

A stylized white graphic on a blue background. It features a tree with three leaves on the left and a building with a steeple on the right. Below the tree and building are three wavy lines representing water. The entire graphic is enclosed in a white rounded square border.

**CDBG/SSG
Pre-Application
Meeting**

August 24, 2017

Grants Background

CDBG – Community Development Block Grant

- Sponsored by HUD
- City annual allocations - Estimated at ~\$450,000
- National Objective/Eligible Activities
- Public Services – Subject to 15% cap
- Administrative requirements
- April 1, 2018 – March 31, 2019

SSG – Social Services Grant

- Sponsored by City of Naperville
- Annual Allocations – ~\$500,000
- Funding Priorities
- Administrative Requirements
- Reimbursement program
- May 1, 2018 – April 30, 2019

Applications

Opening: 12:00 noon, Friday, August 24, 2017

Deadline: 12:00 noon, Friday, September 22, 2017

- ✓ **Two (2) Application Forms:**
 - 1) **Social Service (SS) projects**
 - 2) **Capital Improvement (CI) projects**

- ✓ **CI funded by CDBG only; SS may be funded by CDBG or SSG – Review Committee will make the determination**

- ✓ **Submission Requirements:**
 - **1 original, 5 copies, supporting documentation attached**
 - **Electronic copy (PDF or MS Word) emailed to:**
BroderR@Naperville.il.us

Capital Improvement (CI) Projects

Basic Requirements

Minimum Requirements - Project MUST meet all 3 criteria to qualify for funding:

1) Meets a National Objective

- a) 51% of the persons benefiting are low- and moderate-income residents;
- b) Aids in the prevention or elimination of slums and blight; and,
- c) Meets urgent community development needs.

2) Meets Criteria for Eligible Activity

- rehab ▪ homeownership ▪ acquisition ▪ economic development ▪
- energy efficiency ▪ public services ▪ handicapped accessibility ▪
- public facility improvements ▪ relocation, etc.

3) Meets at least one priority of the Consolidated Plan:

- (1) housing; (2) homeless; (3) special needs (elderly, people with disabilities, etc); (4) community development; and 5) public services

1) Meeting the needs of low- and moderate-income population

Income Range:

What percentage of your total number of clients is considered Low or Moderate Income (0-80% MFI)?

- Extremely Low (0-30% MFI)
- Low Income (31-50% MFI)
- Moderate Income (51-80% MFI)

For Housing or Job Creation, 51% of units/persons helped must be Low or Moderate Income

Presumed Benefit:

- Abused Children
- Battered Spouses
- Elderly People
- Homeless Persons
- Illiterate Adults
- People living with AIDS
- Migrant Workers
- Severely Disabled People

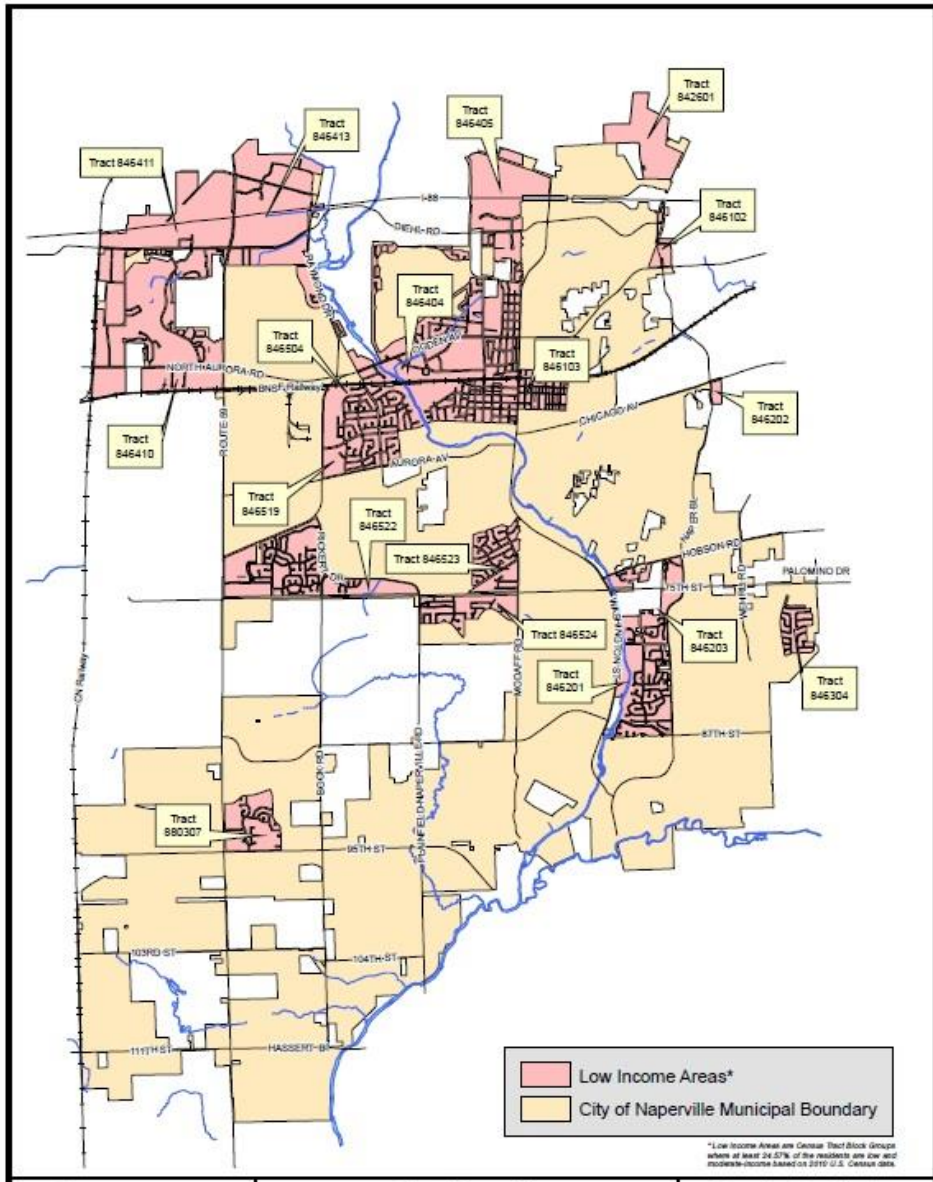
Low/Moderate Income Area Benefits:

