

**The Board of Fire and Police Commissioners
City of Naperville
Meeting Minutes
November 8, 2016**

The meeting was held at 4:00 p.m. in the West Wing Conference Room located at 400 S. Eagle Street in Naperville.

Call to Order: The meeting was called to order at 4:00 p.m. by Chairman Kenn Miller and attendance taken by Kathy Mackenzie:

Commissioners Present: Kenn Miller
Mary Schulte
Benny White
David Blaydes

Commissioners Absent: Kim Widup

Police Dept. Liaison: Commander Tom Kammerer

Fire Dept. Liaison: Bureau Chief Amy Scheller

Guest: Carolyn Clifford, Attorney

BOFPC Liaison: Kathy Mackenzie, Sr. Administrative Assistant

Minutes:

A motion was made by Commissioner Mary Schulte to accept the minutes of the October 25 and October 28, 2016 meeting, seconded by Commissioner Benny White. The motion carried with a unanimous voice vote.

Police Department Status Report

Update

- Commander Kammerer reported that Officer Jim Baker would be retiring on November 25, 2016.
- Commander Kammerer noted that a new commander position is being requested. The request will go to the City Council on November 15, 2016.

Fire Department Status Report

Update

- Bureau Chief Scheller noted that there are six (6) candidates for the vacant Deputy Chief position.
- The Naperville Fire Department is looking to begin administering CPAT testing not just for Naperville candidates but for all municipalities. They are working with vendors and our Purchasing and Finance Department to work out logistics.
- The sign-up sheet for Fire Lieutenant has been sent out and we already have 30 candidates.

Old Business

None

New Business

1. The Ottosen Britz memo *Handling of Psychological Testing Documents* was reviewed with Carolyn Clifford.
2. The commission reviewed the scoring criteria for the writing assessment of the new police officer candidates. The chairman and Kathy will conduct a conference call with our vendor for clarification.

Action Taken

1. A motion was made by Commissioner Mary Schulte to continue in the process police officer candidates Harold Bressler #2, Mark Schumacher #3 and Daniel McNally #4. It was seconded by Commissioner David Blaydes. The motion carried with a unanimous voice vote.
2. A motion was made by Commissioner Mary Schulte to accept the closed session minutes of the October 25, 2016 closed session meeting and retain restriction, seconded by Commissioner Benny White. The motion carried with a unanimous voice vote.

Adjournment

A motion was made by Commissioner Kenn Miller to adjourn the meeting at 5:30 p.m., seconded by Commissioner Mary Schulte. The motion carried with a unanimous voice vote.

Submitted by,

Kathy Mackenzie

Kathy Mackenzie, Board of Fire and Police Liaison

Approved by:

Mary Schulte, Secretary

Date