CDBG/SSG Pre-Application Meeting

August 31, 2016

Grants Background

CDBG – Community Development Block Grant

- Sponsored by HUD
- City annual allocations - Estimated at ~$450,000
- National Objective/Eligible Activities
- Public Services – Subject to15% cap
- Administrative requirements
- April 1, 2017 – March 31, 2018

SSG – Social Services Grant

- Sponsored by City of Naperville
- Annual Allocations – ~$500,000
- Funding Priorities
- Administrative Requirements
- Reimbursement program
- May 1, 2017 – April 30, 2018

Applications

- ✓ **Applications divided into 2 categories:**
  1) Social Service (SS) projects <u>and</u>
  2) Capital Improvement (CI) projects

- ✓ **The reviewing committee will determine which projects will be funded with CDBG and which with SSG.**

- ✓ **To submit:**
  - 1 original, 6 copies
  - Supporting documentation

Deadline: Friday, September 30, 2016 by 12:00 noon

Capital Improvement (CI) Projects

Basic Requirements

Minimum Requirements - Project MUST meet all 3 criteria to qualify for funding:

1) **Meets a National Objective**
   a) 51% of the persons benefiting are low- and moderate-income residents;
   b) Aids in the prevention or elimination of slums and blight; and,
   c) Meets urgent community development needs.

2) **Meets Criteria for Eligible Activity**
   rehab ▪ homeownership ▪ acquisition ▪ economic development ▪ energy efficiency ▪ public services ▪ handicapped accessibility ▪ public facility improvements ▪ relocation, etc.

3) **Meets at least one priority of the Consolidated Plan:**
   (1) housing; (2) homeless; (3) special needs (elderly, people with disabilities, etc); (4) community development; and 5) public services

1) Meeting the needs of low- and moderate-income population

Income Range:

What percentage of your total number of clients is considered Low or Moderate Income (0-80% MFI)?

- Extremely Low (0-30% MFI)
- Low Income (31-50% MFI)
- Moderate Income (51-80% MFI)

For Housing or Job Creation, 51% of units/persons helped must be Low or Moderate Income

Presumed Benefit:

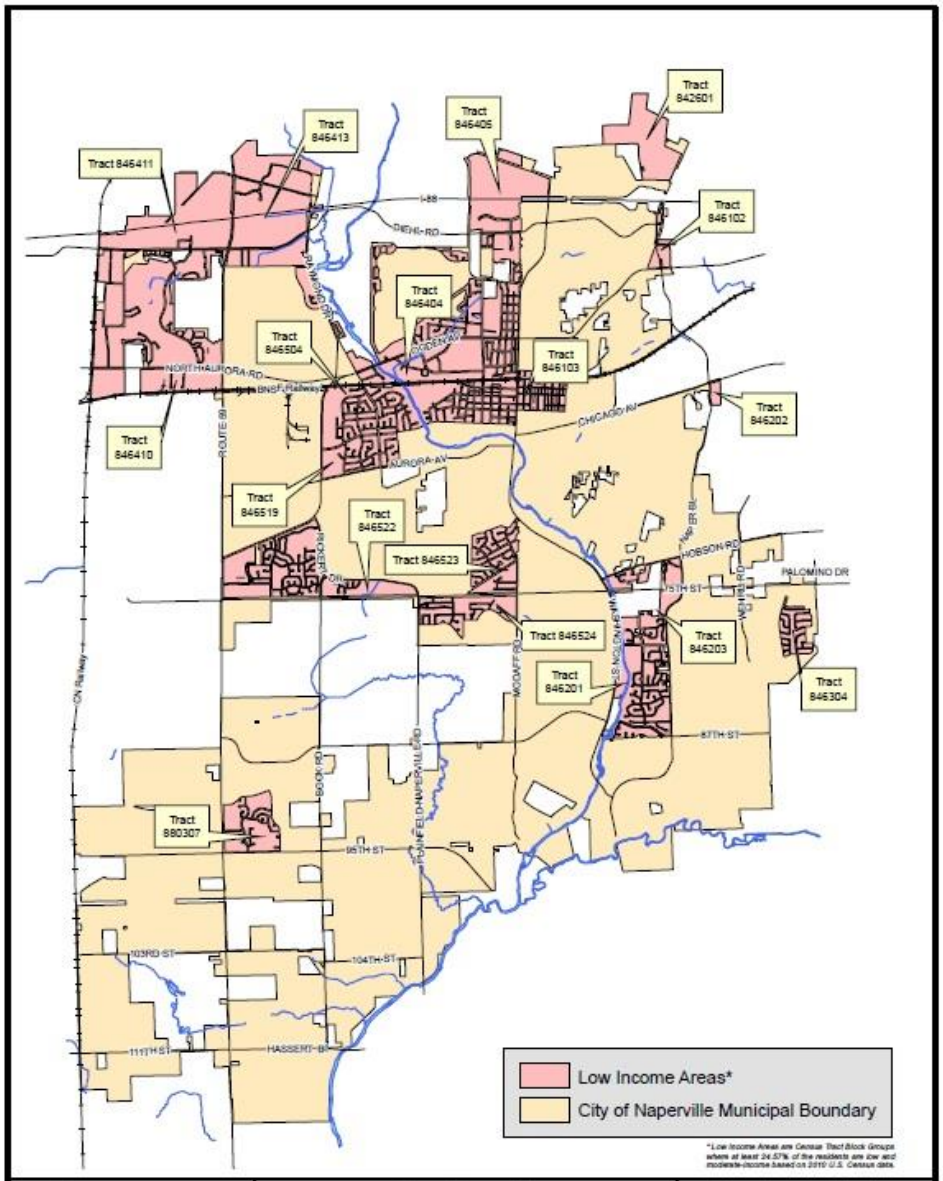
- Abused Children
- Battered Spouses
- Elderly People
- Homeless Persons
- Illiterate Adults
- People living with AIDS
- Migrant Workers
- Severely Disabled People

