

COMMISSION MEETING MINUTES OF JANUARY 14, 2009

I. Call to Order

Jeff Havel called the January 14, 2009 Naperville Riverwalk Commission Meeting to order at 7:41 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

II. Roll Call

Present: Jonathan Croll; Bart Darfler; Ron Gibson (until 8:45); Jeff Havel; Rick Hitchcock, Commission Chairman (arrived 7:50); Bill Novack; Chuck Papanos; Annmarie Siwik; M.D. Skeet; Dennis Ulrey (until 8:32); and Student Commissioners Max Behna (until 9:05) and Kate Swanson

Absent: Kristen Jungles and Grant Wehrli

Also Present: Rod Beadle, ERA; and Gary Weber, Gary R. Weber & Associates

III. Approval of Minutes

A motion to approve the December 10, 2008 minutes was made by Darfler, seconded by Novack. MOTION WAS UNANIMOUSLY APPROVED.

IV. Reports

A. Chairman – Rick Hitchcock
No report.

B. Finance – Bill Novack
Novack distributed the monthly finance report explaining that PA019 originally had construction of Segment 2 included in its totals. In addition, PA022 will be used for construction of either the Gregory Gazebo or the Sesquicentennial Overlook, depending on the bids. Finally, documentation for PA028 has been submitted to the City's Finance Department and is being processed.

C. Park District – Chuck Papanos

1. In order to keep the larger living assets along the Riverwalk in good condition, several years ago it was decided that these items should be cared for on an annual basis. The pruning and tree removal work is beyond the Park District's purview. Specifications were prepared and Erickson has contacted four companies requesting quotations. The lowest proposed price will be selected. The work will be completed while the trees are dormant.
2. The Exchange Club of Naperville has approached the Park District regarding a project called a Healing Field of Honor. The project will entail placing up to 2009 full size (5'x3') American flags on Rotary Hill from November 7, 2009 to November 14, 2009. The flags poles will be placed in a grid pattern (see attachment).

This will be a fund raising endeavor. The Club's cost per flag is \$15 and they will sell them for \$30 each. In addition they are hoping to sell a minimum of 20 sponsorships at the cost of \$1,500 each.

In addition to the Park District, the Exchange Club has been working with the Carillon Foundation, Naperville Rotary Clubs, Operations Support Our Troops as well as the VFW and American Legion. For the past many years, the VFW and American Legion have held a ceremony on Veteran's Day. This year they will hold the ceremony at the Healing Field of Honor and will work with the Carillon and Municipal Band to enhance the event.

3. The hockey rink is functional even though some of the hockey boards are missing due to the December flood.

D. Riverwalk Foundation – Jeff Havel

1. The next Foundation meeting will be on Tuesday, January 20, 2009. The 2009 budget will be presented that that meeting.
2. Ted Fredenhagen's big band, Class Act II, preformed last summer at Fredenhagen Park. He is interested in performing again this summer. The Foundation will discuss the viability of holding the event as well as possible funding.
3. With the resignation of Diane Hoffman, Jo Lundeen has been elected as the new Foundation Secretary.

E. Donor Recognition – Jan Erickson

1. The Exchange Club has currently sold 551 of their 600 bricks and 38 of their 40 stone commitment.
2. The Donor Committee met to discuss a plan to continue their work. They reviewed the existing contact list and asked the other Commissioners to forward any names that may be interested in this wonderful possibility.
3. Erickson is waiting to hear back from Generic Signs regarding a quote for the cost of producing the cast concrete plaque for the Exchange Club Veteran's Plaza in addition to the plaquing and stone mounting for the Exelon Garden.

F. Public Relations – Annmarie Siwik

1. A press release regarding the installation of the new signs should be sent to the media via the City's Community Relations Department.
2. The former managing editor of the Naperville Sun newspaper has left with a temporary replacement. When the new editor is hired, out reach will be made by Siwik and Erickson to develop a working relationship.
3. Siwik and Erickson will work together to develop the necessary materials for the Riverwalk Development Guidelines public meetings.

G. Commissioner Development – Jonathan Croll

Croll has composed a letter to the Mayor announcing that Steve Albert has resigned from his post and that a new Riverwalk Commissioner needs to be appointed. Albert had a specific skill set that the Commission would like to replace. To that end, the letter also requests that outreach be made to garner qualified candidates to fill the gap that was left by Albert.

H. Millennium Carillon – Bart Darfler

1. Two programs were held on New Year's Eve; one at 6:00 p.m. and one at midnight. Approximately 200-250 people attended each program with more

folks at the earlier time. The Mayor was in attendance. Hot cocoa was served at the Eatery.

2. City Carillonneur, Tim Sleep, has taken the opportunity to play music while families are sledding on the adjacent Rotary Hill.
3. Jim Holzapfel, Assistant Director of Public Utilities, provided a utility schematic for the area around the Carillon. It provides a challenge when trying to determine a location for the Carillon donor plaque.
4. The Millennium Carillon Foundation loves the new signs around the Moser Tower and are pleased that they have been installed.
5. The summer series of concerts will begin on Tuesday, June 9, 2009 and continue for twelve weeks. In addition to the summer series, a pops concert will be held periodically as well.

I. Riverwalk Guidelines – Dennis Ulrey

The revised Riverwalk Development Guidelines were reviewed. The importance of the guidelines in terms of the upcoming CIP workshop was discussed. Information about the revised guidelines will be sent to the City Council via the weekly Manager’s Memorandum on Friday, January 16, 2009 prior to the CIP Workshop. Erickson will draft the cover sheet and send it to Hitchcock and Novack for review.

