



COMMISSION MEETING MINUTES OF MAY 12, 2010

I. Call to Order

M.D. Skeet, Commission Vice-Chairman, called the May 12, 2010 Naperville Riverwalk Commission Meeting to order at 7:31 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

II. Roll Call

Present: Bill Epp; Ron Gibson; Jeff Havel; Rick Hitchcock, Commission Chairman; Bill Novack; Chuck Papanos; Annmarie Siwik; M.D. Skeet; Marie Todd (7:37)

Absent: Jonathan Croll; Bart Darfler; Dennis Ulrey; Grant Wehrli; and Anna Lee Hedderman, Student Commissioner

Also Present: Steve Albert, Rod Beadle, ERA; Mike Reilly, Naperville Park District; and Gary Weber, Gary R. Weber & Assoc.

III. Approval of Minutes

A motion to approve the April 14, 2010 minutes was made by Gibson, seconded by Havel. MOTION WAS UNANIMOUSLY APPROVED.

IV. Reports

A. Chairman – M.D. Skeet for Rick Hitchcock
No report.

B. Finance – Bill Novack
The monthly finance report was distributed and reviewed.

C. Park District – Chuck Papanos

1. The Park District's annual bulb sale will take place on April 16, 2010 at 8:00 a.m. The bulbs sell very quickly. Funds raised from the sale of the bulbs from the Riverwalk, benefit the Riverwalk.
2. The annuals have been delivered and will be installed on May 17, 2010.
3. Each year the Park District designs and installs new banners on the Riverwalk. This year the design incorporated the Riverwalk Commission logo.

D. Riverwalk Foundation – Jeff Havel

1. The Riverwalk Foundation met on Tuesday, April 20, 2010 at 7:00 a.m. in the lunch room at the Municipal Center.
2. Special guest, Jim Healy, presented information at the April meeting regarding the proposed non-profit, charitable Park District Foundation. The purpose of the proposed foundation is to help facilitate donations to special projects on Park District property, such as the Veterans Memorial on Gartner Road. The Park District will help facilitate the establishment of the proposed foundation and then seek other community minded volunteers to take the reins.

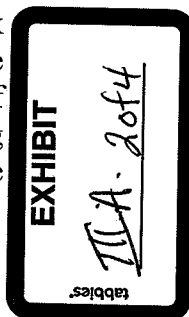
EXHIBIT

III A. 10/14

tabbles

Representatives from the Park District are also approaching the Millennium Carillon Foundation to explain their plan. The proposed Park District Foundation sees this as an opportunity to partner with other charitable organizations to raise funds to better the community.

3. The annual Riverwalk Breakfast has been moved to the fall. The possibility of partnering with North Central College is being explored.
 4. Ted Fredenhagen's band, Class Act II will play in Fredenhagen Park on Saturday, September 19, 2010 in conjunction with the Annual Riverwalk Art Fair.
 5. The Riverwalk Foundation will fund the construction of new display cases in the building at Fredenhagen Park.
- E. Donor Recognition – Jan Erickson
1. Original shepherd crook donor plaques will be replaced as well as original bollard donor plaques. The 28 plaques have been ordered.
 2. The Exchange Club has 28 bricks and 2 stones left to sell. Exchange Club will continue to offer the commemorative bricks and stones at their annual fundraiser, Ribfest.
- F. Public Relations – Annmarie Siwik
1. Hitchcock spoke at a men's breakfast meeting at Our Savior's Lutheran Church. He was well received.
 2. The Riverwalk Foundation has relinquished the domain name NapervilleRiverwalk.com to the City. Erickson is working with IT and Community Relations to develop the Riverwalk web pages on the City's site. Much of the information that had been resident on the Riverwalk Foundation's web page will be included. Links will be added to utilize some of the information on the Park District's web page such as their interactive map.
 3. The public will be invited to an informational open house hosted by the Riverwalk Commission on Wednesday, May 26, 2010 from 7:00 to 8:30 p.m. in meeting rooms B & C at the Municipal Center. The focus will be on the construction of Segment 2, the construction of the Jefferson Avenue Gateway, the Asset Management Plan as well as the expanded and improved Riverwalk webpage on the City's website.
 4. Ms. Gina Howley is writing an article regarding the Riverwalk for Family Time Magazine. Hitchcock and Erickson have been helpful. The article should appear in the June issue.
- G. Commissioner Development – Jonathan Croll
No report.
- H. Millennium Carillon Foundation – Chuck Papanos for Bart Darfler
Tower tours have started for the season. They are being offered Friday through Sunday.
- I. Asset Management Plan – Bill Epp
1. Epp, Havel, and Papanos continue to meet weekly to work on the Riverwalk Asset Management Plan, focusing on the listing, and categorization of the large and small assets on the linear park, specifically on Section 3. A draft copy of Section 3 is nearly complete. It has been used as a beta test prior to beginning on the other sections. Three categories have been added to the report; large living assets, signage and donor items.



