



## COMMISSION MEETING MINUTES OF FEBRUARY 10, 2010

### **I. Call to Order**

Rick Hitchcock called the February 10, 2010 Naperville Riverwalk Commission Meeting to order at 7:32 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

### **II. Roll Call**

Present: Jonathan Croll; Bill Epp; Ron Gibson; Jeff Havel; Rick Hitchcock, Commission Chairman; Bill Novack; Chuck Papanos; Annmarie Siwik; M.D. Skeet; Marie Todd; Dennis Ulrey; Grant Wehrli and Anna Lee Hedderman, Student Commissioner

Absent: Bart Darfler

Also Present: Rod Beadle, ERA; Mike Reilly, Naperville Park District; and Gary Weber, Gary R. Weber & Assoc.

### **III. Approval of Minutes**

A motion to approve the January 13, 2010 minutes was made by Croll, seconded by Novack. MOTION WAS UNANIMOUSLY APPROVED.

### **IV. Reports**

#### **A. Chairman – Rick Hitchcock**

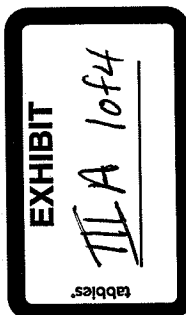
1. CIP Workshop Report - Hitchcock reported on the professional manner in which the City Council conducted the CIP workshop earlier this week and thanked them for their continued support of the Riverwalk. Although the method was different than in past years, it was well thought out and appropriate. The proposed CIP projects from all the departments were presented as one of the following; a new project, a non-recurring project or annual recurring project. The Council systematically reviewed each group of projects making adjustments as needed.

Two of the proposed Riverwalk CIP projects (PA037 Rehabilitation of the Comp Storage Area and PA039 Replacement of the Carillon Asphalt Fire Lane) were pushed back to 2016. Due to the low bids for the construction of Segment 2, funding was reduced from \$850,000 to \$300,000 in FY 10-11. The rest of the Riverwalk CIP projects remain in place.

2. Introduction of Anna Lee Hedderman, Student Commissioner - Anna Lee Hedderman introduced herself and gave the Commissioners some personal background.

#### **B. Finance – Bill Novack**

1. The monthly finance report was distributed and reviewed.
2. The City Council Workshop for the General Fund Budget will take place on March 1, 2010. Typically there is not much discussion about the Riverwalk



budget as there is little change from year to year. Although welcome, there is no need for Commissioners to attend.

C. Park District – Chuck Papanos

1. The coins that were collected from the Riverwalk fountains from this summer were cleaned, counted and deposited into the Park District's Riverwalk account. The total was \$1,279.23.
2. With the recent snow fall, the sled hill and skate rinks are expected to stay open for several more weeks.
3. The Annual Spring Clean Up has been scheduled for Saturday, April 17, 2010. The Clean Up will be canceled if the temperature is below 40 degrees or if there is precipitation at 8:00 a.m. the morning of the event.

D. Riverwalk Foundation – Jeff Havel

1. The Riverwalk Foundation met on January 19, 2010.
2. The Annual Riverwalk Community Breakfast is being planned by the Riverwalk Foundation. Karen Solomon has contacted North Central College regarding the possibility of partnering with them for the event. NCC would like to use the event to dovetail into their 150<sup>th</sup> Anniversary and would like to hold the event in the fall instead of this spring. Commissioners supported the partnership but stated that there should still be a community event this spring to engage the general public. To that end, the Commission will invite the Riverwalk Foundation to partner with them to hold an Open House in May 2010 that would highlight the construction on Segment 2, the work on the Reserve Study, the recently reviewed CIP projects, Development Guidelines and some donor opportunities.

E. Donor Recognition – Jan Erickson

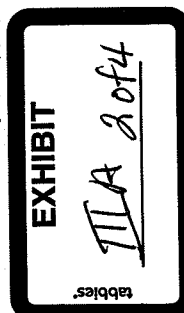
1. Erickson will facilitate the replacement of the original light pole donor plaques on Segment 1 and Segment 2. A quotation was submitted a few months ago with favorable pricing.
2. The Exchange Club has 37 bricks and 2 stones left to sell. A donor has expressed interest in purchasing a brick for a marriage proposal. Erickson and Papanos will help facilitate that.

F. Public Relations – Annmarie Siwik

1. Signage will be developed for the pedestrian detour for the Jefferson Gateway project as well as for the construction of Segment 2. The wooden frames will be reused from the construction on Segment 1. Hitchcock will have a chance to see a draft of the Segment 2 signage prior to fabrication.
2. Information regarding the Annual Riverwalk Spring Spruce Up has been posted on the City's Riverwalk webpage.
3. Information will be forwarded to the papers regarding the construction on Segment 2.

G. Commissioner Development – Jonathan Croll

Croll distributed a draft letter to the Mayor regarding the request to extend Hitchcock's term. The letter was well received. All Commissioner present signed the letter with Novack and Wehrli abstaining. Croll and Siwik will schedule an appointment with the Mayor to discuss the matter in the near future.



