

NAPERVILLE MUNIICPAL CODE AMENDED 08-18-2009
Title 2 (BOARDS AND COMMISSIONS)
CHAPTER 15 (HISTORIC PRESERVATION COMMISSION)

2-15-1: PURPOSE AND CREATION:

There is hereby established and created an Historic Preservation Commission (formerly known as the Historic Sites Commission).

2-15-2: MEMBERSHIP:

The commission shall consist of ten (10) members as follows:

1. Four (4) voting members shall be owners or residents of any designated Landmark or any property located within the Historic Preservation District within the city as defined in Section 6-11-2 of this Code;
2. Four (4) voting members shall be residents of the city at large;
3. One (1) voting member shall be the chairman of the Naperville plan commission, or designee; and
4. One (1) non-voting member shall be the Naperville Heritage Society Director, or designee. The Heritage Society Director, or designee shall not be subject to the residency requirements of Section 2-1-5 of this Chapter. The Heritage Society Director, or designee shall not be subject to the term limits of Section 2-1-6 of this Chapter.

2-15-4: POWERS AND DUTIES:

The Historic Preservation Commission shall discharge the following duties and responsibilities under this chapter and [title 6, chapter 11](#) of this code:

1. Review all applications for the designation or expansion of Historic Preservation Districts, hold public hearings on such applications and report findings and make recommendations to the city council subject to the standards and procedures established by [title 6, chapter 11](#) of this code.
2. Review all applications for designation of landmarks, hold public hearings on such applications and report findings and make recommendations to the city council subject to the standards and procedures established by [title 6, chapter 11](#) of this code.
3. Review all applications for issuance of certificates of appropriateness and all applications for relief from certificate of appropriateness requirements because of economic hardship and report findings and grant or deny such applications subject to the standards and procedures established by [title 6, chapter 11](#) of this code.
4. Review all proposed amendments to the zoning ordinance and applications for conditional uses or variances from the zoning ordinance which may affect any landmark or any improvement or area within an Historic Preservation District and report findings and make recommendations to the plan commission or zoning board of appeals subject to the standards and procedures established by [title 6, chapter 11](#) of this code.
5. As warranted, oversee architectural surveys and inventories of historically and architecturally significant properties, structures and areas within the city.
6. Keep a register of all properties and structures that have been locally designated as Landmarks or Historic Preservation Districts as defined in Section 6-11-2 of this Code, including all information required for each designation.
7. Inform, educate, and raise awareness of the historic and architectural heritage of the city, the value of preservation, and financial incentives available to property owners

8. Provide public education and outreach measures to promote preservation of those improvements and areas within the city that have significant historic, architectural or aesthetic features.
9. Develop specific guidelines for the alteration, construction, or demolition of Landmarks or improvements within Historic Preservation Districts, subject to the standards established by [title 6, chapter 11](#) of this code for the review of applications for certificates of appropriateness.
10. Continue to participate in the “Certified Local Government” program of the National Historic Preservation Act, and prepare and transmit an annual report to the Illinois State Historic Preservation Officer.
11. Perform such other duties as the city council may direct from time to time to effectuate the purpose of [title 6, chapter 11](#) of this code.

2-15-5: RECOMMENDATIONS OF COMMISSION:

All recommendations of the Historic Preservation Commission on any applications for Landmark designation, for designation or expansion of an Historic Preservation District, for conditional uses, for variances from the provisions of the zoning ordinance, or for amendments to the zoning ordinance as provided herein shall, in all instances, be advisory in nature and shall be subject to final consideration, evaluation, and determination by the city council.