Low/Moderate Income Area Benefits:

- Low/Mod Area (see map)

HUD Income Guidelines for DuPage County

06/06/2016			
Household Size	**30% of MFI**	**50% of MFI**	**80% of MFI**
1	$16,150	$26,950	$43,050
2	$18,450	$30,800	$49,200
3	$20,750	$34,650	$55,350
4	$23,050	$38,450	$61,500
5	$24,900	$41,550	$66,450
6	$26,750	$44,650	$71,350
7	$28,600	$47,700	$76,300
8 and more	$30,450	$50,800	$81,200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Tract 846201
Tract 846304
87TH ST
BOOK RD
Tract 880307
95TH ST
103RD ST
104TH ST
111TH ST
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Low Income Areas*
City of Naperville Municipal Boundary
*Low Income Areas are Census Tract Block Groups where at least 24.57% of the residents are low and moderate-income based on 2010 U.S. Census data.
Transportation, Engineering and Development Business Group
www.naperville.il.us
Date: 2/10/2015
City of Naperville
Low-Moderate Income Areas by Census Tract & Block Group

2) Project meets the criteria for an Eligible Activity

- **Acquisition of Real Property – for housing or public facilities**
- **Public Facilities and Improvements – includes housing for homeless and people with disabilities, also infrastructure, handicapped accessibility, senior and youth centers**
- **Rehabilitation – can be Single-Family/Multi-Family, Renter/Owner**
- **Public Services (capped at 15%) – child care, job training, public safety, fair housing, senior services, homeless services, substance abuse counseling, etc.**
- **Other Activities - Relocation/Energy Efficiency/Homeownership Assistance – downpayment (50%), closing costs, etc./Economic Development**
- **More Info at:** http://portal.hud.gov/hudportal/documents/huddoc?id=DOC_17133.pdf

3) Project addresses objectives of the Consolidated Plan

- **Housing - preserve and increase the supply of housing available to low and moderate-income homeowners and renters, including rehab, acquisition, homeownership assistance, and housing development**

- **Homeless –provide housing to homeless people and people at risk of homelessness, including transitional housing, permanent supportive housing and homelessness prevention through emergency assistance**

- **Special Needs (elderly, people with disabilities, domestic violence, etc.) – meet the needs of special needs populations, including housing, health care, nutrition services, life skill support, recreation, and transportation**

