



2026
Social Service Grant (SSG)
&
Opioid Remediation Grant
&
Community Development
Block Grant (CDBG)
Pre-Application Workshop

September 11, 2025

Agenda

I. What's New for 2026

II. City of Naperville Grant Funding Overview

III. SSG - Social Service Grant CY2026

Overview, Eligibility, Requirements, Process

III. Opioid Remediation Grant CY2026

Overview, Eligibility, Requirements, Process

IV. CDBG - Community Development Block Grant PY2026

Overview, Eligibility, Requirements, Process

What's New for 2026?

Opioid Remediation Grants

Limit reimbursements to one invoice per quarter

DocuSign for grant agreements

DocuSign contact question added to application forms

SECA Liaison Change

Jake Fiedler, Special Event Coordinator, is now the SECA Grant Liaison

City of Naperville Grant Funding

SECA	SSG	OPIOID	CDBG
Stands for: Special Events & Community Arts	Stands for: Social Service Grant	Opioid Remediation Grant	Stands for: Community Development Block Grant
Sponsor: City of Naperville	Sponsor: City of Naperville	Sponsor: City/Lawsuit	Sponsor: HUD
Requirements: Special Event/Project/ Public Art	Requirements: Meets funding priority	Requirements: Approved Abatement Program	Requirements: National Objective/ Eligible Activity/CON Plan
Grant Year: Jan 1, 2026 – Dec 31, 2026	Grant Year: Jan 1, 2026 – Dec 31, 2026	Grant Year: Jan 1, 2026 – Dec 31, 2026	Grant Year: April 1, 2026 – March 31, 2027
Deadline: Fri 10/03/25 by 12 PM	Deadline: Fri 10/10/25 by 5 PM	Deadline: Fri 10/10/25 by 5 PM	Deadline: Fri 10/24/25 by 5 PM

**ALL REQUIRE CITY COUNCIL APPROVAL
ALL ARE REIMBURSEMENT GRANTS**

A stylized logo on a light blue background. It features a white tree with three large leaves at the top. Below the tree is a white building with a central tower and two side wings. At the bottom are three white wavy lines representing water. The entire logo is enclosed in a white rounded rectangle.

Social Service Grant (SSG) 2026

SSG FACTS

- I. The stated objective of SSG fund is to enhance social service activities for community benefit.**
- II. It was established in 2005 when City Council approved \$250,000 for the fund. In 2013, City Council increased the amount to \$500,000. In 2024, City Council increased the amount to \$750,000, with \$250,000 specifically for mental health services.**
- III. Last year, we received 47 applications requesting a total of \$1,789,999. We funded 37 projects with the \$750,000 available. 2 applications were moved to CDBG and funded by CDBG.**

SSG Overview & Eligibility

- ✓ **Non-profit 501(c)(3) organization**
- ✓ **Provides services to City of Naperville residents**
- ✓ **Meets an objective of the SSG Program and addresses a perceived need in the community:**
 - ✓ **Emergency Services**
 - ✓ **Seniors**
 - ✓ **Self Sufficiency**
 - ✓ **Special Populations**
 - ✓ **Youth**
- ✓ **Demonstrate a need for City funding and ongoing fundraising efforts**
- ✓ **Reimbursement grant**
- ✓ **Program Based – Organizations can submit multiple applications**
- ✓ **Funding Available: \$750,000 (\$250,000 specifically for mental health)**

SSG Evaluation Criteria

Criteria	Maximum Score	Score
Meets Eligibility Requirements of SSG	10 points	
Addresses Community Need/Project Impact	25 points	
Organizational Capacity/Project Readiness	15 points	
Cost Reasonableness	20 points	
Leveraging Funding	10 points	
Organization Experience/Past Performance	15 points	
Application Completeness	5 points	
Total:	100 points	

