



**NAPERVILLE TRANSPORTATION ADVISORY BOARD  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
FINAL AGENDA  
06/05/2010 - 8:00 AM**

**CALL TO ORDER:**

- A. ROLL CALL**
- B. APPROVAL OF MINUTES OF MAY 1, 2010 MEETING**
- C. PUBLIC FORUM**
- D. OLD BUSINESS**
- E. PUBLIC HEARINGS**
- F. REPORTS AND RECOMMENDATIONS**
  - 1. City Council Report
  - 2. BPAC Report
  - 3. Police Department Report
  - 4. Bicycle and Pedestrian Advisory Committee Re-Appointments
  - 5. Conversion of permit parking spaces at the Route 59 Metra Station
- G. CORRESPONDENCE**
  - 1. Free Ride Program
  - 2. New Park-n-Ride at St. Thomas the Apostle Church
  - 3. Elimination of the Route 59 Commuter Permit Waitlist
- H. NEW BUSINESS**
- I. ADJOURNMENT**

**AGENDA**  
**NAPERVILLE TRANSPORTATION ADVISORY BOARD**  
**06/05/2010 - 8:00 AM - COUNCIL CHAMBERS**  
**Page 2**

**Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-6725 or 630-305-5205 (TDD) or via e-mail at [manningm@naperville.il.us](mailto:manningm@naperville.il.us). Every effort will be made to allow for meeting participation.**



**CITY OF NAPERVILLE  
TRANSPORTATION ADVISORY BOARD  
MINUTES OF MEETING – MAY 1, 2010**

**CALLED TO ORDER:** By Vice Chairman Jim Wilson at 8:01 am

**ROLL CALL:**

Members Present: Dan Bauer, Jay Chiglo, Joe Gryczkowski, Mark Jaynes, Eva Polites, Myron Sawyer, Jim Wilson and Student Representatives Ryan Cap and Elizabeth Lass.

Members Absent: Stephen Frost, Pam Perillo, Deborah Stamm and Dennis Wencel

Staff Present: Jen Ebel of TED and Lee Martin of PD

**APPROVAL OF THE MINUTES:** Minutes of April 10, 2010 were approved as written. **Motion by Myron Sawyer, seconded by Eva Polites. Ayes: Dan Bauer, Jay Chiglo, Joe Gryczkowski, Mark Jaynes, Eva Polites, Myron Sawyer, and Jim Wilson. Minutes were approved 7 to 0.**

**PUBLIC FORUM:** No one from the public spoke.

**OLD BUSINESS:** There was no Old Business

**PUBLIC HEARINGS:** No one spoke at the public hearing.

**REPORTS AND RECOMMENDATIONS:**

Report of City Council Meeting of April 20 – Jim Wilson: 2010 Sidewalk Program was tabled; Approved the 2010-2011 Transportation Work Program for the Comprehensive Transportation Plan; Approved the 2010-2011 Work Program for Bicycle Implementation Program; Passed the Ordinance for no parking, stopping or standing on Auburn Avenue on the north side by Ranchview School.

BPAC Report – Mark Jaynes: Had a preliminary discussion with Andy Hynes about Signal Actuation which is an issue for Bicyclists when pulling up to traffic signals on bikes when the traffic light does not change; BPAC will be at the Green Earth Fair at the McDonalds Farm; June is Bike Month with events and educational opportunities being planned. Bike to Metra Station brochure is planned which is a guide that provides a map of routes that are preferred for accessing the station by bike as well as tips of how to commute by bike. These guides will be available during June Bike Month.

Police Department Report-Sgt. Lee Martin: Construction by IDOT along Ogden Avenue has caused the deactivation of the Red Light Cameras at the Ogden and Aurora Intersection for the northbound lanes only. Westbound Aurora Avenue is still functioning at this time. Construction should be completed in the next couple of weeks.

Transportation Advisory Board  
Minutes of Meeting  
May 1, 2010 – Page Two

Recommendation to Amend Title 11, Chapter 3 – Truck Routes – Jen Ebel:

This brings the City Code up to the State of Illinois Weight Limits for Truck Routes which increases the weight limit to 80,000 pounds and the width limit restriction to 8.5 feet.

TAB: Needs to be Standards throughout the whole United States. Trucking Industry is always trying to increase the weight, width, and length so is this the end of the increases?

This is coming down from the State. Naperville's streets are able to accommodate this increase in weight and width. In the Fall City Staff will be looking at the Truck Routing in the Southeast Quadrant to determine if the Truck Routing is appropriate.

TAB: These Truck Standards are now uniform throughout Canada and Mexico also. Further changes to weights, etc. would have to go through Congress.

Remote Sites Parking Program – Jen Ebel: This is a new program the City is proposing as a result of the YMCA contacting the City to use the 95<sup>th</sup> Street Park n' Ride site for parking during their weekend activities at their Field House which has limited parking. YMCA provides Shuttle Service from and to the site. Temporary parking use through the end of May was approved by the City Council. YMCA desires to continue this weekend parking arrangement.

City wants to establish the appropriate uses of the City's Parking Facilities with the right of using these facilities before granting permission for other organizations to use them for their events. Draft guidelines have been prepared for the 5 lots including Kroehler, Parkview, Burlington, Route 59, and the 95<sup>th</sup> Street Park n' Ride. The guidelines include an application to use the lots, a Certificate of Insurance, a \$25 administrative fee, \$100 deposit to make sure the lot is returned in working condition including no added trash or damage to the parking lot. This would give the City a more formal process to evaluate how the operations would be working as well as allowing organizations to use the facilities on the weekends. The lots would be available from 6 pm on Friday through 6 am on Monday. The form needs to be amended to include the ending time.

At this point the guidelines do not allow food sales or revenue collections so a Farmers Market would not qualify for the Commuter Lots.

