

# City of Naperville

## Community Development Block Grant Program

### Subrecipient Grant Agreement Amendment Request Form

Subrecipient Name:

Date:

(If you are requesting multiple grant agreement amendments for activities identified under different HUD activity numbers, even if they belong to the same program, you must complete a separate form for each individual activity)

HUD Activity # (One activity only)	
Program Year Funds Granted	<b>PY</b>
Activity Name (Refer to the Grant Agreement)	
Total Original CDBG Budget (Refer to the Grant Agreement)	
Previous Amendment #1 (If Any Approved)	(Use parenthesis for budget reduction)
Previous Amendment #2 (If Any Approved)	(Use parenthesis for budget reduction)
Previous Amendment #3 (If Any Approved)	(Use parenthesis for budget reduction)
Total CDBG Budget	
This Request for amendment will affect	Scope of Service & Budget Budget only Scope of Service only Other (Explain)
If you selected Scope of Service & Budget or Budget only above, indicate the amount being requested to be added to or reduced from this activity	(Use parenthesis for budget reduction)
If you selected Scope of Service & Budget or Scope of Service only above, indicate the anticipated change to the original scope including the number of beneficiaries	<i>(Please attach additional sheets, if necessary)</i>
Reason(s) for the amendment request	<i>(Please attach additional sheets, if necessary)</i>
If this request affects the approved budget, indicate the source(s) of additional funding for the requested increase or the target activity or city-controlled fund pool to transfer the funds to	From subrecipient's own funds From other grants, loans or private donations From another CDBG activity # To another CDBG activity # To the City's CDBG fund pool for reallocation

Preparer's Name (Please Print)

Signature

Authorizing Officer

Signature