	Criteria	Description
1	Meets Eligibility Requirements of the SSG Program – max 10 points	501(c)3 Nonprofit, Benefits Naperville residents Meets an SSG objective
2	Addresses a Documented Community Need/Project Impact – max 25 points	Benefits City of Naperville/Naperville residents Demonstrates need for the service/project Provides clear description and evidence Shows how project will meet goals and objectives Shows how project will expand an existing service or provide a new service Demonstrates collaboration with other agencies and avoids duplicating services
3	Demonstrated Capacity to Complete the Project/Project Readiness - max 15 points	Agency has sufficient experience, resources and staffing to successfully implement the project within a one-year timeframe and manage the grant, including documentation of benefits, compliance and reporting.
4	Cost Reasonableness – max 20 points	Costs of the project are well-documented and justified and will have a clear impact on the identified need. Proposed budget is complete and appropriate. Funding is adequate to complete the project.
5	Leveraging – max 10 points	Applicants has made efforts to secure other funding for the activity.
6	Organization Past Performance – max 15 points	Agency has successful experience managing grant funding for similar projects.
7	Application Completeness – 5 points	Applications that are complete, accurate and thorough will receive 5 points.

SSG Timeline

September 11, 2025	Pre-Application Workshop & Information Session 11:00 AM
September 11, 2025	SSG Applications Available
October 10, 2025	SSG Applications Due by 5:00 PM
October-November 2025	Application Review Team Meets and Allocates \$750,000
December 16, 2025 (tentative)	City Council Reviews and Approves CY2026 SSG Allocations
January 1, 2026	CY2026 SSG Funding Year Begins
December 31, 2026	CY2026 SSG Funding Year Ends

SSG Application

- Fillable Word form
- Project Budget Form and Source of Funds Excel forms
- **Eligibility Quiz**
 - Is your organization a non-profit 501(c)(3) or recognized by the State of Illinois as a non-profit organization?
 - Does the program or service meet the objectives of the City's Social Services Grant program?
 - Does the program or service benefit City of Naperville residents?
 - Can your organization demonstrate a need for City funding?
 - Can your organization demonstrate ongoing fundraising efforts?

SSG Application

- **General Information**
 - Organization name, address, contact information
- **Section 1: Project Details**
 - Title, Location, Funding Requested, SSG Objective, Mission Alignment, Project Goals and Objectives, Scope of Work, Community Benefit
- **Section 2: Target Population and Project Impact**
 - Population served, Project Impact, Naperville Impact, Community Impact
- **Section 3: Agency Capacity**
 - Capacity to carry out the project, Grant History, Outcomes

SSG Application

- **Section 4: Project Costs**
 - Project Budget Form is required Attachment A
 - Source of Funds Form is required Attachment B
 - Cost Reasonableness, Other Funding, Contingency, Minimum Funding, Client Fees
- **Section 5: Compliance Details**
 - ADA Compliance, Audit Compliance
- **Section 6: Required Documentation**

SSG Application

➤ Section 6: Required Documentation

- Project Budget Form
- Source of Funds Form
- Governing Board Authorization
- Background (Overview of programs and services)
- Audit and Single Audit Statement
- 501(c)(3)
- Articles of Incorporation or Certificate of Good Standing
- Board of Directors with affiliations
- Org Chart
- Additional attachments if applicable (cost estimates, quotes, needs analyses, etc.)

SSG Applications are due: **Friday, October 10, 2025 by 5:00 PM**

- Email submission only, no paper copies
- Submit to:
Miranda Barfuss, Community Grants Coordinator
barfussm@naperville.il.us, 630-305-5315
- I will send you confirmation of receipt, please ensure you receive this from me. Read receipts recommended, call if you are unsure.
- Zip file or PDF packet recommended. If your files are too large to email, contact me.



**Opioid Remediation Grant
2026**

OPIOID REMEDIATION FACTS

- I.** The grant fund was established in 2024 when the City started receiving funds from a national multistate lawsuit that was brought by state and local governments against opioid manufacturers, distributors and dispensers to seek recovery from their unfair and deceptive practices in the marketing, sale and distribution of these drugs. These funds must be used for substance abuse response and prevention efforts.
- II.** City Council approved \$100,000 for the grant fund. The City anticipates receiving annual settlement payments totaling more than \$650,000 through 2038.
- III.** Last year, we received 4 applications requesting a total of \$122,350. We funded 4 projects with the \$100,000 available.