J. Planning, Design and Construction – Jeff Havel

1. The Park District reported on the flood damage resulting from the unseasonably warm weather between Christmas and the New Year.
2. Representing the Sister Cities Commission, the Mayor asked Novack to bring the possibility of permanent placement of the Mirror Image Photo Exhibit to the Riverwalk Commission. After much discussion, due to conflicting events and possible security issues, it was decided that, in its current format, there probably isn’t an appropriate location for the display to be permanently installed on the Riverwalk. The Riverwalk Commission is happy to provide a location on a temporary basis. In addition the Commission is open to discussion regarding the possibility of using the Mirror Image Photo Exhibit in another format.

V. Old Business

A. Naperville Riverfront Project

1. Wight Company has included ERA and GRWA as subcontractors for the engineering and design for the Riverwalk portion of the Riverfront Plaza project. The Engineering/Design contract is on the City Council agenda for January 20, 2009.

B. Gregory Gazebo/Sesquicentennial Overlook – Rod Beadle

1. The engineer’s estimates for construction for the Gregory Gazebo came in higher than initially budgeted. The difference can be bridged by using funds from PA022. Since both the Gregory Gazebo and the Sesquicentennial Overlook projects are in close proximity to one another and similar in scope, we plan to go to bid with both projects simultaneously but request separate bids. If we get low bids back we will be able to do both projects. However if the bids are too high we will only be able to do the Gregory Gazebo and will have to reprogram the Overlook. Erickson is processing the submittal through the City’s procurement office.

C. Phase I Rehab – Jeff Havel

Segment 1:

The project is close to being closed out. There are only a couple of things left on the punch list. Novack will follow up on the “bird bathing” issue north of the Dandelion Fountain.

Segment 2:

The pre-final plans are at the City for review. ERA is still waiting for a final response from the County regarding the stormwater permit. Most of the comments have been addressed but they are waiting for the response regarding the FEQ model. Beadle confirmed that the County permit expires three full years following the balance of the year that it was issued i.e., if the permit is issued in March 2009, the permit would be valid until December 31, 2012.

Segment 2 has been included in a group of “shovel-ready” projects that the City of Naperville submitted to the Metropolitan Mayors Caucus. This is a list of municipal projects that could potentially be funded by a federal economic stimulus package.

D. Century Walk Moser Sculpture near the Carillon – Jeff Havel

Hitchcock and Erickson spoke with Greg Sagen regarding the new design of the Moser Sculpture plaza. The new design is elliptical rather than linear in nature. The Commission was more fond of the original design. Due to budget constraints, Century Walk cannot provide funding for additional landscaping or the proposed benches. Sagen will be invited to attend the February 2, 2009 PDC Committee meeting to discuss other possibilities. Weber was asked to provide a coordinated design concept for the Moser sculpture plaza and the area around the Moser Tower generators.

E. Sign Graphics – Gary Weber

The sign committee met on January 12, 2009 to do the final walk through. Beadle compiled a punch list comprised of mostly touch up paint and removal of concrete splatter. Sign #4 needs to be reoriented to accommodate the arrows on the sign panel. The signs are both sturdy and beautiful.

F. FY 08-09 Work Projects – Rick Hitchcock

1. The FY09-10 Riverwalk CIP Budget was distributed. The new Riverfront Plaza project presents a new opportunity to build a previously undeveloped area along the existing Riverwalk. It is the consensus of the Riverwalk Commission to use the funding that is currently programmed for the construction of Segment 2 for the engineering/design and construction of this new section of linear park. This would entail reprogramming \$150,000 for engineering/design in FY08-09 and reprogramming the remaining \$950,000 for construction in FY09-10. Consequently the construction of Segment 2 has been reprogrammed to FY11-12 with the engineering/design of Segment 3 in FY12-13 and construction of Segment 3 in FY13-14.
2. The Jefferson Avenue Gateway project (PA026) is scheduled for FY09-10. All of the land acquisitions have been completed.
3. The Riverwalk Commission will present their CIP budget to the City Council on January 26, 2009 immediately following the TED presentation. A meeting will be held on January 21, 2009 to discuss and finalize the presentation.

VI. New Business

- A. Appoint new Vice-Chairman and new PDC Committee Chairman
A motion to appoint Jeff Havel as the Planning, Design and Construction Committee Chairman and to appoint Skeet as the Vice-Chairman of the Riverwalk Committee was made by Novack and seconded by Darfler. THE MOTION PASSED UNANIMOUSLY.

- B. Riverwalk Commission packets via e-mail
Erickson suggested that in order to save resources for both the City and the environment that the Riverwalk Commission monthly meeting packets be sent via email instead of U.S. post. All agreed.

VII. Upcoming Meetings

- A. Riverwalk Foundation
Tuesday, January 20, 2009, 7:30 a.m., Lunch Room
Municipal Center, 400 S. Eagle St., Naperville, IL
- B. Riverwalk CIP Workshop Planning Meeting
Wednesday, January 21, 2009, 7:30 a.m., TED Large Conference Room #247
Municipal Center, 400 S. Eagle St., Naperville, IL
- C. City Council CIP Workshop
Monday, January 26, 2009, 3:30 p.m., Meeting Rooms B & C
Municipal Center, 400 S. Eagle St., Naperville, IL
- D. Riverwalk Planning, Design & Construction Committee
Monday, February 2, 2009, 3:30 p.m., TED Large Conference Room #247
Municipal Center, 400 S. Eagle St., Naperville, IL
- E. Riverwalk Commission
Wednesday, February 11, 2009, 7:30 a.m., Lunch Room
Municipal Center, 400 S. Eagle St., Naperville, IL

VIII. Adjournment

Motion to adjourn was made by Hitchcock, seconded by Havel. MOTION WAS UNANIMOUSLY APPROVED. Meeting adjourned at 9:16 a.m.

Respectfully submitted,
Janette Erickson, Riverwalk Administrator