- **Community Development – non-housing projects to improve the community, including neighborhood facilities and improvements and projects that improve accessibility of buildings, public facilities and transportation to people with disabilities**

- **Public Services – provide needed public services, including meeting the needs of families in critical circumstances; basic needs such as food, clothing, medical care; employment services, financial counseling, general counseling, etc.**

Social Service (SS) Projects

Basic Requirements

1) Non-profit/not-for-profit 501(c)(3) organization
2) Provides services or benefit to City of Naperville Community
3) Meets an objective of the Social Services Grant Program
   - Emergency Services;
   - Seniors;
   - Self-Sufficiency;
   - Special Populations;
   - Youth;
   - Transportation is a subset for each of the main categories.

- Projects that meet CDBG minimum requirements will be considered for the CDBG funding (discussed under capital improvement projects).

Additional Funding Goals

- Mental Health Community Awareness ($25,000)
- Substance Abuse Education/Prevention ($25,000)
- Projects qualifying under additional funding goals will be evaluated only under the SSG program.

What We're Interested In:

- Youth Mentoring/After-School Programs
- Transportation – Creative Ideas Wanted
- Single-Parent Families
- Homeless Outreach
- Domestic Violence Outreach

Evaluation Criteria for Both Applications

Meets Minimum Requirements of CDBG/SSG Program

- **SS/CI – 15 points**

  Project meets basic minimum requirements of the grant program.

Project Addresses Documented Community Need/Benefit

- **SS/CI – 20 points**

  Explain how the project will meet the selected objective(s) and how it addresses documented community needs.

Cost Reasonableness

- **SS/CI – 20 points**

  Describe 1) Impact on the identified need and 2) how project costs and funding request (e.g. selection of project estimates, etc.) were determined. Explain why you consider the cost of this project to be reasonable.
- **Other indicators of cost reasonableness:**

  - Detailed budget

Demonstrated Capacity to Complete the Project/Project Readiness

- **CI – 20 points SS – 10 points**

  <u>Capacity:</u> agency's ability to complete project within a timeframe and resources to be used (e.g. capacity of staff, impact to agency workload, etc).

- **Other indicators of project readiness:**
  - **Leveraged funds**
  - **Detailed description of the project**
  - **Project sustainability**
    - **How agency will implement this project if funds are awarded at the lower value than requested;**
    - **For SS projects, if funded, how you will continue this project if those funds are not available in future years**

Benefit to low- and moderate-income population

- **For SS projects –**

  Majority of the targeted population is Low/Mod Income.

100% -76% of served population is below 80% of MFI	**10 points**
75% - 51% of served population is below 80% of MFI	**8 points**
50% - 26% of served population is below 80% of MFI	**5 points**
25% - 1% of served population is below 80% of MFI	**3 points**
0% of service population is below 80% of MFI	**0 points**

Leveraged Funds

Ratio of matching funds to amount requested	SS	CI
1:1 or more	10 points	10 points
0.75:1	8 points	8 points
0.50:1	5 points	5 points
0.25:1	3 points	3 points
Less than 0.25	0 points	0 points

Source of funds		
Source	Amount	Type (grant, loan, etc.)
1.		
2.		
Total Project Cost:		

Experience and past performance

- SS/CI – 10 points
  Describe past performance managing grant funding.
  List grants you received in the past 3 years.

- Capital Improvement Projects - highlight any experience you have with CDBG and federally funded grants.

Application completeness

- SS/CI – 5 points
- All questions answered
- Appropriate number of copies
- Supporting Documentation

Necessary Minimum Amount

Is there a minimum funding amount you require to implement this project?

FAQ

- Can we apply for both grants?
- Can we submit multiple applications for the same type of project?
- What is the maximum amount we can apply for?
- What is DUNS #?

Next Steps

- Application Deadline – September 30, 2016
- City Council Workshop – ~December, 2016
- Final City Council Approval – ~January, 2017

Where to Get Applications?

- **Available online Thursday, September 1, 2016**
  - **CI - Capital Improvement Projects:**
    www.naperville.il.us/cdbg.aspx
  - **SS – Social Service Projects:**
    www.naperville.il.us/socialservicesgrant.aspx

Technical Assistance

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(630) 305 - 5315

Thank You!