Opioid Grants Overview & Eligibility

- ✓ Funded by National Multistate Opioid Settlement
- ✓ 501(c)(3) not required
- ✓ Programs and services must qualify as an Approved Abatement Program and impact Naperville residents
- ✓ Approved Abatement Programs include treatment, training, prevention, screening and more
- ✓ Review Exhibit B of the Illinois Opioid Allocation Agreement: Approved Abatement Programs and address how your program qualifies in your application
- ✓ Reimbursement grant
- ✓ Program Based – Organizations can submit multiple applications
- ✓ Funding Available: \$100,000

Opioid Evaluation Criteria, same as SSG

Criteria	Maximum Score
Meets Eligibility Requirements	10 points
Addresses Community Need/Project Impact	25 points
Organizational Capacity/Project Readiness	15 points
Cost Reasonableness	20 points
Leveraging Funding	10 points
Organization Experience/Past Performance	15 points
Application Completeness	5 points
Total:	100 points

	Criteria	Description
1	Meets Eligibility Requirements – max 10 points	Benefits Naperville residents Impacts Mental Health (Mental Health Grants) Approved Abatement Program (Opioid Grants)
2	Addresses a Documented Community Need/Project Impact – max 25 points	Benefits City of Naperville/Naperville residents Demonstrates need for the service/project Provides clear description and evidence Shows how project will meet goals and objectives Shows how project will expand an existing service or provide a new service Demonstrates collaboration with other agencies and avoids duplicating services
3	Demonstrated Capacity to Complete the Project/Project Readiness - max 15 points	Agency has sufficient experience, resources and staffing to successfully implement the project within the timeframe and manage the grant, including documentation of benefits, compliance and reporting.
4	Cost Reasonableness – max 20 points	Costs of the project are well-documented and justified and will have a clear impact on the identified need. Proposed budget is complete and appropriate. Funding is adequate to complete the project.
5	Leveraging – max 10 points	Applicants has made efforts to secure other funding for the activity.
6	Organization Past Performance – max 15 points	Agency has successful experience managing grant funding for similar projects.
7	Application Completeness – 5 points	Applications that are complete, accurate and thorough will receive 5 points.

Opioid Timeline same as SSG

September 11, 2025	Pre-Application Workshop & Information Session 11:00 AM
September 11, 2025	Opioid Applications Available
October 10, 2025	Opioid Applications Due by 5:00 PM
October-November 2025	Application Review Team Meets and Allocates \$100,000
December 16, 2025 (tentative)	City Council Reviews and Approves CY2026 Opioid Allocations
January 1, 2026	CY2026 Opioid Grant Funding Year Begins
December 31, 2026	CY2026 Opioid Grant Funding Year Ends

Opioid Applications

❖ Fillable Word forms

❖ No Eligibility Quiz, Guidelines Provided

- 501(c)(3) not required. School districts, medical providers, coalitions and faith communities are welcome to apply, as are non-profit providers
- Must qualify as an Approved Abatement Program
 - Examples: Distribution of Naloxone, medication-assisted treatment, treatment and recovery services, screening and intervention, evidence-based education for youth and schools, other community education, syringe service and drug disposal programs, media campaigns and public education to prevent misuse of opioids
- Complete list of Approved Abatement Programs in Exhibit B of the Illinois Allocation Agreement: Approved Abatement Programs
- Must impact Naperville residents

Opioid Application

- General Information
 - Organization name, address, contact information
- Section 1: Project Details
 - Title, Location, Funding Requested, Mission Alignment, Project Goals and Objectives, Scope of Work, Community Benefit
- Section 2: Target Population and Project Impact
 - Population served, Project Impact, Naperville Impact, Community Impact
- Section 3: Organization Capacity
 - Capacity to carry out the project, Grant History, Outcomes

