



**NAPERVILLE TRANSPORTATION ADVISORY BOARD
COUNCIL CHAMBERS – MUNICIPAL CENTER
FINAL AGENDA
07/10/2010 - 8:00 AM**

CALL TO ORDER:

A. ROLL CALL

B. APPROVAL OF MINUTES

1. Transportation Advisory Board, June 5, 2010 Minutes

C. PUBLIC FORUM

D. OLD BUSINESS

1. Jackson Avenue Parking Update - Verbal Report, Cope

E. PUBLIC HEARINGS

F. REPORTS AND RECOMMENDATIONS

1. City Council Report
2. BPAC Report
3. Police Department Report
4. Recommendation to Amend Title 11, Chapter 2, Municipal Parking Lots to Establish 1-Hour Parking in the Van Buren Parking Facility
5. 5th Avenue Study Implementation – On-Street Parking Modifications on 5th Avenue and North Avenue
6. Recommendation to Rescind No Parking Restriction on Basswood Drive
7. Recommendation to Establish Visitor Temporary Parking Passes for Downtown Naperville.

AGENDA
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G. CORRESPONDENCE

1. Illinois Route 59 Expansion Public Meeting
2. Recommendation for FY 2010 - 2011, Second Quarter Commuter Permit Issuance and Space Utilization Report
3. Downtown Parking Management Study Implementation Update

H. NEW BUSINESS

I. ADJOURNMENT

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-6725 or 630-305-5205 (TDD) or via e-mail at manningm@naperville.il.us. Every effort will be made to allow for meeting participation.



**CITY OF NAPERVILLE
TRANSPORTATION ADVISORY BOARD
MINUTES OF MEETING – JUNE 5, 2010**

CALLED TO ORDER: By Chairman Stephen Frost at 8:00 am

ROLL CALL:

Members Present: Jay Chiglo, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Myron Sawyer, Deborah Stamm and Student Representatives Ryan Cap and Elizabeth Lass.

Members Absent: Dan Bauer, Eva Polites, Dennis Wencel, and Jim Wilson

Staff Present: Steve Cope and Jen Ebel of TED and Lee Martin of PD

APPROVAL OF THE MINUTES: Minutes of May 1, 2010 were approved as written. **Motion by Deborah Stamm, seconded by Myron Sawyer. Ayes: Jay Chiglo, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Myron Sawyer, and Deborah Stamm. Minutes were approved 7 to 0.**

PUBLIC FORUM: No one from the public spoke.

OLD BUSINESS: There was no Old Business

PUBLIC HEARINGS: No one spoke at the public hearing.

REPORTS AND RECOMMENDATIONS:

Report of City Council Meeting of May 4 – Ryan Cap and Elizabeth Lass: Free Rides are available on Pace Metra Feeder Routes and Pace Park-n-Ride Routes that serve Naperville's Metra Stations on Tuesdays during June of 2010. Council received a request to put back on the City Council Agenda an item concerning improving Central Park. Council at a previous meeting had approved Central Park issues. Three Council votes were needed to put this item back on a future City Council Agenda. The three votes were not available.

June 1 – Jay Chiglo: Council approved the temporary parking restriction ordinance on the north side of Jackson between Eagle and Mill Street from July 12 through September 2.

BPAC Report – Mark Jaynes: Working with River Walk Committee on selecting a design for Bicycle Racks to be placed adjacent to the River Walk. June is Bike Month in Naperville. June 14 is bike to Metra Day at the both Train Station sites. DuPage River Trail Extension from 87th to Knock Knolls Park is on schedule and is to be completed by the end of August.

Police Department Report-Sgt. Lee Martin: IDOT has completed their paving and striping of Ogden Avenue so red light cameras are back in operation. Council has put Red Light Running back on the July 20th Council Agenda with the topic of discussion Right Turn on Red.

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Bicycle and Pedestrian Advisory Committee Re-Appointments-Jen Ebel: Request to reappoint four of the BPAC Members who have shown dedication over the last two years and are willing to be reappointed.

MOTION: The Transportation Advisory Board approves the reappointment of Amy Hausman, Keith Luhrs, Lee Nye and Eric Peterson through June 30, 2012. **Motion by Mark Jaynes, seconded by Pam Perillo. Ayes: Jay Chiglo, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Myron Sawyer, and Deborah Stamm. Motion was approved 7 to 0.**

Conversion of Permit Parking Spaces to Daily Fee Parking Spaces at the Route 59 Metra Station-Jen Ebel: There is no longer a wait list at the Route 59 Metra Station Commuter Parking Lot with permits now available on a first come, first served basis. This resulted when 110 of the people remaining on the waiting list were offered parking permits in April.

A total of 1,814 commuter parking spaces are provided at the Route 59 Station in the lot on the north side of the railroad tracks. Of these spaces, 1,164 are permit parking spaces, 623 daily fee spaces and 27 handicapped parking spaces. This lot is oversold by 47%. Occupancy data for 2010 indicates that there has been an average of 127 vacant permit spaces daily and 84 vacant daily fee parking spaces at this lot. Staff is recommending that 87 existing permit parking spaces be converted to daily fee parking spaces to provide additional parking for non-permit holders and for people who need to commute downtown occasionally.

Wait list can be reinstated if the need arises if all permit parking spaces are in use on a regular basis. The idea is to get commuters to give up their parking permits and use the daily fee spaces on the occasions in which they need a parking space. The 87 spaces will likely be around the perimeter of the lot on the southwest side near the detention pond. The area will be plainly marked.

MOTION: The Transportation Advisory Board concurs with the Transportation, Engineering, and Development Business Group's recommendation to amend Title 11, Chapter 2B-5, Commuter Parking Permits of the City of Naperville Municipal Code to convert 87 permit parking spaces to daily fee spaces at the Route 59 Metra Station. **Motion by Joe Gryczkowski, seconded by Deborah Stamm. Ayes: Jay Chiglo, Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Myron Sawyer, and Deborah Stamm. Motion was approved 7 to 0.**

CORRESPONDENCE:

Free Ride Program-Jen Ebel: Begins on Monday, June 7 through July 2. This free ride program will provide free bus trips for commuters daily using the new park-n-ride throughout the campaign. Commuters on all other feeder and park-n-ride routes will receive free rides on Tuesdays on the Pace Metra Feeder Routes that serve the Downtown Naperville Train Station.

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New Park-n-Ride at St. Thomas the Apostle Church-Jen Ebel: There is no fee for commuters to park their vehicle at the park-n-ride lots which are managed by the local churches through a maintenance agreement with Metra Rail. A successful park-n-ride site provides 50 to 100 parking spaces for commuter parking and has the ability for a Pace bus to easily make turning movements or operate on-street.

Route 682 has a revised route which will result in both cost savings and time savings for this route by eliminating the use of one bus in this area. Five morning trips will be available plus four evening trips with the service beginning on June 7. A marketing plan will be developed.

Elimination of the Route 59 Commuter Permit Waitlist – Jen Ebel: In April staff determined that 150 permits should be issued for the upcoming quarter. At that time 110 people were on the waitlist. A total of 68 people accepted permits, 11 declined and 31 did not respond. An additional 20 permits have been issued to commuters who have submitted an application. The waitlist is eliminated at this time with the re-establishment in the future to be determined.

NEW BUSINESS:

- Ogden Avenue resurfacing – Striping should be finished – project completed.
- 111th Street Improvement Project started in May with the project involving roadway widening to provide center median left turn lanes at the intersections from Route 59 to Perth Drive; will also be Route 59 intersection lane turning improvements on both the east and west sides of Route 59 with the estimated completion in November. Sidewalk will be installed on the north side to fill in the existing gaps.
- 75th and Washington improvements continuing as planned with all major lanes to be open in mid-August with project completion in spring of 2011 which includes landscaping etc.
- Ogden Avenue Corridor Pedestrian and Signal Improvements from Washington to Naper Boulevard contract out for bid by September of this year.
- Jefferson Avenue Bridge-approximately 75% of the support structure is complete with the deck structure to follow and completion by mid-August.
- DuPage River Trail Segment 4 – trail should be open to users by late June or early July.
- Parking Guidance Systems will be installed in the Central Parking Facility and the Van Buren Parking Deck. The system monitors the number of vehicles entering and exiting the facilities which will inform the public of the number of parking spaces available in the decks. This information is posted at the entrances of the facilities with completion expected in early July.
- Downtown Naperville Roadway Resurfacing is completed with reconfiguration of the parking stalls on Jackson Avenue which is having issues with education needed in making sure the truck loading zones are cleared out. Red flags will be added for clarity.
- TAB requested an update report on Jackson Avenue parking next month.
- A full 3 month update on the Jackson Avenue parking changes will be forthcoming.
- North Aurora Road at Genesee Drive has a new operational traffic signal.

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- Updates can be secured on the City's Web Site at Naperville.IL.US under Construction Alerts.

TAB asked for an update on Book Road continuing past 111th.

Student Representatives Elizabeth Lass and Ryan Cap were presented commendations for their service to TAB and the Community during 2009 and 2010. Elizabeth Lass had served two years.

Motion to adjourn by Deborah Stamm, seconded by Pam Perillo with unanimous approval. Meeting was adjourned at 8:28 a.m. Next TAB Meeting will be July 10 at 8 a.m. in the Council Chambers.

Respectfully submitted,

Marjorie McIntosh, Secretary



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 7/10/2010

SUBJECT: Recommendation to Amend Title 11, Chapter 2, Municipal Parking Lots

ACTION REQUESTED: Approve the recommendation to amend Title 11, Chapter 2, Municipal Parking Lots of the City of Naperville Municipal Code to convert seven 3-Hour Parking spaces to 1-Hour Parking spaces in the ground level of the Van Buren Parking Facility.

