



COMMISSION MEETING MINUTES OF MARCH 10, 2010

I. Call to Order

Rick Hitchcock called the March 10, 2010 Naperville Riverwalk Commission Meeting to order at 7:31 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

II. Roll Call

Present: Jonathan Croll; Bart Darfler (7:38); Bill Epp; Jeff Havel; Rick Hitchcock, Commission Chairman; Bill Novack; Chuck Papanos; Annmarie Siwik; M.D. Skeet; Marie Todd; Dennis Ulrey; Grant Wehrli (until 8:17) and Anna Lee Hedderman, Student Commissioner (7:39)

Absent: Ron Gibson

Also Present: Mike Reilly, Naperville Park District (until 8:20); and Gary Weber, Gary R. Weber & Assoc.; Steve Wegner, ERA

III. Approval of Minutes

Hitchcock asked that the February minutes reflect his abstention in regard to the letter that was signed requesting an extension to his term. The minutes will be changed to reflect that revision. A motion to approve the February 10, 2010 minutes with the above mentioned revision was made by Croll, seconded by Wehrli. MOTION WAS UNANIMOUSLY APPROVED.

IV. Reports

A. Chairman – Rick Hitchcock

Hitchcock expressed gratitude to the City Council for their support of the Riverwalk. The City Council awarded the construction contract for Segment 2 of the Riverwalk Phase I Rehab to Schaeffges Brothers who were low bidders at \$702,393.

B. Finance – Bill Novack

The monthly finance report was distributed and reviewed. Novack explained the line items on the CIP budget as well as the budget for the General Fund.

C. Park District – Chuck Papanos

1. The Care of Trees has begun to do the work on the overstory. The started at the Riverwalk Eatery and are moving west toward the Jaycee Playground. The contract allows for up to ten work days. The Care of Trees is doing the pruning and the Park District staff is chipping and cleaning up.
2. The ice skating rink has been officially closed while the snow fencing will remain in place until Spring Break on the sled hill.
3. The Annual Spring Clean Up has been scheduled for Saturday, April 17, 2010 from 9:00 a.m. to noon. Those interested in helping should gather at the Free



Speech Pavilion on Jackson Avenue at Webster Street. The Clean Up will be canceled if the temperature is below 40 degrees or if there is precipitation at 8:00 a.m. the morning of the event.

D. Riverwalk Foundation – Jeff Havel

1. The Riverwalk Foundation did not meet this month. They will meet next on Tuesday, April 20, 2010 at 7:00 a.m. in the lunch room at the Municipal Center.
2. The Annual Riverwalk Community Breakfast has been postponed until the autumn of 2010.

E. Donor Recognition – Jan Erickson

The Exchange Club has 29 bricks and 2 stones left to sell. Exchange Club will continue to offer the commemorative bricks and stones at their annual fundraiser, Ribfest. Siwik suggested that the bricks/stones could be marketed by utilizing the Naperville Chamber's "Chamber Stuff" and distributing information with the Ribfest sponsor tent tickets.

F. Public Relations – Annmarie Siwik

1. Information regarding the construction of Segment 2 will be forwarded to the public via the usual channels utilizing the newspapers as well as the City's e-news blasts.
2. The public will be invited to an informational open house hosted by the Riverwalk Commission on Wednesday, May 26, 2010 from 7:00 to 8:30 p.m. in meeting rooms B & C at the Municipal Center.
3. Signage will be developed for the pedestrian detour for the Jefferson Gateway project as well as for the construction of Segment 2.

G. Commissioner Development – Jonathan Croll

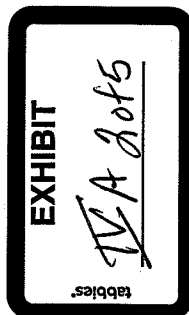
A letter requesting an extension to Hitchcock's term will be submitted to Mayor Pradel when Croll and Siwik meet with him on March 10, 2010. The Riverwalk Commissioners (Hitchcock, Novack and Wehrli abstaining) have all signed the letter. Although Hitchcock is amenable to the extension he has not sought it out.

H. Millennium Carillon Foundation – Bart Darfler

1. The International Guild of Carillonneurs will meet in Naperville from June 13 through June 17, 2010 bringing over 100 visitors from around the world. The event will feature concerts every evening for the duration of the conference which will be open to the public
2. A resident has contacted the Park District regarding the use of the word "factoid" on the Carillon informational sign. After much exploration regarding the definition of the word it was decided that the sign would not be changed at this time.
3. The regular carillon concerts will begin in the spring.

I. Asset Management Plan – Bill Epp

1. The name of the Initial Reserve Study has changed to Asset Management Plan.
2. Epp, Havel and Papanos have met several times to walk the Riverwalk focusing on the listing, and categorization of the large and small assets on the linear park. Although the final document will focus more on the large assets, this reconnaissance will be the basis of the final document which will ultimately include plans, maps and photographs to describe the assets.



3. Hitchcock expressed his appreciation to the committee for their generosity of time and expertise to work on this initiative. By doing this “in house” it is saving the City a large sum of money. The final document will be a compliment to the Riverwalk Development Guidelines and will fill a gap between the day to day work and large CIP projects providing a better method of management of the Riverwalk assets.
4. Havel will have the minutes available for approval at the next meeting.

