

MINUTES

**EMERGENCY TELEPHONE SYSTEM BOARD
OCTOBER 21, 2015**

I. Call to Order

Chief Marshall called the meeting to order at 3 p.m.

II. Roll Call

Chief Marshall introduced Councilwoman Rebecca Boyd-Obarski as our newest committee member.

Members present: Chairman Marshall, Chief Puknaitis, Councilwoman Rebecca Boyd-Obarski, Kalah Considine, and Richard Fowler, Jerry Eisner – via teleconference

Richard Fowler moved to allow Jerry Eisner to attend the October 21, 2015 Emergency Telephone System Board meeting by teleconference, seconded by Kalah Considine. Voice Vote: Motion declared carried.

III. Minutes

A motion to approve the minutes of the June 11, 2015 meeting was made by Richard Fowler, seconded by Chief Puknaitis. Voice Vote: Motion declared carried.

IV. Old Business

As a follow-up to the committee members' expiration of terms of office inquiry at the June 11, 2015 meeting, the following is a summary for the current committee members:

Rebecca Boyd-Obarski – Appointment Term of Office
Chief Marshall – May 30, 2017
Chief Puknaitis – May 30, 2017
Kalah Considine – May 30, 2018
Jerry Eisner – May 30, 2018
Richard Fowler – May 30, 2018

V. New Business

Review and Approve Expenditures for Reimbursement – The committee members reviewed the City of Naperville, E911 Fund Reimbursement Summary of Eligible

Expenses for the Period of June 1, 2015 through August 31, 2015 (this time frame is also the reporting period for the summary of E-9-1-1 taxes collected). As exhibited on the summary, the funds are primarily used to pay the salaries and benefits of the telecommunicators and the balance is used to pay the expenses related to the Public Safety Answering Point.

A motion to transfer \$1,016,213.82 was made by Richard Fowler, seconded by Chief Puknaitis. Voice Vote: Motion declared carried. Chief Marshall provided direction on behalf of the Board authorizing the City to transfer \$1,016,213.82 from the E911 Fund to the General Fund.

Chief Marshall then reviewed the receipts collected during the period, totaling \$186,166.22 from the E9-1-1 surcharge funds and \$293,883.04 from the wireless E9-1-1 funds. These receipts have been deposited in the E911 Fund.

VI. For the Good of the Order

Kalah Considine reported there are two emergency communications supervisor vacancies as of this date, as well as one telecommunicator vacancy which will occur on November 1, 2015. One emergency communications supervisor vacancy will be filled on November 16, 2015. Kalah explained the hiring process and stated the Communications Section does not create a list of candidates like the Board of Fire & Police does. Staff will be meeting with the Personnel Review Committee in January 2016 to seek approval to hire the second emergency communications supervisor and the telecommunicator.

In response to Jerry Eisner's question if the State of Illinois' budget is impacting disbursement of funds, Kalah Considine replied yes, only the wireless funds are affected because they are disbursed from the state. There have not been any delays in receiving the wire funds they are directly disbursed from individual carriers.

VII. Next Meeting Date

The next meeting will be held Thursday, December , 2015, at 3 p.m., in Chief Marshall's Conference Room.

VIII. Adjournment

With no other business to come before the committee, a motion to adjourn the meeting was made by Richard Fowler, seconded by Jerry Eisner. Motion declared carried.

IX. The meeting was adjourned at 3:30 p.m.