



# Naperville

**City of Naperville**

**FY17 Special Events Financial Report**

May 25, 2016

**Naperville Fire Department**  
**FY17 Rate Sheet**

**Department Services Include:**

- Emergency Medical Services
- Fire Suppression Services
- Life Safety Inspections Services
- Life Safety Evaluation
- Unified Command Post
- Scene Lighting
- Hazmat & WMD Services

<b>PERSONNEL</b>				
Position	Description of Service	Straight Time	1.5 X	2X
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	\$35.41		n/a
Lieutenant	Emergency Medical Services/Fire Suppression	\$42.14		n/a
Captain	Emergency Medical Services/Fire Suppression	\$46.30		n/a
Fire Inspector	Life Safety Inspection	\$43.87		n/a
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression		\$53.11	n/a
Lieutenant OT	Emergency Medical Services/Fire Suppression		\$63.22	n/a
Captain OT	Emergency Medical Services/Fire Suppression		\$69.45	n/a
Fire Inspector OT	Life Safety Inspection		\$65.80	n/a
Fire Inspector Holiday Fireworks OT	Fireworks Inspection			\$87.72
<b>SUPPLIES</b>				
Product	Description	Simplex	Duplex	
<b>VEHICLES</b>				
Vehicle Description	Use	Hourly Rate	Daily Rate	
Brush Truck with Fire Pump	Fire Suppression	\$19.45		
EMS Golf Cart	Emergency Medical Services	\$3.70		
EMS Trailer	Emergency Medical Services	\$11.25		
Ambulance	Emergency Medical Services	\$41.50		
Command Bus	Unified Command Post	\$21.75		
Hazmat Trailer	Hazmat & WMD Services	\$11.25		
Fire Engine	Fire Suppression	\$91.00		
Light Truck - Small	Scene Lighting & Traffic Control	\$41.00		
Light Truck - Big	Scene Lighting & Traffic Control	\$62.75		
<b>PERMITS</b>				

**Naperville Police Department**  
**FY17 Rate Sheet**

**Department Services Include:**

- Supervision of police personnel & event
- Special events safety & security
- Traffic control and/or enforcement
- Alcohol training of volunteers
- Parking enforcement
- Dispatching duties for event

PERSONNEL				
Position	Description of Service	Straight Time	1.5 X	2X
Police Sergeant	Supervision of police personnel	N/A	\$ 86.21	n/a
Police Officer	Special events safety & security	N/A	\$ 71.65	n/a
Motor Officer	Traffic control and/or enforcement	N/A	\$ 71.65	n/a
Liquor Liasion	Special events safety & security	N/A	\$ 71.65	n/a
Telecommunicator	Dispatching duties for event	N/A	\$ 55.02	n/a
Community Service Officer	Parking enforcement	N/A	\$ 43.58	\$ 58.10
SUPPLIES				
Product	Description	Hourly Rate		
VEHICLES				
Vehicle Description	Use	Hourly Rate	Daily Rate	
Marked squad	Traffic control and/or enforcement	\$ 3.35	n/a	
City van #804	Transport to event	\$ 0.65	n/a	
Motorcycle	Traffic control and/or enforcement	\$ 0.35	n/a	
ATV	Traffic control and/or enforcement	\$ 0.11	n/a	
Traffic trailer	Traffic control and/or enforcement	\$ 0.11	n/a	
Golf cart	Traffic control and/or enforcement	\$ 0.06	n/a	

*Department of Public Works  
FY17 Rate Sheet*

PERSONNEL				
Position	Description of Service	Straight Time	1.5 X	2X
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	49.28	61.22	81.63
Field Supervisor	Crew supervision, work coordination	54.20	68.61	91.47
Supervisor	Project supervision, coordination meetings, planning	50.44	-	-

SUPPLIES				
Product	Description	Daily Rate/Each		
Gloves		\$ 5.50		
12' Saw Horse Barricades		\$ 0.40		
Type III Barricades		\$ 3.00		
Type I Folding Barricades		\$ 0.80		
Sign with Stand		\$ 2.50		
Sandbags		\$ 0.05		
Traffic Cone 18"		\$ 0.25		
Traffic Cone 28"		\$ 0.70		
Temp. "No Parking" signs		\$ 0.10		
Solar Arrow Board		\$ 45.00		
Solar Message Center		\$ 125.00		
Pedestrian Barriers		\$ 1.50		

VEHICLES				
Vehicle Description	Use	Hourly Rate		
TenYdDumpTruck	221, 222, 224, 232, 233, 234, 235	\$8.49		
SevenYdDumpTruck	203, 207, 225, 226, 227, 228, 229	\$7.32		
BucketTruck	217, 230, 231, 257, 268, 275, 516	\$3.47		
Car	807	\$1.48		
CargoVan	246, 247, 249, 260, 263, 264, 804	\$2.31		
Forklift	870, 892, 896	\$0.70		
Haulster	205, 206	\$1.77		
Loader	240, 241, 242, 244, 277, 278, 284	\$3.75		
PickUpTruck	510, 512, 514, 515, 518, 294, 202	\$3.00		
SemiTruck	273, 274	\$4.13		
StreetSweeper	245, 829	\$11.30		
MidSizeSUV	201, 220, 265	\$1.54		
Tractor	250, 283, 285, 823, 825, 826, 827	\$2.22		
Trailer	540, 816, 850, 851, 860, 865, 874	\$0.39		

**Transportation, Engineering, & Development Business Group  
FY17 Rate Sheet**

**Department Services Include:**

Code Enforcement Services  
 Inspection Services  
 Traffic Control Plan Development  
 Permitting (Tent/Temporary Structure Permit, Right-of-Way Permit)  
 Public Transportation Planning and Coordination

PERSONNEL				
Position	Description of Service	Straight Time	1.5 X	2X
Lead Inspector	Inspections for electrical/tents/carnivals	\$ 46.92	\$ 57.68	\$ 76.90
Inspector	Inspections for electrical/tents/carnivals	\$ 43.91	\$ 53.17	\$ 70.89
Code Officer	Code compliance for signage and liquor license	\$ 43.91	\$ 53.17	\$ 70.89
Tech. Team Supervisor	Traffic control plans	\$ 48.85	-	-
Engineering Tech.	Event mapping and administrative support	\$ 38.58	\$ 45.16	\$ 60.22
Transportation Planner	Shuttle Bus/Public Transit Coordination	\$ 42.61	-	-
SUPPLIES				
Product	Description	Simplex	Duplex	
Maps	8.5 x 11 prints	\$.08/copy	\$.16/copy	
Maps	11x17 prints	\$.16/copy	\$.32/copy	
Maps	24x36 prints	\$5/Copy	N/A	
VEHICLES				
Vehicle Description	Use	Hourly Rate	Daily Rate	
Ford Escape	Drive to Inspections	\$4.43	\$35.44	
PERMITS				
Permit	Description	Fee	Notes	
Tent Permit	A tent permit is required for any event using tents of any size.	\$77	Inspection fees for special events are not included in the permit fee. These charges will be billed separately to the event organizer.	
Right-of-Way Permit	Right-of-Way permits are required for events that require street closures	\$30	Inspection fees for special events are not included in the permit fee. These charges will be billed separately to the event organizer.	

## City of Naperville

### Department Services Rate Information:

- Labor Rates were determined by using actual salary and benefit rates by department.
- Supply rates were determined by using several methods, 1) all disposable supplies such as temporary signs were valued at the full replacement costs; 2) all reusable supplies were valued at the replacement cost divided by estimated useful hours; and 3) large equipment such as message signs and arrow boards were valued at the fair market rental costs.
- Police vehicle rates were determined by using monthly replacement rate plus monthly M&O divided by 30 days divided by 24 hours.
- Fire vehicle rates were determined by using FEMA reimbursement rates (<http://www.fema.gov/schedule-equipment-rates>) to come up with the per hour rates for all Fire vehicles.
- DPW vehicle rates were determined by taking the different citywide vehicle classes applying the vehicles used to those classes and taking the annual maintenance/replacement cost divided by 2080 hours.

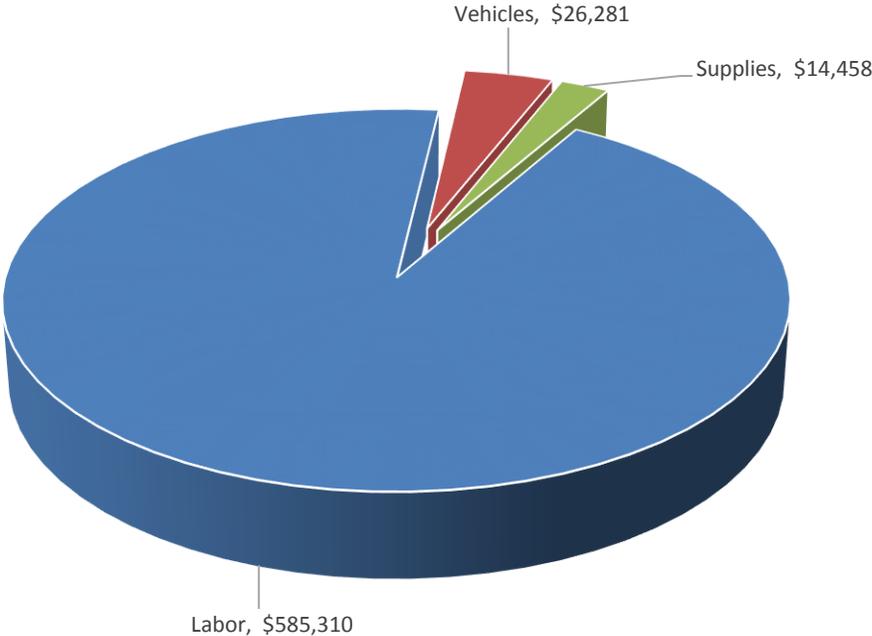
**All City Services**  
**FY17 Special Events Cost Estimates Summary Report**

Date	SECA Funded Events	Personnel	Supplies	Vehicles	2016 Event Sum	2015 Actual	Difference 2016 Est. vs 2015 Act. over/(under)
May 2016	Civil War Days	\$ 2,261.83	\$ -	\$ 418.60	\$ 2,680.43	\$ 1,593.40	\$ 1,087.03
May 2016	Memorial Day Parade	\$ 19,733.95	\$ 603.50	\$ 639.73	\$ 20,977.18	\$ 23,471.95	\$ (2,494.77)
June 2016	Glow Run	\$ 10,324.22	\$ 225.10	\$ 306.05	\$ 10,855.37	\$ 9,791.88	\$ 1,063.49
June-August 2016	Naper Nights	\$ 9,961.00	\$ -	\$ 622.50	\$ 10,583.50	\$ 10,960.07	\$ (376.57)
July 2016	Ribfest	\$ 142,416.79	\$ 3,194.00	\$ 8,071.72	\$ 153,682.51	\$ 168,944.36	\$ (15,261.85)
August 2016	India Day Parade and Celebration	\$ 10,720.27	\$ 331.40	\$ 293.22	\$ 11,344.89	\$ 10,736.62	\$ 608.27
September 2016	Last Fling	\$ 117,011.27	\$ 2,022.50	\$ 6,785.78	\$ 125,819.55	\$ 117,075.99	\$ 8,743.56
September 2016	Rooster 5K	\$ 8,408.00	\$ 117.50	\$ 98.25	\$ 8,623.75	\$ 8,397.53	\$ 226.22
September 2016	Riverwalk Fine Arts Fair	\$ 808.16	\$ 30.35	\$ 24.00	\$ 862.51	\$ 1,174.03	\$ (311.52)
October 2016	Oktoberfest	\$ 4,673.61	\$ -	\$ -	\$ 4,673.61	\$ 4,649.24	\$ 24.37
October 2016	All Hallow's Eve	\$ 862.05	\$ -	\$ -	\$ 862.05	\$ -	\$ 862.05
October 2016	DNA Trick-or-Treat	\$ 1,117.86	\$ 39.00	\$ 24.00	\$ 1,180.86	\$ 1,115.23	\$ 65.63
November 2016	Turkey Trot	\$ 10,057.28	\$ 413.50	\$ 407.97	\$ 10,878.75	\$ 12,047.00	\$ (1,168.25)
November 2016	Hometown Holidays	\$ 11,865.27	\$ 135.60	\$ 313.81	\$ 12,314.68	\$ 12,243.26	\$ 71.42
March 2017	St. Paddy's Day 5K	\$ 6,259.98	\$ 263.00	\$ 215.58	\$ 6,738.56	\$ 6,783.56 *	\$ (45.00)
March 2017	St. Patrick's Day Parade	\$ 16,055.72	\$ 376.90	\$ 604.61	\$ 17,037.23	\$ 16,428.67 *	\$ 608.56
<b>SECA Events Total</b>		<b>\$ 372,537.26</b>	<b>\$ 7,752.35</b>	<b>\$ 18,825.82</b>	<b>\$ 399,115.43</b>	<b>\$ 405,412.79</b>	<b>\$ (6,297.36)</b>