- Low/Mod Area (see map)

HUD Income Guidelines for DuPage County


04/11/2017

Household Size	30% of MFI	50% of MFI	80% of MFI
1	\$16,600	\$27,650	\$44,250
2	\$19,000	\$31,600	\$50,600
3	\$21,350	\$35,550	\$56,900
4	\$23,700	\$39,500	\$63,200
5	\$25,600	\$42,700	\$68,300
6	\$27,500	\$45,850	\$73,350
7	\$29,400	\$49,000	\$78,400
8 and more	\$31,300	\$52,150	\$83,450




 Transportation, Engineering and Development Business Group
 www.naperillinois.com
 Date: 2/10/2015

City of Naperville
Low-Moderate Income Areas by Census Tract & Block Group


 This map should be used for reference only. The data is subject to change without notice. City of Naperville assumes no liability for the use or application of this data. Approval of the distribution is not intended without approval of the City of Naperville.

2) Project meets the criteria for an Eligible Activity

- **Acquisition of Real Property** – for housing or public facilities
- **Public Facilities and Improvements** – includes housing for homeless and people with disabilities, also infrastructure, handicapped accessibility, senior and youth centers
- **Rehabilitation** – can be Single-Family/Multi-Family, Renter/Owner
- **Public Services (capped at 15%)** – child care, job training, public safety, fair housing, senior services, homeless services, substance abuse counseling, etc.
- **Other Activities - Relocation/Energy Efficiency/Homeownership Assistance** – downpayment (50%), closing costs, etc./Economic Development
- **More Info at:**
http://portal.hud.gov/hudportal/documents/huddoc?id=DOC_17133.pdf

3) Project addresses objectives of the Consolidated Plan

- **Housing** - preserve or increase supply of housing affordable to low and moderate-income homeowners and renters by rehab, acquisition, homeownership assistance, and housing development
- **Homeless** – provide housing to homeless people and people at risk of homelessness, including transitional housing, permanent supportive housing and homelessness prevention through emergency assistance
- **Special Needs (elderly, people with disabilities, domestic violence, etc.)** – meet the needs of special needs populations, including housing, health care, nutrition services, life skill support, recreation, and transportation
- **Community Development** – non-housing projects to improve the community, including neighborhood facilities and improvements and projects that improve accessibility of buildings, public facilities and transportation to people with disabilities
- **Public Services (15% cap)** – provide needed public services, including meeting the needs of families in critical circumstances; basic needs such as food, clothing, medical care; employment services, financial counseling, general counseling, etc.

