



**NAPERVILLE TRANSPORTATION ADVISORY BOARD
COUNCIL CHAMBERS – MUNICIPAL CENTER
FINAL AGENDA
04/10/2010 - 8:00 AM**

CALL TO ORDER:

A. ROLL CALL

B. APPROVAL OF MINUTES

1. Approval of March 6, Transportation Advisory Board Minutes

C. PUBLIC FORUM

D. OLD BUSINESS

E. PUBLIC HEARINGS

F. REPORTS AND RECOMMENDATIONS

1. City Council Report
2. BPAC Report
 - a. February 22, 2010 BPAC Meeting Minutes
3. Police Department Report
4. Recommendation for Temporary Parking Restrictions on Jackson Avenue

G. CORRESPONDENCE

1. Recommendation for FY 2010 - 2011, First Quarter Commuter Permit Issuance and Space Utilization Report

H. NEW BUSINESS

I. ADJOURNMENT

AGENDA
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Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be reached in person at 1350 Aurora Avenue, Naperville, IL., via telephone at 630-420-6725 or 630-305-5205 (TDD) or via e-mail at manningm@naperville.il.us. Every effort will be made to allow for meeting participation.



**CITY OF NAPERVILLE
TRANSPORTATION ADVISORY BOARD
MINUTES OF MEETING – MARCH 6, 2010**

CALL TO ORDER: By Chairman Stephen Frost at 8:00 am

ROLL CALL:

Members Present: Dan Bauer, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel and Student Representative Ryan Cap

Members Absent: Jay Chiglo, Deborah Stamm, Jim Wilson and Student Representative Elizabeth Lass

Staff Present: Steve Cope, Jen Ebel, Karyn Robles, Andy Hynes, and Sean Marquez of TED, and Lee Martin of PD

APPROVAL OF THE MINUTES: Minutes of February 6, 2010 were approved as written. **Motion by Joe Gryczkowski, seconded by Myron Sawyer. Ayes: Dan Bauer, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel.**

PUBLIC FORUM: No one from the public spoke.

OLD BUSINESS:

South Downtown Traffic Management Study Recommendations-Andy Hynes

- The “do not block driveway” signage was not supported by the majority of residents on Aurora Avenue and will be ineffective. A yield to driveway signage may be considered.
- TAB has an issue with the pedestrians crossing Webster not being seen by traffic turning eastbound. Right in/right out on Webster would remove the pedestrian traffic conflict and make it safer for pedestrian traffic.
- Staff suggested Naper Settlement would have significant right in/right out issues as Webster is a major access for school groups on buses going to the Settlement.

Motion: The Transportation Advisory Board recommends the approval of Alternative 3. (Motion by Dennis Wencel. There was no second.) The Transportation Advisory Board recommends the approval of Alternative 1 which is the installation of a traffic signal at the intersection of Aurora Avenue and Webster Street when traffic warrants are met. **Motion by Dan Bauer, seconded by Eva Polites. Ayes: Dan Bauer, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer. Nays: Joe Gryczkowski and Dennis Wencel. Motion approved 6 to 2.**

Jackson Avenue Parking Update-Steve Cope

Jackson between Washington and Main will be resurfaced with the goal of enhancing parking including more parking in the one block area of this one-way street. The three options are:

- 1) Leave it as it is with 37 parking spaces including 2 ADA accessible spaces with parallel parking on the north and angle parking on the south side. Truck loading zones exist but do not support semi-trailers so double-parking takes place daily.
- 2) Parallel parking on the south side of Jackson and angle parking on the north side for a total of 35 parking spaces including 1 ADA space. Truck loading zones would be designated in spaces at each end of the block for the hours of 7 a.m. to 11 a.m. or as determined by local business needs.
- 3) Angle parking on both sides of the street including 1 ADA space, 42 parking spaces and 3 truck unloading zones on the east end of Jackson by Jimmy's Grill and Beidelman's, and on the west end by Sullivans. The concern will be maintaining an adequate aisle width. Trucks will not be allowed to double park as they unload. The loading zones will become angle parking after a certain hour of the day. Staff will put temporary marking material on Jackson and see how Option 3 works. This would allow change back to parallel parking on the north side and not disturb the new street surface.

Jackson Avenue Businesses are in support of Option 3 with the management of truck delivery hours to be determined. Could be 8 to 3 or maybe 8 to 5. Fire Department has no issues unless truck double parking takes place. This increases the parking on Jackson Av. by 6 total spaces. Downtown Naperville Assoc. and the Naperville Development Partnership agree with Option 3. Staff plans to evaluate the parking plan in six months with a decision made by October including input from the Police Department as they actively monitor the area which will need to be clearly posted as to hours and locations.

Motion: The Transportation Advisory Board concurs with the Department of Transportation and Engineering to establish Option 3 for Jackson Avenue Parking from Washington Street to Main Street with the truck loading zone hours to be determined by Staff and a review of Option 3 to be shared with TAB in six months. **Motion by Gryczkowski, seconded by Wencel. Ayes: Bauer, Frost, Gryczkowski, Polites, Sawyer, Wencel. Nays: Jaynes and Perillo. Motion approved 6 to 2.**

Motion to Amend: Make deliveries between 6 am and 2 pm with a six month trial period and review to follow. **Motion by Jaynes, seconded by Perillo. Motion defeated. Ayes: Jaynes, Perillo, Wencel. Nays: Bauer, Frost, Gryczkowski, Polites, Wencel. Motion defeated 3 to 5.**

PUBLIC HEARINGS: No one spoke at the public hearing.