\*Estimated costs

Date	Billable Funded Events	Personnel	Supplies	Vehicles	2016 Event Sum	2015 Actual	Difference 2016 Est. vs 2015 Act. over/(under)
June 2016	Esprit de She Triathlon	\$ 47,115.14	\$ 1,932.60	\$ 1,552.40	\$ 50,600.14	\$ 46,875.79	\$ 3,724.35
July 2016	Naperville Ale Festival	\$ 4,128.30	\$ -	\$ 89.70	\$ 4,218.00	\$ 3,591.42	\$ 626.58
August 2016	Naperville Sprint Triathlon	\$ 43,586.61	\$ 1,999.00	\$ 1,651.78	\$ 47,237.39	\$ 41,529.04	\$ 5,708.35
August 2016	Naperville Wine Festival	\$ 4,747.70	\$ 15.00	\$ 12.00	\$ 4,774.70	\$ 3,863.45	\$ 911.25
August 2016	Scott S'Cool Scoot	\$ 1,301.11	\$ 22.00	\$ 13.56	\$ 1,336.67	\$ 1,181.34	\$ 155.33
September 2016	NCC Triathlon Invitation	TBD	TBD	TBD	\$ -	N/A	
November 2016	Naperville Marathon/Half Marathon	\$ 109,090.51	\$ 2,737.50	\$ 4,135.55	\$ 115,963.56	\$ 100,248.36	\$ 15,715.20
February 2017	Naperville Winter Ale Festival	\$ 2,803.02	\$ -	\$ -	\$ 2,803.02	\$ 2,484.24	\$ 318.78
April 2017	Naperville Women's Half Marathon	TBD	TBD	TBD	\$ -	TBD	
<b>Billable Events Total</b>		<b>\$ 212,772.39</b>	<b>\$ 6,706.10</b>	<b>\$ 7,454.99</b>	<b>\$ 226,933.48</b>	<b>\$ 199,773.64</b>	<b>\$ 27,159.84</b>
<b>FY16 Special Events Estimate</b>		<b>\$ 585,309.65</b>	<b>\$ 14,458.45</b>	<b>\$ 26,280.81</b>	<b>\$ 626,048.91</b>	<b>\$ 605,186.43</b>	<b>\$ 20,862.48</b>

### Special Events Costs by Service/Product



Events Total = \$626,049

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Civil War Days  
 Event Date: May 2016

Project Code: 658691  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
All City Services Budget:	<u>\$ 249.79</u>	<u>\$ 1,593.40</u>	<u>\$ 1,343.61</u>	<u>\$ 190.28</u>
Expenditures:				
Salaries/Benefits:				
Fire:	\$ 205.88	\$ 1,593.40	\$ 1,387.52	\$ 1,662.56
Police:	\$ -	\$ -	\$ -	\$ 555.36
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ 43.91</u>	<u>\$ -</u>	<u>\$ (43.91)</u>	<u>\$ 43.91</u>
	<u>\$ 249.79</u>	<u>\$ 1,593.40</u>	<u>\$ 1,343.61</u>	<u>\$ 2,261.83</u>
Overhead:				
Supplies:				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Vehicles:				
Fire:	\$ -	\$ -	\$ -	\$ 418.60
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 418.60</u>
<b>Total Expenditures:</b>	<u><u>\$ 249.79</u></u>	<u><u>\$ 1,593.40</u></u>	<u><u>\$ 1,343.61</u></u>	<u><u>\$ 2,680.43</u></u>
<b>Difference over/(under) Budget:</b>	\$ 1,343.61			

# Civil War Days Naperville Police Department

Event Code: 658691  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Community Service Officer	Traffic Control	0	13	\$42.72	\$555.36	Yes

TOTAL      \$555.36

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

## NOTES

Added CSO personnel per Naper Settlement's request for traffic control at Aurora and Webster per day.

## EVENT TOTAL

Estimate
<b>\$555.36</b>

**Civil War Days  
Naperville Fire Department**

Event Code: 658691  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector	Life Safety Inspection	4	4	\$43.87	\$175.48	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	24	28	\$53.11	\$1,487.08	

TOTAL      \$1,662.56

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
EMS Trailer	Emergency Medical Services	0	28	\$11.25	\$315.00	
EMS Golf Cart	Emergency Medical Services	0	28	\$3.70	\$103.60	

TOTAL      \$418.60

**NOTES**

Added EMS personnel per Naper Settlement's request

**EVENT TOTAL**

Estimate
<b>\$2,081.16</b>

**Civil War Days  
TED Business Group**

Event Code: 658691  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Inspector	Inspections for electrical/tents/carnivals	0	1	\$43.91	\$43.91	
				TOTAL	\$43.91	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**NOTES**

**EVENT TOTAL**

Estimate	<b>\$43.91</b>
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**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Memorial Day Parade  
 Event Date: May 2016

Project Code: 658017  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 24,752.65</u>	<u>\$ 23,471.95</u>	<u>\$ (1,280.70)</u>	<u>\$ 20,977.18</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	816.64	1,199.15	\$ 382.51	\$ 1,274.64
Police:	9,480.20	7,701.65	\$ (1,778.55)	\$ 7,731.38
DPW:	13,381.58	13,365.66	\$ (15.92)	\$ 10,727.93
TED:	-	-	\$ -	\$ -
	<u>\$ 23,678.42</u>	<u>\$ 22,266.46</u>	<u>\$ (1,411.96)</u>	<u>\$ 19,733.95</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 567.00	\$ 585.50	\$ 18.50	\$ 603.50
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 567.00</u>	<u>\$ 585.50</u>	<u>\$ 18.50</u>	<u>\$ 603.50</u>
<b>Vehicles:</b>				
Fire:	\$ 183.80	\$ 91.58	\$ (92.23)	\$ 111.90
Police:	\$ 31.35	\$ 31.35	\$ -	\$ 31.35
DPW:	\$ 292.08	\$ 497.06	\$ 204.98	\$ 496.48
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 507.23</u>	<u>\$ 619.99</u>	<u>\$ 112.76</u>	<u>\$ 639.73</u>
<b>Total Expenditures:</b>	<u>\$ 24,752.65</u>	<u>\$ 23,471.95</u>	<u>\$ (1,280.70)</u>	<u>\$ 20,977.18</u>
<b>Difference over/(under) Budget:</b>	\$ (1,280.70)			

# Memorial Day Parade Police Department

Event Code: 658017  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	9.5	10	\$86.21	\$862.08	
Police Officer	Special events safety & security	59.5	60	\$71.65	\$4,298.91	
Motor Officer	Traffic control and/or enforcement	13	13	\$71.65	\$931.43	
Telecommunicator	Dispatching duties for event	5.25	5.5	\$55.02	\$302.60	
Community Service Officer	Parking enforcement	23	23	\$58.10	\$1,336.36	
				TOTAL	\$7,731.38	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
						TOTAL
					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	8	8	3.35	\$26.80	
Motorcycle	Traffic control and/or enforcement	13	13	0.35	\$4.55	
				TOTAL	\$31.35	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
<b>\$7,762.73</b>

# Memorial Day Parade Naperville Fire Department

Event Code: 658017  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	8	0	\$35.41	\$0.00	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	8	12	\$53.11	\$637.32	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	0	12	\$53.11	\$637.32	yes
TOTAL					\$1,274.64	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	4	0	\$41.50	\$0.00	
EMS Trailer	Emergency Medical Services	4	6	\$11.25	\$67.50	
EMS Golf Cart	Emergency Medical Services	4	6	\$3.70	\$22.20	
EMS Golf Cart	Emergency Medical Services	0	6	\$3.70	\$22.20	
TOTAL					\$111.90	

## NOTES

## EVENT TOTAL

Estimate
<b>\$1,386.54</b>

# Memorial Day Parade Department of Public Works

Event Code: 658017  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Supervisor	Project supervision, coordination meetings, planning	7	6	\$50.44	\$302.64	
Field Supervisor	Crew supervision, work coordination	6.5	4	\$68.61	\$274.44	
Field Supervisor	Crew supervision, work coordination	9	4	\$91.47	\$365.88	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	120	100	\$49.28	\$4,928.00	
Equipment Operator		6	6	\$61.22	\$367.32	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	55	55	\$81.63	\$4,489.65	
				<b>TOTAL</b>	<b>\$10,727.93</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Sign with Stand		8	8	\$2.50	\$20.00	
Traffic Cone 18"		120	120	\$0.25	\$30.00	
Traffic Cone 28"		200	200	\$0.70	\$140.00	
Temp. "No Parking" signs		450	600	\$0.10	\$60.00	
Solar Message Center		2	2	\$125.00	\$250.00	
Type I Folding Barricades		30	30	\$0.80	\$24.00	
12' Saw Horse Barricades		110	110	\$0.40	\$44.00	
Informational Signs		10	10	\$0.80	\$8.00	
Disability Flag		1	1	\$5.00	\$5.00	
Pedestrian Barriers		13	15	\$1.50	\$22.50	
				<b>TOTAL</b>	<b>\$603.50</b>	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	109	110	\$3.00	\$330.00	
Trailer	540, 816, 850, 851, 860, 865, 874	6	8	\$0.39	\$3.12	
StreetSweeper	245, 829	13	12	\$11.30	\$135.60	
BucketTruck	217, 230, 231, 257, 268, 275, 516	6	8	\$3.47	\$27.76	
				<b>TOTAL</b>	<b>\$496.48</b>	

## NOTES

## EVENT TOTAL

Estimate
<b>\$11,827.91</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: GLOW Run For Reading  
 Event Date: June 2016

Project Code: 658047  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 15,364.72</u>	<u>\$ 9,791.88</u>	<u>\$ (5,572.84)</u>	<u>\$ 10,855.37</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 816.64	\$ 398.49	\$ (418.15)	\$ 424.88
Police:	\$ 4,457.41	\$ 2,669.81	\$ (1,787.60)	\$ 3,250.65
DPW:	\$ 9,386.62	\$ 6,190.05	\$ (3,196.57)	\$ 6,648.69
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 14,660.67</u>	<u>\$ 9,258.35</u>	<u>\$ (5,402.32)</u>	<u>\$ 10,324.22</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 207.80	\$ 198.00	\$ (9.80)	\$ 225.10
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 207.80</u>	<u>\$ 198.00</u>	<u>\$ (9.80)</u>	<u>\$ 225.10</u>
<b>Vehicles:</b>				
Fire:	\$ 183.80	\$ 53.80	\$ (130.00)	\$ 59.80
Police:	\$ 21.33	\$ 21.33	\$ -	\$ 21.15
DPW:	\$ 291.12	\$ 260.40	\$ (30.72)	\$ 225.10
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 496.25</u>	<u>\$ 335.53</u>	<u>\$ (160.72)</u>	<u>\$ 306.05</u>
<b>Total Expenditures:</b>	<u>\$ 15,364.72</u>	<u>\$ 9,791.88</u>	<u>\$ (5,572.84)</u>	<u>\$ 10,855.37</u>
<b>Difference over/(under) Budget:</b>	\$ (5,572.84)			

# GLOW Run For Reading Police Department

Event Code: 658047  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	6.75	7	\$ 86.21	\$ 603.45	
Police Officer	Special events safety & security	28.75	29	\$ 71.65	\$ 2,077.81	
Community Service Officer	Parking enforcement	6.25	6.25	\$ 58.10	\$ 363.14	
Motor Officer	Special events safety & security	3	3	\$ 68.75	\$ 206.25	
TOTAL					\$ 3,250.65	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked Squad	Traffic Control and/or Enforcement	6	6	\$3.35	\$20.10	
Motorcycle	Traffic Control and/or Enforcement	3	3	\$0.35	\$1.05	
					\$21.15	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
\$ 3,271.80

# GLOW Run For Reading Naperville Fire Department

Event Code: 658047  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	8	0	\$35.41	\$0.00	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	8	8	\$53.11	\$424.88	
TOTAL					\$424.88	

## SUPPLIES

Product	Description	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	4	0	\$41.50	\$0.00	
EMS Trailer	Emergency Medical Services	4	4	\$11.25	\$45.00	
EMS Golf Cart	Emergency Medical Services	4	4	\$3.70	\$14.80	
TOTAL					\$59.80	

## NOTES

## EVENT TOTAL

Estimate
<b>\$484.68</b>

# GLOW Run For Reading Department of Public Works

Event Code: 658-047  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Supervisor	Project supervision, coordination meetings, planning	6.5	5	\$50.44	\$252.20	
Field Supervisor	Crew supervision, work coordination	9	9	\$68.61	\$617.49	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	83	80	\$49.28	\$3,942.40	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	29	30	\$61.22	\$1,836.60	
				TOTAL	\$6,648.69	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		80	80	\$0.40	\$32.00	
Type I Folding Barricades		11	12	\$0.80	\$9.60	
Sign with Stand		30	30	\$2.50	\$75.00	
Traffic Cone 18"		20	20	\$0.25	\$5.00	
Traffic Cone 28"		100	100	\$0.70	\$70.00	
Solar Message Center		0	0	\$125.00	\$0.00	
Informational Signs		20	20	\$0.80	\$16.00	
Pedestrian Barriers		0	0	\$1.50	\$0.00	
Temp. "No Parking" signs		175	175	\$0.10	\$17.50	
				TOTAL	\$225.10	

