



**NAPERVILLE TRANSPORTATION ADVISORY BOARD
COUNCIL CHAMBERS – MUNICIPAL CENTER
FINAL AGENDA
10/01/2011 - 8:00 a.m.**

CALL TO ORDER:

A. ROLL CALL

B. APPROVAL OF MINUTES

1. Approve the minutes of the September 10, 2011 TAB meeting.

C. PUBLIC FORUM

D. OLD BUSINESS

E. PUBLIC HEARINGS

F. REPORTS AND RECOMMENDATIONS

1. City Council Report
2. BPAC Report
3. Police Department Report
4. Recommendation to Establish a Valet Parking Transfer Zone for Wentz Concert Hall in the off-street loading area on Ellsworth Street

G. CORRESPONDENCE

H. NEW BUSINESS

I. ADJOURNMENT

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Accessibility Coordinator at least 48 hours in advance of the scheduled meeting. The Accessibility Coordinator can be reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-

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6725 or 630-305-5205 (TDD) or via e-mail at manningm@naperville.il.us. Every effort will be made to allow for meeting participation.



NAPERVILLE TRANSPORTATION ADVISORY BOARD
MINUTES OF SEPTEMBER 10, 2011

Call to Order		8:00 a.m.
A. Roll Call		
Present:	Amberg, Benson, Collins, Jaynes, McIntosh, Perillo, Polites, Acting Chairman Wencel, Student Member Vitello	
Absent:	Chairman Frost, Chiglo, Stamm, Student Member Hinch	
Staff Present:	Project Manager Rory Fancler, Sergeant Lee Martin	
B. Minutes	Approve the minutes from the August 6, 2011 Transportation Advisory Board meeting.	
	Motion to approve.	
	Motion by: Polites Second by: Jaynes	Approved (8-0)
C. Public Forum	N/A	
D. Old Business	N/A	
D1. Recommendation to Establish a Seasonal Bus Stop on Jackson Avenue for Centennial Beach		
	Project Manager Rory Fancler provided an overview of the request, noting that the agenda item includes responses to the questions raised by the Transportation Advisory Board at the August 6 meeting. Fancler stated that city staff and Naperville Park District Project Manager John Lomas are available for questions.	
	<p>Transportation Advisory Board Discussion:</p> <ul style="list-style-type: none"> • Jaynes reaffirmed his opposition to the bus stop, citing concerns with removal of on-street parking spaces when alternative bus loading/unloading areas are available. • Benson requested clarification on the proposed parking location for buses, when not loading/unloading passengers. Naperville Park District Project Manager John Lomas stated that many of the buses transporting groups to Centennial Beach are rented for passenger drop-off and pick-up service. When not loading/unloading passengers at Centennial Beach, these buses may be 1) parked off-site; 2) providing service to a different group elsewhere; or 3) parked in the Centennial Beach parking lot. This is variable, depending upon a number of factors, including the group, the bus provider, and the scheduled pick-up/drop-off time(s). • Benson inquired as to whether there is a designated parking space for the buses. Lomas indicated there is no designated bus parking in the lot as the Park District does not encourage buses to park onsite between passenger drop-off and pick-up activity. Lomas also noted that the area in the vicinity 	

	<p>of the skate park is not used for bus parking as it needs to be maintained for emergency access. Lomas noted that the Sindt property is not available for bus parking as it is used for various classes, including outdoor activities. Lomas reaffirmed that the bus stop provides a safe passenger pick-up/drop-off location for children, separate from the passenger vehicle activity in the parking lot.</p> <ul style="list-style-type: none"> • Polites asked about bus frequency at Centennial Beach. Lomas indicated that it varies on a daily basis, and noted that most buses drop off around 10:00 to 10:30 a.m., and pick-up around 4:00 to 5:00 p.m. • Acting Chairman Wencel indicated that the challenge is balancing the need to provide a safe access point for the groups using Centennial Beach, while ensuring adequate parking is provided. Wencel acknowledged the conflict between vehicles and buses; however, noted that the bus stop location is the most preferred location for on-street parking. Wencel indicated that based on the Park District’s bus ridership data, it appears an equal number of users arriving by private vehicle would be served by the on-street parking spaces. Wencel stated a preference for bus loading/unloading activity to occur off-street, on the Centennial Beach property. • McIntosh stated that the bus stop would address a safety issue. The bus stop allows passengers to exit to the sidewalk, with a safe and direct route to Centennial Beach. On-street parking in this location would result in conflicts between passengers exiting vehicles and oncoming traffic. Visibility of children between parked vehicles is also a concern. • Polites expressed concern with buses continuing to park in the Centennial Beach lot, when not unloading/loading passengers at the bus stop location. • Jaynes asked how many bus riders are residents v. non-residents. Fancier indicated this data is not available. • Amberg indicated concern for removal of on-street parking when parking is at a premium for downtown Naperville. • Collins likened the bus stop to a valet transfer zone and indicated that the Park District should be afforded the same opportunity to provide access for Centennial Beach visitors. 	
	<p>Approve the recommendation to establish a seasonal (Memorial Day to Labor Day) bus stop and revise the No Parking Zone on the south side of Jackson Avenue, east of West Street, fronting Centennial Beach.</p>	
	<p>Motion by: McIntosh Seconded by: Collins</p>	<p>Not Approved (2-6) (Positive votes: McIntosh, Collins)</p>
<p>E. Public Hearings</p>	<p>N/A</p>	
<p>F. Reports and Recommendations</p>		
<p>F1. City Council Report</p>		
	<p>Acting Chairman Wencel stated there were no transportation-related agenda items considered by City Council on September 6.</p>	