**MOTION:** The Transportation Advisory Board concurs with the Staff recommendation to adopt a Remote Sites Parking Program. **Motion by Dan Bauer, seconded by Jay Chiglo. Ayes: Dan Bauer, Jay Chiglo, Joe Gryczkowski, Mark Jaynes, Eva Polites, Myron Sawyer, and Jim Wilson. Motion was approved 7 to 0.**

Transportation Advisory Board  
Minutes of Meeting  
May 1, 2010 – Page Three

**CORRESPONDENCE:**

Road Construction Overview 2010 – TAB acknowledged there was construction all over the region.

**NEW BUSINESS:**

Wait List for the Route 59 Train Station-Jen Ebel: As of April 30 there is no wait list for the Route 59 Parking Lot. The quarterly parking permit evaluation noted that only 68 out of the 150 commuters who were offered permits chose to accept them. Permits will now be issued on a first come, first served basis. The split between Daily Fee Spaces and Commuter Parking Spaces will be re-examined by the Department of Public Works. If it is determined more spaces can become Daily Fee Spaces the proposal will be brought to TAB for further consideration.

Motion to adjourn by Dan Bauer, seconded by Jay Chiglo with unanimous approval. Meeting was adjourned at 8:18 a.m. Next TAB Meeting will be June 5 at 8 a.m. in the Council Chambers.

Respectfully submitted,

Marjorie McIntosh, Secretary



## **Bicycle and Pedestrian Advisory Committee Meeting Summary April 19, 2010**

**Present:** Jeannette DiGiovine-Gehrs, Amy Hausman, Mark Jaynes, Keith Luhrs, Lee Nye, Eric Peterson, Todd Stocke

**Absent:** Tom Buffington, Tom Craighead

**Student Representative:** Dorothy Cygan

**City of Naperville Staff:** Jen Ebel

**Members of public:** Becky Cox, Jenette Sturges, Marla Turek

### **A. Call to Order**

- Jaynes called the meeting to order at 7:00 p.m.

### **B. Public Forum**

- Becky Cox expressed a concern regarding pedestrian access across the DuPage River and Washington Street, specifically commenting on the lack of sidewalks along Washington Street as it crosses the DuPage River. BPAC members noted that historically a pedestrian crossing at 87<sup>th</sup> Street and Washington Street was considered, that pedestrian crosswalks are available at the intersections of Washington Street/Ring Road and Washington Street/Royce Road, and that the next update to the Bicycle Implementation Plan, which currently guides bicycle facility development in the city, will allow the committee to evaluate potential enhancements in the area. Additionally, the Bicycle Implementation Plan update will include a public involvement component for residents to provide feedback on any proposed changes to the bicycle plan.

### **C. Approval of Meeting Summary**

- Luhrs made a motion to approve the March 15, 2010 meeting minutes with a revision changing the motion to adjourn from Nye to Luhrs. Stocke provided a second and the motion carried.

### **D. Correspondence – None**

### **E. Old Business**

E1. The committee considered bike rack designs provided by the Riverwalk Planning, Design, and Construction Committee for the Bicycle Rack Fundraising Program. Bicycle rack designs discussed included a vertical post with a circular logo, jumping fish, and curved posts arranged to look like grass. BPAC favored the design with the circular logo, provided enough space between the logo and outer rim is available for locks to fit securely. It was noted that the bike rack designed to look like grass may not be as easily used as other designs and a U-lock and/or cable may not fit as securely as with other designs. Additionally, the more sculptural looking racks were recommended to be evaluated by the respective committees as requested.

E2. BPAC discussed activities planned for Bike Month including:

- Bike to Metra – June 14 (Naperville Station and Route 59 Station)
- Reuse and Recycling Extravaganza collection and recycling of old bicycles and bike parts – June 5
- Green Earth Fair Bike Month promotion – May 2
- Recap of the Sts. Peter and Paul Safety Talk by DiGiovine-Gehrs

Bicycle and Pedestrian Advisory Committee Meeting Summary

April 19, 2010

Page 1 of 2

- Messages sent to high school cyclists from Cygan
- Potential messages for Chief Dial's news paper column including the 3' law, bicycle registration, safety messages for riding on-street, how to share the road at an intersection (both motorist and cyclist perspectives), and reiterating that cycling is not permitted on sidewalks in the downtown but is acceptable in other areas of the city
- Working with bike shops to coordinate future printing of the city bike map

#### **F. New Business**

F1. Ebel provided updates on the FY10-11 Bicycle Implementation Plan Work Program. Ebel also shared that staff will provide monthly updates on the work program as a way to keep the committee informed about current projects and identify projects with dedicated staff time. Staff plans to provide the BFC Priority List, which includes all items from the BPAC Task List, for review by the committee each spring when the next year's work program is proposed. Staff also responded to clarification questions from Turek regarding the FY10-11 map and schedule for the On-street Route Implementation project.

#### Additional New Business:

- Hausman shared an example of a road diet project in South Haven, MI. The community re-striped a four lane roadway (2 lanes in each direction) to include two northbound lanes, one southbound lane, and a bicycle lane in each direction. Hausman also noted challenges with the design, such as connectivity. Currently, the bicycle lane is available on a small stretch of Broadway Street and does not cross a bridge to the north that leads to Lake Michigan and ends at the first major intersection to the south.
- Stocke shared that the Illinois Prairie Path Clean Up is scheduled for Saturday, April 24, 2010. More information is available at [www.ipp.org](http://www.ipp.org).
- Ebel informed the committee that Buffington has indicated August 2010 will be his last meeting as a BPAC member due to changing work responsibilities. Staff will contact residents who expressed interest during the last membership vacancy and encourage them to attend the upcoming BPAC meetings.

#### **H. Next Meeting – May 17, 2010**

#### **I. Adjournment**

- Nye made a motion to adjourn the meeting at 8:05 p.m. Luhrs provided a second and the motion carried.



# Naperville

## TRANSPORTATION ADVISORY BOARD AGENDA ITEM

**AGENDA DATE:** 6/5/2010

**SUBJECT:** Bicycle and Pedestrian Advisory Committee Appointments

**ACTION REQUESTED:** Re-appoint Amy Hausman, Keith Luhrs, Lee Nye, and Eric Peterson as members of the Bicycle and Pedestrian Advisory Committee through June 30, 2012.

