



**CITY OF NAPERVILLE**  
**Transportation, Engineering & Development (T.E.D.) Business Group**

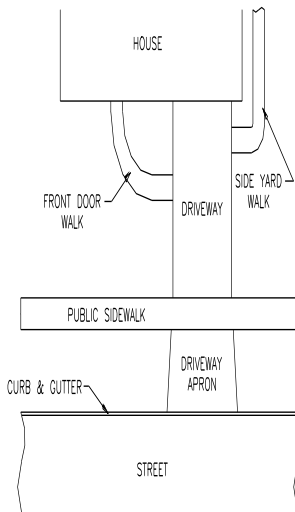
**APPLICATION FOR RESIDENTIAL DRIVEWAY, SIDEWALK & APPROACH**  
**(Replacement Concrete / Asphalt / Overlay)**

**Address:** \_\_\_\_\_ **Permit #** \_\_\_\_\_

Complete and submit this application to the Transportation, Engineering & Development (T.E.D.) Business Group, 400 S. Eagle St, Naperville, IL. This application must be accompanied by two (2) copies of the full, legal plat of survey and must include a list of ***material components, locations and dimensions of the proposed driveway, etc.*** Breakdown of fees due at the time of application is: Drive plan review (\$40). An additional fee of (\$70) will be collected at the time the permit is issued to cover costs of (1) pre-pour, (1) final inspection (\$40) and (1) ROW Restoration Inspection (\$30 if applicable). If a Driveway Covenant is required, an additional \$24.75 is required if filed in Will County, and \$30 in DuPage County. If an Encroachment Agreement is required an additional \$100.00 will be charged for the document.

**Applications are not accepted by mail. All information must be complete. Incomplete applications will not be accepted. Please type or print clearly.**

Max width at either side of sidewalk is 20'.  
 Apron at street is 24'.



**SITE PLAN CHECKLIST**

Mark with an (x) Proposed Materials or "No Work"	NO WORK	PROPOSED MATERIALS					
		Asphalt	Stamped Asphalt	Brick Paver	Concrete	Stamped Concrete/ Exposed Aggregate	Other (Please Specify)
Requires R.O.W. Permit	Driveway Apron*		Covenant	Covenant		Covenant	Covenant
	Curb & Gutter*	N/A	N/A	N/A		N/A	Covenant
	Public Sidewalk*	N/A	N/A	N/A		N/A	Covenant
	Driveway						
	Front Door Walk						
	Side Yard Walk						
	Other						

\* If this item is checked, the applicant must fill out the Work in the ROW Worksheet.

**CHECKLIST OF ITEMS SUBMITTED:**

- |  |   |
|--|---|
| <input type="checkbox"/> Site Plan Checklist (above) | <input type="checkbox"/> Driveway Permit Application                |
| <input type="checkbox"/> 2 Copies of Plat of Survey  | <input type="checkbox"/> Work in the R.O.W. Worksheet (if required) |
| <input type="checkbox"/> Payment                     | <input type="checkbox"/> Driveway Covenant (if required)            |

**FOR OFFICE USE ONLY:**

Approved by : \_\_\_\_\_

Date: \_\_\_\_\_

<p><b>CONTACT PERSON (To be notified when the permit is ready):</b></p> <p>_____</p> <p>Phone: (____) _____</p> <p>Fax: (____) _____</p>	<p><b>Contractor</b> _____</p> <p>Address: _____</p> <p>City: _____ St _____ Zip _____</p> <p>Phone: (____) _____</p>
<p><b>Owner:</b> _____</p> <p>Address: _____</p> <p>City: _____ St _____ Zip _____</p> <p>Phone: (____) _____</p>	<p><b>Licensed Sidewalk Contractor (if applicable)</b></p> <p>Contractor Name: _____</p> <p>Address: _____</p> <p>City: _____ St _____ Zip _____</p> <p>Phone: (____) _____</p>
<p><b>Estimated Cost of Work \$ _____</b></p>	