## VEHICLES

Vehicle Description	Use	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
StreetSweeper	245, 829	3	3	\$11.30	\$33.90	
BucketTruck	217, 230, 231, 257, 268, 275, 516	0	0	\$3.47	\$0.00	
PickUpTruck	510, 512, 514, 515, 518, 294, 202	75.5	80	\$3.00	\$240.00	
				TOTAL	\$273.90	

## NOTES

## EVENT TOTAL

Estimate
<b>\$7,147.69</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Esprit de She Women's Triathlon  
 Event Date: June 2016

Project Code: 658048  
 Funding Source: Billable

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
All City Services Budget:	<u>\$ 51,071.13</u>	<u>\$ 46,875.79</u>	<u>\$ (4,195.33)</u>	<u>\$ 50,600.14</u>
Expenditures:				
Salaries/Benefits:				
Fire:	\$ 2,613.48	\$ 2,354.41	\$ (259.07)	\$ 3,603.30
Police:	\$ 17,150.78	\$ 16,340.14	\$ (810.63)	\$ 17,150.78
DPW:	\$ 28,015.88	\$ 25,052.48	\$ (2,963.40)	\$ 26,361.06
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 47,780.14</u>	<u>\$ 43,747.03</u>	<u>\$ (4,033.10)</u>	<u>\$ 47,115.14</u>
Overhead:				
Supplies:				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 2,066.20	\$ 2,054.20	\$ (12.00)	\$ 1,932.60
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 2,066.20</u>	<u>\$ 2,054.20</u>	<u>\$ (12.00)</u>	<u>\$ 1,932.60</u>
Vehicles:				
Fire:	\$ 590.70	\$ 473.65	\$ (117.05)	\$ 740.40
Police:	\$ 51.45	\$ 51.45	\$ -	\$ 51.45
DPW:	\$ 582.64	\$ 549.46	\$ (33.18)	\$ 760.55
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 1,224.79</u>	<u>\$ 1,074.56</u>	<u>\$ (150.23)</u>	<u>\$ 1,552.40</u>
<b>Total Expenditures:</b>	<u><u>\$ 51,071.13</u></u>	<u><u>\$ 46,875.79</u></u>	<u><u>\$ (4,195.33)</u></u>	<u><u>\$ 50,600.14</u></u>
<b>Difference over/(under) Budget:</b>	\$ (4,195.33)			

# Esprit De She Triathlon Naperville Fire Department

Event Code: 658048  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Captain OT	Emergency Medical Services/Fire Suppression	6	6	\$69.45	\$416.70	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	36	48	\$53.11	\$2,549.28	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	0	12	\$53.11	\$637.32	yes
TOTAL					\$3,603.30	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	6	6	\$41.50	\$249.00	
Ambulance	Emergency Medical Services	6	6	\$41.50	\$249.00	
EMS Trailer	Emergency Medical Services	6	6	\$11.25	\$67.50	
EMS Golf Cart	Emergency Medical Services	6	6	\$3.70	\$22.20	
EMS Golf Cart	Emergency Medical Services	0	6	\$3.70	\$22.20	yes
Command Bus	Unified Command Post	6	6	\$21.75	\$130.50	
TOTAL					\$740.40	

## NOTES

## EVENT TOTAL

Estimate
<b>\$4,343.70</b>

# Esprit De She Triathlon Police Department

Event Code: 658048  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	30.5	27	\$86.21	\$2,327.61	
Police Officer	Special events safety & security	134.59	160	\$71.65	\$11,463.76	
Motor Officer	Traffic control and/or enforcement	13	13	\$71.65	\$931.43	
Telecommunicator	Dispatching duties for event	0	4	\$55.02	\$220.08	
Community Service Officer	Parking enforcement	29.5	38	\$58.10	\$2,207.91	
				TOTAL	\$17,150.78	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
						TOTAL
						\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	14	14	\$3.35	\$46.90	
Motorcycle	Traffic control and/or enforcement	13	13	\$0.35	\$4.55	
				TOTAL	\$51.45	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
<b>\$17,202.23</b>

# Espirit de She Triathlon Department of Public Works

Event Code: 658048  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Supervisor	Project supervision, coordination meetings, planning	9	12	\$50.44	\$605.28	
Field Supervisor	Crew supervision, work coordination	11.5	15	\$54.20	\$813.00	
Field Supervisor	Crew supervision, work coordination	19	24	\$91.47	\$2,195.28	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	183	180	\$49.28	\$8,870.40	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	166	170	\$81.63	\$13,877.10	
				<b>TOTAL</b>	<b>\$26,361.06</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		140	140	\$0.40	\$56.00	
Type I Folding Barricades		38	40	\$0.80	\$32.00	
Informational Signs		12	12	\$0.80	\$9.60	
Sign with Stand		27	30	\$2.50	\$75.00	
Traffic Cone 28"		500	500	\$0.70	\$350.00	
Temp. "No Parking" signs		400	400	\$0.10	\$40.00	
Solar Arrow Board		0	1	\$45.00	\$45.00	
Solar Message Center		1	1	\$125.00	\$125.00	
Pedestrian Barriers		792	800	\$1.50	\$1,200.00	
				<b>TOTAL</b>	<b>\$1,932.60</b>	

## VEHICLES

Vehicle Description	Use	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Bucket Truck	217, 230, 231, 257, 268, 275, 516	0	0	\$3.47	\$0.00	
PickUp Truck	510, 512, 514, 515, 518, 294, 202	159	160	\$3.00	\$480.00	
Trailer	540, 816, 850, 851, 860, 865, 874	44	45	\$0.39	\$17.55	
Loader	240, 241, 242, 244, 277, 278, 284	19.5	24	\$3.75	\$90.00	
Semi Truck	273, 274	20	20	\$4.13	\$82.60	
Street Sweeper	245, 829	8	8	\$11.30	\$90.40	
				<b>TOTAL</b>	<b>\$760.55</b>	

## NOTES

## EVENT TOTAL

Estimate
<b>\$29,054.21</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Naper Nights  
 Event Date: June-August 2016

Project Code: 658692  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 10,530.10</u>	<u>\$ 10,960.07</u>	<u>\$ 429.97</u>	<u>\$ 10,583.50</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 308.82	\$ 308.82	\$ -	\$ 263.22
Police:	\$ 9,697.78	\$ 10,453.25	\$ 755.47	\$ 9,697.78
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 10,006.60</u>	<u>\$ 10,762.07</u>	<u>\$ 755.47</u>	<u>\$ 9,961.00</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Vehicles:</b>				
Fire:	\$ 523.50	\$ 198.00	\$ (325.50)	\$ 622.50
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 523.50</u>	<u>\$ 198.00</u>	<u>\$ (325.50)</u>	<u>\$ 622.50</u>
<b>Total Expenditures:</b>	<u>\$ 10,530.10</u>	<u>\$ 10,960.07</u>	<u>\$ 429.97</u>	<u>\$ 10,583.50</u>
<b>Difference over/(under) Budget:</b>	\$ 429.97			

# Naper Nights Police Department

Event Code: 658692  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Officer	Special events safety & security	123	66	\$71.65	\$4,728.80	
Liquor Liasion	Special events safety & security	23.25	30	\$71.65	\$2,149.46	
Community Service Officer	Parking enforcement	10.75	66	\$42.72	\$2,819.52	
				<b>TOTAL</b>	<b>\$9,697.78</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				<b>TOTAL</b>	<b>\$0.00</b>	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				<b>TOTAL</b>		

## NOTES

The police department will add two community service officer(s) for traffic control at Aurora and Webster per night.

## EVENT TOTAL

Estimate
<b>\$9,697.78</b>

# Naper Nights Naperville Fire Department

Event Code: 658692  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector	Life Safety Inspection	6	6	\$43.87	\$263.22	

TOTAL      \$263.22

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Light Truck - Small	Scene Lighting & Traffic Control	6	6	\$41.00	\$246.00	
Light Truck - Big	Scene Lighting & Traffic Control	6	6	\$62.75	\$376.50	

TOTAL      \$622.50

## NOTES

## EVENT TOTAL

Estimate
<b>\$885.72</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: Ribfest  
Event Date: July 2016

Project Code: 658004  
Funding Source: SECA

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 157,405.98</u>	<u>\$ 168,944.36</u>	<u>\$ 11,538.38</u>	<u>\$ 153,682.51</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 21,726.57	\$ 19,332.97	\$ (2,393.60)	\$ 22,989.56
Police:	\$ 89,476.69	\$ 111,491.66	\$ 22,014.97	\$ 89,483.54
DPW:	\$ 37,049.68	\$ 30,373.21	\$ (6,676.47)	\$ 28,766.49
TED:	\$ 1,488.17	\$ 1,186.47	\$ (301.70)	\$ 1,177.19
	<u>\$ 149,741.11</u>	<u>\$ 162,384.30</u>	<u>\$ 12,643.19</u>	<u>\$ 142,416.79</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 3,065.00	\$ 2,754.50	\$ (310.50)	\$ 3,194.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 3,065.00</u>	<u>\$ 2,754.50</u>	<u>\$ (310.50)</u>	<u>\$ 3,194.00</u>
<b>Vehicles:</b>				
Fire:	\$ 3,375.20	\$ 2,555.80	\$ (819.40)	\$ 6,788.20
Police:	\$ 337.51	\$ 337.51	\$ -	\$ 279.46
DPW:	\$ 887.16	\$ 912.25	\$ 25.09	\$ 1,004.06
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 4,599.87</u>	<u>\$ 3,805.56</u>	<u>\$ (794.31)</u>	<u>\$ 8,071.72</u>
<b>Total Expenditures:</b>	<u>\$ 157,405.98</u>	<u>\$ 168,944.36</u>	<u>\$ 11,538.38</u>	<u>\$ 153,682.51</u>
<b>Difference over/(under) Budget:</b>			\$ 11,538.38	

# Ribfest Naperville Fire Department

Event Code: 658004  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	80	0	\$35.41	\$0.00	
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	6	6	\$35.41	\$212.46	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	192	312	\$53.11	\$16,570.32	
Captain	Emergency Medical Services/Fire Suppression	3	3	\$46.30	\$138.90	
Captain OT	Emergency Medical Services/Fire Suppression	48	52	\$69.45	\$3,611.40	
Fire Inspector	Life Safety Inspection	32	32	\$43.87	\$1,403.84	
Fire Inspector Holiday Fireworl	Fireworks Inspection	12	12	\$87.72	\$1,052.64	
TOTAL					\$22,989.56	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	40	52	\$41.50	\$2,158.00	
EMS Trailer	Emergency Medical Services	48	52	\$11.25	\$585.00	
EMS Golf Cart	Emergency Medical Services	48	52	\$3.70	\$192.40	
EMS Golf Cart	Emergency Medical Services	48	52	\$3.70	\$192.40	
Brush Truck with Fire Pump	Fire Suppression	48	52	\$19.45	\$1,011.40	
Fire Engine	Fire Suppression	3	3	\$91.00	\$273.00	
Light Truck - Small	Scene Lighting & Traffic Control	4	12	\$41.00	\$492.00	
Light Truck - Big	Scene Lighting & Traffic Control	4	12	\$62.75	\$753.00	
Command Bus	Unified Command Post	0	52	\$21.75	\$1,131.00	Yes
TOTAL					\$6,788.20	

## NOTES

## EVENT TOTAL

Estimate
<b>\$29,777.76</b>

# RibFest Police Department

Event Code: 658004  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	174	170	\$86.21	\$14,655.29	
Police Officer	Special events safety & security	930.63	850	\$71.65	\$60,901.23	
Motor Officer	Traffic control and/or enforcement	29.34	25	\$71.65	\$1,791.21	
Liquor Liasion	Special events safety & security	51	51	\$71.65	\$3,654.07	
Telecommunicator	Dispatching duties for event	76	64	\$55.02	\$3,521.21	
Community Service Officer	Parking enforcement	100	60.5	\$43.58	\$2,636.41	
Community Service Officer	Parking enforcement	44	40	\$58.10	\$2,324.11	
				TOTAL	\$89,483.54	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	78	70	\$3.35	\$234.50	
Motorcycle	Traffic control and/or enforcement	29.34	20	\$0.35	\$7.00	
ATV	Traffic control and/or enforcement	40	40	\$0.11	\$4.40	
Golf cart	Traffic control and/or enforcement	40	40	\$0.06	\$2.40	
City van #804	Transport to event	35	30	\$0.65	\$19.50	
Traffic trailer	Incident command	106	106	\$0.11	\$11.66	
				TOTAL	\$279.46	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate. The police department will provide one additional telecommunicator per night. CSO hours are decreasing due to motor officers assistance with parking.