**PREPARED BY:** Jen Ebel, Transportation Planner

Correspondence    Reports    New Business    Old Business    Public Hearing

**ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action

**BACKGROUND:**

The terms of four current Bicycle and Pedestrian Advisory Committee (BPAC) members, Amy Hausman, Keith Luhrs, Lee Nye, and Eric Peterson, will expire on June 30, 2010.

**DISCUSSION:**

Each of these BPAC members has shown a strong commitment to the committee and provides valuable insight and knowledge of the city's bicycle and pedestrian network. Staff supports the re-appointment of Amy Hausman, Keith Luhrs, Lee Nye, and Eric Peterson to BPAC for another two-year term.

**RECOMMENDATION:**

Re-appoint Amy Hausman, Keith Luhrs, Lee Nye, and Eric Peterson as members of the Bicycle and Pedestrian Advisory Committee through June 30, 2012.

Cc: Bicycle and Pedestrian Advisory Committee





# Naperville

## TRANSPORTATION ADVISORY BOARD AGENDA ITEM

**AGENDA DATE:** 6/5/2010

**SUBJECT:** Conversion of permit parking spaces to daily fee parking spaces at the Route 59 Metra Station

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**ACTION REQUESTED:** Approve the recommendation to amend Title 11, Chapter 2B-5, Commuter Parking Permits of the City of Naperville Municipal Code to convert 87 permit parking spaces to daily fee spaces at the Route 59 Metra Station.

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**PREPARED BY:** Karyn Robles, Transportation and Planning Team Leader

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**ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action

**BACKGROUND:**

The Route 59 Metra Station is located on the west side of the city near the intersection of North Aurora Road and Route 59. A total of 1,814 commuter parking spaces are provided at the Route 59 Station in the lot located on the north side of the railroad tracks. Of these spaces, 1,164 are permit parking spaces, 623 are daily fee spaces, and 27 are handicap parking spaces. An additional 2,533 parking spaces are provided by the City of Aurora on the south side of the Route 59 station.

In order to increase parking lot occupancy the city oversells the number of permits for the commuter parking lots since not all commuters use their permit on a daily basis. The Route 59 commuter parking lot is currently 47% oversold.

**DISCUSSION:**

The City of Naperville regularly collects parking occupancy data for the commuter parking lots located at the Naperville and Route 59 Metra Stations. Since February 2009, staff has seen a significant decrease in the number of occupied parking spaces at the Route 59 station. Occupancy data for 2010 indicates that there has been an average of 127 vacant permit spaces and 84 vacant daily fee parking spaces in the Route 59 commuter parking lot.

Additionally in April 2010, all 110 people remaining on the Route 59 wait list were offered parking permits for the Route 59 commuter parking lot. As a result, the wait list for the Route 59 commuter parking lot has been eliminated and permits are now available on a first come, first serve basis.

One of the most frequent complaints the city receives regarding commuter parking is the lack of available parking for people who do not commute on a regular basis. Occupancy data for the Route 59 commuter parking lot indicates that between 2006 and 2008 the daily fee spaces averaged 100% occupancy for the year. Permit spaces for the same time period averaged 91% occupancy. While there are currently both daily fee and permit parking spaces available, staff does expect occupancy of the Route 59 commuter lot to increase in future years and daily fee parking to be fully occupied.

Staff is recommending that 87 existing permit parking spaces be converted to daily fee parking spaces, as show on Attachment 1. These spaces will provide additional parking for non-permit holders and for people who need to commute downtown but do not do so often enough to need a permit. By converting these parking spaces to daily fee, there will be a total of 1,077 permit parking spaces which represents 60% of the total parking supply. Based on occupancy counts, this will be sufficient permit parking to meet current demand. The addition of 87 daily fee spaces will result in a total of 710 daily fee parking spaces or 39% of the total parking supply. By making additional daily fee parking spaces available, fewer people may choose to continue holding a permit they do not use on a regular basis.

City staff contacted Metra during the evaluation of the parking conversion. Staff expects Metra's support for the conversion of the 87 permit parking spaces to daily fee spaces. Staff is awaiting a letter from Metra indicating their support for this proposal.

Following the conversion, staff will continue to monitor parking occupancy at the Route 59 commuter parking lot.