REPORTS AND RECOMMENDATIONS:

Report of City Council Meeting of Feb. 16-Eva Polites: Pedicab Regulations for Downtown Naperville: Council requested the answers from Staff to more questions and tabled the topic to March 2 City Council Meeting.

March 2 – Myron Sawyer: Council approved 6 to 3 temporary weekend (Friday & Saturday Night) overnight parking in the parking decks. Approved the Pedicab Ordinance 8 to 1.

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Bicycle & Pedestrian Advisory Committee-Jan. 18-Mark Jaynes: Working with the Riverwalk Committee to discuss bicycle parking. June is Bike Month in Naperville. Working on the Bicycle Rack Fund Raising Program and reviewing the first draft of the Bike to Metra brochure.

Police Department Report Update-Red Light Running – Sgt. Lee Martin: Latest analysis of all 3 red light intersections have indicated a decrease in accidents at all three intersections. Route 59 and North Aurora has a 13% decrease in a 12 month period. Route 59 and Diehl has a 35% decrease in accidents and Aurora and Ogden has had a 23% decrease in accidents in the last four month period as compared to the previous three years of accident data.

FY 10-11 Transportation Work Program-Karen Robles: Outlines 19 major components which Staff will focus on in the next fiscal year including the Downtown Management Parking Study, the Fifth Avenue Study, and the South Downtown Traffic Study. In addition Staff will be working with Pace to determine if Routes can be made more efficient. Also looking at updating the Comprehensive Transportation Plan in the next two years which will include public involvement in the process. In the Route 59 Project, Staff will be assisting IDOT as this project moves forward.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the FY 10-11 Transportation Work Program. **Motion by Mark Jaynes, seconded by Dennis Wencel. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

2010 New Sidewalk Program Locations – Sean Marquez: Have switched the Douglas Avenue location for Columbia Street because of opposition by Douglas Avenue residents so approval is needed for this location change.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the change from Douglas Avenue to Columbia Street in the 2010 New Sidewalk Locations Program. **Motion by Ava Polites, seconded by Dennis Wencel. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

FY 10-11 Bicycle Implementation Work Program – Jen Ebel: Included in this year's work program are 3 Capital Projects: the DuPage River Trail Segment 2 and 4 and the Bicycle and Pedestrian Accommodations on the Jefferson Street Bridge along with 5 special projects that include items such as a Bike Path Maintenance Plan to identify when capital dollars are needed for maintenance in the MIP each year and the Bicycle Fund Raising Program.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the FY 10-11 Bicycle Implementation Work Program. **Motion by Mark Jaynes, seconded by Dennis Wencel. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

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Transit Benchmarking – Performance Measure Recommendation-Jen Ebel: Current initiatives include the:

- Guaranteed Ride Home Program which provided reimbursement for Commuters who are not able to use Pace Service but need to use a Taxi Cab when Pace Buses are not in service.
- Are working to identify Park n' Ride sites including church properties as well as commercial property

Current Transit Routes Include:

- 2 all day service routes, 3 park n' ride routes, 13 neighborhood feeder routes and 1 reverse commuter route which is Route 781 which was discontinued at the beginning of March due to Pace Service Eliminations.

The Purpose of the Transit Benchmarking Project is to evaluate the success of the existing transit services and the guideline for determining the amount of investment that is put into proposed transit projects and to make transit related decisions. What kind of expansion, maintenance, or reduction is needed will be a result of Benchmarking and assist in making objective decisions and include the value of the services and return on investment. It is a tool for tracking data and to help understand trends and seasonal fluctuations.

Cost per passenger trip is the cost of transit services per person and is calculated by dividing the total average daily cost by the total average daily ridership. Recovery ratio is the percentage of the total costs that are recovered from the fares paid by the passengers. The higher percentage, the more effective the route is.

Routes being evaluated as to their effectiveness includes Route 689 which goes to Hobson Village and is on the borderline of inefficiency, 676 which goes to Cress Creek and currently serves a part of the area that serves the Community Christian Park n' Ride, and 682 which serves the Brookdale neighborhood and has a Park n' Ride potential in the area.

Requesting TAB concurrence with the thresholds which will then go to City Council for their consideration with intent to provide an annual report as well as provide interim memos to TAB and City Council on proposed actions and going forward Staff will be better able to evaluate and work to insure that the service is maintained for commuters.

Staff has a separate marketing plan to help commuters find and navigate the routes.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the proposed transit performance measures and thresholds. **Motion by Myron Sawyer, seconded by Pam Perillo. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

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Bicycle Rack Fundraising Program-Jen Ebel: The concept is that it would allow local clubs to raise funds to purchase bicycle racks and cover the installation costs. Staff has been working with the Bicycle and Pedestrian Advisory Committee, and the Riverwalk Committee to identify locations near the Riverwalk entrance points but not on the Riverwalk. Those locations would encourage bicyclists to turn into pedestrians and enjoy the Riverwalk. Also locations are being determined to place bicycle racks on the public right-of-way in Downtown Naperville.

The cost for a standard “U” shape bike rack is \$600 which includes the rack, the concrete pad, the installation and logo plaque. Staff and the appropriate commissions and the City Council will approve all requests for bike racks and their locations. Looking for TAB’s approval of the program.

TAB suggested businesses be approached as the theme these days is “Go Green” and businesses would receive publicity with the name of the business on the Bike Rack. Great program to get the community involved in bicycling to the downtown as the locations of the proposed bike racks are conducive for bicycling and parking their bikes.