PREPARED BY: Steve Cope, Project Manager

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action

BACKGROUND:

The Naperville Post Office sold their parking lot located on the northwest corner of Benton Avenue and Washington Street. Subsequently, their mail collection boxes are being relocated to 4th Avenue at Burlington Park and their walk-in customers are now directed to use the Van Buren Parking Facility. A representative of the Naperville Area Homeowners Confederation asked the city to consider converting some parking spaces in the entrance level of the Van Buren Parking Facility off of Benton Avenue to 15-minute parking to serve post office patrons.

DISCUSSION:

The request to provide short-term parking to meet the needs of post office customers was presented to the Downtown Naperville Alliance (DNA) for consideration. The DNA is in support of establishing some spaces as short-term parking, but wanted to also meet the needs of a local barber shop and salon. The DNA’s recommendation is to convert seven of the 3-Hour Parking spaces to 1-Hour Parking in the ground level of the Van Buren Parking Facility at the entrance off of Benton Avenue. The Naperville Post Office is currently for sale, so addressing the short-term parking request for all area businesses is the appropriate approach. Staff supports this recommendation.

RECOMMENDATION:

Approve the recommendation to amend Title 11, Chapter 2, Municipal Parking Lots of the City of Naperville Municipal Code to convert seven 3-Hour Parking spaces to 1-Hour Parking spaces in the ground level of the Van Buren Parking Facility.

ATTACHMENTS:

1. Draft Ordinance

ORDINANCE NO. 10 - ____

**AN ORDINANCE AMENDING THE NAPERVILLE MUNICIPAL CODE
TITLE 11, CHAPTER 2, MUNICIPAL PARKING LOTS
ESTABLISHING 1-HOUR PARKING IN THE VAN BUREN PARKING FACILITY**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, ILLINOIS, DuPAGE AND WILL COUNTIES, in exercise of its home rule authority as follows:

SECTION 1: Section 11-2B-2, Municipal Parking Lots: Parking in municipal parking lots shall be permitted only in accordance with table 11-2B-2 of this section, and the provisions of this article (Ord. 99-189, 11-16-1999), is hereby amended by deleting the stricken language and adding the underlined language as follows:

DRAFT

TABLE 11-2B-2 MUNICIPAL PARKING LOTS

Location	30 Minute Parking	1 Hour Parking	2 Hour Parking	3 Hour Parking	All Day Parking ¹	Handi-capped Parking	Reserved Parking	Subtotal By Location
Court Place/Concert Lane ²			81			4		85
Central Park Road			24			2		26
Nichols library	6	35		78		5	7	131
Van Buren lot I	16			87		5		108
Paw Paw parking lot				121		8		129
Riverview parking lot				48		2		50
Riverwalk parking lot				23		2		25
Central parking facility								
Level 1 ¹				156		10		166
Level 2 ²				28	121	2	57	208
Level 3 ³					179			179
Van Buren parking facility								
Outside surface parking ³				49		1		50
Ground level ³		<u>7</u>		<u>4538</u>		1		46
Second level					95	3		98
Third level ²					101	4		105
Fourth level ²					99	3		102
Fifth level					110			110
Roof level					66			66
Off street total spaces	22	<u>3542</u>	105	<u>635628</u>	771	52	64	1,684

*

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SECTION 2: This Ordinance shall be in full force and effect after its passage and approval.

PASSED this ____ day of _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2010.

ATTEST:

A. George Pradel
Mayor

Pam LaFeber, Ph.D.
City Clerk



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 7/10/2010

SUBJECT: 5th Avenue Study Implementation – On-Street Parking Modifications on 5th Avenue and North Avenue

ACTION REQUESTED: Approve the recommendation to eliminate the following daily fee commuter parking spaces in the vicinity of the Naperville Metra Station:

- 2 spaces on the north side of 5th Avenue, east of Ellsworth Street
- 2 spaces on the south side of 5th Avenue, east of Ellsworth Street
- 1 space on the south side of North Avenue, east of Center Street

PREPARED BY: Rory Fancler, Project Manager

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action
6/6/2009	E2	Considered the 5th Avenue Study recommendations for multi-modal improvements and commuter parking; public hearing continued to July 11, 2009 meeting.
7/11/2009	E1	Recommended approval of the multi-modal transportation and commuter parking components of the 5th Avenue Study, subject to one condition regarding bus routes (9-1).

BACKGROUND:

On December 1, 2009, the City Council approved the *5th Avenue Study*, which includes recommendations for future land use, commuter parking and multi-modal improvements for the study area, and streetscape enhancements for Washington Street (between Ogden Avenue and Benton Avenue). Multi-modal improvements were identified to address concerns related to vehicle, pedestrian and bicycle visibility and accessibility at key locations; enhance access to multi-modal transportation options; and improve the interconnectivity of the various travel modes in the vicinity of the Naperville Metra Station.

DISCUSSION:

Based on an evaluation of existing conditions and public input received through the 5th Avenue Study planning process, the following short-term action items were identified to improve visibility between pedestrians, bicyclists and motorists:

- 5th Avenue – Eliminate daily fee commuter parking spaces at key locations between Ellsworth Street and Loomis Street.
- North Avenue – Eliminate daily fee commuter parking spaces immediately east of the intersection with Center Street.

Pedestrian Sight Distance

As part of implementation of the 5th Avenue Study, these action items were included in the Transportation Team Work FY10-11 Work Program. Based on field checks and pedestrian and vehicular sight distance studies, elimination of the following spaces is expected to improve pedestrian sight distance as noted in Table 1 below and illustrated in Attachments 1 and 2.

The increased sight distance is expected to enhance pedestrian comfort and safety for those crossing 5th Avenue at Ellsworth Street. In addition to the elimination of parking spaces, the city will be evaluating additional signage at this location to further increase motorist awareness of pedestrians in the crosswalk.

Table 1: Summary of Existing and Future Pedestrian Sight Distance at the Intersections of 5th Avenue/Ellsworth Street and North Avenue/Center Street

Location	Proposed Parking Space Elimination	Existing Ped. Sight Distance at Crosswalk	Future Ped. Sight Distance at Crosswalk¹
North side of 5th Ave. at Ellsworth St.	2 daily fee commuter parking spaces	109'	177'
South side of 5th Ave. at Ellsworth St.	2 daily fee commuter parking spaces	179'	259'
North side of North Ave. at Center St.	N/A	130'	130'
South side of North Ave. at Center St.	1 daily fee commuter parking spaces	65'	105'

Note:

1. Anticipated future pedestrian sight distance at crosswalk following elimination of noted daily fee commuter parking space(s).

Vehicle Sight Distance

The proposed parking space elimination will also increase sight distance for vehicles stopped on the north and south legs of Ellsworth Street at 5th Avenue, as noted in Table 2 and illustrated in Attachment 3. The increased vehicle sight distance is expected to help motorists evaluate gaps when turning onto 5th Avenue from Ellsworth Street.

Table 2: Summary of Existing and Future Vehicle Sight Distance at 5th Avenue and Ellsworth Street

Location	Existing Vehicle Sight Distance (looking eastbound)	Future Vehicle Sight Distance (looking eastbound)¹
North leg of Ellsworth St. at 5th Ave.	101'	168'
South leg of Ellsworth St. at 5th Ave. (right-turn lane)	128'	220'
South leg of Ellsworth St. at 5th Ave. (left-turn lane)	155'	250'

Note:

1. Anticipated future vehicle sight distance looking eastbound from Ellsworth Street at 5th Avenue following elimination of daily fee commuter parking space(s).

Should the City Council approve the recommendation to eliminate five (5) daily fee commuter parking spaces, the Department of Public Works (DPW) will coordinate their removal through the city's pavement marking contractor. Completion of this project is anticipated to occur this summer. Residents, commuters and other interested stakeholders will be notified of the changes through the city's website and e-newsletter service.

RECOMMENDATION:

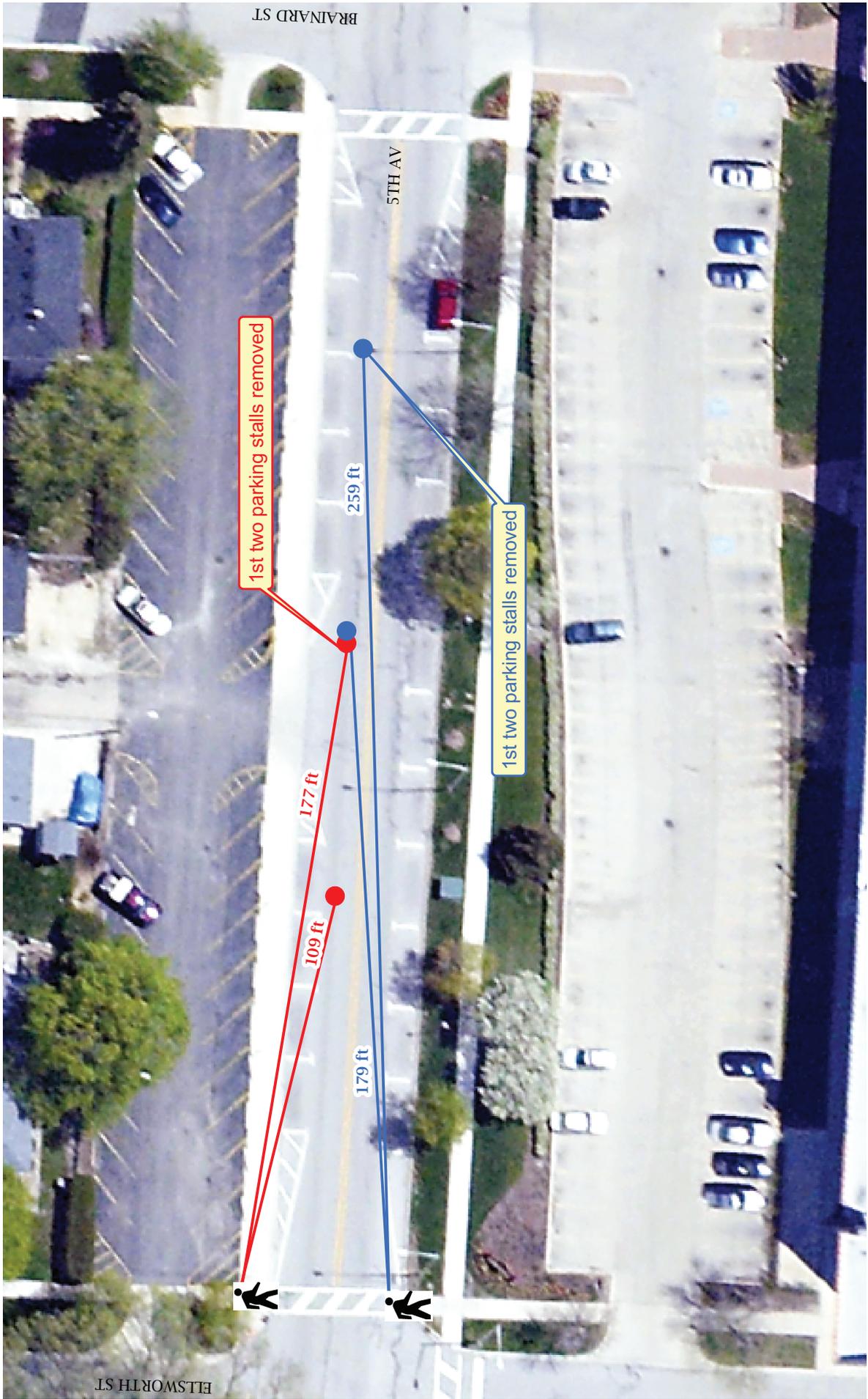
Approve the recommendation to eliminate the following daily fee commuter parking spaces in the vicinity of the Naperville Metra Station:

- 2 spaces on the north side of 5th Avenue, east of Ellsworth Street
- 2 spaces on the south side of 5th Avenue, east of Ellsworth Street
- 1 space on the south side of North Avenue, east of Center Street

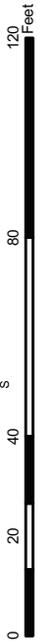
ATTACHMENTS:

1. 5th Avenue and Ellsworth Street Pedestrian Sight Distance Study
2. North Avenue and Center Street Pedestrian Sight Distance Study
3. 5th Avenue and Ellsworth Street Vehicle Sight Distance Study
4. Draft Ordinance

City of Naperville 5th Av and Ellsworth St Pedestrian Sight Distance Study



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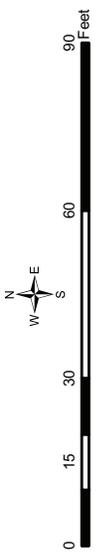


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City of Naperville North Av and Center St Pedestrian Sight Distance Study



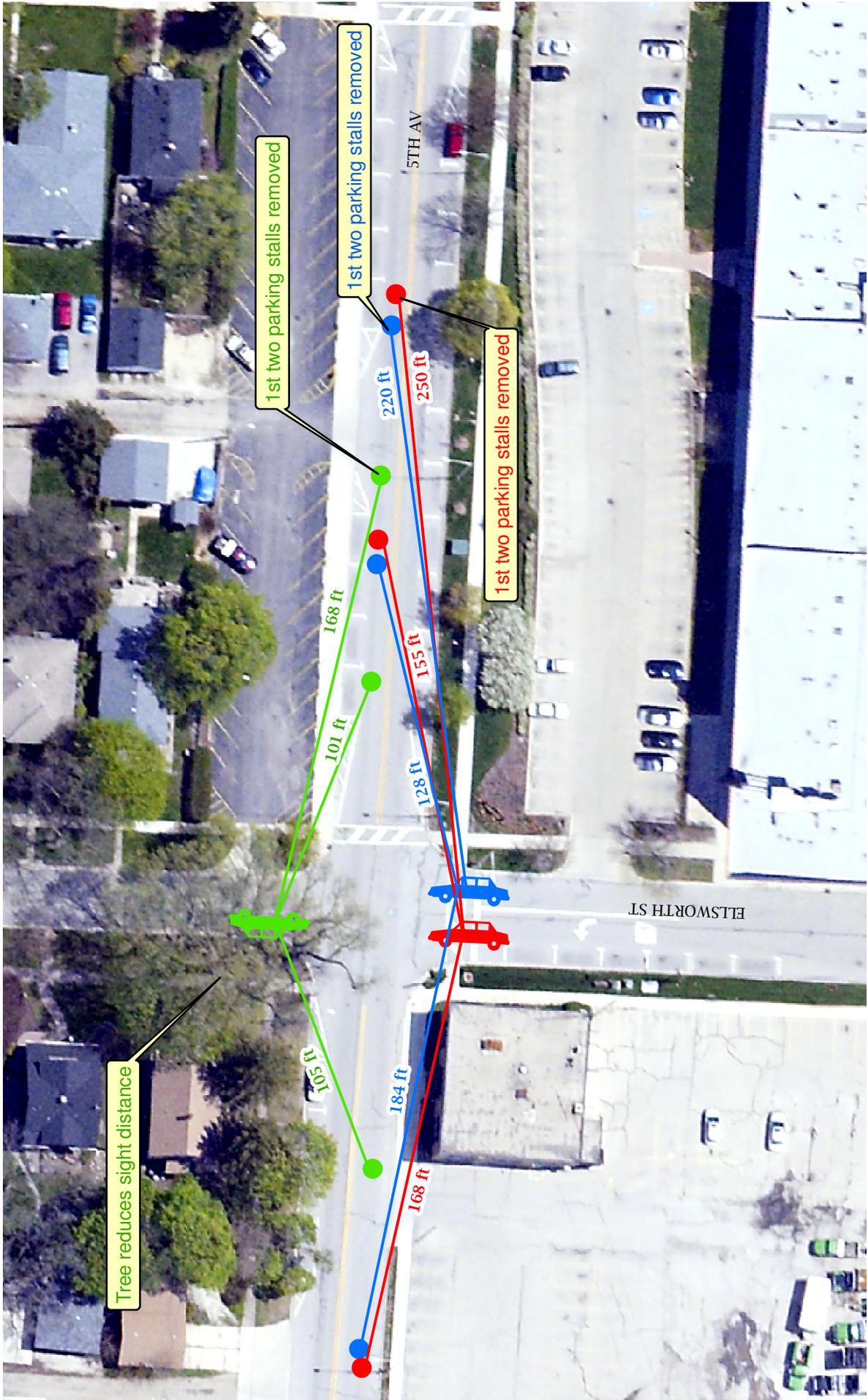
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Transportation, Engineering and
 Development Business Group
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 June 2010



City of Naperville 5th Av and Ellsworth St Vehicle Sight Distance Study



Tree reduces sight distance

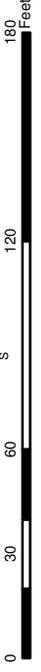
1st two parking stalls removed

1st two parking stalls removed

1st two parking stalls removed



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June 2010



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DRAFT – NOT APPROVED**PREPARED BY:**

**CITY OF NAPERVILLE
LEGAL DEPARTMENT
630/420-4170**

RETURN TO:

**CITY OF NAPERVILLE
CITY CLERK'S OFFICE
P.O. BOX 3020
400 SOUTH EAGLE STREET
NAPERVILLE, IL 60566-7020**

ORDINANCE NO. 10 -

**AN ORDINANCE AMENDING THE NAPERVILLE
TRAFFIC SCHEDULE MANUAL REGARDING PARKING RESTRICTIONS ON
BOTH SIDES OF FIFTH AVENUE AND NORTH AVENUE**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, DUPAGE AND WILL COUNTIES, ILLINOIS, in exercise of its home rule authority, as follows:

SECTION 1: Schedule VIA, No Parking Zones, of the Naperville Traffic Schedule

Manual is hereby amended by adding the underlined language and deleting the stricken language:

Street	Area of Restriction	Side	Ord. #
NORTH AVE.	Center St. to a point 75' east of Center St.	North	92-76
***	***	***	***
NORTH AVE.	Ellsworth St. to a point 45' west of Ellsworth St.	South	92-76
NORTH AVE.	Ellsworth St. to a point 60' west of Ellsworth St.	North	92-76
***	***	***	***
NORTH AVE.	From a point 135' west of Ellsworth St. to a point 180' west of Ellsworth St.	South	92-76
<u>NORTH AVE.</u>	<u>From the center line of Center St. to the center</u>	<u>Both</u>	

DRAFT – NOT APPROVED

<u>line of Ellsworth St. as marked</u>			
***	***	***	***
FIFTH AVE.	20' east from Brainard St.	North	77-175
FIFTH AVE.	Ellsworth St. to a point 70' east of the center line of Ellsworth St.	South	99-138
FIFTH AVE.	20' west of crosswalk at Brainard St.	North	77-175
FIFTH AVE.	20' west of crosswalk at Ellsworth St.	North	77-175
FIFTH AVE.	20' west of crosswalk at Loomis St.	South	77-175
FIFTH AVE.	30' west of crosswalk at Loomis St.	North	77-175
FIFTH AVE.	30' west of crosswalk at Loomis St.	South	77-175
FIFTH AVE.	40' west of Loomis St. to 60' west of Loomis St.	North	81-99
FIFTH AVE.	62' (from a point 171' west of Loomis St. and 441' east of Ellsworth St.)	South	77-175
FIFTH AVE.	62.5' (from a point 165' west of Loomis St. and 79' east of Brainard St.)	North	77-175
<u>FIFTH AVE.</u>	<u>From the center line of Ellsworth St. to the center line of Loomis St. as marked</u>	<u>Both</u>	

SECTION 2: Schedule VIIB, Three-Hour Limited Parking, 6:00 A.M. – 6:00 P.M., of the Naperville Traffic Schedule Manual is hereby amended by adding the underlined language and deleting the stricken language:

Street	Area of Restriction	Side	Ord. #
FIFTH AVE.	7 individual zones between Ellsworth St. and Loomis St.	Both	74-25
FIFTH AVE.	59' (20' east of Ellsworth St. and 227.5' west of the crosswalk at Loomis St.)	North	77-175
FIFTH AVE.	101' (340' east of crosswalk at Ellsworth St. and 233' west of crosswalk at Loomis St.)	South	77-175
FIFTH AVE.	141' (30' east of crosswalk at Loomis St.)	South	77-175
FIFTH AVE.	145' (141.5' east of Brainard St. and 20' west of crosswalk at Loomis St.)	North	77-175
FIFTH AVE.	182' (20' east of crosswalk at Ellsworth St. and 472' west of crosswalk at Loomis St.)	South	77-175
FIFTH AVE.	273' (from 20' east of the crosswalk at Ellsworth	North	77-175

DRAFT – NOT APPROVED

~~St. to 20' west of crosswalk at Brainard St.)~~

FIFTH AVE. From the center line of Ellsworth St. to the center Both
line of Loomis St. as marked

SECTION 3: Schedule VIII B, Daily Fee Parking Zones, of the Naperville Traffic

Schedule Manual is hereby amended by adding the underlined language and deleting the stricken language:

Street	Parking Meter Zone Description	Side	Ord. #
NORTH AVE. (14 spaces, 6 reg., 8 angle)	Ellsworth St. to Center St. 6:00 a.m. — 6:00 p.m. Monday through Friday	South	95-100
<u>NORTH AVE.</u>	<u>From the center line of Center St. to the center</u> <u>line of Ellsworth St. as marked</u>	<u>Both</u>	
***	***	***	***
FIFTH AVE. (12 spaces)	From a point 55' east of the center line of Brainard St. to a point 90' west of the center line of Loomis St. from 6:00 a.m. — 6:00 p.m. Monday through Friday	South	96-39
FIFTH AVE. (12 spaces)	From a point 70' east of the center line of Ellsworth St. to a point 70' west of the center line of Brainard St. from 6:00 a.m. — 6:00 p.m. Monday through Friday	South	99-138
FIFTH AVE. (21 spaces)	Between Ellsworth St. and Loomis St. 6:00 a.m. — 6:00 p.m. Monday through Friday	North	95-100
<u>FIFTH AVE.</u>	<u>From the center line of Ellsworth St. to the center</u> <u>line of Loomis St. as marked</u> <u>6:00 a.m. – 6:00 p.m. Monday through Friday</u>	<u>Both</u>	

SECTION 4: This Ordinance shall be in full force and effect upon its passage and approval as required by law.

PASSED this ____ day of _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2010.

A. George Pradel
Mayor

ATTEST:

Pam LaFeber, PhD
City Clerk



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 7/10/2010

SUBJECT: Recommendation to Rescind No Parking Restriction on Basswood Drive

ACTION REQUESTED: Approve the recommendation to rescind ordinance 94-201, which established No Parking on the south side of Basswood Drive at 212 Basswood Drive.

PREPARED BY: Steve Cope, Project Manager

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action

BACKGROUND:

In relation to the May 4, 2010 City Council meeting, while reviewing Agenda Item I-11 involving a Planned Unit Development regarding Knox Presbyterian Church, Councilman Krause asked if a No Parking restriction established in 1994 on the south side of Basswood Drive across from Knox Presbyterian Church should be rescinded.

DISCUSSION:

Staff discovered that the current owner of the property is Naperville School District Unit 203. The house is a reconstruction property in the school's building trades program. Staff contacted a school district representative who confirmed that the No Parking zone on the south side of Basswood Drive fronting 212 Basswood Drive is no longer necessary.

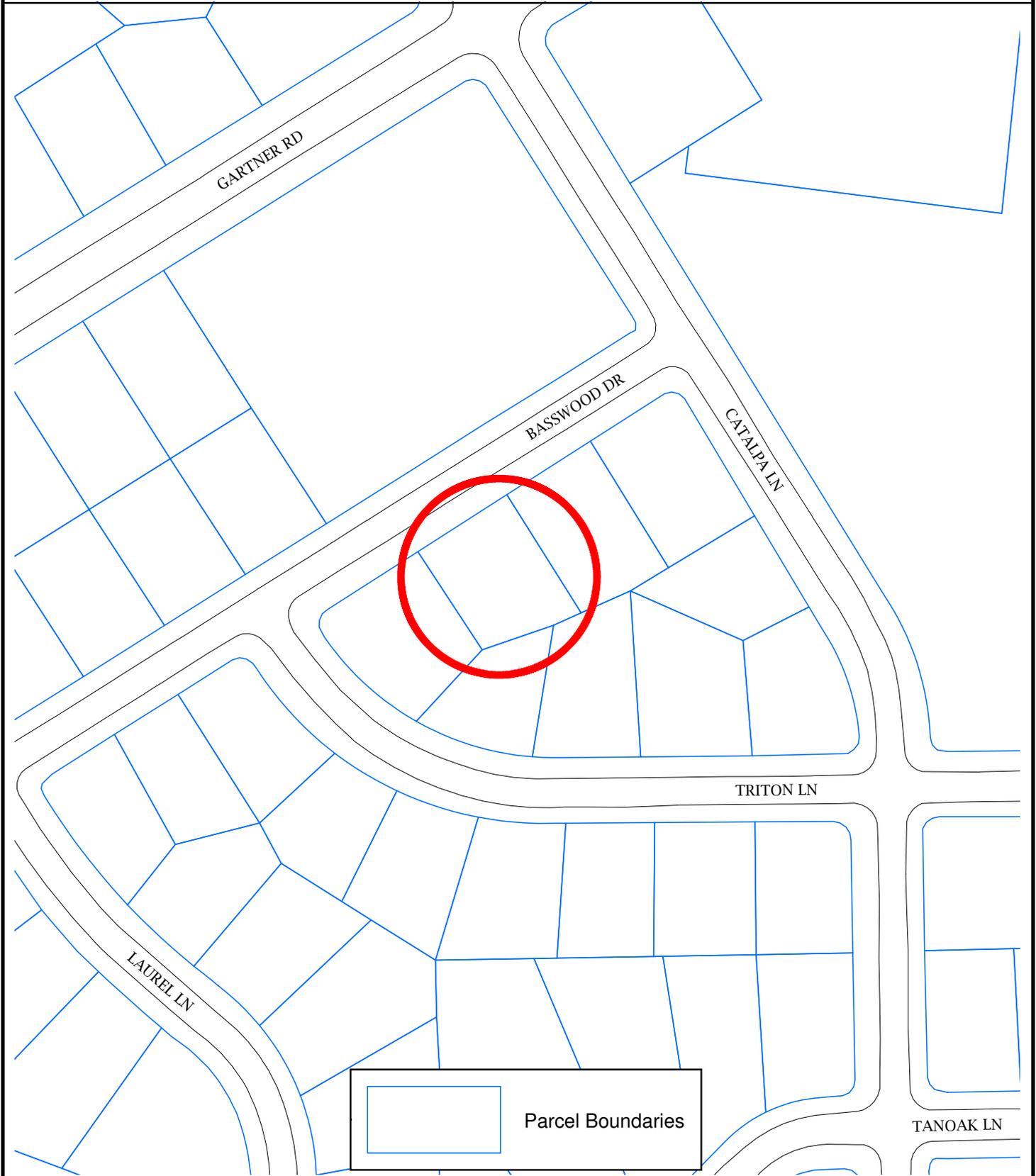
RECOMMENDATION:

Approve the recommendation to rescind ordinance 94-201, which established No Parking on the south side of Basswood Drive at 212 Basswood Drive.

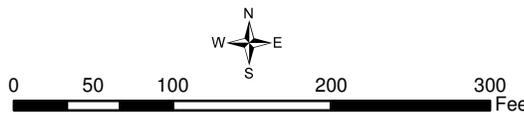
ATTACHMENTS:

1. Site Map
2. Draft Ordinance

City of Naperville Basswood Drive Parking



Transportation, Engineering and
Development Business Group
www.naperville.il.us
June 2010



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forbidden without expressed written consent from the City of Naperville.

ORDINANCE NO. 10 -

**AN ORDINANCE RESCINDING A PARKING RESTRICTION
ON BASSWOOD DRIVE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE,
DuPAGE AND WILL COUNTIES, ILLINOIS,** in exercise of its home rule authority as follows:

SECTION 1: Section VIA, No Parking Zones of the Naperville Traffic Schedule Manual is hereby amended by deleting the underlined language as follows:

Street	Area of Restriction	Side	Ord.
BASSWOOD DR.	From a point 202' west of the center line of Catalpa Ln. to a point 294' west of the center line of Catalpa Ln.	South	94-201

SECTION 2: This Ordinance shall be in full force and effect after its passage and approval.

PASSED this _____ day of _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2010.

ATTEST:

A. George Pradel
Mayor

Pam LaFever
City Clerk



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 7/10/2010

SUBJECT: Recommendation to Establish Visitor Temporary Parking Passes for Downtown Naperville.

ACTION REQUESTED: Approve the recommendation to amend Title 11, Chapter 2 to establish Visitor Temporary Parking Passes for Downtown Naperville.

PREPARED BY: Steve Cope, Project Manager

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action

BACKGROUND:

The Naperville Development Partnership (NDP) requested that the city consider a program for issuance of temporary parking passes to visitors that attend longer-term meetings and conferences where the existing parking regulations in the downtown will not meet their temporary parking needs.

DISCUSSION:

The use of downtown businesses and restaurants as meeting locations is occurring more frequently. The NDP, with respect to promoting the downtown, encourages the city to approve a program that would allow the visitors of our local establishments attending business meetings to park in designated areas for longer time period without being subject to a ticket and fine.