## EVENT TOTAL

Estimate
<b>\$89,763.00</b>

**Ribfest**  
**Department of Public Works**

Event Code: 658-004  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	300	280	\$49.28	\$13,798.40	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	120	120	\$61.22	\$7,346.40	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	38	38	\$81.63	\$3,101.94	
Field Supervisor	Crew supervision, work coordination	35	20	\$54.20	\$1,084.00	
Field Supervisor	Crew supervision, work coordination	35	35	\$68.61	\$2,401.35	
Field Supervisor	Crew supervision, work coordination	8	8	\$91.47	\$731.76	
Supervisor	Project supervision, coordination meetings, planning	6	6	\$50.44	\$302.64	
				<b>TOTAL</b>	<b>\$28,766.49</b>	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Gloves		36	36	\$5.50	\$198.00	
12' Saw Horse Barricades		280	280	\$0.40	\$112.00	
Type III Barricades		5	5	\$3.00	\$15.00	
Type I Folding Barricades		730	730	\$0.80	\$584.00	
Sign with Stand		210	210	\$2.50	\$525.00	
Sandbags		100	100	\$0.05	\$5.00	
Traffic Cone 28"		150	150	\$0.70	\$105.00	
Temp. "No Parking" signs		50	50	\$0.10	\$5.00	
Solar Message Center		2	2	\$125.00	\$250.00	
Solar Arrow Board		1	1	\$45.00	\$45.00	
Pedestrian Barriers		909	900	\$1.50	\$1,350.00	
				<b>TOTAL</b>	<b>\$3,194.00</b>	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	207.5	210	\$3.00	\$630.00	
Loader	240, 241, 242, 244, 277, 278, 284	22	22	\$3.75	\$82.50	
OneTonTruck		11	11	\$5.45	\$59.95	
BucketTruck	217, 230, 231, 257, 268, 275, 516	19	19	\$8.99	\$170.81	
SemiTruck	273, 274	10	10	\$4.13	\$41.30	
Trailer	540, 816, 850, 851, 860, 865, 874	50	50	\$0.39	\$19.50	
				<b>TOTAL</b>	<b>\$1,004.06</b>	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$32,964.55</b>

**Ribfest  
TED Business Group**

Event Code: 658004  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Lead Inspector	Inspections for electrical/tents/carnivals	4.5	4.5	\$46.92	\$211.13	
Inspector	Inspections for electrical/tents/carnivals	20.5	20	\$43.91	\$878.24	
Code Officer	Code compliance for signage and liquor license	1	2	\$43.91	\$87.82	
TOTAL					\$1,177.19	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$1,177.19</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: Naperville Ale Fest  
Event Date: July 2016

Project Code: 658707  
Funding Source: Billable

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 4,304.70</u>	<u>\$ 3,591.42</u>	<u>\$ (713.28)</u>	<u>\$ 4,218.00</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 864.62	\$ 145.94	\$ (718.68)	\$ 768.92
Police:	\$ 3,268.55	\$ 3,445.48	\$ 176.93	\$ 3,268.55
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ 90.83	\$ -	\$ (90.83)	\$ 90.83
	<u>\$ 4,224.00</u>	<u>\$ 3,591.42</u>	<u>\$ (632.58)</u>	<u>\$ 4,128.30</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Vehicles:</b>				
Fire:	\$ 80.70	\$ -	\$ (80.70)	\$ 89.70
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 80.70</u>	<u>\$ -</u>	<u>\$ (80.70)</u>	<u>\$ 89.70</u>
<b>Total Expenditures:</b>	<u>\$ 4,304.70</u>	<u>\$ 3,591.42</u>	<u>\$ (713.28)</u>	<u>\$ 4,218.00</u>
<b>Difference over/(under) Budget:</b>	\$ (713.28)			

**Naperville Ale Fest  
Naperville Fire Department**

Event Code: 658707  
Funding: Billable

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector OT	Life Safety Inspection	2	2	\$65.80	\$131.60	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	12	12	\$53.11	\$637.32	
TOTAL					\$768.92	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
EMS Trailer	Emergency Medical Services	6	6	\$11.25	\$67.50	
EMS Golf Cart	Emergency Medical Services	6	6	\$3.70	\$22.20	
TOTAL					\$89.70	

**NOTES**

Naper Settlement has requested EMS service, new for FY16.

**EVENT TOTAL**

Estimate
<b>\$858.62</b>

# Naperville Ale Fest Police Department

Event Code: 658707  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Liquor Liasion	Special events safety & security	6.5	6.5	\$ 71.65	\$465.72	
Community Service Officer	Traffic control and/or enforcement	6.5	12	\$ 43.58	\$522.93	
Police Sergeant	Supervision of police personnel	5.5	6.5	\$ 86.21	\$560.35	
Police Officer	Special events safety & security	20.5	24	\$ 71.65	\$1,719.56	
TOTAL					\$3,268.55	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					\$0.00	
					\$0.00	
TOTAL					\$0.00	

## NOTES

## EVENT TOTAL

Estimate
\$3,268.55

# Naperville Ale Fest TED Business Group

Event Code: 658707  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Inspector	Inspections for electrical/tents/carnivals	0	1	\$46.92	\$46.92	
Code Officer	Code compliance for signage and liquor license	0	1	\$43.91	\$43.91	
TOTAL					\$90.83	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## NOTES

## EVENT TOTAL

Estimate	<b>\$90.83</b>
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**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Naperville Sprint Triathlon  
 Event Date: August 2016

Project Code: 658045  
 Funding Source: Billable

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 47,383.39</u>	<u>\$ 41,529.04</u>	<u>\$ (5,854.35)</u>	<u>\$ 47,237.39</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 2,613.48	\$ 2,220.22	\$ (393.26)	\$ 3,603.30
Police:	\$ 14,032.67	\$ 12,429.00	\$ (1,603.67)	\$ 14,032.67
DPW:	\$ 27,018.12	\$ 23,455.77	\$ (3,562.35)	\$ 25,950.64
TED:	\$ 191.54	\$ -	\$ (191.54)	\$ -
	<u>\$ 43,855.81</u>	<u>\$ 38,104.99</u>	<u>\$ (5,750.82)</u>	<u>\$ 43,586.61</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 2,041.50	\$ 1,996.40	\$ (45.10)	\$ 1,999.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 2,041.50</u>	<u>\$ 1,996.40</u>	<u>\$ (45.10)</u>	<u>\$ 1,999.00</u>
<b>Vehicles:</b>				
Fire:	\$ 590.70	\$ 568.25	\$ (22.45)	\$ 740.40
Police:	\$ 37.70	\$ 37.70	\$ -	\$ 37.70
DPW:	\$ 857.68	\$ 821.70	\$ (35.98)	\$ 873.68
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 1,486.08</u>	<u>\$ 1,427.65</u>	<u>\$ (58.43)</u>	<u>\$ 1,651.78</u>
<b>Total Expenditures:</b>	<u>\$ 47,383.39</u>	<u>\$ 41,529.04</u>	<u>\$ (5,854.35)</u>	<u>\$ 47,237.39</u>
<b>Difference over/(under) Budget:</b>	\$ (5,854.35)			

# Naperville Sprint Triathlon Naperville Fire Department

Event Code: 658045  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Captain OT	Emergency Medical Services/Fire Suppression	6	6	\$69.45	\$416.70	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	36	48	\$53.11	\$2,549.28	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	0	12	\$53.11	\$637.32	yes
TOTAL					\$3,603.30	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	6	6	\$41.50	\$249.00	
Ambulance	Emergency Medical Services	6	6	\$41.50	\$249.00	
EMS Trailer	Emergency Medical Services	6	6	\$11.25	\$67.50	
EMS Golf Cart	Emergency Medical Services	6	6	\$3.70	\$22.20	
EMS Golf Cart	Emergency Medical Services	0	6	\$3.70	\$22.20	yes
Command Bus	Unified Command Post	6	6	\$21.75	\$130.50	
TOTAL					\$740.40	

## NOTES

## EVENT TOTAL

Estimate
<b>\$4,343.70</b>

# Naperville Sprint Triathlon Police Department

Event Code: 658045  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	23	17	\$86.21	\$1,465.53	
Police Officer	Special events safety & security	140	140	\$71.65	\$10,030.79	
Motor Officer	Traffic control and/or enforcement	12	8	\$71.65	\$573.19	
Telecommunicator	Dispatching duties for event	4	4	\$55.02	\$220.08	
Community Service Officer	Parking enforcement	34	30	\$58.10	\$1,743.08	
				TOTAL	\$14,032.67	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	10	10	\$3.35	\$33.50	
Motorcycle	Traffic control and/or enforcement	12	12	\$0.35	\$4.20	
				TOTAL	\$37.70	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
<b>\$14,070.37</b>

**Naperville Sprint Triathlon  
Department of Public Works**

Event Code: 658-045  
Funding: Billable

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Supervisor	Project supervision, coordination meetings, planning	7	8	\$50.44	\$403.52	
Field Supervisor	Crew supervision, work coordination	7	8	\$54.20	\$433.60	
Field Supervisor	Crew supervision, work coordination	18	20	\$91.47	\$1,829.40	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	191	200	\$49.28	\$9,856.00	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	167	160	\$81.63	\$13,060.80	
Equipment Operator		4.5	6	\$61.22	\$367.32	
				<b>TOTAL</b>	<b>\$25,950.64</b>	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		108	110	\$0.40	\$44.00	
Type I Folding Barricades		42	50	\$0.80	\$40.00	
Sign with Stand		28	30	\$2.50	\$75.00	
Traffic Cone 28"		500	500	\$0.70	\$350.00	
Temp. "No Parking" signs		450	450	\$0.10	\$45.00	
Solar Message Center		1	1	\$125.00	\$125.00	
Pedestrian Barriers		880	880	\$1.50	\$1,320.00	
				<b>TOTAL</b>	<b>\$1,999.00</b>	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	158	160	\$3.00	\$480.00	
Trailer	540, 816, 850, 851, 860, 865, 874	28	30	\$0.39	\$11.70	
Loader	240, 241, 242, 244, 277, 278, 284	26	26	\$3.75	\$97.50	
SemiTruck	273, 274	12	12	\$4.13	\$49.56	
TenYdDumpTruck	221, 222, 224, 232, 233, 234, 235	12	12	\$8.49	\$101.88	
SevenYdDumpTruck	203, 207, 225, 226, 227, 228, 229	12	12	\$7.32	\$87.84	
StreetSweeper	245, 829	4	4	\$11.30	\$45.20	
				<b>TOTAL</b>	<b>\$873.68</b>	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$28,823.32</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Naperville Wine Festival  
 Event Date: August 2016

Project Code: 658250  
 Funding Source: Billable

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 4,146.76</u>	<u>\$ 3,863.45</u>	<u>\$ (283.31)</u>	<u>\$ 4,774.70</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 102.94	\$ 102.94	\$ -	\$ 725.06
Police:	\$ 3,628.40	\$ 3,358.87	\$ (269.53)	\$ 3,628.40
DPW:	\$ 387.92	\$ 374.14	\$ (13.78)	\$ 394.24
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 4,119.26</u>	<u>\$ 3,835.95</u>	<u>\$ (283.31)</u>	<u>\$ 4,747.70</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 15.50	\$ 15.50	\$ -	\$ 15.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 15.50</u>	<u>\$ 15.50</u>	<u>\$ -</u>	<u>\$ 15.00</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 12.00	\$ 12.00	\$ -	\$ 12.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 12.00</u>	<u>\$ 12.00</u>	<u>\$ -</u>	<u>\$ 12.00</u>
<b>Total Expenditures:</b>	<u>\$ 4,146.76</u>	<u>\$ 3,863.45</u>	<u>\$ (283.31)</u>	<u>\$ 4,774.70</u>
<b>Difference over/(under) Budget:</b>	\$ (283.31)			

# Naperville Wine Fest Naperville Fire Department

Event Code: 658250  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector	Life Safety Inspection	2	2	\$43.87	\$87.74	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	0	12	\$53.11	\$637.32	yes
				TOTAL	\$725.06	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
EMS Trailer	Emergency Medical Services	0	6	\$11.25	\$67.50	yes
EMS Golf Cart	Emergency Medical Services	0	6	\$3.70	\$22.20	yes
					TOTAL	\$89.70

## NOTES

## EVENT TOTAL

Estimate
<b>\$814.76</b>

# Naperville Wine Fest Police Department

Event Code: 658250  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	12	13	\$86.21	\$1,120.70	
Police Officer	Special events safety & security	22	22	\$71.65	\$1,576.27	
Liquor Liasion	Special events safety & security	12	13	\$71.65	\$931.43	
TOTAL					\$3,628.40	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					\$0.00	
					\$0.00	
TOTAL					\$0.00	

## NOTES

## EVENT TOTAL

Estimate
<b>\$3,628.40</b>

**Naperville Wine Fest  
Department of Public Works**

Event Code: 658250  
Funding: Billable

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	8	8	\$49.28	\$394.24	
Supervisor	Project supervision, coordination meetings, planning	0	0	\$50.44	\$0.00	
				TOTAL	\$394.24	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Sign with Stand		2	2	\$2.50	\$5.00	
Temp. "No Parking" signs		100	100	\$0.10	\$10.00	
				TOTAL	\$15.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202, 204	8	4	\$3.00	\$12.00	
				TOTAL	\$12.00	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$421.24</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: India Day Parade  
 Event Date: August 2016