Staff: Have not discussed approaching local businesses but the program would be available to them in the same format.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the proposed Bicycle Rack Fundraising Program for Bicycle Rack placement in the downtown area and near the Riverwalk in designated locations. **Motion by Mark Jaynes, seconded by Dan Bauer. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

Parking Restrictions on Auburn Avenue at Ranchview School-Steve Cope: Need to establish no parking, standing or stopping from 7:45 am to 8:15 am and 2:15 pm to 2:45 pm on the north side of Auburn Avenue from 150 feet west of Ranchview Drive to 200 feet east of Iona Avenue at the request of the Principal of Ranchview School. Parents are now parking between two “U” drives and the students are walking across the driveway which is not a safe situation.

Motion: The Transportation Advisory Board concurs with the Department of Transportation, Engineering and Development in approving the establishment of no parking, stopping or standing on the north side of Auburn Avenue east of Iona Avenue. **Motion by Dennis Wencel, seconded by Joe Gryczkowski. Ayes: Bauer, Frost, Gryczkowski, Jaynes, Perillo, Polites, Sawyer, and Wencel. Motion approved 8 to 0.**

CORRESPONDENCE:

95TH Street Park n’Ride Usage Request-Jen Ebel; TAB acknowledged the request.

Plank Road Study – Plan Commission Review in March-Jen Ebel: The date of the Plank Road Study Review is March 17 at 7 pm to be held in the Council Chambers.

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Jefferson Avenue Bridge Replacement: TAB acknowledged the request.

Illinois Route 59 Expansion – Diverging Diamond Design-Karyn Robles: As part of the Route 59 project, IDOT is considering this Diverging Diamond Interchange at Route 59 and I-88. It is a relatively new concept in the United States with only one now in existence in Springfield, Missouri. Several more are under construction in this country with this plan having success in Europe. This plan reduces conflicts for left turns. A Public Hearing will be held with information on this subject coming to TAB. Staff attended a webinar to learn more about the design but a formal position has not been taken by the City.

TAB requested if it appears it is going to occur, that the concept be placed on the TAB Agenda and an explanation of how it will work as this will be an opportunity to educate the public.

Motion to adjourn by Dan Bauer, seconded by Dennis Wencel with unanimous approval. Meeting was adjourned at 9:17 a.m. Next TAB Meeting will be April 10 at 8 a.m in the Council Chambers.

Respectfully submitted,

Marjorie McIntosh, Secretary

Bicycle and Pedestrian Advisory Committee Meeting Summary
February 22, 2010

Present: Tom Buffington, Tom Craighead, Jeannette DiGiovine-Gehrs, Amy Hausman, Lee Nye, Eric Peterson, Todd Stocke

Absent: Mark Jaynes, Keith Luhrs

City of Naperville Staff: Jen Ebel

Members of public: Bryan Bos, Marla Turek

A. Call to Order

- Craighead called the meeting to order at 7:00 p.m.

B. Public Forum

C. Approval of Meeting Summary

- Nye made a motion to approve the January 18, 2010 meeting minutes. Buffington provided a second and the motion carried.

D. Correspondence

D1. Ebel updated the committee on the approval of Todd Stocke as BPAC member through June 30, 2012 by the Transportation Advisory Board on February 6, 2010. The committee welcomed Stocke.

E. Old Business - None

F. New Business

F1. BPAC reviewed the proposed FY10-11 Bicycle Implementation Plan Work Program that identifies projects to be implemented during the next year. Ebel stated that projects identified on the work program were developed by referencing the Capital Improvement Project list, the Task List, and the Bicycle Friendly Community (BFC) Priority List. All items included in the FY10-11 Work Program are considered to be high priority projects as identified on the BFC Priority List. Ebel also commented that each item currently on the committee's Task List correspond with an item on the BFC List. Ebel provided BPAC with an updated BFC Priority List showing where each item on the Task List fits into the BFC Priority List.

BPAC expressed an interest including a statement on the FY10-11 Work Program to improve printability for the Biking Map and Guide update. The committee also requested emphasizing the safety element of the Bike Education and Encouragement project. BPAC approved the revised work program 8-0.

In addition, BPAC discussed how an update to the Bicycle Implementation Plan will fit into the work program and a continued interest in signal actuation. Ebel informed the committee that as part of the overall Transportation Work Program, the city is planning to initiate an update to the Comprehensive Transportation Plan in FY10-11. An update to the Bicycle Implementation Plan, and the evaluation of policy statements, will likely correspond with portions of the Comprehensive Transportation Plan update but will not take place in the next year. Ebel also stated that information regarding signal actuation will be available at the March meeting.

F2. BPAC provided feedback on potential downtown bicycle parking locations and considered various bicycle rack designs to be used for the Bicycle Rack Fundraising Program. The

program is being developed to allow local clubs to raise funds that will cover the costs of purchasing and installing bicycle racks at select locations in the downtown and near the Riverwalk. Ebel noted that staff will be requesting approval of the program concept, at the March 6, 2010 TAB meeting.

BPAC identified the following downtown locations for further evaluation by staff:

1. Riverwalk/Main Street Parking Lot
2. NW corner of Jefferson Avenue/Main Street
3. West of Anderson's on the north side of Jefferson Avenue
4. North side of Jefferson Avenue, west mid block crossing (near Ted's)
5. NW corner of Central Parking Facility surface parking lot, south side of Jefferson
6. East side of Washington Street/Van Buren Avenue, near SW corner of YMCA property and the existing benches and statue

The committee also agreed that there could be three options offered through the program including the standard "U" rack, a uniform design (such as a rack in the shape of a bike) that is recognizable as a bike rack and could be used to "brand" the program, and unique proposals for a specific bicycle rack type or additional location that will be reviewed as requested. The committee concurred that black is an appropriate, timeless color for the bicycle racks. Ebel indicated that staff will work to develop additional details of the program with the Riverwalk Commission. Staff will bring further information regarding the program to future BPAC meetings.