2. The stability of the slope on the north side of the river, south of Centennial Beach, is a concern. ERA took measurements three years ago. They measure the wall again next week to check for any movement.
3. The committee is working on getting the associated replacement costs for the items addressed in the report. They will be on a unit cost basis.
4. The Riverwalk/Park District boundaries should be identified in the report's map as closely as possible. A few inconsistencies have been discovered on the site walks such as the walkway between Centennial Beach and the Park District Administration Building. There are four shepherd crook lights on the walkway that have been acknowledged to be the responsibility of the Riverwalk yet the walkway is not.
5. Hitchcock thanked those who have worked diligently on the project and expressed his gratitude for their expertise as well as their willingness to volunteer the many hours it has taken and will take to complete this very important study.

J. Planning, Design and Construction – Jeff Havel

1. Temporary directional signage was placed near the Moser Tower and Visitor Center. Since the new signs have been installed, the temporary signs should be replaced. It was suggested that the “add-on” sign frames be used for this purpose. There are currently seven directional signs that will be reduced to three or four. Papanos will continue to move the process forward by facilitating discussions with other stakeholders.
2. Plugs, seeds, potted shrubs and goose protection have been purchased for the shoreline near the Jaycee Playground. Weber will work with Papanos to install the plantings in the next couple of weeks.
3. Barb Wehrli contacted Erickson regarding the condition of the Wehrli Family Garden. There had been some damage following a flood event. Papanos reported that the garden is on the work plan for the Park District. New plants will be added to the area along with a general spruce up.
4. The permit for the shoreline restoration near the Moser Bridge is in hand. Construction is scheduled for FY 2012.

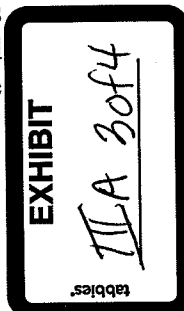
V. **Old Business**

A. Phase I Rehab: Segment 2 – Bill Novack

Construction was delayed for a couple of weeks. Per the construction contract, Schaeffges Brothers, Inc. submitted a proposed plan for soil erosion and sedimentation control to Kane DuPage Soil and Water Conservation District for review. KDSWCD made some modifications to the plan. The modified plan was then submitted to the Army Corps. of Engineers for review. Both agencies have signed off on the modified plan which uses the “Big Bag” system. A change order was submitted to address the additional cost. A few other items such as curbing and electrical may be credited at a later date.

B. Jefferson Avenue Bridge Gateway – Bill Novack

The project is moving ahead although they were experiencing some water issues with their coffer dam. The contractor has submitted a request for extra time and costs which the City is negotiating. The project should still be completed by the end of August 2010.



- C. Naperville Riverfront Plaza Project – Rod Beadle
ERA continues to work on the stormwater modeling in preparation for submittal to the County. Wight & Co. continues to work on the landscape plans.

VI. New Business

No new business.

VII. Upcoming Meetings

- A. Asset Management Plan Mtg., May 19, 2010, 7:30 a.m.
TED Conference Room #247, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Riverwalk Open House, May 26, 2010, 7:00-8:30 p.m.
Meeting Rooms B&C, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. Riverwalk Planning, Design & Construction Committee, June 1, 2010, 7:30 a.m.
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Commission, June 9, 2010, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

VIII. Adjournment

Motion to adjourn was made by Novack, seconded by Skeet. MOTION WAS UNANIMOUSLY APPROVED. Meeting adjourned at 8:31 a.m.

Respectfully submitted by Janette Erickson, Riverwalk Administrator





Memorandum

June 10, 2010 Agenda Items

To: Riverwalk Commission

From: Chuck Papanos, Riverwalk Operations Manager, 630-848-3590

Date: June 2, 2010

Re: **Naperville Park District's Monthly Field Report for the Riverwalk Commission Regular Meeting**

Field Report for May, 2010:

- All annual flowers have been planted.
- Staff has identified numerous locations with sunken pavers. They have begun the process of leveling and resetting.
- The revenue from the bulb sale is \$725.76.
- Weed spraying and weed pulling have been a high priority between the rains.
- Six trial plant beds have been installed at the 'mud flats' by the Jaycees Playground.

Other points of interest:

- Centennial Beach is now open for the season.





Planning, Design, and Construction Committee
Meeting Minutes Tuesday, June 1, 2010 7:30 a.m.
Municipal Center, Meeting Room #164, 400 S. Eagle Street, Naperville, IL

Committee Attendees: Jonathan Croll, Riverwalk Commissioner; Bill Epp, Riverwalk Commissioner; Jeff Havel, Committee Chairman; Rick Hitchcock, Commission Chairman; Bill Novack, City Engineer; Chuck Papanos, Riverwalk Commissioner; Skeet, Riverwalk Commissioner

Committee Absent: None

Other Attendees: Rod Beadle, ERA; Gary Weber, GRWA

I. Call to Order

Havel called the meeting to order at 7:32 a.m.

II. Action Items

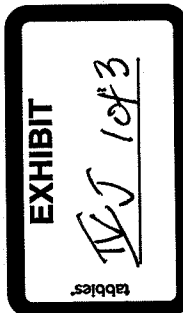
A. Open Forum - Members of the Public who wish to address the Committee
No members of the press or public were in attendance.