Project Code: 658728  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 7,500.00</u>	<u>\$ 10,736.62</u>	<u>\$ 3,236.62</u>	<u>\$ 11,344.89</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 1,729.02	\$ 2,452.02	\$ 723.00	\$ 3,970.23
DPW:	\$ 5,770.98	\$ 7,719.98	\$ 1,949.00	\$ 6,750.04
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 7,500.00</u>	<u>\$ 10,172.00</u>	<u>\$ 2,672.00</u>	<u>\$ 10,720.27</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ 277.40	\$ 277.40	\$ 331.40
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ 277.40</u>	<u>\$ 277.40</u>	<u>\$ 331.40</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ 100.46	\$ 100.46	\$ 100.46
DPW:	\$ -	\$ 186.76	\$ 186.76	\$ 192.76
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ 287.22</u>	<u>\$ 287.22</u>	<u>\$ 293.22</u>
<b>Total Expenditures:</b>	<u>\$ 7,500.00</u>	<u>\$ 10,736.62</u>	<u>\$ 3,236.62</u>	<u>\$ 11,344.89</u>
<b>Difference over/(under) Budget:</b>	\$ 3,236.62			

# India Day Parade Department of Public Works

Event Code: 658728  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set up, temporary traffic control implementation, trash collection	64	64	\$49.28	\$3,153.92	
Equipment Operator	Site set up, temporary traffic control implementation, trash collection	32	32	\$81.63	\$2,612.16	
Supervisor	Project supervision, coordination meetings, planning	5	5	\$50.44	\$252.20	
Field Supervisor	Crew supervision, work coordination	8	8	\$91.47	\$731.76	
				TOTAL	\$6,750.04	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		30	30	\$0.40	\$12.00	
Type I Folding Barricades		21	21	\$0.80	\$16.80	
Sign with Stand		12	12	\$2.50	\$30.00	
Traffic Cone 28"		180	180	\$0.70	\$126.00	
Temp. "No Parking" signs		120	120	\$0.10	\$12.00	
Informational Signs		12	12	\$0.80	\$9.60	
Solar Message Center		1	1	\$125.00	\$125.00	
				TOTAL	\$331.40	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	53	55	\$3.00	\$165.00	
BucketTruck	217, 230, 231, 257, 268, 275, 516	8	8	\$3.47	\$27.76	
				TOTAL	\$192.76	

## NOTES

## EVENT TOTAL

Estimate
<b>\$7,274.20</b>

# India Day Parade Police Department

Event Code: 658728  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	3.5	10	\$86.21	\$862.08	
Police Officer	Special events safety & security	28	30	\$71.65	\$2,149.46	
Community Service Officer	Parking enforcement	3.5	22	\$43.58	\$958.70	
				TOTAL	\$3,970.23	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	0	30	\$3.35	\$100.46	Yes
				TOTAL	\$100.46	

## NOTES

## EVENT TOTAL

Estimate	<b>\$4,070.69</b>
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**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Scott S'Cool Scoot  
 Event Date: August 2016

Project Code: 658192  
 Funding Source: Billable

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 1,334.35</u>	<u>\$ 1,181.34</u>	<u>\$ (153.01)</u>	<u>\$ 1,336.67</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 906.87	\$ 767.64	\$ (139.23)	\$ 906.87
DPW:	\$ 387.92	\$ 374.14	\$ (13.78)	\$ 394.24
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 1,294.79</u>	<u>\$ 1,141.78</u>	<u>\$ (153.01)</u>	<u>\$ 1,301.11</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 26.00	\$ 26.00	\$ -	\$ 22.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 26.00</u>	<u>\$ 26.00</u>	<u>\$ -</u>	<u>\$ 22.00</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 13.56	\$ 13.56	\$ -	\$ 13.56
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 13.56</u>	<u>\$ 13.56</u>	<u>\$ -</u>	<u>\$ 13.56</u>
<b>Total Expenditures:</b>	<u>\$ 1,334.35</u>	<u>\$ 1,181.34</u>	<u>\$ (153.01)</u>	<u>\$ 1,336.67</u>
<b>Difference over/(under) Budget:</b>	\$ (153.01)			

# Scott S'cool Scoot Police Department

Event Code: 658192  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	2.5	2.5	\$86.21	\$215.52	
Police Officer	Special events safety & security	6	6	\$71.65	\$429.89	
Community Service Officer	Parking enforcement	6	6	\$43.58	\$261.46	
				TOTAL	\$906.87	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
						TOTAL \$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
						TOTAL

### NOTES

No telecommunicator needed due to length of event.

## EVENT TOTAL

Estimate
<b>\$906.87</b>

**Scott S'cool Scoot  
Department of Public Works**

Event Code: 658192  
Funding: Billable

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	8	8	\$49.28	\$394.24	
				TOTAL	\$394.24	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		34	35	\$0.40	\$14.00	
Informational Signs		6	10	\$0.80	\$8.00	
Sign with Stand		20	0	\$2.50	\$0.00	
Temp. "No Parking" signs		100	0	\$0.10	\$0.00	
				TOTAL	\$22.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	4	4	\$3.00	\$12.00	
Trailer	540, 816, 850, 851, 860, 865, 874	4	4	\$0.39	\$1.56	
				TOTAL	\$13.56	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$429.80</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Last Fling  
 Event Date: September 2016

Project Code: 658013  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 139,372.84</u>	<u>\$ 117,075.99</u>	<u>\$ (22,296.85)</u>	<u>\$ 125,819.55</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 15,992.64	\$ 15,409.40	\$ (583.24)	\$ 21,798.88
Police:	\$ 71,385.81	\$ 65,163.73	\$ (6,222.08)	\$ 67,873.41
DPW:	\$ 41,806.02	\$ 27,897.96	\$ (13,908.06)	\$ 26,410.82
TED:	\$ 981.09	\$ 945.40	\$ (35.69)	\$ 928.16
	<u>\$ 130,165.56</u>	<u>\$ 109,416.49</u>	<u>\$ (20,749.07)</u>	<u>\$ 117,011.27</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 1,878.75	\$ 1,990.60	\$ 111.85	\$ 2,022.50
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 1,878.75</u>	<u>\$ 1,990.60</u>	<u>\$ 111.85</u>	<u>\$ 2,022.50</u>
<b>Vehicles:</b>				
Fire:	\$ 6,107.70	\$ 4,441.78	\$ (1,665.93)	\$ 5,486.60
Police:	\$ 245.03	\$ 212.83	\$ (32.20)	\$ 212.83
DPW:	\$ 975.80	\$ 1,014.29	\$ 38.49	\$ 1,086.35
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 7,328.53</u>	<u>\$ 5,668.90</u>	<u>\$ (1,659.64)</u>	<u>\$ 6,785.78</u>
<b>K-9</b>		\$ 464.64	\$ -	\$ -
<b>Total Expenditures:</b>	<u>\$ 139,372.84</u>	<u>\$ 117,075.99</u>	<u>\$ (22,296.85)</u>	<u>\$ 125,819.55</u>
<b>Difference over/(under) Budget:</b>			\$ (22,296.85)	

# Last Fling Police Department

Event Code: 658013  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	129.5	130	\$86.21	\$11,206.99	
Police Officer	Special events safety & security	663	660	\$71.65	\$47,288.02	
Liquor Liasion	Special events safety & security	24.5	24	\$71.65	\$1,719.56	
Telecommunicator	Dispatching duties for event	60.5	60	\$55.02	\$3,301.13	
Community Service Officer	Parking enforcement	133.5	100	\$43.58	\$4,357.71	
				TOTAL	\$67,873.41	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
						TOTAL
						\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	58	58	\$3.35	\$194.30	
Golf cart	Traffic control and/or enforcement	40	40	\$0.06	\$2.40	
City van #804	Transport to event	15	15	\$0.65	\$9.75	
Traffic trailer	Incident command	50	50	\$0.11	\$5.50	
ATV	Traffic control and/or enforcement	8	8	\$0.11	\$0.88	
				TOTAL	\$212.83	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
<b>\$68,086.24</b>

# Last Fling Naperville Fire Department

Event Code: 658013  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	80	0	\$35.41	\$0.00	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	126	236	\$53.11	\$12,533.96	
Captain OT	Emergency Medical Services/Fire Suppression	43	44	\$69.45	\$3,055.80	
Fire Inspector	Life Safety Inspection	32	32	\$43.87	\$1,403.84	
Fire Inspector OT	Life Safety Inspection	2	2	\$65.80	\$131.60	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	0	88	\$53.11	\$4,673.68	yes
TOTAL					\$21,798.88	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	40	40	\$41.50	\$1,660.00	
EMS Trailer	Emergency Medical Services	43	44	\$11.25	\$495.00	
EMS Golf Cart	Emergency Medical Services	43	44	\$3.70	\$162.80	
EMS Golf Cart	Emergency Medical Services	43	30	\$3.70	\$111.00	
Brush Truck with Fire Pump	Fire Suppression	43	44	\$19.45	\$855.80	
Light Truck - Small	Scene Lighting & Traffic Control	9	12	\$41.00	\$492.00	
Light Truck - Big	Scene Lighting & Traffic Control	43	12	\$62.75	\$753.00	
Command Bus	Unified Command Post	43	44	\$21.75	\$957.00	
TOTAL					\$5,486.60	

## NOTES

## EVENT TOTAL

Estimate
\$27,285.48

# Last Fling Department of Public Works

Event Code: 658013  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	342	300	\$49.28	\$14,784.00	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	64.5	64	\$61.22	\$3,918.08	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	54	54	\$81.63	\$4,408.02	
Field Supervisor	Crew supervision, work coordination	48.5	30	\$54.20	\$1,626.00	
Field Supervisor	Crew supervision, work coordination	4	4	\$68.61	\$274.44	
Field Supervisor	Crew supervision, work coordination	11	12	\$91.47	\$1,097.64	
Supervisor	Project supervision, coordination meetings, planning	6	6	\$50.44	\$302.64	
				<b>TOTAL</b>	<b>\$26,410.82</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		200	250	\$0.40	\$100.00	
Type I Folding Barricades		300	400	\$0.80	\$320.00	
Type III Barricades		15	15	\$3.00	\$45.00	
Sign with Stand		25	30	\$2.50	\$75.00	
Sandbags		200	200	\$0.05	\$10.00	
Traffic Cone 18"		200	0	\$0.25	\$0.00	
Traffic Cone 28"		300	300	\$0.70	\$210.00	
Pedestrian Barriers		759	745	\$1.50	\$1,117.50	
Solar Message Center		1	1	\$125.00	\$125.00	
Temp. "No Parking" signs		200	200	\$0.10	\$20.00	
				<b>TOTAL</b>	<b>\$2,022.50</b>	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202, 204	252	240	\$3.00	\$720.00	
SemiTruck	273, 274	33	32	\$7.32	\$234.24	
Trailer	540, 816, 850, 851, 860, 865, 874	37	37	\$0.39	\$14.43	
BucketTruck	217, 230, 231, 257, 268, 275, 516	9	9	\$3.47	\$31.23	
Loader	240, 241, 242, 244, 277, 278, 284	11	11	\$3.75	\$41.25	
StreetSweeper	245, 829	0	4	\$11.30	\$45.20	
				<b>TOTAL</b>	<b>\$1,086.35</b>	

## NOTES

## EVENT TOTAL

Estimate
<b>\$29,519.67</b>

**Last Fling  
TED Business Group**

Event Code: 658013  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Lead Inspector	Inspections for electrical/tents/carnivals	2	2	\$ 46.92	\$93.84	
Inspector	Inspections for electrical/tents/carnivals	19	19	\$ 43.91	\$834.32	
				TOTAL	\$928.16	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

**NOTES**

**EVENT TOTAL**

**\$928.16**

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Rooster 5K  
 Event Date: September 2016

Project Code: 658726  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 6,128.67</u>	<u>\$ 8,397.53</u>	<u>\$ 2,268.85</u>	<u>\$ 8,623.75</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 3,851.75	\$ 5,799.93	\$ 1,948.17	\$ 5,900.06
DPW:	\$ 1,750.04	\$ 2,373.45	\$ 623.41	\$ 2,507.94
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 5,601.79</u>	<u>\$ 8,173.38</u>	<u>\$ 2,571.58</u>	<u>\$ 8,408.00</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 369.00	\$ 128.90	\$ (240.10)	\$ 117.50
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 369.00</u>	<u>\$ 128.90</u>	<u>\$ (240.10)</u>	<u>\$ 117.50</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 51.12	\$ 50.25	\$ (0.87)	\$ 50.25
DPW:	\$ 106.76	\$ 45.00	\$ (61.76)	\$ 48.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 157.88</u>	<u>\$ 95.25</u>	<u>\$ (62.63)</u>	<u>\$ 98.25</u>
<b>Total Expenditures:</b>	<u>\$ 6,128.67</u>	<u>\$ 8,397.53</u>	<u>\$ 2,268.85</u>	<u>\$ 8,623.75</u>
<b>Difference over/(under) Budget:</b>	\$ 2,268.85			