F2. BPAC Report		
	N/A	
F3. Police Department Report		
	N/A	
G. Correspondence		
G1. Metra Naperville Station Platform Improvement Project Update		
	Amberg requested staff examine the signage related to the stairway closures on Washington Street, noting that additional notice is needed at the top of the stairway.	
G2. Route 59 Commuter Lot Usage Request		
	No discussion.	
G3. Ride DuPage to Work Grant Recommendation		
	No discussion.	
G4. Pay-by-Phone Payment System – Quarterly Update		
	No discussion.	
G5. Naperville Metra Station Bus Depot and Commuter Access Feasibility Study – Initial Public Open House		
	No discussion.	
H. New Business		
H1. Forthcoming City Council Meeting Summaries		
	<ul style="list-style-type: none"> • September 20 – Jack Amberg • October 4 – Kathy Benson • October 18 – Jay Chiglo • November 1 – Bill Collins 	
I. Adjournment	Motion by: Perillo Seconded by: Jaynes	8:30 a.m.



Naperville

TRANSPORTATION ADVISORY BOARD AGENDA ITEM

AGENDA DATE: 10/1/2011

SUBJECT: Recommendation to Establish a Valet Parking Transfer Zone for Wentz Concert Hall in the off-street loading area on Ellsworth Street

ACTION REQUESTED: Approve the recommendation to establish a valet parking transfer zone in the off-street loading area on Ellsworth Street between Jefferson Avenue and Chicago Avenue for Wentz Concert Hall.

PREPARED BY: Anastasia Urban, Project Manager – T.E.D.

ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action
N/A	N/A	N/A

BACKGROUND:

The City Council approved Ordinance 03-178 in August 2003 establishing regulations to provide for safe operation of valet parking services in the downtown. The Transportation Advisory Board’s role is to review all valet parking permit applications and staff’s recommendation establishing appropriate transfer zones. In addition, TAB is to make recommendations to the City Council as these requests arise. The City Council may, in its sole discretion, revoke or move a transfer zone at any time if it determines that the transfer zone, or its location, has increased traffic congestion or traffic hazards in the public streets, or otherwise has impaired the public health, safety or welfare.

DISCUSSION:

North Central College’s Wentz Concert Hall, located at 171 E. Chicago Avenue Street, opened in Fall 2008. During construction, an off-street loading area was constructed at the main entrance to the facility, adjacent to Ellsworth Street. Since this loading area is in the public right-of-way, approval of a valet transfer zone is required under the terms of the ordinance.

Silver Crown Valet submitted a valet parking permit application on behalf of the DuPage Symphony Orchestra, which performs at Wentz Concert Hall. At this time, valet parking services are proposed for DuPage Symphony Orchestra events on limited Saturday evenings and Sunday afternoons. The proposed valet parking service is consistent with the permissible hours of valet service operation defined by the city’s ordinance (i.e., 11 a.m. and 2 a.m.). In the future,

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it is possible that valet services may be provided for additional events at Wentz Concert Hall. It should be noted, however, that approval of the valet transfer zone is limited to the location, not the frequency of service provided so long as the operation occurs within the allowable timeframe defined by the city's ordinance.

The valet operator will park vehicles in parking lots owned by North Central College in the vicinity of Wentz Concert Hall, in addition to the third floor of the Central Parking Facility.

