



## COMMISSION MEETING MINUTES OF DECEMBER 9, 2009

### **I. Call to Order**

Rick Hitchcock called the December 9, 2009 Naperville Riverwalk Commission Meeting to order at 7:34 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

### **II. Roll Call**

Present: Jonathan Croll; Bill Epp; Ron Gibson (until 8:30); Jeff Havel; Rick Hitchcock, Commission Chairman; Bill Novack; Annmarie Siwik; M.D. Skeet; Marie Todd (until 8:10); and Dennis Ulrey

Absent: Bart Darfler; Chuck Papanos; Grant Wehrli and Anna Lee Hedderman, Student Commissioner

Also Present: Rod Beadle, Engineering Resource & Assoc.; and Gary Weber, Gary R. Weber & Assoc.

### **III. Approval of Minutes**

A motion to approve the November 10, 2009 minutes was made by Ulrey, seconded by Gibson. MOTION WAS UNANIMOUSLY APPROVED.

### **IV. Reports**

#### **A. Chairman – Rick Hitchcock**

Hitchcock has been asked to give a presentation on the Riverwalk at the men's group at Knox Presbyterian Church on December 12, 2009 and Our Savior's Lutheran Church in the spring.

#### **B. Finance – Bill Novack**

1. The monthly finance report was distributed and reviewed. Novack reported that the bid for the Jefferson Avenue Gateway Plaza came in at \$16, 618; \$24,000 was budgeted for the project.
2. Erickson reported that the budget transfer for the Phase I Segment 2 project is currently being processed. The monthly report should reflect the change by next month.

#### **C. Park District – Chuck Papanos**

No report.

#### **D. Riverwalk Foundation – Jeff Havel**

1. The Riverwalk Foundation will meet next on January 19, 2009.
2. A joint committee of Riverwalk Commissioners and Riverwalk Foundation members met to discuss the upcoming Annual Riverwalk Community Breakfast. Karen Solomon will contact North Central College regarding the possibility of partnering with them for the event. The Foundation would like to hold the event toward the end of April in the lobby of the new Wentz Concert Hall on the college campus. The Commission feels that it is important to

EXHIBIT

III.A. 10/14

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connect with the community once a year to thank them for their prior support and to provide information about what is being planned in the near future.

E. Donor Recognition – Jan Erickson

The Exchange Club has received verbal commitments for four \$2,500 engraved stones bringing the total to 42 stones and 567 bricks sold. The next installation will be in the spring.

F. Public Relations – Annmarie Siwik

1. The Public Relations Committee will be meeting on December 15 to discuss the communications plan for Segment 2. Jennifer Runestad, from TED, will disseminate the information via the City's website and e-newsletters. The first announcement will be coordinated with the bid opening for the construction.
2. The possibility of naming rights for the Segment 2 Youth Plaza was discussed. Alternatives will be reviewed at the next Public Relations Committee meeting.

G. Commissioner Development – Jonathan Croll

1. Croll and Hitchcock will be rotating off the Riverwalk Commission at the end of April 2009. The Commissioners were asked to be mindful of possible candidates. Siwik suggested that the Commission write a letter to the Mayor's Office requesting an extension to Hitchcock's term. The Commissioners agreed that it would be beneficial for Hitchcock to remain. Siwik and Croll will draft the letter. Havel will be rotating off the Commission as his term as Foundation President is coming to a close. Karen Solomon will be the incoming Foundation President. Havel has submitted his resume to the Mayor's office to be considered as a Commissioner when openings occur.
2. With the City's budget concerns, the Commission discussed the possibility of losing the Riverwalk Administrator position. The Commissioners agreed that they feel the position is important to the cohesiveness of the Commission in the future.

H. Millennium Carillon – Jan Erickson for Bart Darfler

1. The Carillon Intergovernmental Agreement was approved by the City Council at their December 1, 2009 meeting with one addition. In their annual report, due to the City by December 31, 2009, the Millennium Carillon Foundation will be required to include their action plan to pay off the \$1.7 million loan from the City.
2. The next Millennium Carillon Foundation meeting will be January 7, 2010 and then every other month until May 2010.