# Rooster 5K Police Department

Event Code: 658726  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	9	9	\$86.21	\$775.87	
Police Officer	Special events safety & security	66	60	\$71.65	\$4,298.91	
Community Service Officer	Parking enforcement	15	15	\$43.58	\$0.00	
				TOTAL	\$5,900.06	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	15	15	\$3.35	\$50.25	
				TOTAL	\$50.25	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
<b>\$5,950.31</b>

**Rooster 5k  
Department of Public Works**

Event Code: 658726  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection			\$49.28	\$0.00	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	23.5	24	\$81.63	\$1,959.12	
Field Supervisor	Crew supervision, work coordination			\$54.20	\$0.00	
Field Supervisor	Crew supervision, work coordination	6	6	\$91.47	\$548.82	
Supervisor	Project supervision, coordination meetings, planning			\$50.44	\$0.00	
				<b>TOTAL</b>	<b>\$2,507.94</b>	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Sign with Stand		5	5	\$2.50	\$12.50	
Traffic Cone 28"		150	150	\$0.70	\$105.00	
12' Saw Horse Barricades		6	6	\$0.40	\$2.40	
Temp. "No Parking" signs		50	50	\$0.10	\$5.00	
Type I Folding Barricades		5	5	\$0.80	\$4.00	
				<b>TOTAL</b>	<b>\$117.50</b>	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
SevenYdDumpTruck	203, 207, 225, 226, 227, 228, 229		0	\$7.32	\$0.00	
PickUpTruck	510, 512, 514, 515, 518, 294, 202	15	16	\$3.00	\$48.00	
				<b>TOTAL</b>	<b>\$48.00</b>	

**PERMITS & FEES**

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$2,673.44</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Riverwalk Fine Art Fair  
 Event Date: September 2016

Project Code: 658021  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 1,700.50</u>	<u>\$ 1,174.03</u>	<u>\$ (526.47)</u>	<u>\$ 862.51</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 1,521.18	\$ 1,117.23	\$ (403.95)	\$ 808.16
TED:	\$ 87.82	\$ -	\$ (87.82)	\$ -
	<u>\$ 1,609.00</u>	<u>\$ 1,117.23</u>	<u>\$ (491.77)</u>	<u>\$ 808.16</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 43.50	\$ 25.30	\$ (18.20)	\$ 30.35
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 43.50</u>	<u>\$ 25.30</u>	<u>\$ (18.20)</u>	<u>\$ 30.35</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 48.00	\$ 31.50	\$ (16.50)	\$ 24.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 48.00</u>	<u>\$ 31.50</u>	<u>\$ (16.50)</u>	<u>\$ 24.00</u>
<b>Total Expenditures:</b>	<u>\$ 1,700.50</u>	<u>\$ 1,174.03</u>	<u>\$ (526.47)</u>	<u>\$ 862.51</u>
<b>Difference over/(under) Budget:</b>	\$ (526.47)			

**Riverwalk Fine Art Fair  
Department of Public Works**

Event Code: 658021  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	12	12	\$49.28	\$591.36	
Field Supervisor	Crew supervision, work coordination	0	4	\$54.20	\$216.80	
				TOTAL	\$808.16	

**SUPPLIES**

Product	Description	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		12	12	\$0.40	\$4.80	
Type III Barricades		5	5	\$3.00	\$15.00	
Type I Folding Barricades		2	2	\$0.80	\$1.60	
Sandbags		44	45	\$0.05	\$2.25	
Sign with Stand		1	1	\$2.50	\$2.50	
Temp. "No Parking" signs		0	0	\$0.10	\$0.00	
Traffic Cone 28"		6	6	\$0.70	\$4.20	
				TOTAL	\$30.35	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	8	8	\$3.00	\$24.00	
				TOTAL	\$24.00	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$862.51</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Oktoberfest  
 Event Date: October 2016

Project Code: 658020  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
All City Services Budget:	<u>\$ 5,373.66</u>	<u>\$ 4,649.24</u>	<u>\$ (724.42)</u>	<u>\$ 4,673.61</u>
Expenditures:				
Salaries/Benefits:				
Fire:	\$ 205.88	102.94	\$ (102.94)	\$ 175.48
Police:	\$ 5,033.04	4,546.30	\$ (486.74)	\$ 4,673.61
DPW:	\$ -	-	\$ -	\$ -
TED:	<u>\$ 134.74</u>	<u>-</u>	<u>\$ (134.74)</u>	<u>\$ -</u>
	<u>\$ 5,373.66</u>	<u>\$ 4,649.24</u>	<u>\$ (724.42)</u>	<u>\$ 4,673.61</u>
Overhead:				
Supplies:				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Vehicles:				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Expenditures:</b>	<u><u>\$ 5,373.66</u></u>	<u><u>\$ 4,649.24</u></u>	<u><u>\$ (724.42)</u></u>	<u><u>\$ 4,673.61</u></u>
<b>Difference over/(under) Budget:</b>	\$ (724.42)			

# Oktoberfest Police Department

Event Code: 658020  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Liquor Liaison	Special events safety & security	14	14	\$ 71.65	\$1,003.08	
Police Officer	Special events safety & security	34.5	34	\$ 71.65	\$2,436.05	
Community Service Officer	Traffic control and/or enforcement	35	35	\$ 35.27	\$1,234.49	
TOTAL					\$4,673.61	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					\$0.00	
					\$0.00	
TOTAL					\$0.00	

## NOTES

## EVENT TOTAL

Estimate
<b>\$4,673.61</b>

# Oktoberfest Naperville Fire Department

Event Code: 658020  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector	Life Safety Inspection	2	4	\$43.87	\$175.48	

TOTAL      \$175.48

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

## NOTES

## EVENT TOTAL

Estimate	<b>\$175.48</b>
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## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: All Hallow's Eve  
Event Date: October 2016

Project Code: 658693  
Funding Source: SECA

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 201.33</u>	<u>\$ -</u>	<u>\$ (201.33)</u>	<u>\$ 862.05</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 154.41	\$ -	\$ (154.41)	\$ 131.61
Police:	\$ -	\$ -	\$ -	\$ 683.52
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ 46.92</u>	<u>\$ -</u>	<u>\$ (46.92)</u>	<u>\$ 46.92</u>
	<u>\$ 201.33</u>	<u>\$ -</u>	<u>\$ (201.33)</u>	<u>\$ 862.05</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Expenditures:</b>	<u>\$ 201.33</u>	<u>\$ -</u>	<u>\$ (201.33)</u>	<u>\$ 862.05</u>
<b>Difference over/(under) Budget:</b>	\$ (201.33)			

# All Hallow's Eve Police Department

Event Code: 658693  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Community Service Officer	Parking enforcement	0	16	\$42.72	\$683.52	Yes
				TOTAL	\$683.52	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				TOTAL		

## NOTES

The police department will add two community service officer(s) for traffic control at Aurora and Webster per night.

## EVENT TOTAL

Estimate
<b>\$683.52</b>

**All Hallow's Eve  
Naperville Fire Department**

Event Code: 658693  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector	Life Safety Inspection	3	3	\$43.87	\$131.61	
				TOTAL	\$131.61	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**NOTES**

**EVENT TOTAL**

Estimate	<b>\$131.61</b>
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**All Hallows Eve  
TED Business Group**

Event Code: 658693  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Lead Inspector	Inspections for electrical/tents/carnivals	1	1	\$ 46.92	\$46.92	
				TOTAL	\$46.92	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$46.92</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: Naperville Marathon  
 Event Date: November 2016

Project Code: 658695  
 Funding Source: Billable

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 111,430.97</u>	<u>\$ 100,248.36</u>	<u>\$ (11,182.61)</u>	<u>\$ 115,963.56</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 8,743.09	\$ 10,634.10	\$ 1,891.01	\$ 9,689.47
Police:	\$ 45,416.16	\$ 41,325.17	\$ (4,090.99)	\$ 45,416.16
DPW:	\$ 50,709.46	\$ 43,212.24	\$ (7,497.22)	\$ 53,984.88
TED:	\$ 1,465.60	\$ -	\$ (1,465.60)	\$ -
	<u>\$ 106,334.31</u>	<u>\$ 95,171.50</u>	<u>\$ (11,162.81)</u>	<u>\$ 109,090.51</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 2,509.50	\$ 2,222.30	\$ (287.20)	\$ 2,737.50
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 2,509.50</u>	<u>\$ 2,222.30</u>	<u>\$ (287.20)</u>	<u>\$ 2,737.50</u>
<b>Vehicles:</b>				
Fire:	\$ 1,133.10	\$ 1,336.65	\$ 203.55	\$ 2,320.65
Police:	\$ 353.50	\$ 247.50	\$ (106.00)	\$ 353.50
DPW:	\$ 1,100.56	\$ 1,270.41	\$ 169.85	\$ 1,461.40
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 2,587.16</u>	<u>\$ 2,854.56</u>	<u>\$ 267.40</u>	<u>\$ 4,135.55</u>
<b>Total Expenditures:</b>	<u>\$ 111,430.97</u>	<u>\$ 100,248.36</u>	<u>\$ (11,182.61)</u>	<u>\$ 115,963.56</u>
<b>Difference over/(under) Budget:</b>	\$ (11,182.61)			

# Naperville Marathon Naperville Fire Department

Event Code: 658695  
Funding: Billable

Event Date: November 2016

Position	Description of Service	2016 Hrs	CY16 Hrs	Rate	Estimate	New Cost in 2016
Captain OT	Emergency Medical Services/Fire Suppression	9	9	\$69.45	\$625.05	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	126	162	\$53.11	\$8,603.82	yes
Fire Inspector OT	Life Safety Inspection	7	7	\$65.80	\$460.60	

TOTAL \$9,689.47

## SUPPLIES

Product	Description	2016 Hrs	CY16 Hrs	Rate	Estimate	New Cost in 2016
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TOTAL \$0.00

## VEHICLES

Vehicle Description	Use	2016 Hrs	CY16 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	9	9	\$41.50	\$373.50	
Ambulance	Emergency Medical Services	9	9	\$41.50	\$373.50	
EMS Trailer	Emergency Medical Services	9	9	\$11.25	\$101.25	
EMS Golf Cart	Emergency Medical Services	9	9	\$3.70	\$33.30	
EMS Golf Cart	Emergency Medical Services	9	9	\$3.70	\$33.30	
Brush Truck with Fire Pump	Fire Suppression	9	9	\$19.45	\$175.05	
Hazmat Trailer	Hazmat & WMD Services	9	9	\$11.25	\$101.25	
Command Bus	Unified Command Post	9	9	\$21.75	\$195.75	
Light Truck - Small	Scene Lighting & Traffic Control	0	9	\$41.00	\$369.00	yes
Light Truck - Big	Scene Lighting & Traffic Control	0	9	\$62.75	\$564.75	yes
				TOTAL	\$2,320.65	

## NOTES

## EVENT TOTAL

Estimate  
**\$12,010.12**

# Naperville Marathon Police Department

Event Code: 658695  
Funding: SECA

Event Date: November 2016

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	129.25	130	\$86.21	\$11,206.99	
Police Officer	Special events safety & security	425.5	430	\$71.65	\$30,808.86	
Community Service Officer	Parking enforcement	25.25	50	\$58.10	\$2,905.14	
Telecommunicator	Dispatching duties for event	46	9	\$55.02	\$495.17	
				TOTAL	\$45,416.16	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	108	90	\$3.35	\$301.50	
Motorcycles	Traffic control and/or enforcement	18	0	\$0.35	\$0.00	
City Van #804	Transport to event	0	80	\$0.65	\$52.00	
				TOTAL	\$353.50	

### NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate. Hrs increased due to marathon route change and increased participation.

