organizations an opportunity to sponsor and decorate snowmen sculptures. The decorated snowmen will be installed at various locations throughout the downtown for visitors to enjoy throughout the holiday season. The attached map depicts the proposed locations for the snowmen. All of these locations have been evaluated and approved by city staff.

**RECOMMENDATION:**

Pass the ordinance to establish temporary traffic controls and issue a special event permit for the Hometown Holidays Parade on December 1, 2012, and approve the placement of the Holiday Snowmen Sculptures.

**ATTACHMENTS:**

1. Hometown Holidays Parade Ordinance
2. Hometown Holidays Parade Traffic Control Plan
3. Holiday Snowmen Sculpture Locations

**ORDINANCE NO. 012 - \_\_\_\_\_**

**AN ORDINANCE ESTABLISHING TEMPORARY TRAFFIC CONTROLS FOR THE HOMETOWN HOLIDAYS PARADE ON DECEMBER 1, 2012**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, DuPAGE AND WILL COUNTIES, ILLINOIS,** in exercise of its home rule authority as follows:

**SECTION 1:** Section XII, Tow Away Zones, of the Naperville Traffic Schedule Manual is hereby temporarily amended for the Hometown Holidays Parade on Saturday, December 1, 2012 by adding the underlined language as follows:

Street	Area of Restriction	Side
<u>Webster Street</u>	<u>From the Aurora Avenue to Water Street</u>	<u>Both</u>
<u>Water Street</u>	<u>From Webster Street to Main Street</u>	<u>Both</u>
<u>Main Street</u>	<u>From Water Street to Van Buren Avenue</u>	<u>Both</u>
<u>Van Buren Avenue</u>	<u>From Main Street to Eagle Street</u>	<u>Both</u>
<u>Eagle Street</u>	<u>From Van Buren Avenue to Naper School</u>	<u>Both</u>
<u>Jackson Avenue</u>	<u>From Main Street to Washington Street</u>	<u>Both</u>
<u>Jackson Avenue</u>	<u>170' West of Main Street (Three Parking Spaces)</u>	<u>North</u>
<u>Jefferson Avenue</u>	<u>100' East of Main Street (Three Parking Spaces)</u>	<u>South</u>
<u>Chicago Avenue</u>	<u>100' East of Main Street (Three Parking Spaces)</u>	<u>South</u>

**SECTION 2:** Section VIA, No Parking Zones, of the Naperville Traffic Schedule Manual is hereby temporarily amended for the Hometown Holidays Parade on Saturday, December 1, 2012 by adding the underlined language as follows:

Street	Area of Restriction	Side
<u>Webster Street</u>	<u>From the Jefferson Avenue to Benton Avenue</u>	<u>Both</u>
<u>Water Street</u>	<u>From Webster Street to Main Street</u>	<u>Both</u>
<u>Main Street</u>	<u>From Aurora Avenue to Benton Avenue</u>	<u>Both</u>

<u>Van Buren Avenue</u>	<u>From Washington Street to Eagle Street</u>	<u>Both</u>
<u>Eagle Street</u>	<u>From Jefferson Avenue to Benton Avenue</u>	<u>Both</u>
<u>Jackson Avenue</u>	<u>From Webster Street to Washington Street</u>	<u>Both</u>
<u>Jefferson Avenue</u>	<u>From Webster Street to Washington Street</u>	<u>Both</u>
<u>Jackson Avenue</u>	<u>170' West of Main Street (Three Parking Spaces)</u>	<u>North</u>
<u>Jefferson Avenue</u>	<u>100' East of Main Street (Three Parking Spaces)</u>	<u>South</u>
<u>Chicago Avenue</u>	<u>100' East of Main Street (Three Parking Spaces)</u>	<u>South</u>

**SECTION 3:** Section XXVIA, Traffic Prohibited Streets, of the Naperville Traffic Schedule Manual is hereby temporarily amended for the Hometown Holidays Parade on Saturday, December 1, 2012 by adding the underlined language as follows:

Street	Area of Restriction	
<u>Webster Street</u>	<u>From Aurora Avenue to Water Street</u>	<u>Both</u>
<u>Water Street</u>	<u>From Webster Street to Main Street</u>	<u>Both</u>
<u>Main Street</u>	<u>From Aurora Avenue to Benton Avenue</u>	<u>Both</u>
<u>Van Buren Avenue</u>	<u>From Washington Street to Eagle Street</u>	<u>Both</u>
<u>Eagle Street</u>	<u>From Benton Avenue to Jefferson Avenue</u>	<u>Both</u>
<u>Webster Street</u>	<u>From North of the Entrance to the Paw Paw Parking Lot to Benton Avenue</u>	<u>Both</u>
<u>Jefferson Avenue</u>	<u>From Webster Street to Washington Street</u>	<u>Both</u>
<u>Jackson Avenue</u>	<u>From Webster Street to Washington Street</u>	<u>Both</u>
<u>Chicago Avenue</u>	<u>From Main Street to Washington Street</u>	<u>Both</u>

**SECTION 4:** This Ordinance shall be in full force and effect after its passage and approval.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2012.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2012.