I. Planning, Design and Construction – Jeff Havel

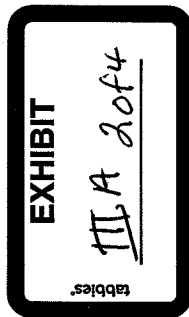
Jefferson Avenue Bridge Construction

Work on the Jefferson Avenue Bridge will begin next year with daily lane closures. The bridge will probably be closed in early February for the duration of the construction. Herlihy Mid-Continent Company was the low bidder for the project. Provisions in the contract allow for pedestrian detour signage.

V. Old Business

A. Phase I Rehab: Segment 2 – Rick Hitchcock

The project was put out for bid on December 4, 2009. Twenty-two companies have downloaded plans for the project. A mandatory pre-bid meeting is scheduled for January 7, 2010 with the bid opening on January 22, 2010. The contract will go to



the City Council for approval at the February 16, 2010 meeting. Construction should be by the middle of March with the completion of the project by August 1, 2010.

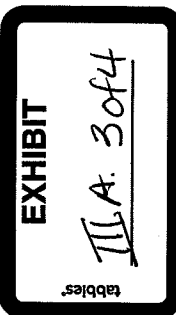
- B. Moser Bridge Shoreline Project – Rod Beadle  
Plans were resubmitted to the City and County for final approval. Construction is scheduled for FY 2012.
- C. Naperville Riverfront Plaza Project – Rod Beadle  
Wight & Co. is in receipt of the design development drawings including the concepts and Riverwalk standards. ERA will begin the modeling as soon as necessary documentation is received from Wight & Co. Weber presented and reviewed the updated concept drawings.
- D. Centennial Park Enhancements – Gary Weber  
The Park District has contract Williams Architects to oversee the Centennial Beach renovation project. Hitchcock Design Group is a subcontractor on the project. The project is scheduled to begin at the close of the 2010 summer season.

Weber presented the updated concept drawings. The goal is to strengthen the connection between the Riverwalk, Centennial Beach and Jackson Avenue. In addition, the plan addresses the service drive/pedestrian walkway utilizing the standard Riverwalk bricks with a “beefed up” substructure. Concerns were discussed regarding the close proximity of the walkway to the parking lot. A suggestion was made to include some green space as a way to separate the two areas and improve safety. Two additional information/directional signs should be added to the plan. Weber will provide an estimate of costs at the January meeting.

The Park Board City/Park District jurisdictional lines need to be confirmed. Communication between the two entities should be ongoing.

## VI. New Business

- A. Hot Dog Vendor – Chuck Papanos  
Discussion was tabled until the January 13, 2009 Riverwalk Commission meeting.
- B. Update Initial Reserve Study – Rick Hitchcock  
The initial Reserve Study was done as one of two deliverables for the Riverwalk Maintenance Intergovernmental Agreement; the other being the Development Guidelines. The two documents were originally conceived to complement each other. Unfortunately, the Reserve Study became obsolete after the first couple of years. Since the Development Guidelines have been recently updated, the Reserve Study should be addressed next. The Commission will use the same strategy to update the Reserve Study as it did with the Guidelines. Rather than using a paid consultant, the Commission will utilize the expertise that exists within its own members to do the work, saving the City thousands of dollars.  
  
A planning meeting will be scheduled in January 2010.
- C. Call from a Concerned Citizen – Jan Erickson  
Ken Alles, a concerned citizen, contacted Erickson. He asked the Riverwalk Commission to review the area west of the Eagle Street Bridge for safety concerns, primarily ways to prevent children from falling down the retaining walls. He also mentioned the same concerns for the north side of the River, immediately west of the pedestrian bridge near the Eatery. In addition, he suggested that the Riverwalk



Commission engage a safety consultant seeking objective suggestions regarding the linear park. The topic will be added to the January Planning, Design & Construction Committee agenda.