The NDP proposes to develop, implement and market the Visitor Temporary Parking Pass program. The management of this parking program should remain with this organization that is regularly involved in such business situations. While the need for these temporary parking measures is growing, it is not to the extent that it will be disruptive to normal downtown business and will not be a burden to the NDP .

The Downtown Naperville Alliance approved the Visitor Temporary Parking Pass proposal as presented by the NDP at their May 2010 meeting. Staff supports the recommendation.

Recommendation to Establish Visitor Temporary Parking Passes for Downtown Naperville

July 10, 2010

Page 2 of 2

RECOMMENDATION:

Approve the recommendation to amend Title 11, Chapter 2 to establish Visitor Temporary Parking Passes for Downtown Naperville.

ATTACHMENTS:

1. Draft Ordinance

ORDINANCE NO. 10 - ____

**AN ORDINANCE AMENDING THE NAPERVILLE MUNICIPAL CODE
TITLE 11, CHAPTER 2, ARTICLE B TO ESTABLISH
VISITOR TEMPORARY PARKING PASSES FOR DOWNTON NAPERVILLE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAPERVILLE, ILLINOIS, DuPAGE AND WILL COUNTIES, in exercise of its home rule authority as follows:

SECTION 1: Section 11-2B-4: Central Business District Employee and Residential Tenant Parking Permits, is hereby amended by deleting the stricken language and adding the underlined language as follows:

Section 11-2B-4: Central Business District Employee and Residential Tenant Parking Permits and Visitor Temporary Parking Passes:

Parking Permits for employees and residential tenants parking employed or residing within the central business district Central Business District (CBD) and Visitor Temporary Parking Passes may be issued in accordance with this Section.

1.

Rules And Regulations: The City Manager or his or her designee shall promulgate CBD parking permit rules and regulations to supplement the requirements of this Section concerning the display and use of CBD business employee and residential tenant parking permits. A copy of such rules and regulations shall be available to permit holders in the Finance Department and shall be made available to each permit holder when a renewal permit is issued if substantive changes are made to the rules and regulations.

Downtown Visitor Temporary Parking Passes will be issued at the discretion of the City Manager or his or her designee in coordination with the Naperville Development Partnership. Visitor Temporary Parking Passes are available to persons attending conferences or meetings at downtown businesses when City parking regulations prohibit the person from parking legally.

2.

Availability: ~~Central business district (CBD)~~ CBD business employee and residential tenant parking permits may be issued by the City Finance Department

upon application and payment of all applicable fees for employee parking for businesses located within the central business district, and for tenants of residential real property for which alternate parking is not available within or immediately adjacent to the central business district.

The Naperville Development Partnership will issue Visitor Temporary Parking Passes by request of local businesses or outside organizations scheduling to meet in downtown Naperville when City parking regulations inhibit the ability of the attendees to legally park.

3.

Application:

3.1.

Application for CBD business employee ~~central business district business employee~~ and residential tenant parking permits may be made in the City Finance Department.

Requests for Visitor Temporary Parking Passes shall be made to the Naperville Development Partnership.

3.2.

~~Such application~~ Application for CBD business employee and residential tenant parking permits may be made by the owner of any business within the CBD, or by the owner of any residential rental real property for which alternate parking is not available immediately within or adjacent to the central business district.

3.3.

~~Such application~~ Applications for CBD business employee and residential parking permits shall include:

3.3.1.

The name, address, telephone and fax number of the business or rental property owner or his or her duly authorized agents or managers;

3.3.2.

The address of the business or rental property for which application is being made, if different from the owner's address;

3.3.3.

The identification numbers of all permits issued pursuant to the application; and

3.3.4.

Such other information as the City Manager shall reasonably require to implement this Section.

4.

Fees:

4.1.

The fee for a CBD business employee and residential tenant parking permit shall be five dollars (\$5.00) for each individual permit issued for the calendar year, or any part thereof during which the permit is issued, and all fees paid pursuant to this Section shall be nonrefundable;

4.2.

CBD business employee and residential tenant parking permits shall be valid from January 1 through December 31, and shall be uniquely identifiable by a different color for each calendar year.

4.3.

Visitor Temporary Parking Passes are at no cost to the businesses issued the passes. All costs associated with the printing and distribution of the Visitor Temporary Parking Passes shall be at the expense of the Naperville Development Partnership.

5.

Display And Use: ~~Such permits~~CBD business employee and residential tenant parking permits and Visitor Temporary Parking Passes shall be valid only if displayed and used in accordance with this Subsection and any duly promulgated regulations.

5.1.

CBD business employee and residential tenant parking permits shall be displayed by hanging over the rearview mirror so that the permit number is clearly visible through the front windshield from outside the vehicle.

5.2.

Except as provided in this Subsection, vehicles displaying CBD business employee and residential tenant parking permits shall not park on any City street or in any municipal parking lot.

5.3.

CBD business employee and residential tenant parking permits shall be nontransferable.

5.4.

Visitor Temporary Parking Passes shall be visible through the front or rear window of a vehicle, placed on the dash. The style and content of the Visitor Temporary Parking Pass shall be at the discretion of the Naperville Police Department. The pass must display the period that the pass is to be valid, but not to exceed a one-week period.

6.

Revocation ~~of~~CBD Business Employee Parking Permits: Any permit issued pursuant to this Section may be revoked in accordance with the provisions of Section 3-2-12 of this Code.

(Ord. 99-189, 11-16-1999)

SECTION 2: This Ordinance shall be in full force and effect after its passage and approval.

PASSED this ____ day of _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2010.

ATTEST:

A. George Pradel
Mayor

Pam LaFeber, Ph.D.
City Clerk

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: June 24, 2010

TO: Douglas A. Krieger, City Manager
Marcie Schatz, Director of Transportation, Engineering and Development

THROUGH: William J. Novack, City Engineer

FROM: Jennifer Loudon, Project Engineer

SUBJECT: Illinois Route 59 Expansion Public Meeting

PURPOSE:

The purpose of this memorandum is to provide the City Council with notification that a public meeting regarding the Illinois Route 59 Expansion project will be held on Wednesday, July 14, 2010.

INFORMATION:

The Illinois Department of Transportation (IDOT) and the City of Naperville will host a public meeting for the Illinois Route 59 Expansion project on Wednesday, July 14, 2010 from 5:00 to 7:00 p.m. in Council Chambers. The purpose of the meeting is to provide an update on the status of the project and to provide interested parties with an opportunity to learn about an innovative interchange configuration that is being studied for the Interstate 88/Illinois Route 59 interchange.

Following the public hearing for the project on September 17, 2009, the Illinois State Toll Highway Authority (ISTHA) submitted a request to IDOT that additional analysis of the proposed design at the Interstate 88 interchange be conducted to further improve the future operating conditions of the interchange. The request included an analysis of an innovative configuration called the diverging diamond interchange. As a result, IDOT expanded the scope of the preliminary engineering study to include consideration of the diverging diamond configuration.

The study of the diverging diamond interchange configuration is currently underway. The upcoming public meeting will provide an opportunity to introduce the concept to interested parties and to receive initial feedback on the concept.

CONCLUSION:

Please include in the Manager's Memorandum for informational purposes.

Cc: Transportation Advisory Board

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: June 28, 2010

TO: Chris Smith, Financial Reporting Team Leader

THROUGH: Karyn Robles, Transportation Team Leader

FROM: Deb Kreider, Transportation & Traffic Services Team

SUBJECT: Recommendation for FY 2010 – 2011, Second Quarter Commuter Permit Issuance and Space Utilization Report

PURPOSE:

This recommendation forwards information on utilization of commuter parking for the months of April, May and June 2010. The information is being used to make a recommendation to the Finance Department for the issuance of new parking permits from the waiting lists. A recommendation is made for each permit lot.

INFORMATION:

In order to assist the Finance Department in adjusting the number of permits for the commuter lots, the Transportation and Traffic Services Team surveyed the lots April 15, May 20, and June 17, 2010. The usage versus capacity for each lot is detailed in the attached spreadsheets.

The Transportation, Engineering and Development Business Group (TED) continues to be aggressive in the recommendation to Finance to issue commuter parking permits in an effort to maintain a high occupancy rate in the commuter parking lots. TED coordinates with the Police Department to have reports of 100% capacity, per lot, reported to TED in order to better track the daily usage of the lots. Opening day for the Cubs has traditionally been a popular day for fans using daily fee spaces in the Burlington and Kroehler lots. This year the Cubs opened at home on Tuesday, April 12 and both lots were filled by 9:20 AM. In addition to opening day, the first game of a home series also has more vehicles utilizing the daily fee parking in the Burlington and Kroehler lots than normal. The Kroehler lot was reported to be at 100% capacity on April 19 and 26 in addition to the Cubs opener while the Burlington lot was at 100% capacity on April 26.

As a summary of the 150 offer letters that were sent to commuters on the Route 59 wait list for last quarter, 98 commuters (65%) accepted a permit from the initial offering. Fourteen rejected a permit even though they were on the wait list, 11 of them asking to remain on the downtown list and 38 commuters did not respond to the offer letter. The wait list for a parking permit was eliminated during the first quarter of 2010 as everyone on the wait list who had applied for a parking permit was offered a permit. Daily fee parking remains at less than 100% occupied. There were 73 vacant spaces in April, 107 vacant spaces in May and 88 vacant spaces in June.

Once the 98 commuter permits were accepted for the Route 59 parking lot the wait list was exhausted. Commuters who walked-in throughout the quarter to apply for a permit at the Finance Department were issued a permit. Other commuters who mailed their application to the

Municipal Center were called by telephone and told they could immediately pick up a permit for the Route 59 lot. A total of 168 permits were issued the first quarter of 2010.

The private lot next to the Route 59 lot has now been open for six months. In April there were 20 commuters using the private lot, in May there were 18 commuters parked there and in June there were 17 commuters parked in the private lot. Aurora is also experiencing open permit and daily fee commuter parking spaces. Their highest month of permit parking vacancies during this three month survey was June with 44 open permit spaces and 28 open daily fee spaces.