ATTEST:

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A. George Pradel  
Mayor

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Pam LaFeber  
City Clerk

# City of Naperville Hometown Holidays - December 1, 2012



City of Naperville  
Special Events  
Jennifer Runestad (630) 305-5340  
www.naperville.il.us  
August 2012

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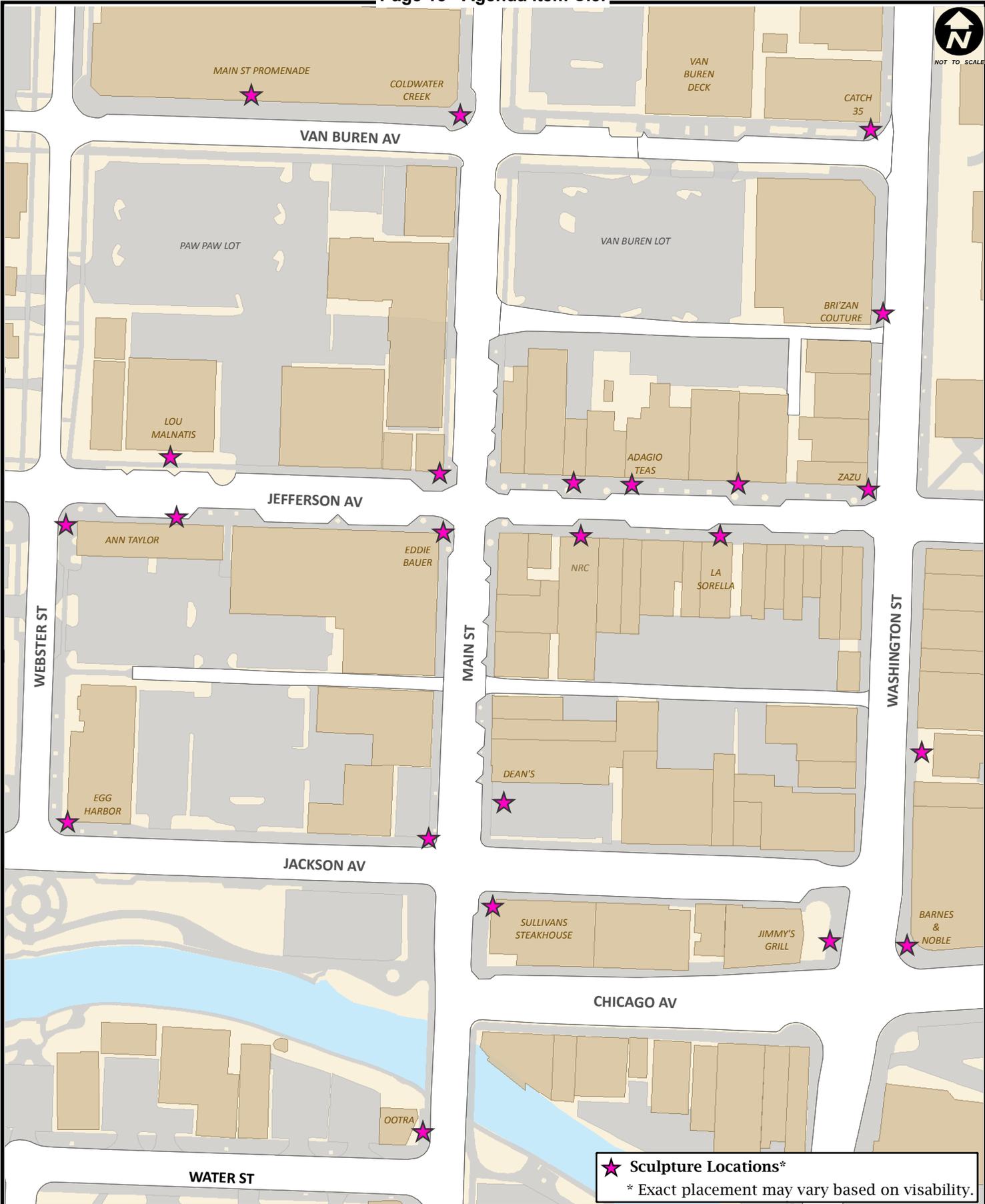
### Legend

- Parade Route
- Public Parking
- Road Closure and No Parking/Tow-Away Zone from 1:30pm to 6:00pm
- Road Closure and No Parking. Tow-Away Zone from 2:00pm to 6:00pm
- Road Closure and No Parking Zone from 4:00pm to 6:00pm
- No Parking/Tow-Away Zone 2pm to 6pm

City Council Meeting - 8/27/2012 - 14



NOT TO SCALE



★ Sculpture Locations\*  
 \* Exact placement may vary based on visibility.

 **City of Naperville**  
 Special Events  
 Jennifer Runestad (630) 305-5340  
[www.naperville.il.us](http://www.naperville.il.us)  
 August 2012

## Downtown Naperville Alliance Sculpture Locations

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