## EVENT TOTAL

Estimate
<b>\$45,769.66</b>

**Naperville Marathon  
Department of Public Works**

Event Code: 658-026  
Funding: SECA

Event Date: November 2016

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	272	272	\$49.28	\$13,404.16	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	73	100	\$61.22	\$6,122.00	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	309	316	\$81.63	\$25,795.08	
Field Supervisor	Crew supervision, work coordination	48	48	\$54.20	\$2,601.60	
Field Supervisor	Crew supervision, work coordination	21	24	\$68.61	\$1,646.64	
Field Supervisor	Crew supervision, work coordination	32	40	\$91.47	\$3,658.80	
Supervisor	Project supervision, coordination meetings, planning	15	15	\$50.44	\$756.60	
				<b>TOTAL</b>	<b>\$53,984.88</b>	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		180	200	\$0.40	\$80.00	
Type I Folding Barricades		125	125	\$0.80	\$100.00	
Sign with Stand		105	150	\$2.50	\$375.00	
Traffic Cone 18"		0	0	\$0.25	\$0.00	
Traffic Cone 28"		1200	1200	\$0.70	\$840.00	
Pedestrian Barriers		561	575	\$1.50	\$862.50	
Solar Message Center		3	3	\$125.00	\$375.00	
Solar Arrow Board		1	1	\$45.00	\$45.00	
Temp. "No Parking" signs		600	600	\$0.10	\$60.00	
				<b>TOTAL</b>	<b>\$2,737.50</b>	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202, 204	334	350	\$3.00	\$1,050.00	
SemiTruck	273, 274	35	35	\$7.32	\$256.20	
Trailer	540, 816, 850, 851, 860, 865, 874	30	40	\$0.39	\$15.60	
Loader	240, 241, 242, 244, 277, 278, 284	12	12	\$3.75	\$45.00	
StreetSweeper	245, 829	8	8	\$11.30	\$90.40	
Forklift	870, 892, 896	6	6	\$0.70	\$4.20	
BucketTruck	217, 230, 231, 257, 268, 275, 516	0	0	\$3.47	\$0.00	
				<b>TOTAL</b>	<b>\$1,461.40</b>	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$58,183.78</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: DNA Trick or Treat  
Event Date: October 2016

Project Code: 658696  
Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 1,322.42</u>	<u>\$ 1,115.23</u>	<u>\$ (207.19)</u>	<u>\$ 455.71</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 464.82	\$ 383.89	\$ (80.93)	\$ 464.82
DPW:	\$ 753.60	\$ 692.04	\$ (61.56)	\$ 653.04
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 1,218.42</u>	<u>\$ 1,075.93</u>	<u>\$ (142.49)</u>	<u>\$ 1,117.86</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 80.00	\$ 27.30	\$ (52.70)	\$ 39.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 80.00</u>	<u>\$ 27.30</u>	<u>\$ (52.70)</u>	<u>\$ 39.00</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 24.00	\$ 12.00	\$ (12.00)	\$ 24.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 24.00</u>	<u>\$ 12.00</u>	<u>\$ (12.00)</u>	<u>\$ 24.00</u>
<b>Total Expenditures:</b>	<u>\$ 1,322.42</u>	<u>\$ 1,115.23</u>	<u>\$ (207.19)</u>	<u>\$ 1,180.86</u>
<b>Difference over/(under) Budget:</b>	\$ (207.19)			

# DNA Trick-or-Treat Police Department

Event Code: 658696  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Community Service Officer	Parking enforcement	8	8	\$58.10	\$464.82	
				TOTAL	\$464.82	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate.

## EVENT TOTAL

Estimate
\$464.82

# DNA Trick-or-Treat Department of Public Works

Event Code:  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	8	8	\$81.63	\$653.04	
				TOTAL	\$653.04	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Type I Folding Barricades		3	5	\$0.80	\$4.00	
Sign with Stand		6	10	\$2.50	\$25.00	
Temp. "No Parking" signs		100	100	\$0.10	\$10.00	
				TOTAL	\$39.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	4	8	\$3.00	\$24.00	
				TOTAL	\$24.00	

## PERMITS & FEES

**NOTES**

## EVENT TOTAL

Estimate	
<b>\$716.04</b>	

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: Turkey Trot  
 Event Date: November 2016

Project Code: 658026  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Actual</u>	<u>Difference of Actual vs Budget - over/(under)</u>	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 9,982.70</u>	<u>\$ 12,047.00</u>	<u>\$ 2,064.30</u>	<u>\$ 10,878.75</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 612.48	\$ 676.72	\$ 64.24	\$ 318.66
Police:	\$ 4,257.57	\$ 5,346.39	\$ 1,088.82	\$ 4,257.57
DPW:	\$ 4,317.02	\$ 5,251.33	\$ 934.31	\$ 5,432.20
TED:	\$ 48.85	\$ -	\$ (48.85)	\$ 48.85
	<u>\$ 9,235.92</u>	<u>\$ 11,274.44</u>	<u>\$ 2,038.52</u>	<u>\$ 10,057.28</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 377.40	\$ 405.50	\$ 28.10	\$ 413.50
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 377.40</u>	<u>\$ 405.50</u>	<u>\$ 28.10</u>	<u>\$ 413.50</u>
<b>Vehicles:</b>				
Fire:	\$ 137.85	\$ 113.75	\$ (24.10)	\$ 124.50
Police:	\$ 69.45	\$ 69.45	\$ -	\$ 69.45
DPW:	\$ 162.08	\$ 183.86	\$ 21.78	\$ 214.02
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 369.38</u>	<u>\$ 367.06</u>	<u>\$ (2.32)</u>	<u>\$ 407.97</u>
<b>Total Expenditures:</b>	<u>\$ 9,982.70</u>	<u>\$ 12,047.00</u>	<u>\$ 2,064.30</u>	<u>\$ 10,878.75</u>
<b>Difference over/(under) Budget:</b>	\$ 2,064.30			

# Turkey Trot Naperville Fire Department

Event Code: 658026  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	6	0	\$35.41	\$0.00	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	6	6	\$53.11	\$318.66	
TOTAL					\$318.66	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
TOTAL					\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	3	3	\$41.50	\$124.50	
EMS Trailer	Emergency Medical Services	3	0	\$11.25	\$0.00	
EMS Golf Cart	Emergency Medical Services	3	0	\$3.70	\$0.00	
TOTAL					\$124.50	

## NOTES

## EVENT TOTAL

Estimate
<b>\$443.16</b>

# Turkey Trot Police Department

Event Code: 658026  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	8.5	6.5	\$86.21	\$560.35	
Police Officer	Special events safety & security	54	39	\$71.65	\$2,794.29	
Motor Officer	Traffic control and/or enforcement	7	3	\$71.65	\$214.95	
Telecommunicator	Dispatching duties for event	4	3	\$55.02	\$165.06	
Community Service Officer	Parking enforcement	11	9	\$58.10	\$522.93	
				TOTAL	\$4,257.57	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
					TOTAL	\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	20	20	\$3.35	\$67.00	
Motorcycle	Traffic control and/or enforcement	7	7	\$0.35	\$2.45	
				TOTAL	\$69.45	

### NOTES

This event includes a Sunday and/or Holiday. Therefore, Community Service Officers are billed at a 2x overtime rate. Decreasing hrs because race is typically a 3-hr event and budgeted for a 4-hr event in previous years.

## EVENT TOTAL

Estimate
<b>\$4,327.02</b>

# Turkey Trot Department of Public Works

Event Code: 658-026  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Supervisor	Project supervision, coordination meetings, planning	6	4	\$50.44	\$201.76	
Field Supervisor	Crew supervision, work coordination	0	0	\$54.20	\$0.00	
Field Supervisor	Crew supervision, work coordination	8	8	\$91.47	\$731.76	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	38	30	\$49.28	\$1,478.40	
Equipment Operator		12.5	12	\$61.22	\$734.64	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	28	28	\$81.63	\$2,285.64	
				<b>TOTAL</b>	<b>\$5,432.20</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		98	100	\$0.40	\$40.00	
Type I Folding Barricades		10	10	\$0.80	\$8.00	
Sign with Stand		10	10	\$2.50	\$25.00	
Traffic Cone 28"		100	100	\$0.70	\$70.00	
Pedestrian Barriers		165	165	\$1.50	\$247.50	
Informational Signs		10	10	\$0.80	\$8.00	
Temp. "No Parking" signs		150	150	\$0.10	\$15.00	
				<b>TOTAL</b>	<b>\$413.50</b>	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	52	52	\$3.00	\$156.00	
Trailer	540, 816, 850, 851, 860, 865, 874	10	10	\$0.39	\$3.90	
StreetSweeper	245, 829	2	2	\$11.30	\$22.60	
Loader	240, 241, 242, 244, 277, 278, 284	4	4	\$3.75	\$15.00	
SemiTruck	273, 274	4	4	\$4.13	\$16.52	
				<b>TOTAL</b>	<b>\$214.02</b>	

## NOTES

## EVENT TOTAL

Estimate	New Cost in 2016
<b>\$6,059.72</b>	

# Turkey Trot TED Business Group

Event Code: 658026  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Tech. Team Supervisor	Traffic control plans	1	1	\$48.85	\$48.85	
				TOTAL	\$48.85	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## NOTES

## EVENT TOTAL

Estimate
<b>\$48.85</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: Hometown Holidays  
Event Date: November 2016

Project Code: 658011  
Funding Source: SECA

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	<u>\$ 13,694.69</u>	<u>\$ 12,243.26</u>	<u>\$ (1,451.43)</u>	<u>\$ 12,314.68</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 4,056.94	\$ 4,509.99	\$ 453.05	\$ 4,056.94
DPW:	\$ 8,992.90	\$ 7,358.39	\$ (1,634.51)	\$ 7,808.33
TED:	\$ 191.54	\$ -	\$ (191.54)	\$ -
	<u>\$ 13,241.38</u>	<u>\$ 11,868.38</u>	<u>\$ (1,373.00)</u>	<u>\$ 11,865.27</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 120.60	\$ 126.10	\$ 5.50	\$ 135.60
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 120.60</u>	<u>\$ 126.10</u>	<u>\$ 5.50</u>	<u>\$ 135.60</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 34.55	\$ 34.55	\$ -	\$ 34.55
DPW:	\$ 298.16	\$ 214.23	\$ (83.93)	\$ 279.26
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 332.71</u>	<u>\$ 248.78</u>	<u>\$ (83.93)</u>	<u>\$ 313.81</u>
<b>Total Expenditures:</b>	<u>\$ 13,694.69</u>	<u>\$ 12,243.26</u>	<u>\$ (1,451.43)</u>	<u>\$ 12,314.68</u>
<b>Difference over/(under) Budget:</b>	\$ (1,451.43)			

# Hometown Holidays Police Department

Event Code: 658011  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	11	11	\$86.21	\$948.28	
Police Officer	Special events safety & security	27	27	\$71.65	\$1,934.51	
Telecommunicator	Dispatching duties for event	5.5	5.5	\$55.02	\$302.60	
Community Service Officer	Parking enforcement	20	20	\$43.58	\$871.54	
				TOTAL	\$4,056.94	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	10	10	\$3.35	\$33.50	
Motorcycle	Traffic control and/or enforcement	3	3	\$0.35	\$1.05	
				TOTAL	\$34.55	

## NOTES

## EVENT TOTAL

Estimate
<b>\$4,091.49</b>

# Hometown Holidays Department of Public Works

Event Code: 658011  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	40	40	\$49.28	\$1,971.20	
Equipment Operator		12.5	12	\$61.22	\$734.64	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	45	40	\$81.63	\$3,265.20	
Supervisor	Project supervision, coordination meetings, planning	7	6	\$50.44	\$302.64	
Field Supervisor	Crew supervision, work coordination	6	3	\$54.20	\$162.60	
Field Supervisor	Crew supervision, work coordination	14.5	15	\$91.47	\$1,372.05	
				TOTAL	\$7,808.33	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		50	50	\$0.40	\$20.00	
Type I Folding Barricades		22	22	\$0.80	\$17.60	
Sign with Stand		4	4	\$2.50	\$10.00	
Traffic Cone 28"		60	60	\$0.70	\$42.00	
Informational Signs		12	10	\$0.80	\$8.00	
Temp. "No Parking" signs		200	200	\$0.10	\$20.00	
Pedestrian Barriers		11	12	\$1.50	\$18.00	
				TOTAL	\$135.60	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
PickUpTruck	510, 512, 514, 515, 518, 294, 202	63	65	\$3.00	\$195.00	
TenYdDumpTruck	221, 222, 224, 232, 233, 234, 235	0	0	\$8.49	\$0.00	
Trailer	540, 816, 850, 851, 860, 865, 874	0	0	\$0.39	\$0.00	
StreetSweeper	245, 829	5	5	\$11.30	\$56.50	
BucketTruck	217, 230, 231, 257, 268, 275, 516	8	8	\$3.47	\$27.76	
				TOTAL	\$279.26	

## NOTES

## EVENT TOTAL

Estimate
<b>\$8,223.19</b>

## Special Event Cost Summary Report - FY17

### City of Naperville - City Services

Event Name: Winter Ale Fest  
 Event Date: February 2017

Project Code: 658708  
 Funding Source: Billable

	2015 Budget	2015 Actual	Difference of Actual vs Budget - over/(under)	2016 Budget
<b>All City Services Budget:</b>	\$ -	\$ 2,484.24	\$ 2,484.24	\$ 2,803.02
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ 145.94
Police:	\$ -	\$ 2,484.24	\$ 2,484.24	\$ 2,657.08
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 2,484.24	\$ 2,484.24	\$ 2,803.02
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ -	\$ -	\$ -	\$ -
TED:	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures:</b>	\$ -	\$ 2,484.24	\$ 2,484.24	\$ 2,803.02
<b>Difference over/(under) Budget:</b>	\$ 2,484.24			

**Naperville Winter Ale Fest  
Naperville Fire Department**

Event Code: 658708  
Funding: Billable

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Fire Inspector OT	Life Safety Inspection	0	2	\$72.97	\$145.94	Yes
				TOTAL	\$145.94	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$145.94</b>

# Naperville Winter Ale Fest Police Department

Event Code: 658708  
Funding: Billable

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Liquor Liasion	Special events safety & security	7	7	\$ 71.65	\$501.54	
Community Service Officer	Traffic control and/or enforcement	4	8	\$ 43.58	\$348.62	
Police Sergeant	Supervision of police personnel	0	6	\$ 86.21	\$517.25	
Police Officer	Special events safety & security	12	18	\$ 71.65	\$1,289.67	
				TOTAL	\$2,657.08	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
					\$0.00	
					\$0.00	
				TOTAL	\$0.00	