Five offer letters were sent to commuters on the wait list for the Burlington lot. One commuter (20%) accepted the permit offer; this being an unusually low acceptance rate. Four commuters rejected the permit offer. The commuter who accepted the permit previously held a permit for the Kroehler parking lot.

The Parkview lot had five offer letters going to commuters on the wait list. Four commuters (80%) accepted the permits. One commuter rejected the offer for a permit.

Responses to the 50 Kroehler offer letters yielded 20 commuters (40%) who accepted a permit. Fifteen commuters rejected the permit offer and 16 commuters did not respond to the offer letter. Fifteen commuters asked that they remain on the Burlington/Parkview wait list while refusing the Kroehler permit offer even though they were on the Kroehler wait list.

TED calculates the number of parking permits which are recommended that the Finance Department offer to commuters based on actual acceptance, usage, seasonal variations, and historical data and allows for flexibility based on the number of desired overflow days per year. Adjustments have also been made based on an anticipated number of commuters who do not use their permits on a regular basis. By applying an anticipated acceptable number of potential parking space overflow days in the quarter, the number of permits that the lot would be able to support is calculated.

Staff recommendations for permit issuance, based on the previous quarter actual acceptance rates for permits that went into effect on May 1, 2010, the monthly usage and the statistical analysis are shown in the following table. Recommendations are based on an acceptable overflow rate for the year. Seasonal variations have been taken into account through the adjustment of the number of desired vacancies.

Additional permit and daily fee space usage information was gathered at the Route 59 lot in May and June to better understand the current needs of commuters. An analysis of that information shows that Tuesday was the highest occupancy day with Wednesday a close second. Daily fee spaces were occupied at a rate of between 83% and 95% while permit spaces were occupied at a rate of between 86% and 93%.

Permit Offers for the Second Quarter FY 2010 - 2011

Permits Effective August 1, 2010

Commuter Lot (# of spaces)	1st Quarter Actual Acceptance Rates FY 09 - 10	2nd Quarter Assumed Acceptance Rates FY 10 - 11	Lowest Number of Vacancies Observed (April - June)	Desired Number of Vacancies	Current Number of Permits	Potential Days of Annual Overflow	Offer Letters to be Extended (rounded to nearest factor of 5)
Burlington (544)	20%	60%	35	25	905	3	15
Route 59 (1163)	65%	100%	97	20	1757	3	40
Parkview (129)	80%	100%	24	10	193	0	10
Kroehler (281)	40%	45%	30	10	489	5	45

In addition to the actual usage and the previous quarter actual acceptance rates used to make this quarter's recommendation, construction work on the platforms scheduled for 2010 will affect the number of available parking spaces in the Burlington and Parkview lots. Metra will utilize spaces to stage equipment and for access to both the north and south platforms during platform replacement.

TED has and will continue to work closely with Finance to determine how many permits may become available due to commuters who chose to not renew their permits. As a result of the extinguished wait list, Finance and TED are in the process of working out new procedures for issuing permits for the Route 59 parking lot. Future procedures for a wait list for the Route 59 lot are in process with the Finance Department and TED working closely on those procedures. TED will work closely with Finance to insure that commuters applying for a permit for the Route 59 parking lot will receive a parking permit as soon as a space becomes available.

RECOMMENDATION:

Based upon the factors listed above and in an effort to increase occupancy, TED is recommending that the number of commuter offer letters be sent to persons on the waiting lists as follows.

Burlington 15
Route 59 45
Parkview 10
Kroehler 45

C: Transportation Advisory Board

S. Sharp-Lawson, Finance

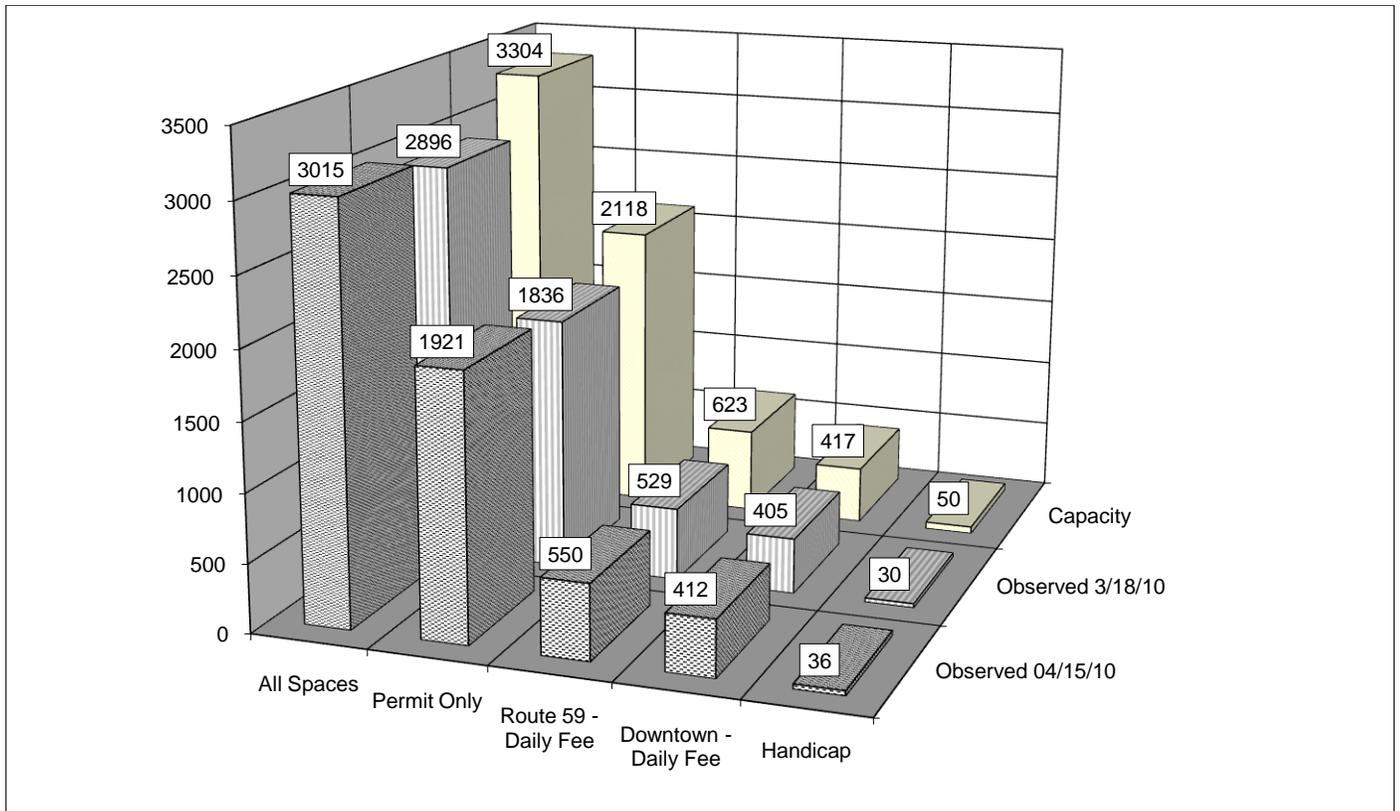
Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	499	45	92%
Handicap	13	8	5	62%
Rt. 59 Station Lot				
Permit Only	1164	1067	97	92%
Daily Fee	623	550	73	88%
Handicap	27	18	9	67%
Parkview Lot				
Permit Only	129	105	24	81%
Handicap	8	8	0	100%
Kroehler Lot				
Permit Only	281	250	31	89%
Daily Fee	44	44	0	100%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	23	0	100%
Washington to Columbia - Daily Fee	93	93	0	100%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	19	0	100%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	131	1	99%
6th Avenue				
Daily Fee	10	10	0	100%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	16	4	80%
Handicap	2	2	0	100%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	3015	289	91%
Permit Only	2118	1921	197	91%
Route 59 - Daily Fee	623	550	73	88%
Downtown - Daily Fee	417	412	5	99%
Handicap	50	36	14	72%

Sunny - 75⁰

April 15, 2010

Naperville Monthly Commuter Parking Survey



	Observed 3/18/10	Observed 04/15/10	Capacity
All Spaces	2896	3015	3304
Permit Only	1836	1921	2118
Route 59 - Daily Fee	529	550	623
Downtown - Daily Fee	405	412	417
Handicap	30	36	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	19
South Side	X	64

Location	Capacity	Observed
Motorcycle - Downtown		
North Side (no permit required)	25	18
South (covered, permit required)	40	17

Location	Capacity	Observed
Children's Museum Lot		
Bicycle	X	25
Motorcycle / Scooters	X	0

Location	Capacity	Observed
Route 59 Private Lot		
Private Lot behind Starbuck's	167	20

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	32
Scooters - Route 59		
Naperville Side	X	2
Motorcycle - Route 59		
East Side (no permit required)	15	6