**RECOMMENDATION:**

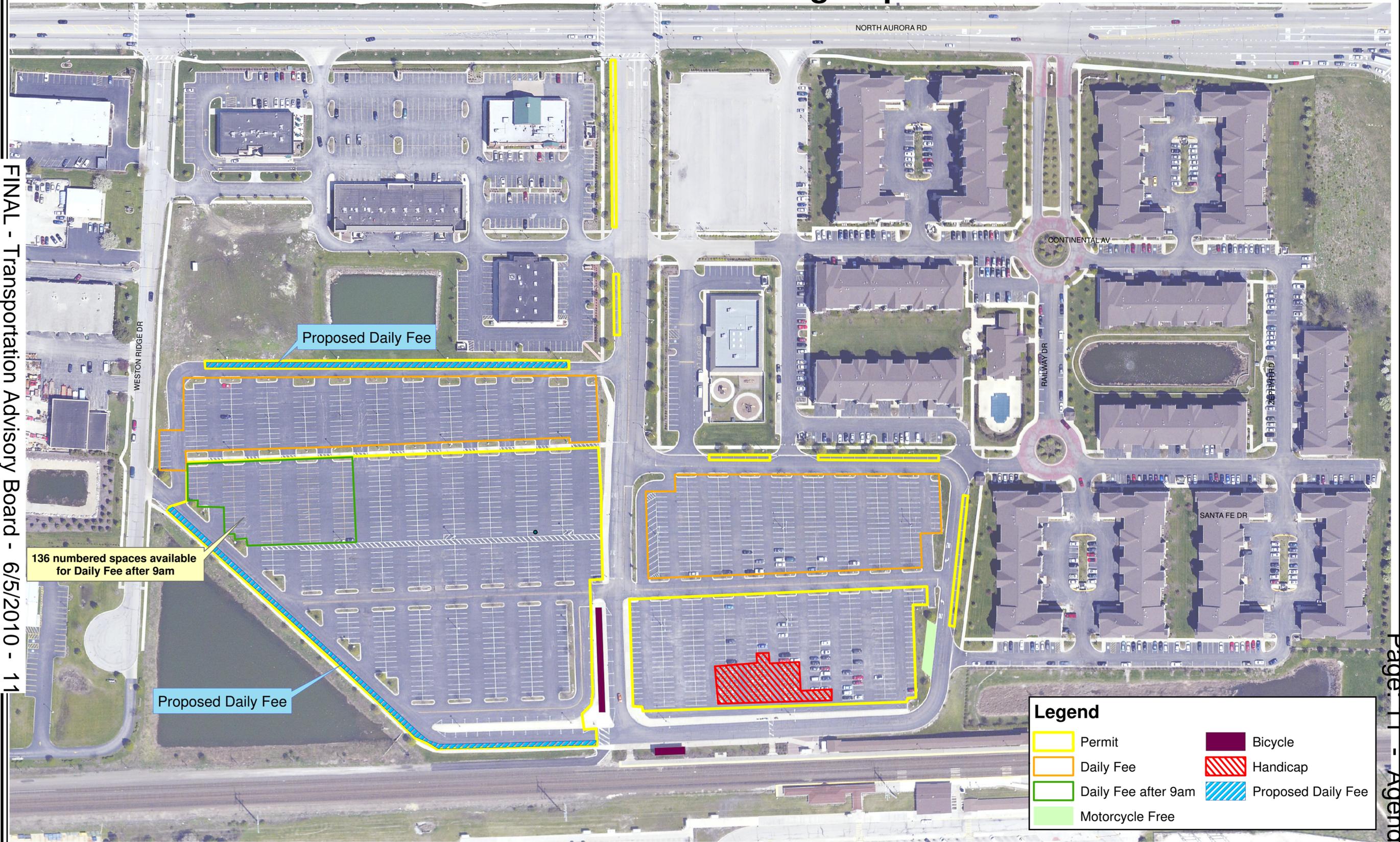
Approve the recommendation to amend Title 11, Chapter 2B-5, Commuter Parking Permits of the City of Naperville Municipal Code to convert 87 permit parking spaces to daily fee spaces at the Route 59 Metra Station.

**ATTACHMENTS:**

1. Route 59 Metra Parking Map
2. Draft Ordinance

# City of Naperville Route 59 Metra Parking Map

FINAL - Transportation Advisory Board - 6/5/2010 - 11



Proposed Daily Fee

136 numbered spaces available for Daily Fee after 9am

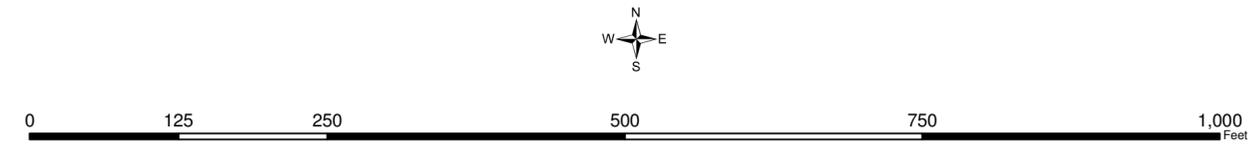
Proposed Daily Fee

**Legend**

	Permit		Bicycle
	Daily Fee		Handicap
	Daily Fee after 9am		Proposed Daily Fee
	Motorcycle Free		



Transportation, Engineering and Development Business Group  
www.naperville.il.us  
May 2010



This map should be used for reference only. The data is subject to change without notice. City of Naperville assumes no liability in the use or application of the data. Reproduction or redistribution is forbidden without expressed written consent from the City of Naperville.

Page 11 - Agenda Item: F 5.

**ORDINANCE NO. 10 - \_\_\_\_**

**AN ORDINANCE AMENDING THE NAPERVILLE MUNICIPAL CODE**

**TITLE 11, CHAPTER 2, ARTICLE B  
MUNICIPAL PARKING LOTS AND PARKING REGULATIONS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, ILLINOIS, DuPAGE AND WILL COUNTIES**, in exercise of its home rule authority as follows:

**SECTION 1:** 11-2B-5, Commuter Parking Permits, is hereby amended by deleting the stricken language and adding the underlined language as follows:

\* \* \* \*

2.

Commuter Permit Parking Spaces: Commuter permit parking spaces shall be designated from time to time and published in table 11-2B-5 of this Section:

<b>TABLE 11-2B-5 COMMUTER AND DAILY FEE PARKING AREAS</b>			
<b>Location</b>	<b>Permit Parking</b>	<b>Handicapped Parking</b>	<b>Daily Fee Parking</b>
<b>Illinois 59 commuter lot</b>	<b>1,077</b>	<b>27</b>	<b>710</b>
<b>Burlington lot</b>	<b>544</b>	<b>13</b>	
<b>Kroehler lot</b>	<b>281</b>		<b>44</b>
<b>Parkview lot</b>	<b>129</b>	<b>8</b>	
<b>4th Avenue (Serpentine)</b>			<b>132</b>
<b>5th Avenue (Washington to Main)</b>			<b>23</b>
<b>5th Avenue (Washington to Wright)</b>			<b>91</b>
<b>6th Avenue (Loomis to Sleight)</b>			<b>10</b>
<b>North Avenue (Washington to Ellsworth)</b>			<b>30</b>

Spring Avenue (Webster to Washington)			21
Center Street (North Avenue to 4th Avenue)			9
Ellsworth Street (BNRR to 5th Avenue)			6
4th Avenue (in front of station)		2	20
Ellsworth Street (North Avenue to 4th Avenue)			10
<b>Total spaces</b>	<b>2,031</b>	<b>50</b>	<b>1,106</b>

**SECTION 2:** This Ordinance shall be in full force and effect after its passage and approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
A. George Pradel

Mayor

ATTEST:

\_\_\_\_\_  
Pam LaFeber, Ph.D.