Opioid Application

- **Section 4: Project Costs**
 - Project Budget Form is required Attachment A
 - Source of Funds Form is required Attachment B
 - Cost Reasonableness, Other Funding, Contingency, Minimum Funding, Client Fees
- **Section 5: Compliance Details**
 - ADA Compliance, Audit Compliance
- **Section 6: Required Documentation**

Opioid Application

- Section 6: Required Documentation
 - Project Budget Form
 - Source of Funds Form
 - Background (Overview of programs and services)
 - Audit and Single Audit Statement
 - 501(c)(3), if applicable
 - Articles of Incorporation or Certificate of Good Standing
 - Board of Directors with affiliations
 - Additional attachments, if applicable (cost estimates, quotes, needs analyses, etc.)

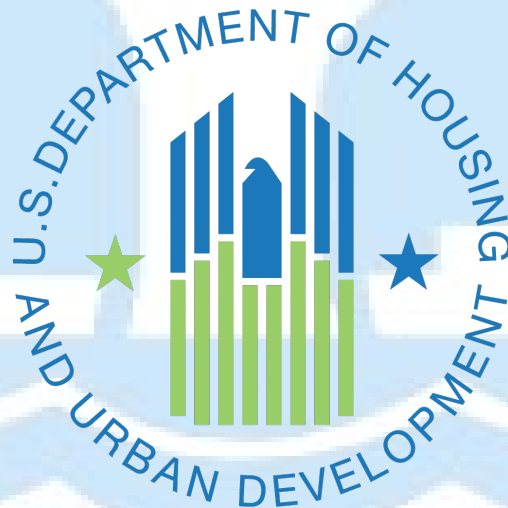
Opioid Applications are due: Friday, October 10, 2025 by 5:00 PM

- Email submission only, no paper copies
- Submit to:
Miranda Barfuss, Community Grants Coordinator
barfussm@naperville.il.us, 630-305-5315
- I will send you confirmation of receipt, please ensure you receive this from me. Read receipts recommended, call if you are unsure.
- Zip file or PDF packet recommended. If your files are too large to email, contact me.

Receiving funds, if awarded

- Recipients must return a signed, witnessed Grant Agreement (via DocuSign)
- New grant recipients must return Vendor Forms (via mail)
- Submit the Request for Payment Form and valid invoices/receipts, payroll or financial statements, or other proof of expenses paid.
- SSG Requests for Payment can be submitted anytime. For Opioid Remediation, please submit only 1 Request for Payment per quarter (Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec).
- Final Program and Financial Report - Due within 30 days after the end of the program year, which is December 31; or 30 days after project completion, whichever is sooner.

Community Development Block Grant (CDBG) 2026



CDBG FACTS



- I. Authorized in 1974, CDBG is one of the longest continuously run programs at HUD. The program gives annual grants on a formula basis to over 1,200 units of general local government, insular areas and states. Naperville receives an estimated \$535,000 each year based on our population.**
- II. Communities can use CDBG funds to address critical and unmet community needs including those for housing rehabilitation, public facilities, infrastructure, job creation, public services, and more. 95% of funds are invested in activities that primarily benefit low and moderate-income persons.**
- III. Last year, we received 15 applications requesting a total of \$1,104,030. We funded 13 projects (including \$55K in Admin & Planning) with the \$535,000 estimated. We estimate, then adjust allocations using approved contingency provisions when the actual grant amount arrives from HUD. Our actual PY25 amount is now known to be \$566,641. All awardees will receive a proportional percentage increase in their allocation.**

CDBG Overview & Eligibility

- ✓ Federal grant sponsored by HUD
- ✓ Naperville is an entitlement community
- ✓ Awards funds to subrecipients
- ✓ Estimated funding is \$535,000 in this year's allocation + prior year funding as available
- ✓ Mainly capital projects – public services are capped at 15%
- ✓ Must be an Eligible Activity
- ✓ Must meet a National Objective
- ✓ Must address a priority of our Consolidated Plan
- ✓ Must comply with all federal regulations, labor laws, and many administrative requirements
- ✓ Reimbursement grant