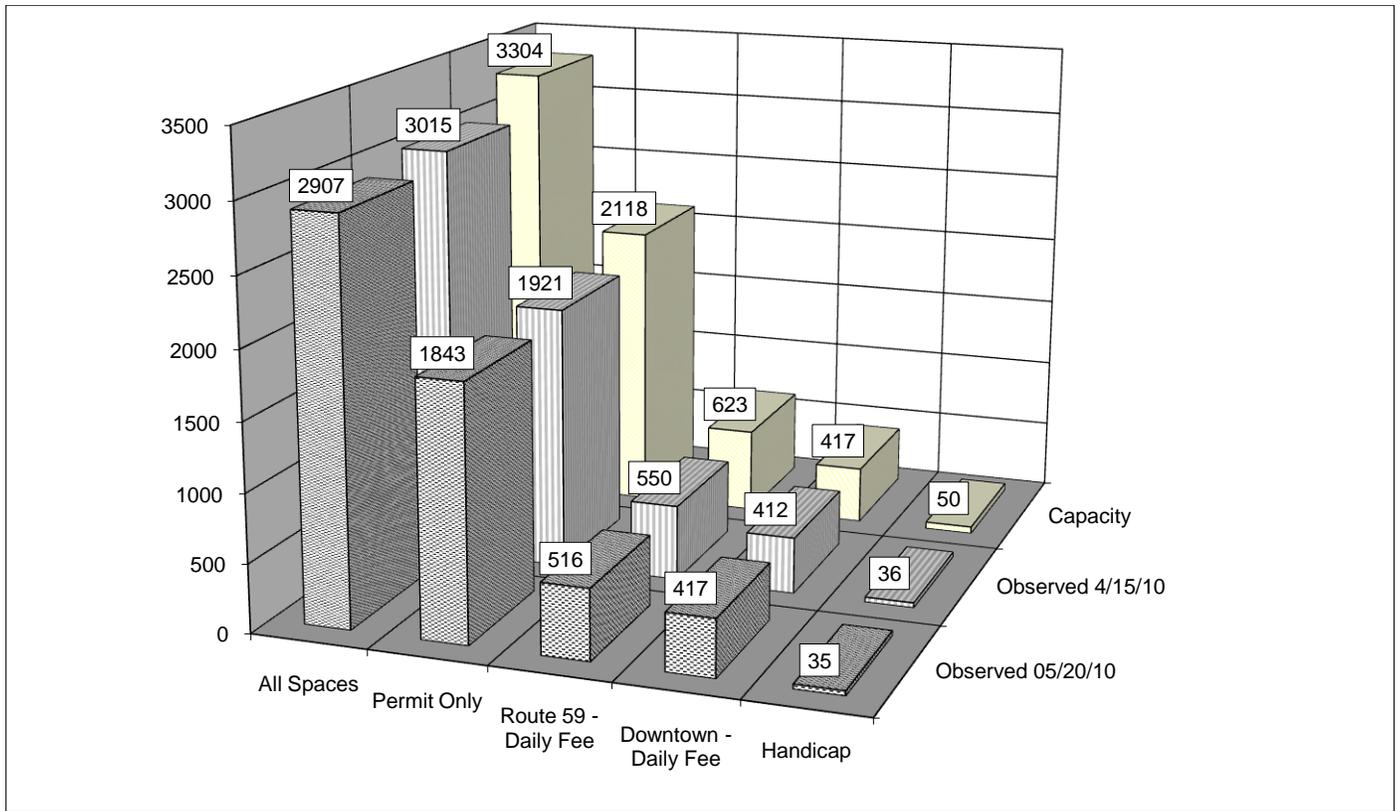
Location	Capacity	Observed
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	34 open
Permit	770	22 open
Motorcycle \$2 fee (Observed)		4
Scooters @ bike racks (Observed)		2

Sunny - 75⁰

Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	489	55	90%
Handicap	13	11	2	85%
Rt. 59 Station Lot				
Permit Only	1164	1009	155	87%
Daily Fee	623	516	107	83%
Handicap	27	14	13	52%
Parkview Lot				
Permit Only	129	94	35	73%
Handicap	8	8	0	100%
Kroehler Lot				
Permit Only	281	251	30	89%
Daily Fee	44	44	0	100%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	23	0	100%
Washington to Columbia - Daily Fee	93	93	0	100%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	19	0	100%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	132		100%
6th Avenue				
Daily Fee	10	10	0	100%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	20	0	100%
Handicap	2	2	0	100%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	2907	397	88%
Permit Only	2118	1843	275	87%
Route 59 - Daily Fee	623	516	107	83%
Downtown - Daily Fee	417	417	0	100%
Handicap	50	35	15	70%

Naperville Monthly Commuter Parking Survey



	Observed 4/15/10	Observed 05/20/10	Capacity
All Spaces	3015	2907	3304
Permit Only	1921	1843	2118
Route 59 - Daily Fee	550	516	623
Downtown - Daily Fee	412	417	417
Handicap	36	35	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	30
South Side	X	64

Location	Capacity	Observed
Motorcycle - Downtown		
North Side (no permit required)	25	16
South (covered, permit required)	40	13

Location	Capacity	Observed
Children's Museum Lot		
Bicycle	X	18
Motorcycle / Scooters	X	0

Location	Capacity	Observed
Route 59 Private Lot		
Private Lot behind Starbuck's	167	18

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	35
Scooters - Route 59		
Naperville Side	X	1
Motorcycle - Route 59		
East Side (no permit required)	15	7

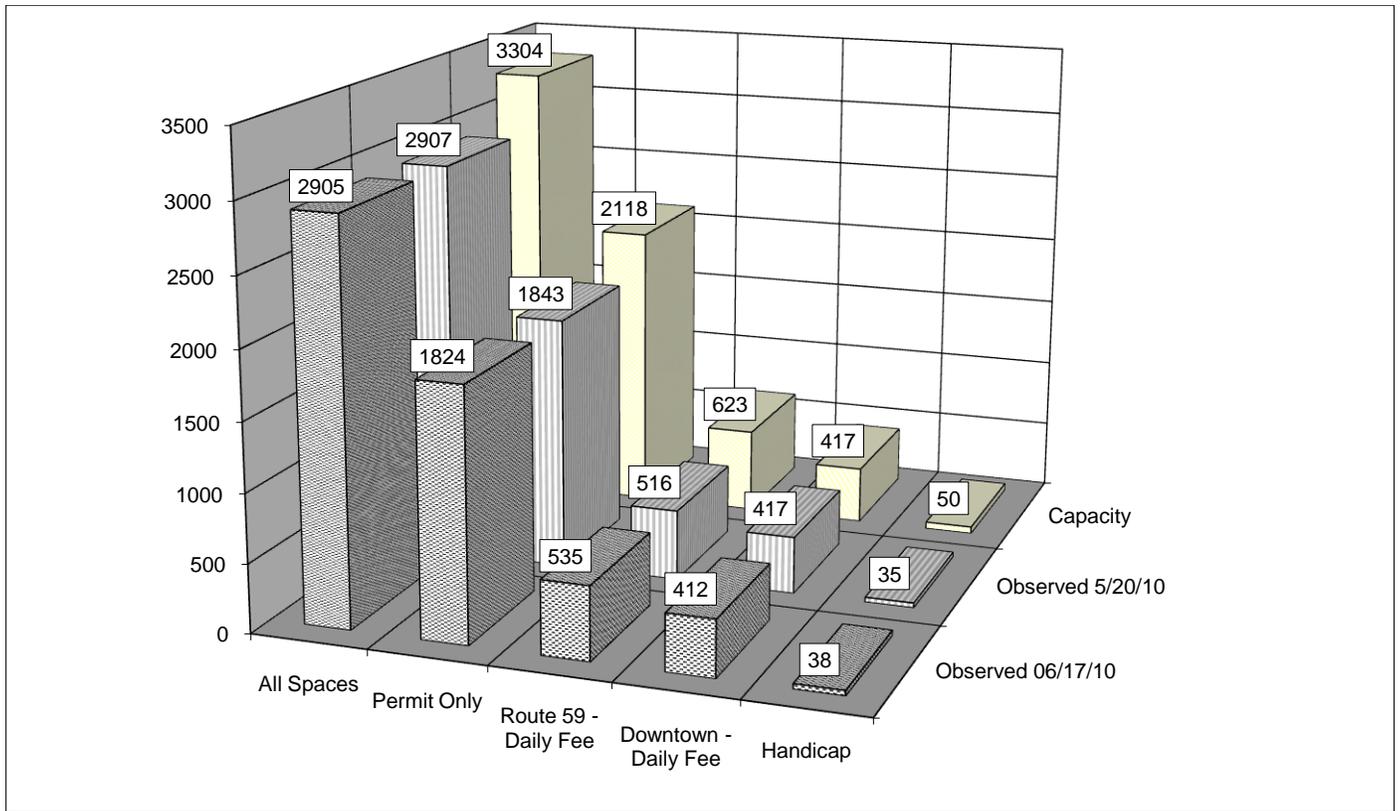
Location	Capacity	Observed
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	14 open
Permit (7:35, 9:00)	770	26 open
Motorcycle \$2 fee (Observed)		4
Scooters @ bike racks (Observed)		1

Sunny - 55⁰

Naperville Monthly Commuter Parking Survey

LOCATION	CAPACITY	OBSERVED	VACANT	% OCCUPIED
Burlington Northern Lot				
Permit Only	544	478	66	88%
Handicap	13	13	0	100%
Rt. 59 Station Lot				
Permit Only	1164	1015	149	87%
Daily Fee	623	535	88	86%
Handicap	27	15	12	56%
Parkview Lot				
Permit Only	129	95	34	74%
Handicap	8	8	0	100%
Kroehler Lot				
Permit Only	281	236	45	84%
Daily Fee	44	44	0	100%
5th Avenue (on street)				
Washington to Main - Daily Fee	23	23	0	100%
Washington to Columbia - Daily Fee	93	93	0	100%
WTW Temporary Parking Lots				
East Lot - Daily Fee	19	19	0	100%
West Lot - Daily Fee	96	96	0	100%
4th Avenue (Serpentine)				
Daily Fee	132	132	0	100%
6th Avenue				
Daily Fee	10	10	0	100%
North Avenue				
Daily Fee	30	30	0	100%
Spring Avenue				
Daily Fee	21	21	0	100%
Center Street				
Daily Fee	9	9	0	100%
Ellsworth Street (North)				
Daily Fee	6	6	0	100%
4th Avenue (at station)				
Daily Fee	20	15	5	75%
Handicap	2	2	0	100%
Ellsworth Street (south)				
Daily Fee	10	10	0	100%
Totals				
All Spaces	3304	2905	399	88%
Permit Only	2118	1824	294	86%
Route 59 - Daily Fee	623	535	88	86%
Downtown - Daily Fee	417	412	5	99%
Handicap	50	38	12	76%