Social Service (SS) Projects

Basic Requirements

- 1) Non-profit/not-for-profit 501(c)(3) organization**
 - 2) Provides services or benefit to City of Naperville Community**
 - 3) Meets an objective of the Social Services Grant Program**
 - Emergency Services;**
 - Seniors;**
 - Self-Sufficiency;**
 - Special Populations;**
 - Youth;**
 - Transportation is a subset for each of the main categories.**
- Projects that meet CDBG minimum requirements may be considered for CDBG funding as public services (subject to 15% cap).**



Additional Funding Goals

- **Mental Health Community Awareness (\$25,000)**
- **Substance Abuse Education/Prevention (\$25,000)**
- **Projects qualifying under additional funding goals will be evaluated only under the SSG program.**

A large, light blue stylized tree logo is centered in the background. The tree has three large, teardrop-shaped leaves at the top and a trunk that branches out. At the base of the trunk, there is a stylized building or structure with a central tower and two side wings. The entire scene is set against a light blue background with rounded corners.

What We're Interested In:

- **Single-Parent Families**
- **Domestic Violence Outreach**
- **Youth Mentoring/After-School Programs**
- **Transportation – Creative Ideas Wanted**
- **Senior Programs – Housing, Transportation, etc.**

The logo is a white silhouette on a light blue background, enclosed in a rounded square frame. It depicts a tree with three large leaves and one smaller bud on the left. To the right of the tree is a building with a central tower and a small window. Below the tree and building are three wavy lines representing water.

Evaluation Criteria for Both Applications

Meets Minimum Requirements of CDBG/SSG Program

- **SS/CI – 10 points**

Project meets basic minimum requirements of the grant program.

Project Addresses Documented Community Need/Project Impact

- **SS/CI – 25 points**

Project meets the selected objective(s), addresses documented community needs and is likely to positively benefit the target population.

Benefit to low- and moderate-income population

- **For SS projects – 0-10 points**

Majority of the targeted population is Low/Mod Income.

100% -76% of served population is below 80% of MFI	10 points
75% - 51% of served population is below 80% of MFI	8 points
50% - 26% of served population is below 80% of MFI	5 points
25% - 1% of served population is below 80% of MFI	3 points
0% of service population is below 80% of MFI	0 points

Cost Reasonableness

- **SS/CI – 20 points**
 - **Impact on the identified need**
 - **How project costs and funding request were determined (quotes, estimates, etc.).**
 - **Why do you consider the cost of this project to be reasonable?**
- **Other indicators of cost reasonableness:**
 - **Detailed budget**

Demonstrated Capacity to Complete the Project/Project Readiness

- **CI – 20 points SS – 10 points**

Capacity: agency's ability to complete project within a timeframe and resources to be used (staff skills and experience, impact to agency workload, etc).

- **Other indicators of project readiness:**
 - **Leveraged funds**
 - **Detailed description of the project**
 - **Project sustainability**
 - **How agency will implement this project if funds are awarded at the lower value than requested;**
 - **For SS projects, if funded, how you will continue this project if those funds are not available in future years?**

Leveraged Funds

Ratio of matching funds to amount requested

1:1 or more

0.75:1

0.50:1

0.25:1

Less than 0.25

SS

10 points

8 points

5 points

3 points

0 points

CI

10 points

8 points

5 points

3 points

0 points

Source of funds

Source	Amount	Type (grant, loan, etc.)
1.		
2.		
Total Project Cost:		

Experience and past performance

- **SS/CI – 10 points**
Describe past performance managing grant funding.
List grants you received in the past 3 years.
- **Capital Improvement Projects - highlight any experience you have with CDBG and federally funded grants.**

Application completeness

- **SS/CI – 5 points**
- **All questions answered**
- **Appropriate number of copies**
- **Supporting Documentation**

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Necessary Minimum Amount

**Is there a minimum funding amount
you require to implement this
project?**

FAQ

- **Can we apply for both grants?**
- **Can we submit multiple applications for the same type of project?**
- **What is the minimum/maximum amount we can apply for?**
 - **CI – recommended minimum: \$15,000**
 - **SS – recommended minimum: \$4,000**
- **What is DUNS #?**

A stylized white tree logo is centered in the background. The tree has a thick trunk and a canopy of several large, pointed leaves. Below the tree, there are three wavy lines representing water. The entire scene is set against a light blue background within a rounded square frame.

Next Steps

- **Application Deadline – September 22, 2017**
- **City Council Workshop – ~December, 2017**
- **Final City Council Approval – ~February, 2018**

Where to Get Applications?

- Available online Friday, August 25, 2017
- CI - Capital Improvement Projects:
www.naperville.il.us/cdbg.aspx
- SS – Social Service Projects:
www.naperville.il.us/socialservicesgrant.aspx

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Technical Assistance

Ruth Broder

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(630) 305 - 5315



Thank You!