City Clerk

DRAFT



# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** Free Ride Program

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**

Approve the recommendation to sponsor free rides on Pace Metra Feeder Routes and Pace Park-n-Ride Routes that serve Naperville's Metra Stations during June 2010.

**BOARD/COMMISSION REVIEW:**

N/A

**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action
June 5, 2007	H6	Approved an amendment to the FY08 Burlington Budget and appropriated \$35,000 to sponsor Free Rides from June through August 2007.
September 2, 2008	I6	Approved an amendment to the FY09 Burlington Budget and appropriated \$17,000 to sponsor Free Rides in October 2008.

**DEPARTMENT:** TED Business Group

**SUBMITTED BY:** Jen Ebel, Transportation Planner

**FISCAL IMPACT:**

The FY10-11 approved budget includes \$40,000 for the Pace Free Ride Program in the Burlington Fund. The June 2010 Free Ride Program is anticipated to cost \$9,000.

**BACKGROUND:**

During the summer of 2007, the City of Naperville provided free rides on Pace buses from June 18<sup>th</sup> through August 31<sup>st</sup> as part of the city's ongoing efforts to promote transit in Naperville. Due to the successful increases in ridership during the initial free ride initiative, in September 2008, the City Council approved the Free Ride Program for Pace Metra feeder routes and park-n-ride routes during the month of October 2008.

The 2008 Free Ride Program provided free rides Monday through Friday on the three park-n-ride routes that travel to the Route 59 Metra Station. The free rides were offered in order to promote the new park-n-ride service for Pace Route 672, that provides express bus service from the 95<sup>th</sup> Street Park-n-Ride to the Route 59 Metra Station, and a service enhancement on Pace Route 675, the Wheatland Salem Park-n-Ride. Additionally, free rides were available every Tuesday during October on the Pace neighborhood feeder routes that serve the Downtown Naperville Metra Station.

Both Free Ride programs resulted in substantial increases in transit ridership. In 2007, a total of 29,612 free rides were provided from June 18<sup>th</sup> through August 31<sup>st</sup>. Following the 2007 Free Ride promotion, average daily ridership increased by over 16%. This increase was sustained throughout 2008, as the total average daily ridership for 2008 was 12% higher compared to 2007. In 2008, approximately 16,851 free rides were given to commuters through the October Free Ride Program. Average daily ridership numbers indicate that approximately 916 individual people traveled on the commuter routes each day during October 2008, compared to 765 in 2007. The ridership in October 2008 reflects an overall increase in ridership of 19.6% compared to October 2007.

**DISCUSSION:**

Staff continues to work with Pace to promote transit options available in Naperville and evaluate service enhancements, as they have both proven to attract and sustain new riders on Pace bus routes. Most recently, the City of Naperville has worked with St. Thomas the Apostle Catholic Church, located at 1500 Brookdale Road, and Metra to finalize a maintenance agreement that will establish the city's fourth park-n-ride. The St. Thomas Park-n-Ride will be the first park-n-ride with service to the Naperville Metra Station as well as the first park-n-ride implemented on an existing Pace bus route, Route 682.

Staff has coordinated with Pace to develop a route schedule that will enhance the current service provided on Route 682 through the addition of the St. Thomas Park-n-Ride and two new express trips directly from the park-n-ride to the Naperville Metra Station during the morning rush hour. In addition to providing increased service on the route, the modifications to the existing Route 682 schedule will result in a savings to Pace by removing service from sections of the route that are not currently being used. There are no added costs to the City of Naperville for the new park-n-ride. Service to the St. Thomas Park-n-Ride is anticipated to begin on June 7, 2010.

In an effort to promote the new park-n-ride and attract new transit riders staff recommends implementing the Free Ride program during the month of June 2010, from June 7 through July 2. The recommended Free Ride program will provide free bus trips for commuters using the new park-n-ride throughout the campaign. Additionally, commuters on all other feeder and park-n-ride routes will receive free rides on Tuesdays. The 2010 Free Ride program will be at a reduced level than in previous years in order to promote transit using a fiscally responsible approach and includes:

- Free rides Monday through Friday on Route 682 that provides service between the new St. Thomas Park-n-Ride and the Naperville Metra Station.

*Free Ride Program*

*May 4, 2010*

*Page 3 of 3*

- Free rides every Tuesday in June on twelve Pace Metra Feeder Routes that serve the Downtown Naperville Train Station and the three existing park-n-ride routes that serve the Route 59 Train Station. Feeder routes included in the promotion will be 676, 677, 678, 680, 681, 683, 684, 685, 686, 687, 688, and 689. Park-n-Ride routes included in the promotion will be 672, 673, and 675.

Funding for the Free Ride Program is currently budgeted in the Burlington Fund to cover the proposed expenses. If approved, staff will develop a detailed marketing plan and share the plan with the City Council via the Manager's Memorandum. Efforts to publicize the Free Ride Program will include activities such as press releases, e-newsletters, and direct marketing at the train stations. Following the Free Ride Program, staff will provide an update on the ridership and effectiveness of the program in the Manager's Memorandum.

**RECOMMENDATION:**

Approve the recommendation to sponsor free rides on Pace Metra Feeder Routes and Pace Park-n-Ride Routes that serve Naperville's Metra Stations during June 2010.

CC: Transportation Advisory Board  
Christine Rose, Pace



**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** April 30, 2010  
**TO:** Douglas A. Krieger, City Manager  
**THROUGH:** Karyn Robles, Transportation and Planning Team Leader *kl*  
**FROM:** Jen Ebel, Transportation Planner *je*  
**SUBJECT:** New Park-n-Ride at St. Thomas the Apostle Church

**PURPOSE:**

This memorandum provides City Council with information regarding a new park-n-ride location at St. Thomas the Apostle Church on existing Pace Route 682 which provides service from the Brookdale neighborhood to the Downtown Naperville train station.

