



Naperville

FOOD & BEVERAGE TAX

Introduction

On July 1, 2004, the City of Naperville implemented a one percent (1%) tax on food and beverage (alcoholic and non-alcoholic) which can be consumed on the premises where purchased. (See Municipal Code 3-1-9 https://library.municode.com/il/naperville/codes/code_of_ordinances?nodeId=TIT3BULIRE_CH1MUOCTA_3-1-9FOBETA)

The breakdown of the 8.75% tax rate is:

7.00 %	Sales Tax (effective 6/1/16)	Remitted to State
.75 %	Home Rule Sales Tax (effective 7/1/18)	Remitted to State
1.00 %	Food & Beverage Tax	Remitted to City of Naperville
8.75 %	Total Tax Collected	

Registration

All retailers are required to submit a completed Food & Beverage Tax Registration Form before conducting business. The seller must notify the City of Naperville of the last sale date. The new owner is required to re-register the location. Business owners must register each retail location separately.

Collection

The Food and Beverage Tax is due monthly. Payment of the tax must be made to the City of Naperville no later than the 20th of each month following the month in which the tax was collected. For example, taxes collected during the month of July are due no later than August 20.

Along with the tax payment, business owners must submit a completed Food & Beverage Tax Return Form and a copy of the State of Illinois forms ST-1 and ST-2, if applicable. Businesses may retain 2% of the total tax due to cover administrative expenses. The 2% is only applicable if payment is received on or before the 20th of subsequent month. Filing after the due date will result in a late payment penalty equal to 5% of the unpaid tax.

Completed forms and payments should be returned to:

City of Naperville
Attn: Finance Dept., Food & Beverage Tax
400 S. Eagle Street
Naperville, IL 60540

For additional information, contact the City of Naperville Finance Department at (630) 420-4115.

A copy of the ordinance and all city tax forms are available on the City of Naperville's Web site <http://www.naperville.il.us/>