B. Park District Issues

1. Approximately 6 years ago a chess table was installed adjacent to the Eatery and the covered bridge. After checking with Park District staff, it was determined that there has never been a request for the game pieces to play chess at the table. As the chess board itself has weathered badly it was decided that it will be removed leaving the table available to the public for general use.
2. Prior to the installation of new Riverwalk signage, seven temporary directional signs were placed near the Moser Tower and Visitor Center by the contractor. The seven temporary signs will be replaced with four signs utilizing the new sign standard that will coordinate with the rest of the Riverwalk. The "add-on" sign frames will be used to replace three of the Carillon directional signs. If possible the fourth sign will use components for a "small" sign. The new signs should be installed in time for the Guild of Carillonneurs in North America conference on June 14-17, 2010.
3. Two Riverwalk signs will be installed in conjunction with the Centennial Beach renovation project. Locations have been identified but the content still needs to be determined. The possibility of ordering additional sign components to replace those being used for the Carillon directional signage as well as the signs near the beach was discussed. Erickson will contact possible sign manufacturers for quotations.

C. Phase I Rehabilitation: Segment 2

1. The contractor has set up their water barrier using the "Big Bag System" and has started pouring the piers for the lower walkway. Novack met with representatives from the proposed Water Street Project to explain the process being used to construct the bulkhead wall and lower walkway on Segment 2. The shepherd crook light fixtures have been removed and are being refurbished by the Park District. Replacement donor plaques have been ordered and received. The Park District will install them at the completion of the project.



2. Beadle reported that his structural engineer examined the Millennium Wall. It will continue to be monitored and explored.

D. Asset Management Plan

1. Katy Librizzi, engineering technician for the City of Naperville, was present to discuss the GPS/GIS needs for the Asset Management Plan. She reported that after the initial coordinates were taken, the points are off as much as 5-6 feet horizontally and 110 feet vertically. The committee seemed to think that the locations are still useable as the goal of the GPS/GIS is to be able to locate and easily distinguish between the major Riverwalk assets in the future. Librizzi was directed to use the AutoCAD map to label the major assets and mileage markers for Section 3. Other sections will be mapped as the process continues.
2. Epp, Havel and Papanos continue to meet regularly to develop the Asset Management Plan. They are currently working on identifying estimated costs.
3. The group has begun to look at Section 2. Two areas in this section that may need special attention are the parking lot south of the VFW and the slab in the Grand Pavilion.
4. The format for the report has been refined and the process has been determined. This will be used as a template and applied to the other sections of the Riverwalk.

E. Shoreline near Jaycee Playground

Six test plots have been installed along the shoreline south of the Jaycee Playground; three with woody material, one with only seed, one with only plugs and one utilizing a combination of seeds and plug. In addition, 20 dogwoods were planted along the perimeter to help prevent animals and children from entering the area. Weber will monitor the area to see which plot has the most success. ERA will contact the County to keep them apprised of the situation. Weber did a great job of organizing and executing the project.

F. Fredenhagen Park Display Cases

Havel is getting quotes for the cost of replacement glass for the cases. The cases will be reconfigured with lighting and deeper, adjustable shelves. The Park District will help with the reconstruction and the Riverwalk Foundation has agreed to fund the project up to \$2,500.

G. Jefferson Avenue Bridge Plaza Reconstruction

The project is on schedule for completion by August 27, 2010. It was reported that the work in the water is nearly finished and will be followed by construction of the upper structure.

H. Naperville Riverfront Plaza Project

Design and engineering work continues on the project with a completion date in the next month or two.

I. Bicycle & Pedestrian Advisory Committee

BPAC presented a final program and design for the Bike Rack Fundraising Project. Via email, the Riverwalk Commission reviewed and voted to approve the recommendation. The plan is on the June 1, 2010 City Council agenda.



III. New Business

A. Section 3, Wall 4 Status

On May 7, 2007 ERA surveyed the stone wall west of the Eatery Bridge. In May 2010 another survey was done to determine if the wall had moved. It was discovered that the wall had moved as much as 3/4" horizontally and had dropped up to 2 1/4" vertically. The wall should be watched and another survey done in two to three years.

IV. Tabled Business – Action Deferred Indefinitely

- A. North Bank Plan – Main St. to Washington St.
- B. Fredenhagen Park Emergency Lane Paving
- C. Naperville Township Parking Lot Reconfiguration
- D. Removal of NED Power Poles on East Extension
- E. NCC Gateway Connection

V. Upcoming Meetings

- A. Riverwalk Commission, June 9, 2010, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Asset Mgmt. Plan Mtg., June 16, 2010, 7:30 a.m.
TED Conference Room #247, Municipal Center, 400 S. Eagle St., Naperville, IL
- C. Riverwalk Planning, Design & Construction Committee, July 6, 2010, 7:30 a.m.
TED Conference Room #164, Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Foundation, July 20, 2010, 7:00 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- E. Class Act II Concert, September 18, 2010, 4:30-6:00 p.m.
Fredenhagen Park, Washington St. at the DuPage River, Naperville, IL

VI. Adjournment

With no further business, the meeting was adjourned at 9:01 a.m.

Respectfully submitted by
Jan Erickson, Riverwalk Administrator