Minimum Requirements

- 1) Meets Criteria for *Eligible Activity*
- 2) Meets a *National Objective* of the CDBG Program
 - ✓ **Benefits low- and moderate-income residents;**
 - ✓ Aids in the prevention or elimination of slums and blight;
 - ✓ Meets urgent community development needs.
- 3) Meets at least one priority of the *Consolidated Plan*
 - ✓ Housing
 - ✓ Homeless
 - ✓ Special Needs
 - ✓ Community Development
 - ✓ Public Services

Project MUST meet all 3 criteria to qualify for funding

CDBG Eligible Activities

- Acquisition of Real Property – for housing or public facilities
- Rehabilitation – for residential and non-residential structures
- Construction of Public Facilities and Improvements – includes housing for homeless and people with disabilities, also infrastructure, ADA accessibility, senior and youth centers
- Public Services (with restrictions, capped at 15%) – rent assistance, job training, public safety, fair housing, senior services, homeless services, substance abuse counseling, salaries for staff providing direct services to clients
- Other Activities - Energy Efficiency, Homeownership Assistance, Economic Development
- More information: <https://www.hudexchange.info/programs/cdbg-entitlement/cdbg-entitlement-program-eligibility-requirements/>

National Objective

3 ways to show Low- and Moderate-Income Benefit:

1) Income Range of Beneficiary:

At least 51% of units, households or persons helped must be considered Low or Moderate Income (0-80% MFI)

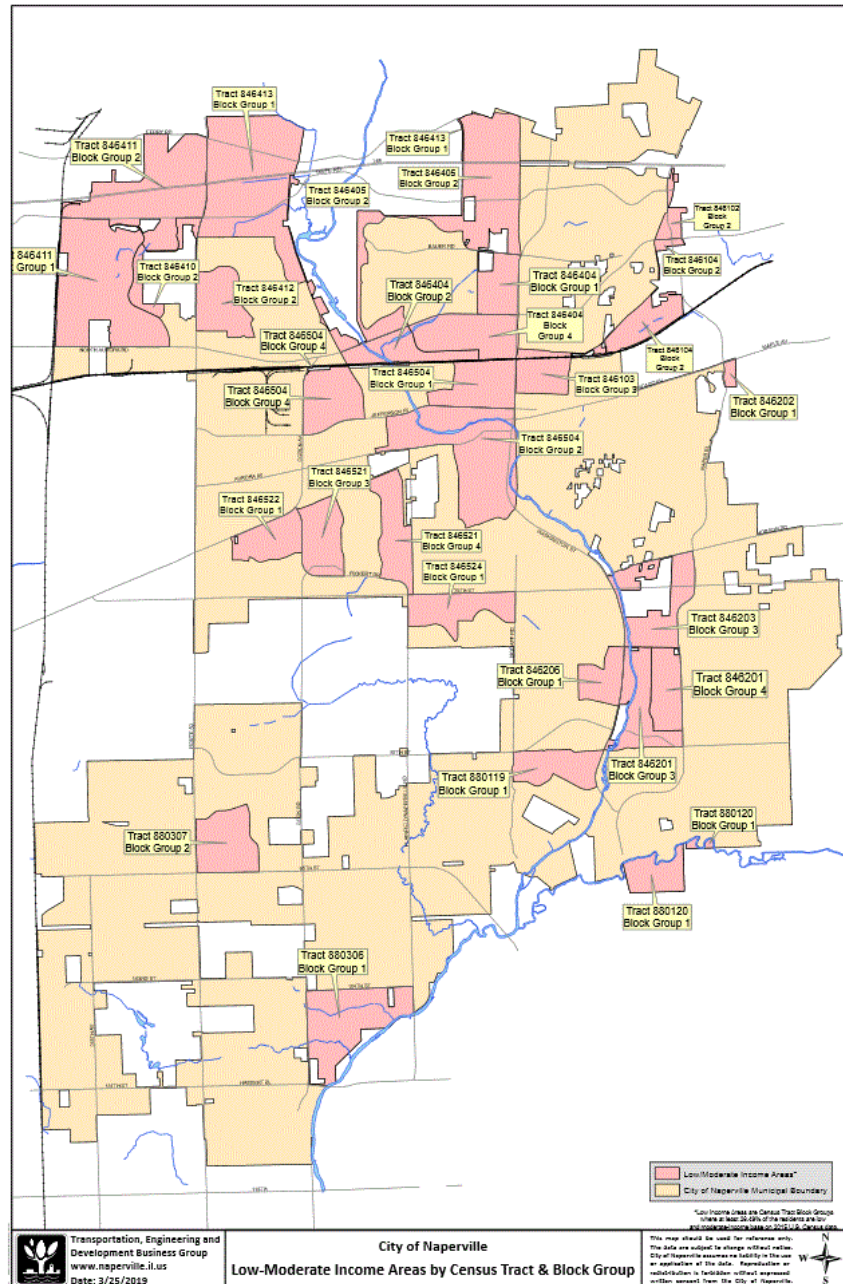
- Extremely Low (0-30% MFI)
- Low Income (31-50% MFI)
- Moderate Income (51-80% MFI)