- F3. BPAC began brainstorming for Bike Month 2010. An excerpt from the March 16, 2009 meeting minutes that highlighted the activities considered for Bike Month 2009 was included in the agenda packet. The committee reviewed the list and commented on the following:
- An interest to work with Chief Dial to write a bike related article for Bike Month
 - Working as a committee to create a series of small bike route loops
 - Promotion of Bike Month on Twitter and Facebook; Ebel will check into how the open meetings act would impact these social networks
 - Improve readability of the bike map
 - Consider a city maintained Google map of the bike network
 - Investigate bicycle parking at special events
 - Work with the Chamber to coordinate with businesses for Bike Month discounts

Additional New Business: Ebel encouraged new members interested in learning about the history, documents, and policies related to the committee or other city business to contact staff.

H. Next Meeting – March 15, 2010

I. Adjournment

- Nye made a motion to adjourn the meeting at 8:45 p.m. Buffington provided a second and the motion carried.



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 4/10/2010

SUBJECT: Recommendation for Temporary Parking Restrictions on Jackson Avenue

ACTION REQUESTED: Approve the Recommendation for Temporary Parking Restrictions on the North Side of Jackson Avenue between Eagle Street and Mill Street.

PREPARED BY: James Lawlor, Technical Team Supervisor

Correspondence Reports New Business Old Business Public Hearing

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action

BACKGROUND:

The Naperville Park District has requested a temporary change in the parking restrictions on the north side of Jackson Avenue between Eagle and Mill Streets fronting the Alfred Rubin Community Center.

DISCUSSION:

The Naperville Park District is planning a maintenance project in the parking lot of the Alfred Rubin Community Center at 305 W. Jackson Avenue. The parking lot will be closed to public use from July 19 to September 2, 2010. Due to the limitations in parking for the center and the nature of the programming that takes place within it, the Park District has requested that the City suspend the existing parking restrictions and provide four ADA accessible spaces and six 15-Minute Parking spaces on the north side of Jackson Avenue during the construction period.

RECOMMENDATION:

Approve the recommendation for temporary parking restrictions on the north side of Jackson Avenue between Eagle Street and Mill Street from July 19-September 2, 2010.

ATTACHMENTS:

- Naperville Park District Request
- Location Map
- Draft Ordinance



March 18, 2010

Jim Lawlor, Technician Team Supervisor
Transportation, Engineering, Development Business Group
400 S. Eagle Street
PO Box 3020
Naperville, IL 60566-7020

Re: Alfred Rubin Riverwalk Community Center Parking Lot Maintenance Project

Dear Mr. Lawlor,

The Naperville Park District is currently planning a maintenance project for the parking lot at the Alfred Rubin Riverwalk Community Center (ARRCC) located at 305 W. Jackson Avenue. The Naperville Park District is requesting temporary parking restrictions on the north side of Jackson Avenue adjacent to ARRCC during the length of the maintenance project. The tentative schedule for the project is a July 19 beginning with completion by September 2, 2010, just before the start of Last Fling.

Please see the attached exhibit illustrating the proposed temporary parking restrictions. During the time of the project, ARRCC will continue to be used as a senior center, adult day care, meals-on-wheels preparation center, and classroom programming. Due to the nature of these activities, the proposed temporary parking restriction would provide a designated area otherwise placed within the parking lot. The Naperville Park District will utilize our parking lot to the south of the ARRCC for regular patron parking.

The Naperville Park District appreciates your help with this request. Should there be any questions concerning the above request, please do not hesitate to contact me at (630) 848-5015.

Sincerely,

John R. Lomas, Project Manager

Naperville Park District

Alfred Rubin Riverwalk Community Center - Proposed Temporary Traffic Control Request



Proposed Temporary 15 min Parking from 6 am to 6 pm
Monday - Friday Parking stalls (6)
Municipal Code VIIG. Fifteen-Minute Limited Parking,
Official Business Only (in any one-hour period):

Proposed Temporary
ADA parking stalls (4)

Existing Depressed Curb

Parking Lot Renovation Project - July 19 to September 2, 2010

Alfred Rubin Riverwalk Community Center
305 W. Jackson Av

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Planning Department
Questions Contact (630) 848-5000
www.napervilleparks.org
March 2010



This map should be used for reference only.
The data is subject to change without notice.
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or application of the data. Reproduction or redistribution is forbidden
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ORDINANCE NO. 10 -

Draft

AN ORDINANCE ESTABLISHING TEMPORARY PARKING RESTRICTIONS FOR JACKSON AVENUE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, DuPAGE AND WILL COUNTIES, ILLINOIS, in exercise of its home rule authority as follows:

SECTION 1: Section XXI, Handicapped Parking: of the Naperville Traffic Schedule Manual is hereby temporarily amended by adding the underlined language as follows:

Table with 3 columns: Street, Area of Restriction, Side. Row 1: Jackson Avenue, From a point 115' west of Eagle Street to a point 195' west of Eagle Street, 4 spaces from July 19 to September 2, 2010., North

SECTION 2: Section VIIG, 15-Minute Limited Parking, of the Naperville Traffic Schedule Manual is hereby temporarily amended by adding the underlined language as follows:

Table with 3 columns: Street, Area of Restriction, Side. Row 1: Jackson Avenue, From 195' west of Eagle Street to a point 144' east of Mill Street, 6 spaces from July 19 to September 10, 2010., North

SECTION 3: This Ordinance shall be in full force and effect after its passage and approval.