## NOTES

## EVENT TOTAL

Estimate
\$2,657.08

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: St. Paddy's Day 5K  
 Event Date: March 2017

Project Code: 658112  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Estimate</u>	Difference of Actual vs Budget - over/(under)	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 5,560.09</u>	<u>\$ 6,738.56</u>	<u>\$ 1,178.47</u>	<u>\$ 6,738.55</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 3,706.30	\$ 3,563.00	\$ (143.30)	\$ 3,563.00
DPW:	\$ 1,339.96	\$ 2,696.98	\$ 1,357.02	\$ 2,696.98
TED:	\$ 48.85	\$ -	\$ (48.85)	\$ -
	<u>\$ 5,095.11</u>	<u>\$ 6,259.98</u>	<u>\$ 1,164.87</u>	<u>\$ 6,259.98</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 369.00	\$ 263.00	\$ (106.00)	\$ 263.00
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 369.00</u>	<u>\$ 263.00</u>	<u>\$ (106.00)</u>	<u>\$ 263.00</u>
<b>Vehicles:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ 1.22	\$ 1.22	\$ -	\$ 1.22
DPW:	\$ 94.76	\$ 214.36	\$ 119.60	\$ 214.36
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 95.98</u>	<u>\$ 215.58</u>	<u>\$ 119.60</u>	<u>\$ 215.58</u>
<b>Total Expenditures:</b>	<u>\$ 5,560.09</u>	<u>\$ 6,738.56</u>	<u>\$ 1,178.47</u>	<u>\$ 6,738.55</u>
<b>Difference over/(under) Budget:</b>	\$ 1,178.47			

# St. Paddy's Day 5K Police Department

Event Code: 658112  
Funding: SECA

## PERSONNEL

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	6	6	\$86.21	\$517.25	
Police Officer	Special events safety & security	32	32	\$71.65	\$2,292.75	
Motor Officer	Traffic control and/or enforcement	3.5	3.5	\$71.65	\$250.77	
Community Service Officer	Parking enforcement	9	9	\$43.58	\$392.19	
Telecommunicator	Dispatching duties for event	2	2	\$55.02	\$110.04	
				TOTAL	\$3,563.00	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
				TOTAL	\$0.00	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Motorcycle	Traffic control and/or enforcement	3.5	3.5	\$0.35	\$1.22	

## NOTES

## EVENT TOTAL

Estimate
<b>\$3,564.21</b>

**St. Paddy's Day 5K  
Department of Public Works**

Event Code: 658112  
Funding: SECA

**PERSONNEL**

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	28	20	\$49.28	\$985.60	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	21	21	\$61.22	\$1,285.62	
Field Supervisor	Crew supervision, work coordination	1	0	\$54.20	\$0.00	
Field Supervisor	Crew supervision, work coordination	4.5	4	\$68.61	\$274.44	
Supervisor	Project supervision, coordination meetings, planning	3	3	\$50.44	\$151.32	
				<b>TOTAL</b>	<b>\$2,696.98</b>	

**SUPPLIES**

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
Pedestrian Barriers		110	110	\$1.50	\$165.00	
Traffic Cone 28"		140	140	\$0.70	\$98.00	
				<b>TOTAL</b>	<b>\$263.00</b>	

**VEHICLES**

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
SevenYdDumpTruck	203, 207, 225, 226, 227, 228, 229	4	4	\$7.32	\$29.28	
PickUpTruck	510, 512, 514, 515, 518, 294, 202	30	30	\$3.00	\$90.00	
StreetSweeper	245, 829	3	4	\$11.30	\$45.20	
Trailer	540, 816, 850, 851, 860, 865, 874	4	4	\$0.39	\$1.56	
Loader	240, 241, 242, 244, 277, 278, 284	4	4	\$12.08	\$48.32	
				<b>TOTAL</b>	<b>\$214.36</b>	

**PERMITS & FEES**

**NOTES**

**EVENT TOTAL**

Estimate
<b>\$3,174.34</b>

**Special Event Cost Summary Report - FY17**  
**City of Naperville - City Services**

Event Name: St. Patrick's Day Parade  
 Event Date: March 2017

Project Code: 658006  
 Funding Source: SECA

	<u>2015 Budget</u>	<u>2015 Estimate</u>	Difference of Actual vs Budget - over/(under)	<u>2016 Budget</u>
<b>All City Services Budget:</b>	<u>\$ 18,134.04</u>	<u>\$ 16,428.67</u>	<u>\$ (1,705.37)</u>	<u>\$ 17,037.23</u>
<b>Expenditures:</b>				
<b>Salaries/Benefits:</b>				
Fire:	\$ 918.72	\$ 918.72	\$ -	\$ 1,274.64
Police:	\$ 6,220.04	\$ 6,220.04	\$ -	\$ 6,220.04
DPW:	\$ 10,217.56	\$ 8,561.04	\$ (1,656.52)	\$ 8,561.04
TED:	\$ 48.85	\$ -	\$ (48.85)	\$ -
	<u>\$ 17,405.17</u>	<u>\$ 15,699.80</u>	<u>\$ (1,705.37)</u>	<u>\$ 16,055.72</u>
<b>Overhead:</b>				
<b>Supplies:</b>				
Fire:	\$ -	\$ -	\$ -	\$ -
Police:	\$ -	\$ -	\$ -	\$ -
DPW:	\$ 186.50	\$ 186.50	\$ -	\$ 376.90
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 186.50</u>	<u>\$ 186.50</u>	<u>\$ -</u>	<u>\$ 376.90</u>
<b>Vehicles:</b>				
Fire:	\$ 206.78	\$ 206.78	\$ -	\$ 249.00
Police:	\$ 69.23	\$ 69.23	\$ -	\$ 69.23
DPW:	\$ 266.36	\$ 266.36	\$ -	\$ 286.38
TED:	\$ -	\$ -	\$ -	\$ -
	<u>\$ 542.37</u>	<u>\$ 542.37</u>	<u>\$ -</u>	<u>\$ 604.61</u>
<b>Total Expenditures:</b>	<u>\$ 18,134.04</u>	<u>\$ 16,428.67</u>	<u>\$ (1,705.37)</u>	<u>\$ 17,037.23</u>
<b>Difference over/(under) Budget:</b>	\$ (1,705.37)			

# St. Patrick's Day Parade Police Department

Event Code: 658006  
Funding: SECA

Event Date: March 2016

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Police Sergeant	Supervision of police personnel	9	9	\$86.21	\$775.87	
Police Officer	Special events safety & security	51	51	\$71.65	\$3,654.07	
Motor Officer	Traffic control and/or enforcement	8.5	8.5	\$71.65	\$609.01	
Telecommunicator	Dispatching duties for event	3.25	3.25	\$55.02	\$178.81	
Community Service Officer	Parking enforcement	23	23	\$43.58	\$1,002.27	
				TOTAL	\$6,220.04	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016	
						TOTAL	\$0.00

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Marked squad	Traffic control and/or enforcement	20	20	\$3.35	\$66.97	
Motorcycle	Traffic control and/or enforcement	13	6.5	\$0.35	\$2.26	
				TOTAL	\$69.23	

## NOTES

## EVENT TOTAL

Estimate
<b>\$6,289.27</b>

# St. Patrick's Day Parade Naperville Fire Department

Event Code: 658006  
Funding: SECA

Event Date: March 2016

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	9	12	\$53.11	\$637.32	
Firefighter/Paramedic OT	Emergency Medical Services/Fire Suppression	9	12	\$53.11	\$637.32	yes
Firefighter/Paramedic	Emergency Medical Services/Fire Suppression	9	0	\$35.41	\$0.00	

TOTAL      \$1,274.64

### SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
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TOTAL      \$0.00

### VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Ambulance	Emergency Medical Services	4.5	6	\$41.50	\$249.00	
EMS Trailer	Emergency Medical Services	4.5	0	\$11.25	\$0.00	
EMS Golf Cart	Emergency Medical Services	4.5	0	\$3.70	\$0.00	

TOTAL      \$249.00

### NOTES

### EVENT TOTAL

Estimate
<b>\$1,523.64</b>

# St. Patrick's Day Parade Department of Public Works

Event Code: 658006  
Funding: SECA

Event Date: March 2016

Position	Description of Service	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	108	100	\$49.28	\$4,928.00	
Equipment Operator	Site set-up/take-down, temporary traffic control implementation, trash collection	42.25	40	\$61.22	\$2,448.80	
Field Supervisor	Crew supervision, work coordination	8	8	\$54.20	\$433.60	
Field Supervisor	Crew supervision, work coordination	9.25	8	\$68.61	\$548.88	
Supervisor	Project supervision, coordination meetings, planning	4	4	\$50.44	\$201.76	
				<b>TOTAL</b>	<b>\$8,561.04</b>	

## SUPPLIES

Product	Description	2015 Qty	2016 Qty	Rate	Estimate	New Cost in 2016
12' Saw Horse Barricades		100	100	\$0.40	\$40.00	
Type I Folding Barricades		17	17	\$0.80	\$13.60	
Sign with Stand		10	10	\$2.50	\$25.00	
Traffic Cone 18"		0	50	\$0.25	\$12.50	
Traffic Cone 28"		300	300	\$0.70	\$210.00	
Pedestrian Barriers		12	12	\$1.50	\$18.00	
Informational Signs		16	16	\$0.80	\$12.80	
Disability Flag		1	1	\$5.00	\$5.00	
Temp. "No Parking" signs		400	400	\$0.10	\$40.00	
				<b>TOTAL</b>	<b>\$376.90</b>	

## VEHICLES

Vehicle Description	Use	2015 Hrs	2016 Hrs	Rate	Estimate	New Cost in 2016
BucketTruck	217, 230, 231, 257, 268, 275, 516	4	4	\$3.47	\$13.88	
PickUpTruck	510, 512, 514, 515, 518, 294, 202	72	72	\$3.00	\$216.00	
TenYdDumpTruck	221, 222, 224, 232, 233, 234, 235	0	0	\$7.32	\$0.00	
StreetSweeper	245, 829	5	5	\$11.30	\$56.50	
Trailer	540, 816, 850, 851, 860, 865, 874	0	0	\$0.39	\$0.00	
				<b>TOTAL</b>	<b>\$286.38</b>	

## NOTES

## EVENT TOTAL

Estimate
<b>\$9,224.32</b>

## Special Events Financial Process

The following tables have been developed to ensure sound financial practices as related to city services provided for Naperville special events.

### Annual Budget Process

<i>Date</i>	<i>Department</i>	<i>Action</i>
August	Clerk	Supply Departments with forms and historical information (to date) on events, which will enable Departments to prepare their upcoming budgets
September	All	Submit current special events cost estimates with support information to City Clerk's Office and Special Events Coordinator.
September	Clerk	Review departments' cost estimates toward developing an annual special events budget. Submit questions to departments for revisions or further explanation.
September	All	Cost estimates and updated support information are due to Clerk and SE Coordinator.
September	Clerk/Finance/All	Special events budgets become a component of departments' annual operating budgets.
September	Clerk	Department special events budgets are prepared and submitted to the SE/SECA Coordinator
September	Clerk	Special events cost estimates are provided to event organizers.
March	All	SECA Workshop (for those that wish to attend)
May	Clerk	Special Event Financial Report Issued

General direction:

- Estimates are based on each department's operating plan and resources used for the most current year event. Any known changes, improvements, or enhancements to city services provided should be included in the cost estimates along with an explanation/support.
- The City Clerk's Office will coordinate action items above with department Analysts.
- Special Events service cost estimate forms and cost estimating practices are to be consistent among all departments and as determined by the City Clerk's Office. Clerk's Office will provide training and support.

**Special Event Billing Process**

<b><i>Schedule</i></b>	<b><i>Action</i></b>
As planned	Special event concludes.
In accordance with applicable payroll schedule	Departments review Kronos time and check event codes for accuracy.
Within 1 week of conclusion of the event	Departments provide actual event cost reports (vehicles, supplies, confirmation of labor utilized) to City Clerk's Office and SE Coordinator
Within 4 weeks of conclusion of the event	City Clerk's Office develops overall event cost report and submits to departments for review and confirmation of accuracy. NOTE: The City pays one week in arrears, so four weeks is necessary because events can cross two pay periods.
Within 1 week of receiving event report from Clerk	Departments review event cost report and notify City Clerk's Office of any errors or problems. Departments outline reasons why actual cost was over/under the budgeted amount. Finance works with Payroll to resolve any issues identified by Departments.
Within 6 weeks of conclusion of the event	City Clerk's Office submits invoice to event sponsor (billable events) or for transfer from SECA Fund (eligible events).
On the 1 <sup>st</sup> day of the month following the billing request	Finance Department-Billing & Collections will generate and mail bill to event.

## General direction:

- The City Clerk's Office will coordinate action items above with department Analysts.
- Department service costs should be substantially consistent with the service cost estimate provided by the department in the Annual Budget Process. Significant deviations from the estimates must have detailed support, including assurance that the event organizer was aware and in concurrence with any additional costs.
- Service costs substantially exceeding the departments' estimate may not be recoverable from event organizers.
- SECA transfers will not exceed approved amounts.