**BACKGROUND:**

Pace Suburban Bus currently operates express bus service from three park-n-ride locations in Naperville to the Route 59 Metra Station during the peak morning and evening commuter hours. Two of the park-n-rides are managed by local churches through a maintenance agreement with Metra Rail. The third park-n-ride operates from a parking lot that is owned and managed by the city. There is no fee for commuters to park their vehicle at the park-n-ride lots.

The first Naperville park-n-ride was established at Community Christian Church in 2000 and the most recent park-n-ride, located at 91<sup>st</sup> Street and Wolfs Crossing Road, opened in October 2008. The total average daily bus ridership, from February 2009 through February 2010, for the three park-n-ride routes is 219 people. This represents nearly 30% of the 750 total daily commuters using Pace buses to access the train stations.

The following are the locations of the park-n-rides in Naperville:

- 95<sup>th</sup> Street Park-n-Ride (91<sup>st</sup> Street and Wolfs Crossing Road) – Route 672
- Community Christian Church Park-n-Ride (1635 Emerson Road) – Route 673
- Wheatland Salem Church Park-n-Ride (95<sup>th</sup> Street and Book Road) – Route 675

Due to the success of the three existing park-n-rides, the City Council, Pace, and staff have expressed interest in expanding the number of park-n-ride facilities by focusing on locations that are near existing Pace bus routes with service to the Downtown Naperville Station. There are a total of 13 neighborhood feeder routes and 2 all day bus routes that currently provide service to the Downtown Naperville train station. By considering properties along these existing Pace routes, the additional costs incurred by both the city and Pace are minimized because the current route schedules can be slightly adjusted to include service to the park-n-ride facility without the need for additional buses and operators.

**INFORMATION:**

Park-n-rides have proven to be advantageous for the city in many ways that include promoting multimodal access to the train stations, encouraging the use of public transit, reducing congestion on local roadways, providing the most cost effective type of transit for the suburbs, and continuing to attract new ridership. Staff has focused on identifying church properties along the existing Pace bus routes because church parking lots often have few activities during the commuter peak periods, which allows commuters to easily access the site, and also tend to have a low demand for parking during the daytime hours. In addition, staff has focused on properties on or near existing Pace routes to capitalize on the routes already in service and to limit operating costs for Pace and the city.

A successful park-n-ride site provides 50-100 parking spaces for commuter parking and has the ability for a Pace bus to easily make turning movements or operate on-street. The existing park-n-rides located at churches have a maintenance agreement with Metra Rail to cover added expenses such as the completion of snow removal in the early morning for commuter use of the parking lot.

Over the past year, staff has been coordinating with St. Thomas the Apostle Church, Pace and Metra to evaluate the feasibility of a new park-n-ride location at the church, located at 1500 Brookdale Road and on existing Pace Route 682. In Spring 2010, St. Thomas the Apostle Church and Metra signed a maintenance agreement for the church to become the fourth park-n-ride in the city and the first with service to the Naperville Metra Station. The church will designate 78 parking spaces at the northeast corner of the church property for use by commuters.

Since January 2010, staff has also been working with Pace to review ridership on Route 682 in anticipation of the new park-n-ride. As a result of the lack of ridership on some portions of the current route, Pace has recommended a modification of the route that will remove the portion from Fairway Drive/N. Aurora Road to Bainbridge/Brookdale Road. This segment currently only operates during the first trip of the day (see Attachment 1 for the existing route map). Staff concurs with the recommendation based current ridership levels and due to the service improvements that will result from the modified route. See Attachment 2 for the modified bus route map that will go into service on June 7, 2010. On this map, the dashed line indicates the portion of the route that will be eliminated and the solid line indicates the new routing.

The revised routing will result in both cost savings and time savings for Route 682 by eliminating the use of one bus, which will make this route less vulnerable to potential service reductions in the future. As a result of increasing the route efficiency, two additional trips will be added to the existing morning schedule that will provide express service directly from the St. Thomas Park-n-Ride to the Naperville Metra Station with no added expenses. The park-n-ride will be serviced by four evening trips. The new St. Thomas Park-n-Ride is scheduled to go into service on Monday, June 7, 2010.

Staff will coordinate with Pace and Metra to develop a marketing plan that communicates the availability of the new park-n-ride and changes to Route 682 to commuters. Additionally, at the May 4 City Council meeting staff will request approval of the Free Ride program to further promote the new park-n-ride throughout June.

*April 30, 2010  
St. Thomas Park-n-Ride  
Page 3*

**CONCLUSION:**

Please include this information in the April 30, 2010 Manager's Memorandum.