PASSED this ____ day of _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2010.

ATTEST:

A. George Pradel Mayor

Pam LaFeber City Clerk

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: March 26, 2010

TO: Chris Smith, Financial Reporting Team Leader

THROUGH: Karyn Robles, Transportation Team Leader

FROM: Deb Kreider, Transportation & Traffic Services Team

SUBJECT: Recommendation for FY 2010 – 2011, First Quarter Commuter Permit Issuance and Space Utilization Report

PURPOSE:

This recommendation forwards information on utilization of commuter parking for the months of January, February and March 2010. The information is being used to make a recommendation to the Finance Department for the issuance of new parking permits from the waiting lists. A recommendation is made for each permit lot.

INFORMATION:

In order to assist the Finance Department in adjusting the number of permits for the commuter lots, the Transportation and Traffic Services Team surveyed the lots January 14, February 18, and March 18, 2010. The usage versus capacity for each lot is detailed in the attached spreadsheets.

The Transportation, Engineering and Development Business Group (TED) continues to be aggressive in the recommendation to Finance to issue commuter parking permits in an effort to maintain a high occupancy rate in the commuter parking lots. TED coordinates with the Police Department to have reports of 100% capacity, per lot, reported to TED in order to better track the daily usage of the lots. The Burlington lot was reported to be at 100% capacity on January 4, 25, February 16 & 24. The Kroehler lot was reported to be at 100% capacity on February 24. Three of these four days were heavy snow days, which typically result in unpredictable commuter patterns.

As a summary of the 95 offer letters that were sent to commuters on the Route 59 wait list for last quarter, 43 commuters (45%) accepted a permit. Twenty-two rejected a permit even though they were on the wait list, 7 of them asking to remain on the wait list for another quarter and 30 commuters did not respond to the offer letter. Daily fee parking remains at less than 100% occupied. There were 59 vacant spaces in January, 84 vacant spaces in February and 89 vacant spaces in March.

The private lot next to the Route 59 lot is also now open. In January there were 13 commuters using the private lot, in February there were 20 commuters parked there and in March there were 24 commuters parked in the private lot. Aurora is also experiencing open permit and daily fee commuter parking spaces. Their highest month of vacancies during this three month survey was March with 24 open permit spaces and 58 open daily fee spaces.

Responses to the 40 Kroehler offer letters yielded 20 commuters (50%) who accepted a permit, two of which had held permits for the Route 59 lot. Nine commuters rejected the permit offer and 11 commuters did not respond to the offer letter. Five commuters asked that they remain on the Burlington/Parkview wait list while refusing the Kroehler permit offer even though they were on the Kroehler wait list.

TED continues to use two methods of calculating the number of parking permits which are recommended that the Finance Department offer to commuters; the traditional method of actual acceptance and usage and a statistical analysis which is based on historical data and allows for flexibility based on the number of desired overflow days per year. By applying an anticipated acceptable number of potential parking space overflow days in the quarter, the number of permits that the lot would be able to support is calculated.

Staff recommendations for permit issuance, based on the previous quarter actual acceptance rates for permits that went into effect on February 1, 2010, the monthly usage and the statistical analysis are shown in the following tables. Recommendations are based on an acceptable overflow rate for the year. Seasonal variations have been taken into account through the adjustment of the number of desired vacancies.

The following tables summarize both the traditional methodology and statistical base methodology used to recommend permit issuance.

Permit Offers for the First Quarter FY 2010 - 2011

Permits Effective May 1, 2010

Traditional Methodology for Permit Offers

Commuter Lot (# of spaces)	4th Quarter Actual Acceptance Rates FY 09 - 10	1st Quarter Assumed Acceptance Rates FY 10 - 11	Lowest Number of Vacancies Observed (Jan. - March)	Desired Number of Vacancies	Offer Letters to be Extended (rounded to nearest factor of 5)
Burlington (544)	N/A	60%	35	25	5
Route 59 (1163)	45%	55%	116	10	150
Parkview (129)	N/A	100%	15	10	5
Kroehler (281)	50%	45%	49	10	60

Summary of Statistical Analysis Based on Historical Data, Target Number of Permits and Potential Days of Annual Overflow

Commuter Lot (# of spaces)	Target Number of Permits	Current Number of Permits	1st Quarter Assumed Acceptance Rates FY 10 - 11	Potential Days of Annual Overflow	Offer Letters to be Extended (rounded to nearest factor of 5)
Burlington (544)	920	909	60%	3	15
Route 59 (1163)	1740	1696	55%	3	65
Parkview (129)	185	190	100%	0	0
Kroehler (281)	490	481	45%	5	15

In addition to the actual usage and the previous quarter actual acceptance rates used to make this quarter's recommendation, construction work on the platforms scheduled for 2010 will affect the number of available parking spaces in the Burlington and Parkview lots. Metra will utilize spaces to stage equipment and for access to both the north and south platforms during platform replacement.

Adjustments have also been made based on an anticipated number of commuters who do not use their permits on a regular basis and seasonal adjustments. TED has and will continue to work closely with Finance to determine how many permits may become available due to commuters who chose to not renew their permits.

As of today, March 26, 2010, there are 106 people on the Route 59 wait list. TED will work closely with Finance to establish procedures once the wait list has been eliminated.

RECOMMENDATION:

Based upon the factors listed above and in an effort to increase occupancy, TED is recommending that the number of commuter offer letters be sent to persons on the waiting lists as follows.