**APPLICANT REPRESENTS:** (Please check one.)

- |                                   |                           |
|-----------------------------------|---------------------------|
| a. Natural Person (Self) -- _____ | d. Trust/Trustee -- _____ |
| b. Corporation -- _____           | e. Partnership -- _____   |
| c. Land Trust/Trustee -- _____    | f. Joint Venture -- _____ |
|                                   | g. Other (describe) _____ |

If, in your answer above, you checked b, c, d, e, f, or g, identify by name and address each person or entity which is a minimum 5% shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venture in the case of a joint venture, or who otherwise has a proprietary interest, interest in profits and losses or right to control such entity:

<u>Name</u>	<u>Address</u>	<u>Interest</u>
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____

**I, \_\_\_\_\_, being the applicant or owner of the premises in which the driveway shall be installed, agree to conform with and abide by all the rules, regulations, and provisions of the City Ordinances pertaining to the installation and maintenance of driveways now and hereafter in force.**

**UNDER THE PENALTIES OF PERJURY AS PROVIDED BY LAW, THE UNDERSIGNED CERTIFIES THAT THE STATEMENTS SET FORTH IN THIS APPLICATION, PLANS, SPECIFICATIONS AND PLAT ARE TRUE AND CORRECT AND ARE IN ACCORDANCE WITH THE PROVISIONS AND REGULATIONS OF THE BUILDING CODE AND ALL OTHER CODES AND ORDINANCES OF NAPERVILLE APPLICABLE THERETO AND IN FORCE WHEN CONSTRUCTION IS COMMENCED. IF THE APPLICANT KNOWINGLY FALSIFIES ANY INFORMATION IN THIS APPLICATION, APPLICANT SHALL BE CONSIDERED IN VIOLATION OF SECTION 1-12-4 OF THE NAPERVILLE MUNICIPAL CODE AND SHALL BE FINED NOT LESS THAN FIFTY DOLLARS (\$50) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500).**

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF OWNER/AGENT \_\_\_\_\_ DATE \_\_\_\_\_



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**WORK IN THE RIGHT-OF-WAY (R.O.W.) WORKSHEET**  
**Supplemental Driveway Worksheet**

**SCOPE OF WORK:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please check all work to be performed in the right-of-way:**

<b>DRIVEWAY APRON</b>	<input type="checkbox"/> No Work					
<b>Existing Materials:</b>	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Stamped Asphalt	<input type="checkbox"/> Brick Paver	<input type="checkbox"/> Concrete	<input type="checkbox"/> Stamped Concrete/Exposed Aggregate	<input type="checkbox"/> Other (Please specify)
<b>Proposed Materials:</b>	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Stamped Asphalt	<input type="checkbox"/> Brick Paver	<input type="checkbox"/> Concrete	<input type="checkbox"/> Stamped Concrete/Exposed Aggregate	<input type="checkbox"/> Other (Please specify)
<b>Standards:</b>	6" CA-6 Agg. Base	6" CA-6 Agg. Base	8" CA-6 Agg. Base	2" CA-6 Agg. Base	2" CA-6 Agg. Base	
			1" Sand Bed			
	2" Bituminous Asphalt	2" Bituminous Asphalt	3" Brick Paver	6" P.C.C. (Concrete)	7" P.C.C. (Concrete)	

	<input type="checkbox"/> No Work
<b>CURB &amp; GUTTER</b>	<input type="checkbox"/> Remove & Replace
	<input type="checkbox"/> Sawcut

	<input type="checkbox"/> No Work	
<b>PUBLIC SIDEWALK</b>	<input type="checkbox"/> Through Driveway	6" P.C.C. Concrete
	<input type="checkbox"/> Outside of Driveway	4" P.C.C. Concrete

**Should you encounter unforeseen problems, please call (630) 420-6697 for assistance.**

**I have read all of the provisions in this application packet and agree to follow them. Failure to follow the guidelines could result in being cited.**

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**