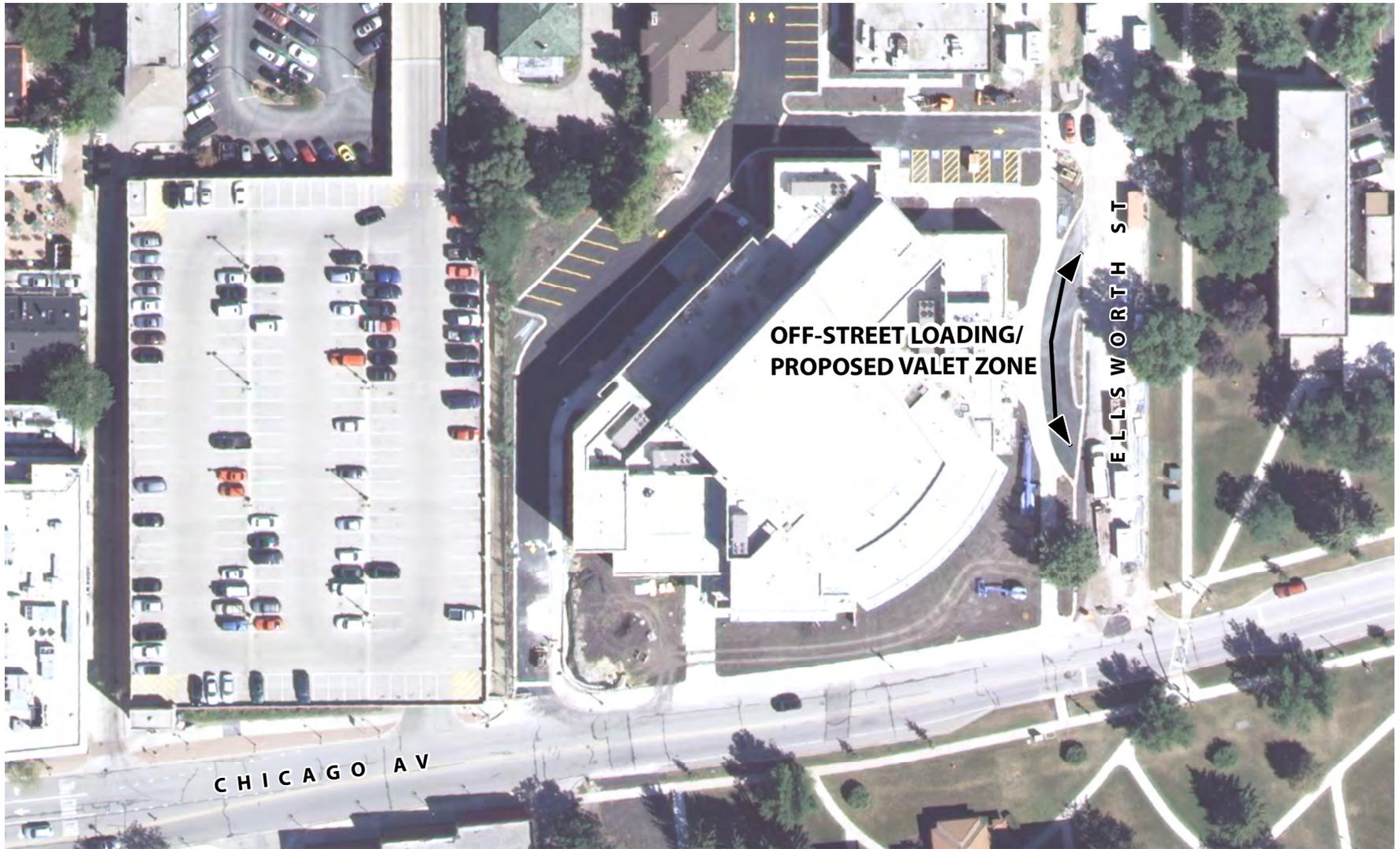
RECOMMENDATION:

Approve the recommendation to establish a valet parking transfer zone in the off-street loading area on Ellsworth Street between Jefferson Avenue and Chicago Avenue for Wentz Concert Hall.

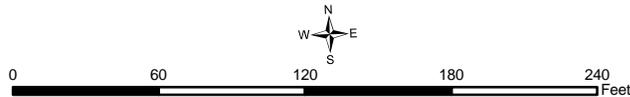
ATTACHMENTS:

1. Location Map

City of Naperville
Wentz Concert Hall Valet



Transportation, Engineering and
Development Business Group
Questions Contact (630) 420-6100
www.naperville.il.us
September 2011



This map should be used for reference only.
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