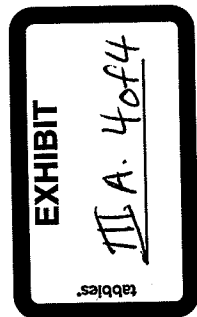
**VII. Upcoming Meetings**

- A. Riverwalk Planning, Design & Construction Committee, January 5, 2010, 7:30 a.m.  
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Phase I Rehabilitation, Segment 2, Pre-Bid Meeting, January 7, 2010, 1:00 p.m.  
Meeting Room A, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. Riverwalk Commission, January 13, 2010, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Foundation, January 19, 2010, 7:00 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- E. CIP Budget Workshop, City Council, January 25, 2010, Time TBD  
Meeting Rooms ABC, Municipal Center, 400 S. Eagle St., Naperville, IL

**VIII. Adjournment**

Motion to adjourn was made by Havel, seconded by Novack. MOTION WAS UNANIMOUSLY APPROVED. Meeting adjourned at 9:02 a.m.

Respectfully submitted,  
Janette Erickson, Riverwalk Administrator





## **Memorandum**

**January 13, 2010 Agenda Items**

**To:** Riverwalk Commission  
**From:** Chuck Papanos, Riverwalk Operations Manager, 630-848-3590  
**Date:** December 29, 2009  
**Re:** **Naperville Park District's Monthly Field Report for the Riverwalk Commission Regular Meeting**

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### **Field Report for December, 2009:**

- Staff has begun snow and ice removal.
- The perennials have all been cut back on the Riverwalk.
- Fountain and irrigation pumps have been sent out to be rebuilt.
- The final touches have been made to the annual flower designs and request for prices have been sent to growers.

### **Other points of interest:**

- The Hockey/Skating area west of the beach is currently closed due to daytime temperatures.





**Planning, Design, and Construction Committee**

Meeting Minutes Tuesday, January 5, 2010 7:30 a.m.

Municipal Center, Meeting Room #164, 400 S. Eagle Street, Naperville, IL

**Committee Attendees:** Jeff Havel, Committee Chairman; Rick Hitchcock, Commission Chairman; Bill Novack, City Engineer (7:57-8:26) Chuck Papanos, Riverwalk Commissioner

**Committee Absent:** None

**Other Attendees:** Rod Beadle, ERA; Jonathan Croll, Riverwalk Commissioner; Paul Cureton, Wight & Co.; Jason Dwyer, Wight & Co.; Ron Gibson, Riverwalk Commissioner; Skeet, Riverwalk Commissioner; Gary Weber, GRWA

I. Call to Order

Havel called the meeting to order at 7:30 a.m.

II. Action Items

A. Open Forum - Members of the Public who wish to address the Committee  
No members of the press or public were in attendance.

B. Naperville Riverfront Plaza Project

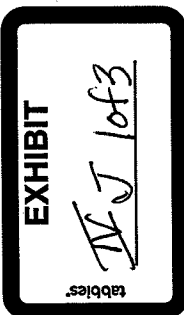
Dwyer and Cureton from Wight & Co. distributed the 50% completed construction documents for the Riverwalk portion of the Riverfront Plaza project. They will continue to work with ERA and GRWA to take the project to final construction documents including the acquisition of a stormwater permit from DuPage County.

The group discussed different options for electric service. Also discussed was the modification to the ramp on the south side of the pedestrian bridge to accommodate maintenance equipment. GRWA will resend the needed dimensions to Wight & Co. The Army Corps. of Engineers may need to sign off on the proposed walkway under the pedestrian bridge due to the fill. The merits of incorporating the proposed Riverfront Plaza parcel with the parcel immediately south were discussed. The consensus being if the "Burger King" property were to become available, to would provide more design possibilities.

A possible project timeline was discussed. ERA/GWRA will work with Wight & Co. to complete the stormwater permit application to the County.

C. Park District Issues

1. It was decided that the annual Riverwalk Clean Up will always be held on the third Saturday in April. This year it will be held on April 17, 2010 from 9:00 a.m. to noon. The Clean Up will be canceled if the temperature is below 40 degrees or if there is any precipitation at 8:00 a.m. the morning of the event.
2. The Sled Hill is open as well as the ice skating rink. The merits of a mechanically chilled ice rink were discussed.



D. Phase I Rehabilitation: Segment 2

The project was broadcast on December 4, 2009. The list of 40 planholders was distributed. A mandatory pre-bid meeting is scheduled for January 7, 2010 with the bid opening on January 22, 2010. A pre-bid meeting reminder was sent to all planholders as of December 29, 2009. At the pre-bid meeting the Procurement Department will present information about how to submit a bid online.