**ATTACHMENTS:**

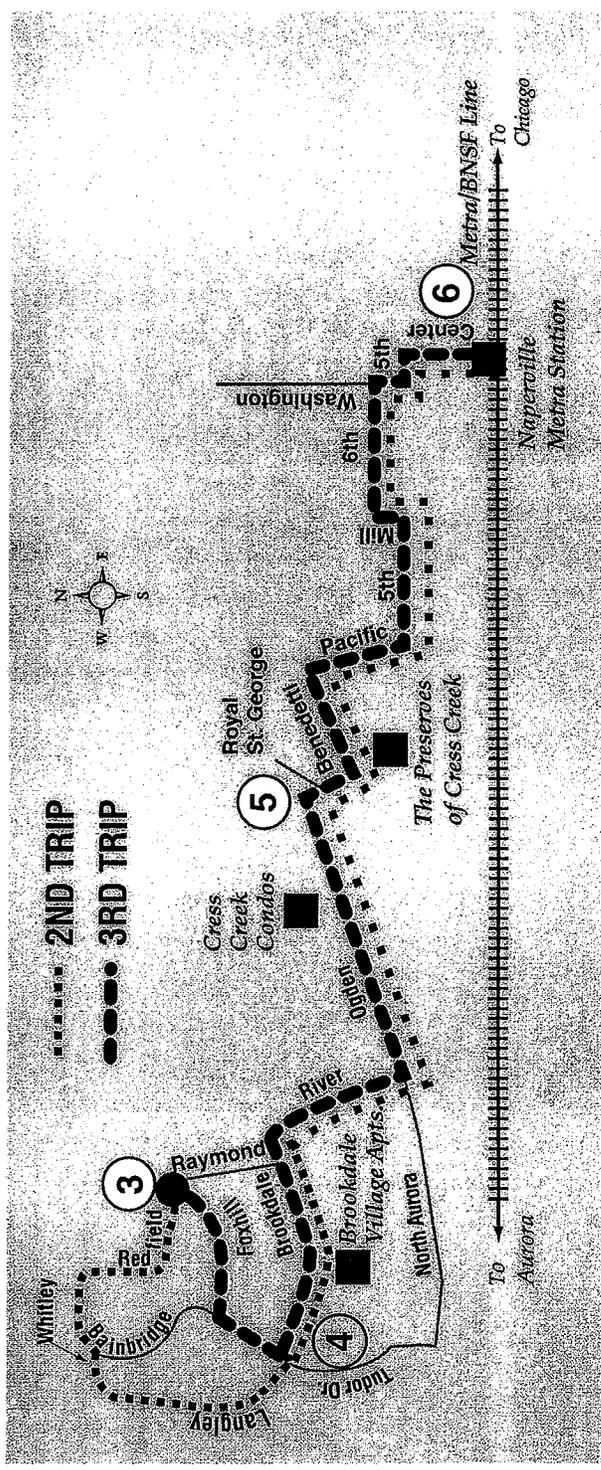
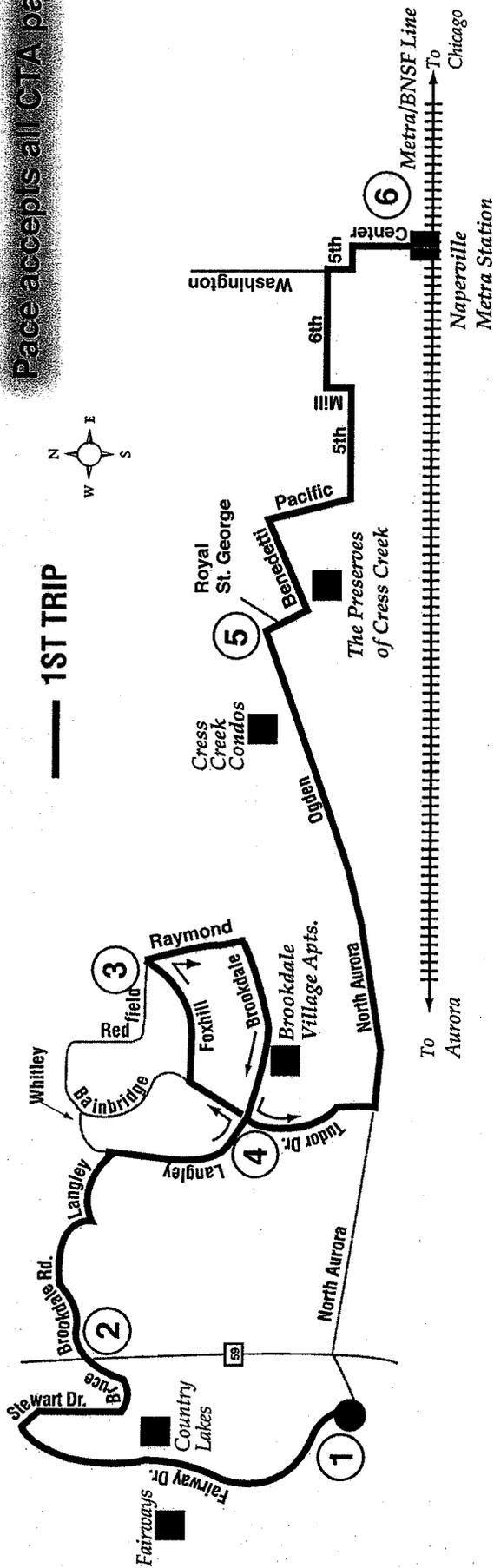
1. Existing Route 682 Map
2. Modified Route 682 Map (Service to begin June 7)

**Cc:** Transportation Advisory Board  
Ed Agustin, St. Thomas the Apostle Catholic Church  
Charlotte O'Donnell, Pace  
Jim Bonistalli, Metra