Burlington 5
Route 59 150
Parkview 5
Kroehler 50

C: Transportation Advisory Board
 S. Sharp-Lawson, Finance

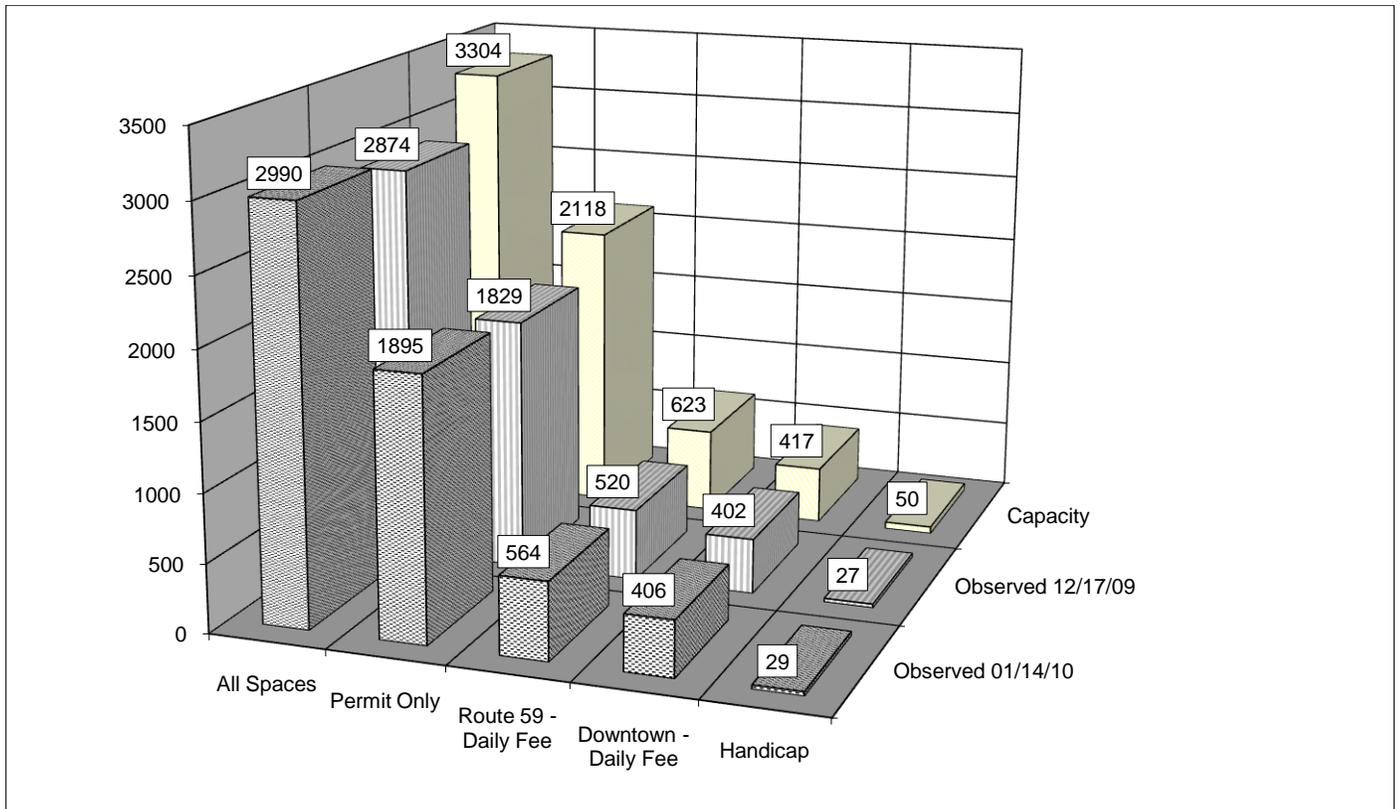
Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	501	43	92%
Handicap	13	9	4	69%
Rt. 59 Station Lot				
Permit Only	1164	1048	116	90%
Daily Fee	623	564	59	91%
Handicap	27	10	17	37%
Parkview Lot				
Permit Only	129	114	15	88%
Handicap	8	8	0	100%
Kroehler Lot				
Permit Only	281	232	49	83%
Daily Fee	44	42	2	95%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	23	0	100%
Washington to Columbia - Daily Fee	93	93	0	100%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	11	8	58%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	132	0	100%
6th Avenue				
Daily Fee	10	9	1	90%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	20	0	100%
Handicap	2	2	0	100%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	2990	314	90%
Permit Only	2118	1895	223	89%
Route 59 - Daily Fee	623	564	59	91%
Downtown - Daily Fee	417	406	11	97%
Handicap	50	29	21	58%

Cloudy - 32⁰

January 14, 2010

Naperville Monthly Commuter Parking Survey



	Observed 12/17/09	Observed 01/14/10	Capacity
All Spaces	2874	2990	3304
Permit Only	1829	1895	2118
Route 59 - Daily Fee	520	564	623
Downtown - Daily Fee	402	406	417
Handicap	27	29	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	4
South Side	X	23

Location	Capacity	Observed
Motorcycle - Downtown		
North Side (no permit required)	25	1
South (covered, permit required)	40	1

Location	Capacity	Observed
Children's Museum Lot		
Bicycle	X	6
Motorcycle / Scooters	X	0

Location	Capacity	Observed
Route 59 Private Lot		
Private Lot behind Starbuck's	167	13

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	7
Scooters - Route 59		
Naperville Side	X	2
Motorcycle - Route 59		
East Side (no permit required)	15	0