J. Planning, Design and Construction – Jeff Havel

1. Jen Ebel, representing the Bicycle, Pedestrian Advisory Council, came to the March PDC meeting to discuss the Bike Rack Fundraising Program. The proposed program has three options; a basic “U” shaped rack, a creative design that would be the standard on the Riverwalk and a third option offering something more expensive with a custom design. BPAC would like the Riverwalk Commission to determine what type of rack that should be used as the Riverwalk “standard” design. They would also like the Commission to finalize the list of possible locations for these bike racks.

The Commission decided that a more whimsical design would be preferred over the “U” shaped rack design. Gary R. Weber & Associates was asked to review the design options and sketch up appropriate signage thanking bicyclists for parking their bikes and not riding on the Riverwalk.

As a part of the Bike Rack Fundraising Program, BPAC would like to offer some kind of plaques to accompany the donated bike racks identifying the donor. To be consistent with what is currently on the Riverwalk they are suggesting bronze plaques. It was suggested that 8”x8” brick pavers be used instead, similar to what is used on the east extension to identify donated benches. In addition, the use of logos on the plaques is not supported by the Commission.

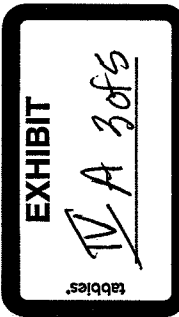
Many of the existing bike racks on and near the Riverwalk are new due to a grant from DuPage County. After much discussion, the six acceptable locations for the new whimsical bike racks are as follows:

- Jefferson Avenue Gateway
 - Jaycee Playground
 - South of the Carillon (near the cul-de-sac)
 - South of Webster Street Bridge adjacent to Township Bldg Parking Lot
 - Near Riverwalk Parking Lot at Jackson and Main Streets
 - Hillside Road Gateway
2. Havel will have the minutes available for approval at the next meeting.

V. **Old Business**

A. Phase I Rehab: Segment 2 – Bill Novack

1. The contract for the construction of Segment 2 was awarded to Schaeffges Brothers Inc. in the amount of \$702,393. A pre-construction meeting will be scheduled in the near future. Construction on the project should begin by early April.
2. The Park District confirmed their \$50,000 in-kind donation to the Phase I Rehabilitation project in exchange for naming rights to the Youth Plaza. As in Segment 1, they will refurbish the light poles and banner poles. The total for



both segments is approximately \$20,000 leaving a balance of \$30,000 for additional in-kind services. Additional work will be determined as needed.

- B. Moser Bridge Shoreline Project – Steve Wegner for Rod Beadle
Plans were resubmitted to the City and County for final approval. Construction is scheduled for FY 12.
- C. Naperville Riverfront Plaza Project – Rod Beadle
ERA has submitted their comments to Wight & Co. and is waiting for the next revision of drawings. ERA is currently working to do preliminary modeling in preparation for submittal to the County.
- D. Centennial Park Enhancements – Gary Weber
The plans for this project have been completed for the time being and will be archived for future use.
- E. Jefferson Avenue Bridge Gateway – Bill Novack
 1. Construction has begun on the bridge. The bridge has been demolished.
 2. The plaque from the original Jefferson Avenue Bridge construction was recovered and will be incorporated into the Jefferson Avenue Gateway plaza near the north curbing.
 3. Five additional trees (box elders) had to be removed from the construction site. The Park District has requested that they be replaced. The City would like to replace them with species that are already on the plan. GRWA will review the plans and bring a recommendation to the April PDC meeting. The consensus of the group was that they would like to have input as to the type and quality of the replacement trees.
- F. Hot Dog Vendor – Chuck Papanos
Representatives from the Park District attended the March Downtown Advisory Committee meeting. Several alternatives were discussed regarding the hot dog vendor. The Park District will write a letter to the City requesting that no vendors be allowed on the Riverwalk per an ordinance in their code book. Although, last year, the location of the hot dog cart was technically not on the Riverwalk, that location is perceived by the general public to be a part of the Riverwalk. In fact, the Park District does maintain that area with snow removal, etc.

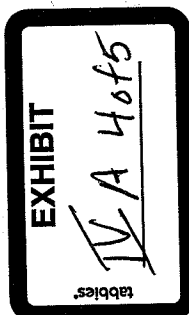
The Commission understands that it is not responsible for operational matters but it is accountable for the programming on the Riverwalk. The linear park was not designed or intended to accommodate vendors. Consequently, the Riverwalk Commission is sympathetic to the Park District's request.

VI. New Business

No new business

VII. Upcoming Meetings

- A. Asset Management Plan Mtg., March 17, 2010, 7:30 a.m.
TED Conference Room #247, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Riverwalk Planning, Design & Construction Committee, April 6, 2010, 7:30 a.m.
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. Riverwalk Commission, April 14, 2010, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL



- D. Annual Spring Spruce Up, April 17, 2010, 9:00-Noon
Dandelion Fountain at Jackson Ave. and Eagle St., Naperville, IL
- E. Riverwalk Foundation, April 20, 2010, 7:00 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

VIII. Adjournment

Motion to adjourn was made by Darfler, seconded by Skeet.

MOTION WAS UNANIMOUSLY APPROVED. Meeting adjourned at 8:53 a.m.

Respectfully submitted, Janette Erickson, Riverwalk Administrator