2) Presumed Benefit:

- Abused Children
- Elderly Persons
- Battered Spouses
- Homeless Persons
- Severely Disabled Adults
- Illiterate Adults
- Persons living with AIDS
- Migrant Farm Workers

3) Low/Moderate Income Area Benefits:

- Low/Mod Area (see map)



HUD Income Guidelines: Chicago-Joliet-Naperville, IL

Effective April 1, 2025

Household Size	30% of MFI	50% of MFI	80% of MFI
1	\$25,200	\$42,000	\$67,150
2	\$28,800	\$48,000	\$76,750
3	\$32,400	\$54,000	\$86,350
4	\$35,950	\$59,950	\$95,900
5	\$38,850	\$64,750	\$103,600
6	\$43,150	\$69,550	\$111,250
7	\$48,650	\$74,350	\$118,950
8	\$54,150	\$79,150	\$126,600

Consolidated Plan Priority 2025 - 2029

➤ **Housing**

- Affordable housing – Low and moderate-income homeowners/renters
- Special needs housing (elderly, disabled, domestic violence, etc.) – Housing and services
- Homeless housing – Homelessness prevention, transitional housing, permanent supportive housing

➤ **Non-Housing Community Development**

- Infrastructure
- Public facilities
- Handicapped accessible public facilities

➤ **Public Services**

- Public services, such as food, shelter, medical care, employment services, financial counseling, mental health/substance abuse counseling, etc.

Examples of CDBG Projects

- Bathroom and kitchen rehabilitation of transitional housing units for families
- Parking lot rehabilitation for low- and moderate-income senior housing building
- Ramp installation at Community Integrated Living Arrangement (CILA)
- ADA improvements to the Naperville Train Station
- Roof replacement at community living home for abused children
- Hotel acquisition for interim housing center
- Loading dock replacement at food bank
- Boiler replacement at public facility providing job training for adults with autism
- Acquisition of apartment units for severely disabled adults
- Basement remodel to add additional bedroom at CILA
- Rehabilitation to single family homes of low- and moderate-income seniors and families with disabilities
- Emergency financial assistance to prevent homelessness

CDBG Evaluation Criteria

Criteria	Maximum Score	Score
Meets Eligibility Requirements of CDBG	5 points	
Addresses Community Need/Project Impact	25 points	
Organizational Capacity/Project Readiness	25 points	
Cost Reasonableness	20 points	
Leveraging Funding	10 points	
Organization Experience/Past Performance	10 points	
Application Completeness	5 points	
Total:	100 points	