Location	Capacity	Observed
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	36 open
Permit	770	0 open
Motorcycle \$2 fee (Observed)		0
Scooters @ bike racks (Observed)		0

Cloudy - 32⁰

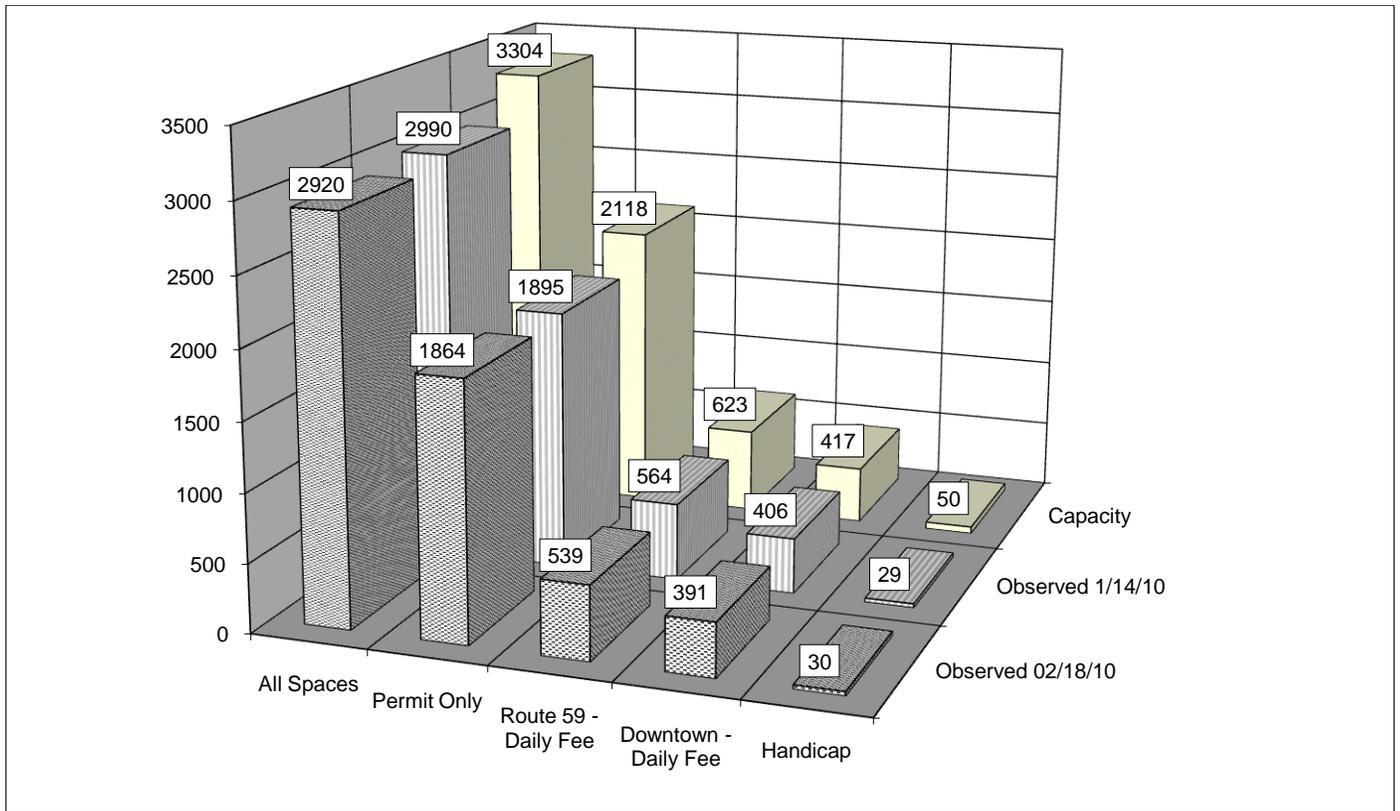
Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	509	35	94%
Handicap	13	7	6	54%
Rt. 59 Station Lot				
Permit Only	1164	1030	134	88%
Daily Fee	623	539	84	87%
Handicap	27	14	13	52%
Parkview Lot				
Permit Only	129	93	36	72%
Handicap	8	7	1	88%
Kroehler Lot				
Permit Only	281	232	49	83%
Daily Fee	44	40	4	91%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	20	3	87%
Washington to Columbia - Daily Fee	93	90	3	97%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	11	8	58%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	126	6	95%
6th Avenue				
Daily Fee	10	8	2	80%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	20	0	100%
Handicap	2	2	0	100%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	2920	384	88%
Permit Only	2118	1864	254	88%
Route 59 - Daily Fee	623	539	84	87%
Downtown - Daily Fee	417	391	26	94%
Handicap	50	30	20	60%

Cloudy - 27⁰

February 18, 2010

Naperville Monthly Commuter Parking Survey



	Observed 1/14/10	Observed 02/18/10	Capacity
All Spaces	2990	2920	3304
Permit Only	1895	1864	2118
Route 59 - Daily Fee	564	539	623
Downtown - Daily Fee	406	391	417
Handicap	29	30	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	6
South Side	X	22
Motorcycle - Downtown		
North Side (no permit required)	25	0
South (covered, permit required)	40	1
Children's Museum Lot		
Bicycle	X	6
Motorcycle / Scooters	X	0
Route 59 Private Lot		
Private Lot behind Starbuck's	167	20

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	7
Scooters - Route 59		
Naperville Side	X	1
Motorcycle - Route 59		
East Side (no permit required)	15	0
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	46 open
Permit	770	27 open
Motorcycle \$2 fee (Observed)		0
Scooters @ bike racks (Observed)		0

