

A SUMMARY OF COA REQUIREMENTS

NO COA or REVIEW REQUIRED	COA or REVIEW REQUIRED			
	IMPROVEMENT TYPE	ADMINISTRATIVE COA	HPC COA NOTE: ANY VARIANCES REQUIRE HPC COA REVIEW	
<ul style="list-style-type: none"> ○ Secondary (interior side) or rear façades not visible from the street. ○ In-kind replacement of less than 50% of building materials on the primary façade(s) with use of original materials or fiber cement board in place of wood. ○ Detached garages. ○ Any accessory building or structure in the rear yard (e.g. shed, deck, patio, and trellis). ○ New or relocated driveway access from the alley or the corner side street; relocation of the existing driveway access from the front street. ○ Wood or iron open fences; fences of any type in the interior side yard or rear yard. ○ Air conditioning units, gutters, downspouts, antennas, satellite dishes, and mail boxes. ○ Painting. ○ Landscaping. ○ Signs and graphics. ○ Storm windows and doors. 	Primary façade(s) only (front or corner side facade visible from the street)	Doors	In-kind replacement with use of wood or original material.	New opening, a change in style or opening, or use of material that is not wood or original material.
		Windows	In-kind replacement with use of wood or aluminum clad wood.	New opening, a change in style or opening or use of material other than wood or aluminum clad wood.
		Roofs	In-kind replacement with use of asphalt or original material.	Any change in height or pitch; or use of materials that are not asphalt or original material.
		Exterior Building Materials	In-kind replacement of 50% or more of the primary façade(s) with use of original material or fiber cement board in place of wood.	Any change in reveal or profile; or use of materials that are not specified under Administrative COA.
		Porches	In-kind replacement in whole or replacement of porch columns with use of wood, plaster or cement materials; porch flooring with use of wood or composite decking materials; or other porch components with use of wood or original material.	New enclosure, a change in size or style, or use of material that is not listed under Administrative COA.
		Shutters & Awnings	In-kind replacement with use of original material.	New shutters or awnings, a change in size or style, or use of material that is not original to the structure.
		Other Features	N/A	A change in size or style; or use of material that is not original.
		Principal Structures	An exact duplication of the original structure with use of materials listed under this column (Administrative COA).	New principal structures; reconstruction of a principal structure that will not match the original Improvement or result in use of material not listed under Administrative COA.
		Additions	N/A	The primary façade(s).
		Demolition	N/A	Demolition of a principal structure in whole; removal without replacement of original architectural features.
		Driveways	N/A	New driveway access from the front street.
		Fences:	N/A	Open fences comprised of material other than wood or iron or solid fences in the front or corner side yards.
		Garages	N/A	New attached garages.
Appurtenances	N/A	Solar panels and skylights on principal structures.		