Naperville Monthly Commuter Parking Survey



	Observed 5/20/10	Observed 06/17/10	Capacity
All Spaces	2907	2905	3304
Permit Only	1843	1824	2118
Route 59 - Daily Fee	516	535	623
Downtown - Daily Fee	417	412	417
Handicap	35	38	50

Location	Capacity	Observed
Bicycle - Downtown		
North Side	X	28
South Side	X	67

Location	Capacity	Observed
Motorcycle - Downtown		
North Side (no permit required)	25	19
South (covered, permit required)	40	14

Location	Capacity	Observed
Children's Museum Lot		
Bicycle	X	25
Motorcycle / Scooters	X	0

Location	Capacity	Observed
Route 59 Private Lot		
Private Lot behind Starbuck's	167	17

Location	Capacity	Observed
Bicycle - Route 59		
Naperville Side	X	41
Scooters - Route 59		
Naperville Side	X	1
Motorcycle - Route 59		
East Side (no permit required)	15	9

Location	Capacity	Observed
Aurora - Open Daily Fee & Permit Spaces		
Daily Fee	1645	28 open
Permit (7:35, 9:00)	770	44 open
Motorcycle \$2 fee (Observed)		14
Scooters @ bike racks (Observed)		0

Sunny - 70⁰

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: June 24, 2010

TO: Doug Krieger, City Manager

THROUGH: Marcie Schatz, Director of Transportation, Engineering and Development
William Novack, City Engineer/Engineering Service Team Leader
Karyn Robles, Transportation Team Leader

FROM: Steve Cope, Project Manager

SUBJECT: Downtown Parking Management Study Implementation Update

PURPOSE:

This memorandum is to provide City Council with an update on the implementation of short-term work items associated with the Downtown Parking Management Study (DPMS).

INFORMATION:

The short-term implementation plan derived from the DPMS includes the following primary projects. A status report and next steps are provided for each work item.

Overnight Parking in the Downtown

The city implemented weekend overnight parking in downtown Naperville at designated locations, as approved by City Council in March 2010. This measure is a 6-month trial program to determine the level of success of the program and whether it should be expanded in the future. Staff is currently evaluating the trial program's effectiveness and impacts. Staff will provide an update report to City Council in September 2010.

Evaluate Special On-Street Parking Uses

The DPMS consultant offered recommendations on the application of ADA parking spaces, multi-use loading zones, valet parking and truck loading improvements in downtown Naperville. Staff presented a preliminary recommendation to the Downtown Naperville Alliance (DNA) for their consideration at their January 2010 meeting agenda. Based on the feedback received, staff has developed policies and standards to address future requests for special on-street parking uses. DNA representatives will meet with staff on June 30, 2010 to help finalize a recommendation for the July 7, 2010 Transportation Advisory Board (TAB) meeting.

Downtown Parking Signage Improvements

Department of Public Works and TED staff performed an assessment of the parking signage to identify potential short-term solutions to improve parking signage in the downtown. These solutions, which will include improving the entrance signs to the parking decks, will focus on projects that are easy to implement and that can be done at a relatively low cost. Short-term solutions are projected to be implemented before the end of the calendar year by the Department of Public Works.

Long-term solutions will be completed through CIP Project TC212. TC212 will provide a more comprehensive review resulting in more substantial improvements to parking and wayfinding

signage in and throughout the downtown. Funding for TC212 is included in FY 12 and 13 of the CIP.

Parking Guidance Systems

Installation of the signs at the entrances to the Van Buren and Central Parking Facilities is expected to be complete in late June 2010. Initial activation and calibration of the system will occur in early July. In addition to the sign installation, a real time interface that will display the number of spaces at each deck on the City of Naperville webpage is under development.

Marketing of Downtown Parking

The *Park Easy, Park Smart* initiative was created as a unique brand to promote various parking options and initiatives in the downtown. This campaign was kicked off through a formal press release and led the way to begin promotion of the pilot Overnight Parking program and soon to be operational Parking Guidance System. Additional promotion is ongoing through the city's Facebook page and Twitter feeds. The team has been in communication with the DNA to promote these projects and promote the employee parking permit program. Upcoming activities include the creation of an updated Downtown Parking Visitor brochure and map and continued collaboration with the DNA on parking options.

Complete Short-term Work Items List

Attached is a table of the short-term work items as presented and approved by the City Council in August 2009. Each work item is as presented by the parking consultant with a "Status" column added by staff.

CONCLUSION:

Please include in the Manager's Memorandum.

Attachment: DPMS Short-term Implementation Plan

**DOWNTOWN PARKING MANAGEMENT STUDY
SHORT-TERM IMPLEMENTATION PLAN**

Consultant Item #	Category	Current Conditions	Recommendation	Status
14	Parking Durations	Employee permits are not well understood.	Employee permits need to be better marketed.	Additional marketing of CBD permits in development stage.
15	Parking Durations	Employees are not allowed to park on-street with a permit.	The unwritten policy that employee permits are not allowed on-street should be continued.	Marketing plan in development stage.
17	Parking Durations	15 minute double parking for delivery vehicles is allowed though this often creates problems by blocking traffic or blocking vehicles in parking spaces until the delivery is complete.	PEO's need to monitor delivery vehicles doubled parked and ticket vehicles that stay beyond 15 min. duration.	Jackson Avenue truck loading zones are installed and being monitored for effectiveness. Report to TAB in August 2010.
21	Parking Durations	In addition to the resident's own parking, there is the need for overnight guest parking	The City should develop a system where a resident can purchase for a nominal daily charge a dashboard placard or mirror tag that would allow an overnight guest to park in a resident permit parking space. The guest would have the same restrictions as the resident with a permit.	In progress - Trial overnight parking program currently allows overnight parking in the municipal decks on Friday and Saturday. Report to TAB in August 2010. Consideration of expansion of program for overnight guest parking to be coordinated with residential development in the downtown.
22	Signage and Wayfinding	The parking deck identification signs are detailed with all of the specific parking information posted.	Reduce the amount of information on the parking deck identification signage in front of the parking decks. The name of the parking deck should be larger and more prominent. Specific information should only be where customer/visitor parking is available.	In progress.
23	Signage and Wayfinding	All parking duration signs are the same color.	Have colors for the different parking types. Use these colors on signage within the parking decks or lots and then use them on signage as the driver enters the parking area to alert them to the different parking types and what signs/colors to look for.	In progress.
24	Signage and Wayfinding	Parking identification signs in front of parking deck entrances do not describe in an understandable way what type of parking is available.	Parking identification signs need to clearly spell out what types of parking is available such as; all day, 3-hour, etc.	In progress - Anticipated completion is the end of 2010 calendar year.

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Consultant Item #	Category	Current Conditions	Recommendation	Status
25	Signage and Wayfinding	There are several signs covered by trees or other vegetation in the downtown.	Signage needs to be placed where it is not covered by trees or other vegetation.	Completed.
26	Signage and Wayfinding	End columns are not designated in the parking decks. It can be difficult for visually impaired drivers to distinguish between the floor and columns.	Consider candy striping end columns in the decks.	Identified appropriate locations to mark - to be completed in the third quarter of 2010.
30	Valet Parking	There are issues with valet staff closing off parking stalls for valet before the designated times.	When a valet operation is found to be violating the ordinance with respect to the start time of valet or the number of spaces they can use for the transfer zone, they should be cited and a fine assessed. The fine rate could be similar to a parking infraction, \$30.00 with no deduction for early payment. This system will require that PEOs are monitoring the valet as a part of their enforcement route.	Completed - staff of TED and the NPD communicate with the valet parking companies to maintain compliance with the ordinance. They have been fined for non-compliance in the past and have improved.
31	Marketing/ Branding of Parking	Communication between the City and stakeholders should be incorporated into DNA publications to continually get the message out.	The City should coordinate with the DNA and have parking articles or notices in every piece that is prepared by DNA. If it is a monthly newsletter, reminders about parking restrictions should be included as well as information of the employee permit system.	Marketing plan in development stage.
32	Marketing/ Branding of Parking	The positive aspects of parking in Naperville such as it's free and that there is employee parking needs to be communicated more effectively.	Any marketing piece used to advertise real estate and Naperville in general should describe the parking downtown, highlighting that it is free and how the employee parking permit system works.	Marketing plan in development stage.
33	Marketing/ Branding of Parking	The City's web site for parking should be updated to make it more user friendly.	On the City's web site it may be more helpful to have the map of parking come up when the Parking button is hit. Additionally, have a parking button on the main City page.	Completed - "Park Easy, Park Smart" includes the recommended features.
34	Marketing/ Branding of Parking	How the community can use the City's web site better for parking information.	The DNA website should have a link to the City's parking page.	Marketing plan in development stage.

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Consultant Item #	Category	Current Conditions	Recommendation	Status
35	Marketing/ Branding of Parking	Businesses do not use the web to let customers/visitors know about parking in downtown.	Businesses in the downtown should be encouraged to have a link to the City's parking page.	Marketing plan in development stage.
37	Security	CCTV cameras are not monitored on a full time basis, but they are recorded on a DVR.	If the CCTV cameras are not monitored on a full time basis, then that fact needs to be disclosed in signage. This should be reviewed with the Police Department and the City's risk manager.	This task is anticipated to be completed in the third quarter of 2010.
38	Security	Lighting levels in the Central Parking Deck appear to be below Best Practice.	Lighting levels in the Central Parking Deck appear to be below Best Practice and City code and should be reviewed by the City and if below Best Practice and/or code the lighting should be upgraded.	Completed - Staff tested the lighting levels and found them to be at acceptable levels. Lighting levels should be re-evaluated with any significant improvements or facility reconstruction.
39	Special Event Parking	Special Events Committee within the City coordinates with other departments.	Maintain existing system. Review remote parking options.	Completed - New remote parking sites were added and adjustments were implemented for Ribfest 2010.