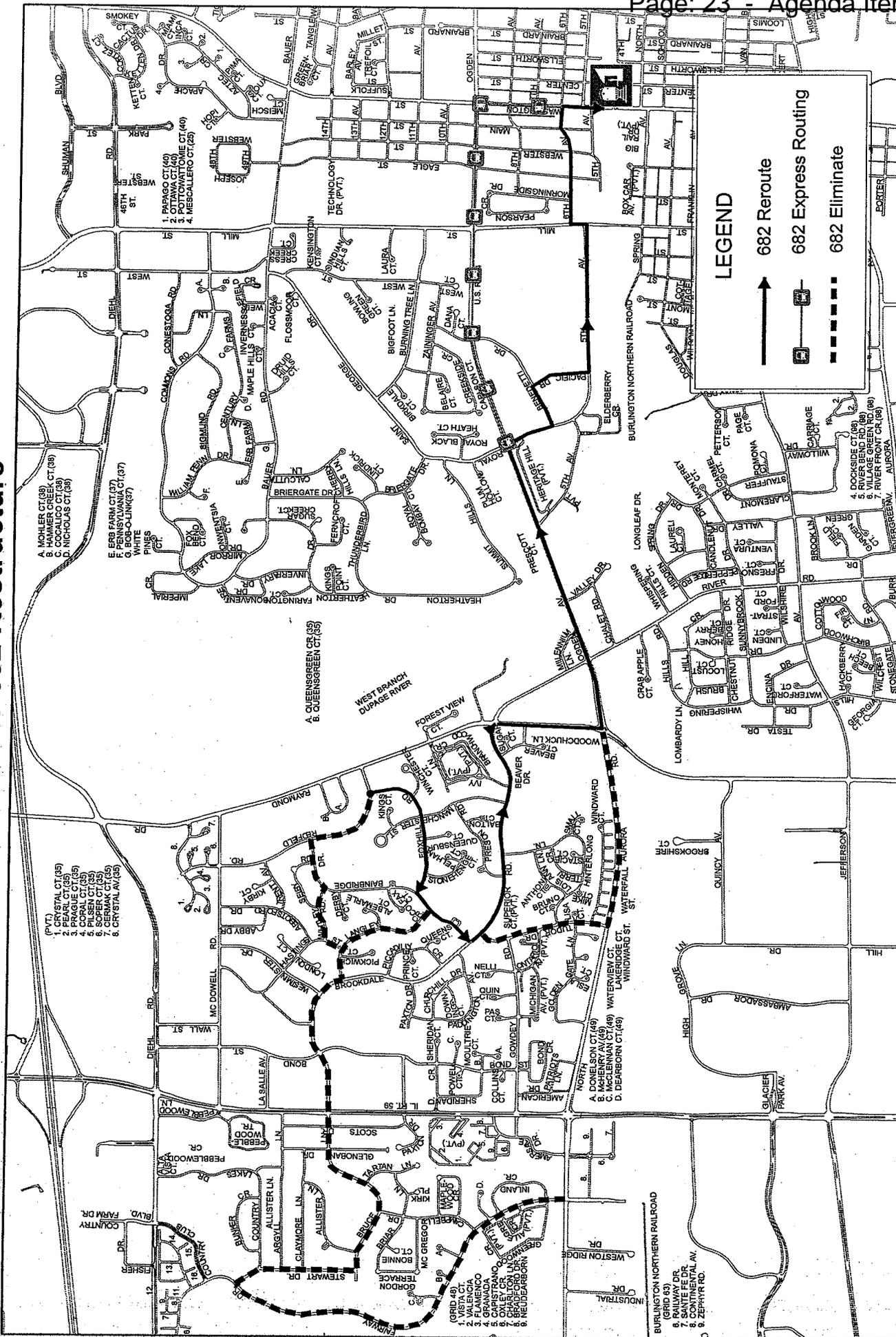
# Route 682

Effective Date  
July 2, 2007

Pace accepts all CTA passes.



# City of Naperville Pace Route 682 Restructure



This map should be used for reference only. The data is subject to change without notice. City of Naperville assumes no liability in the use or application of the data. Reproduction or redistribution is forbidden without expressed written consent from the City of Naperville.

Transportation, Engineering and Development Business Group  
www.naperville.il.us  
April 2010





**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** April 30, 2010

**TO:** Douglas A. Krieger, City Manager

**THROUGH:** Marcie Schatz, Director of Transportation, Engineering and Development

**FROM:** Karyn Robles, Transportation and Planning Team Leader

**SUBJECT:** Elimination of the Route 59 Commuter Permit Waitlist

**PURPOSE:**

The purpose of this memorandum is to provide the City Council with information on the elimination of the waitlist for a commuter parking permit for the Route 59 Metra Station.

**BACKGROUND:**

The City of Naperville owns and manages the commuter parking lot located on the north side of the railroad tracks at the Route 59 Metra Station. A total of 1,814 commuter parking spaces are provided in the lot consisting of 1,164 permit spaces, 623 daily fee spaces, and 27 ADA handicap spaces.

**INFORMATION:**

Each quarter, staff evaluates the number of permits currently issued, parking lot occupancy, previous permit acceptance rates, and the number of permits turned in in order to determine the number of permits to issue for each commuter parking lot for the upcoming quarter.

In early April, staff evaluated the data for the Route 59 commuter parking lot and determined that a total of 150 permits should be issued for the upcoming quarter which begins May 1, 2010. At that time there were a total of 110 people currently on the waitlist. In April, the Finance Department issued letters offering a permit for the Route 59 commuter parking lot to everyone on the waitlist. A total of 68 of people accepted permits, 11 people declined, and 31 people did not respond. Since issuing the offer letters, the Finance Department has issued an additional 20 permits to commuters who have submitted an application for a permit.

Staff has seen an overall decline in the usage of the commuter parking lot at the Route 59 Station in recent months. Data from 2010 indicates that, on average, permit parking spaces are only 90% occupied, and daily fee spaces are only 87% occupied. While there have typically been a small number of permit parking spaces remaining open at the Route 59 parking lot, traditionally daily fee parking has been fully occupied on a daily basis, often before 7:30 am.

With the elimination of the waitlist for the Route 59 commuter parking lot, staff has coordinated with the Finance Department to establish a limit to the number of permits to be issued for the Route 59 commuter parking lot. By setting a maximum number of permits to be issued, staff is able to ensure that the lot is being used as efficiently as possible while still minimizing the risk of overflow days where there are not enough permit spaces available. The desired number of permits to be issued for each lot is evaluated on a quarterly basis. The Route 59 commuter parking lot is currently 51% oversold with a total of 1,763 permits issued for the lot. The city oversells permits in all of the commuter parking lots in order to increase the utilization of the lots and in order to account for commuters who hold permits but do not use them on a daily basis. Of

the 150 permits available for the upcoming quarter, a total of 88 have been issued to date leaving an additional 62 permits available to commuters on a first come, first serve basis.

Commuters interested in obtaining a permit may bring in a completed application to the Finance Department along with all required documentation and fees. If permits are still available the commuter will be issued a permit immediately. If all available permits are issued for the quarter, a waitlist for the Route 59 commuter parking lot will be re-established.

*Next Steps*

The elimination of the waitlist for the Route 59 commuter parking lot has also provided an opportunity for staff to evaluate the split of daily fee and permit parking spaces available in the lot. Staff is currently working with the Department of Public Works to determine if any changes to the lot should be implemented. Any proposed changes to the lot will be presented to the Transportation Advisory Board and City Council for approval.

**CONCLUSION:**

Please include in the April 30, 2010 Manager's Memorandum.

C: Transportation Advisory Board