It was suggested that the Procurement Department remind the contractors at the pre-bid meeting that this is a very visible project and that it will be closely monitored so they should be careful when calculating their bid numbers especially in terms of their subcontractors.

Once construction begins, the City inspectors will oversee the project on a daily basis with ERA providing the more specialized oversight. During Segment 1 construction Greg Sagen from Signature Design Group monitored the project very closely, many times without the benefit of compensation.

E. Moser Bridge Shoreline Project

Comments regarding the stormwater permit submission have been received from DuPage County. ERA is prepared to resubmit and is waiting for a check from the City.

F. Fredenhagen Park Display Cases

The cases will be reconstructed to accommodate artifacts from the Prince Castle and Cock Robin restaurants. Havel has completed some preliminary sketches, will scan them and bring them to the January Riverwalk Commission meeting. Papanos will meet with the Park District Trades Manager to discuss the project. Funding will come from the Riverwalk Foundation as well as CIP PA022.

G. Centennial Beach/Riverwalk Enhancements

GRWA presented a cost estimate for the project. A possible alternate was added to the estimate which incorporates a rain garden. Weber suggested the possible use of a permeable Pavelock product with a similar look to the existing Riverwalk bricks.

GRWA will adjust the plans to incorporate the area around the driveway to the retention pond as well as the existing adjacent brick walkway.

The possibility of applying for a grant to help fund the project was discussed. Beadle will explore any available options at the County level.

H. Jefferson Avenue Bridge Plaza Reconstruction

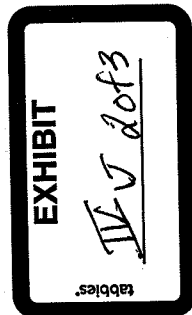
Construction will begin on the Jefferson Avenue Bridge on February 1, 2010 with the bridge closure at the beginning of March 2010. The contractor will have 150 days to complete the project.

A shop drawing of the proposed banner pole was distributed. ERA will review and submit comments.

III. New Business

A. Riverwalk Reserve Study

A meeting to update the Riverwalk Reserve Study is scheduled for January 20, 2010.



B. Riverwalk Safety Issues per Concerned Citizen

Ken Alles, a concerned citizen, contacted Erickson. He asked the Riverwalk Commission to review the area west of the Eagle Street Bridge for safety concerns, primarily ways to prevent children from falling down the retaining walls. He also mentioned the same concerns for the north side of the River, immediately west of the pedestrian bridge near the Eatery. In addition, he suggested that the Riverwalk Commission engage a safety consultant seeking objective suggestions regarding the linear park.

The Committee agreed that the areas mentioned should be reviewed and said that Engineering Resource Associates and Gary R. Weber & Associates are currently the consultants who address safety on the Riverwalk with each project they work on.

IV. Tabled Business – Action Deferred Indefinitely

- A. North Bank Plan – Main St. to Washington St.
- B. Fredenhagen Park Emergency Lane Paving
- C. Naperville Township Parking Lot Reconfiguration
- D. Removal of NED Power Poles on East Extension
- E. NCC Gateway Connection

V. Upcoming Meetings \*Date Change

- A. Phase I, Segment 2 Pre-Bid Meeting, January 7, 2010, 1:00 p.m.  
City Council Chambers, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Riverwalk Commission, January 13, 2010, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. Riverwalk Foundation, January 19, 2010, 7:00 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Planning, Design & Construction Committee, February 2, 2010, 7:30 a.m.  
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- E. **\*CIP Budget Workshop, City Council, February 8, 2010, 5:00 p.m.**  
**Meeting Rooms ABC, 400 S. Eagle St., Naperville, IL**
- F. Annual Spring Clean Up, April 17, 2010, 9:00-Noon  
Dandelion Fountain at Jackson Ave. and Eagle St., Naperville, IL

VI. Adjournment

With no further business, the meeting was adjourned at 8:45 a.m.

Respectfully submitted by

Jan Erickson, Riverwalk Administrator