	Criteria	Description
1	Meets Eligibility Requirements of the CDBG Program – 5 points	National Objective Eligible Activity Consolidated Plan Priority
2	Addresses a Documented Community Need/Project Impact – max 25 points	Benefits City of Naperville/Naperville residents Demonstrates need for the service/project Provides clear description and evidence Shows how project will meet goals and objectives Shows how project will expand an existing service or provide a new service Demonstrates collaboration with other agencies and avoids duplicating services
3	Demonstrated Capacity to Complete the Project/Project Readiness - max 25 points	Agency has sufficient experience, resources and staffing to successfully implement the project within a one-year timeframe and manage the grant, including documentation of benefits, compliance and reporting.
4	Cost Reasonableness – max 20 points	Costs of the project are well-documented and justified and will impact the identified need. Proposed budget is complete and appropriate.
5	Leveraging – max 10 points	Applicants has made efforts to secure other funding for the activity.
6	Organization Past Performance – max 10 points	Agency has successful experience managing grant funding and Community Development Block Grant funding.
7	Application Completeness – 5 points	Applications which are complete, accurate and thorough will receive 5 points.

CDBG Timeline

September 11, 2025	Pre-Application Workshop & Information Session 11:00 AM
September 11, 2025	CDBG Applications Available
October 24, 2025	CDBG Applications Due by 5:00 PM
November 2025	Application Review Team Meets and Allocates \$535,000+/-
December-January	Preparation of CDBG Annual Action Plan and Public Comment Period
February 3, 2026	City Council Reviews and Approves PY 2026 CDBG Allocations and Annual Action Plan
April 1, 2026	PY 2026 CDBG Funding Year begins
March 31, 2027	PY 2026 CDBG Funding Year ends

CDBG Application

- Fillable Word form
- Project Budget Excel Form
- Source of Funds Excel Form
- Beneficiary Income Excel Form
- **Eligibility Quiz**
 - Is your organization a non-profit 501(c)(3) or recognized by the State of Illinois as a non-profit organization?
 - Does the project meet one of the 3 national objectives of CDBG?

CDBG Application

- **General Information**
 - Organization name, address, contact information
- **Section 1: Project Details**
 - Title, Location, Funding Requested, CDBG Objective, Mission Alignment, Project Goals and Objectives, Scope of Work, Community Benefit
- **Section 2: Target Population and Project Impact**
 - Population served, Project Impact, Naperville Impact, Community Impact
- **Section 3: Organization Capacity**
 - Capacity to carry out the project, Grant History, Outcomes

CDBG Application

- Section 4: Project Costs*
 - Project Budget Form is required Attachment A
 - Source of Funds Form is required Attachment B
 - Contingency, Minimum Funding, Client Fees
- Section 5: Project Site Details (for construction/rehabilitation projects)
 - Relocation, Lead Based Paint, Environmental Review, Property Use, ADA Compliance, Audit Compliance
- Section 6: Required Documentation

** The company or individual preparing the quote/cost estimate cannot bid on the project, if approved for funding*

CDBG Application

➤ Section 6: Required Documentation

- Project Budget Form
- Source of Funds Form
- Beneficiary Income Form
- Governing Board Authorization
- Background (Overview of programs and services)
- Audit and Single Audit Statement
- 501(c)(3)
- Articles of Incorporation or Certificate of Good Standing
- Board of Directors with affiliations
- Org Chart
- Quote/Cost Estimate and any additional attachments

Receiving CDBG funds, if awarded

- Timing is contingent on HUD's process and federal budgets passing through Congress
- We must wait to receive Naperville's final CDBG allocation amount, approval of our Annual Action Plan, and our HUD grant agreement before any project can proceed– September start is typical
- Recipients must return a signed, witnessed Grant Agreement and Certification Forms (via DocuSign)
- New grant recipients must return Vendor Forms (via mail)
- Notice to Proceed will be issued and project can start
- CDBG Projects have significant reporting and paperwork requirements, best practice is to schedule a Pre-Construction Meeting with the contractor, once selected, and the Community Grants Coordinator



Questions?

Miranda Barfuss
Community Grants Coordinator

barfussm@naperville.il.us

630-305-5315

Thank You!