H. Millennium Carillon Foundation – Bart Darfler  
The Millennium Carillon Foundation did not meet. No report.

I. Reserve Study – Bill Epp  
Epp reported that at the January 20, 2010 meeting the history of the Riverwalk Reserve Study was reviewed as well as how it is integrated in the Riverwalk maintenance intergovernmental agreement. The agreement calls for the study to be updated at the completion of two projects; the construction of Segment 2 of the Phase I Rehabilitation and construction of the Water Street Improvement. Given the current economic environment, the Water Street Improvement project has been delayed; consequently the Reserve Study will be updated at the completion of Segment 2.

The updated Reserve Study will focus more on the bigger assets and will not be as detailed as the original document. Papanos and Epp will meet soon to review the asset list the Park District has recently compiled. Given the high level of expertise of the Riverwalk Commissioners, the majority of the work will be done “in-house” only seeking input from an outside source for structural and electrical assets.

J. Planning, Design and Construction – Jeff Havel  
Havel and Papanos did a site visit to Fredenhagen Park to examine the display cases and to take measurements prior to Havel submitting preliminary drawings for the updated, enhanced structures.

**V. Old Business**

A. Phase I Rehab: Segment 2 – Rick Hitchcock  
Eight contractors submitted bids. The engineer’s estimate was \$1,365,234.25. Schaeffges Brothers was the low bidder at \$702,393.00. Hitchcock reported that his firm has worked with Schaeffges Brothers in the past and finds them to be a very reputable company exhibiting terrific work in the field, good communication and timeliness with paperwork. Papanos reported that they did the most recent construction project at Centennial Beach with a good final product.

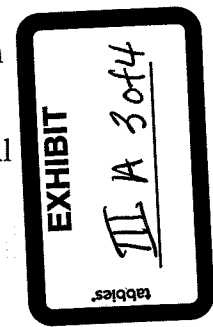
ERA has been asked to submit a quote for partial construction oversight of the Segment 2 project. Purchasing would like to send the award of contract to the March 2, 2010 City Council meeting.

A motion to recommend to the City Council to award the contract for construction of Segment 2 of the Riverwalk Rehabilitation project to Schaeffges Brothers in the amount not to exceed \$702.393.00 was made by Havel, seconded by Ulrey. MOTION WAS UNANIMOUSLY APPROVED.

B. Moser Bridge Shoreline Project – Rod Beadle  
Plans were resubmitted to the City and County for final approval. Construction is scheduled for FY 2012.

C. Naperville Riverfront Plaza Project – Rod Beadle  
At the January PDC meeting, Wight & Co. distributed the 50% completed construction documents. ERA is currently working to do preliminary modeling in preparation for submittal to the County.

The PDC Committee reviewed the plans offering comments that GRWA/ERA will compile and submit to Wight & Co.



D. Centennial Park Enhancements – Gary Weber

Weber presented an updated drawing incorporating a turf ramp into the low area on the southwest side of the project. An updated cost estimate was also distributed. The Park District will incorporate the traditional Riverwalk brick pavers as well as two locations for additional signage in their construction plans next fall. Hitchcock and Papanos will meet with the Park District Executive Director, Ray McGury, to review the plans to keep him in the communications loop.

The City/Park District jurisdictional lines need to be confirmed. Communication between the two entities will be ongoing. The Park District is planning to bid their construction project this spring and the construction will begin immediately following the closing of this summer's swim season.

E. Jefferson Avenue Bridge Gateway – Bill Novack

The Jefferson Avenue Bridge will be closed beginning February 22, 2010 for the duration of the construction project. A revised banner pole design was submitted. Signage for a pedestrian detour will be fabricated.

F. Hot Dog Vendor – Chuck Papanos

Representatives from the Park District are planning to attend the March DAC meeting to discuss the impact that Joey's Red Hots hot dog cart has on the downtown area and the Riverwalk. The Park District takes issue, not with the existence of the stand, but with the location of the cart last year as it is in conflict with a Park District ordinance that states that the Riverwalk will not be used for commercial gain.

**VI. New Business**

A. Riverwalk Consultant Contract Extension – Rick Hitchcock

Novack explained that the contract with ERA for their Riverwalk consultation services will expire on April 30, 2010. The optional two-year extension was discussed. The City Council wants all contract extensions to come before them approximately 60 days prior to expiration to allow plenty of time for review.

A motion to recommend to the City Council to approve the award of an Extension to Contract 07-073, Riverwalk Professional Services, to Engineering Resource Associates, Inc., for an amount not to exceed \$180,000 for the two year contract period was made by Croll, seconded by Gibson.

MOTION WAS UNANIMOUSLY APPROVED.

**VII. Upcoming Meetings**

- A. Reserve Study Update Mtg., February 17, 2010, 7:30 a.m.  
TED Conference Room #247, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Riverwalk Planning, Design & Construction Committee, March 2, 2010, 7:30 a.m.  
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. City Council Meeting (Segment 2 Contract), March 2, 2010, 7:00 p.m.  
City Council Chambers, Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Commission, March 10, 2010, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

**VIII. Adjournment**

Motion to adjourn was made by Havel, seconded by Skeet.

MOTION WAS UNANIMOUSLY APPROVED. Meeting adjourned at 9:00 a.m.

Respectfully submitted, Janette Erickson, Riverwalk Administrator