Cloudy - 27⁰

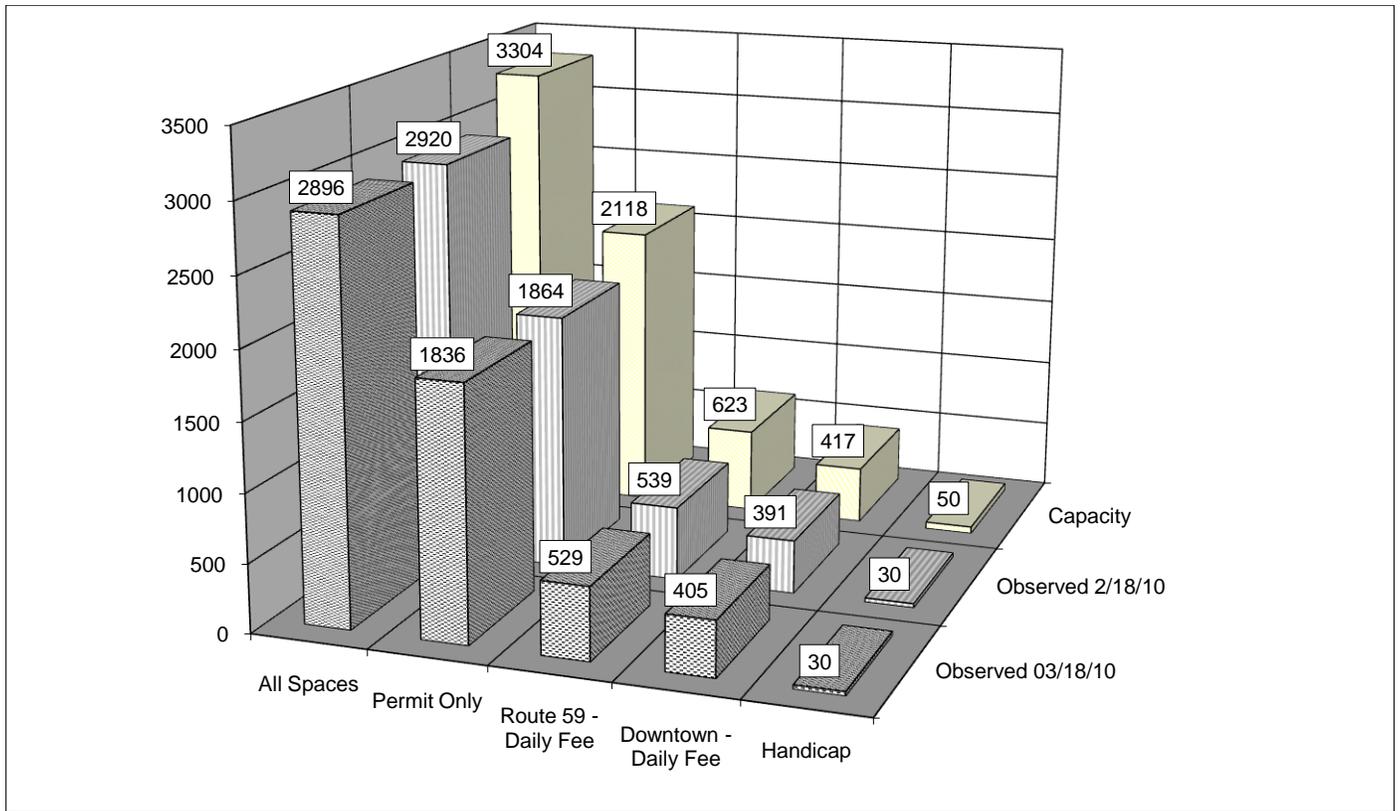
Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	480	64	88%
Handicap	13	8	5	62%
Rt. 59 Station Lot				
Permit Only	1164	1032	132	89%
Daily Fee	623	529	94	85%
Handicap	27	13	14	48%
Parkview Lot				
Permit Only	129	94	35	73%
Handicap	8	8	0	100%
Kroehler Lot				
Permit Only	281	230	51	82%
Daily Fee	44	44	0	100%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	16	7	70%
Washington to Columbia - Daily Fee	93	93	0	100%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	19	0	100%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	132	0	100%
6th Avenue				
Daily Fee	10	10	0	100%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	15	5	75%
Handicap	2	1	1	50%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	2896	408	88%
Permit Only	2118	1836	282	87%
Route 59 - Daily Fee	623	529	94	85%
Downtown - Daily Fee	417	405	12	97%
Handicap	50	30	20	60%

Sunny - 35⁰

March 18, 2010

Naperville Monthly Commuter Parking Survey



	Observed 2/18/10	Observed 03/18/10	Capacity
All Spaces	2920	2896	3304
Permit Only	1864	1836	2118
Route 59 - Daily Fee	539	529	623
Downtown - Daily Fee	391	405	417
Handicap	30	30	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	13
South Side	X	30

Location	Capacity	Observed
Motorcycle - Downtown		
North Side (no permit required)	25	4
South (covered, permit required)	40	8

Location	Capacity	Observed
Children's Museum Lot		
Bicycle	X	15
Motorcycle / Scooters	X	0

Location	Capacity	Observed
Route 59 Private Lot		
Private Lot behind Starbuck's	167	24

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	19
Scooters - Route 59		
Naperville Side	X	2
Motorcycle - Route 59		
East Side (no permit required)	15	2

Location	Capacity	Observed
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	69 open
Permit	770	12 open
Motorcycle \$2 fee (Observed)		2
Scooters @ bike racks (Observed)		0

Sunny - 35⁰

