

**The Board of Fire and Police Commissioners  
City of Naperville  
Meeting Minutes  
May 22, 2018**

The meeting was held at 4:00 p.m. in the West Wing Conference Room located at 400 S. Eagle Street in Naperville.

**A. Call to Order**

The meeting was called to order at 4:00 p.m. by Chairman Kenn Miller and attendance taken by Kathy Mackenzie:

**B. Roll Call**

**Commissioners Present:**

Kenn Miller  
Mary Schulte  
David Blaydes  
Kim Widup  
Anne Stava-Murray

**Police Liaison:**

Commander Michaus Williams

**Fire Liaison:**

Deputy Chief Andy Dina

**Board Liaison:**

Kathy Mackenzie

**Other:**

Carolyn Clifford  
Robert Steele

**C. Minutes**

A motion was made by Commissioner Kim Widup to accept the minutes of the May 8, 2018 meeting with an amendment to the minutes under *Public Comment* replacing the “Cub Scout Troop #101” with “Scout Troop #101”, seconded by Commissioner Anne Stava-Murray. The motion carried with a unanimous voice vote.

**D. Public Comment**

None

**E. Police Department Status Report**

- Commander Williams advised the commissioners that Commander Ken Parcel will be retiring on June 7, 2018 after over 29 years with the NPD. His farewell will be held in the NPD Roll Call Room from 3 – 5 p.m. on June 7.
- There are currently five (5) open commander positions, with interviews concluding this week. There are five (5) candidates interviewing.

- Commander Williams noted that they are finalizing the recruitment video with NCTV. The intent is to post on YouTube and our websites.

**F. Fire Department Status Report**

- Deputy Chief Dina advised the commissioners that the seven (7) new firefighter/paramedic recruits all started on Monday, May 21, 2018 with the eighth recruit withdrawing over the weekend.
- Deputy Chief Dina informed the commissioners that we are processing ten (10) new firefighter/paramedic candidates for a September/October academy.
- Negotiations are under way for the proposed *Personnel Optimization Program* with the IAFF 4302.

**G. Old Business**

None

**H. New Business**

1. Commissioners David Blaydes and Mary Schulte provided the highlights of the C.A.P.S Awards Ceremony that was held on Thursday, May 17, 2018.
2. Deputy Chief Dina and Kathy Mackenzie recapped how the Fire Captain Assessment Center went on Wednesday, May 16, 2018.
3. The Fire Captain Written Test will be on Thursday, September 6, 2018 with the Challenge Review Scheduled from 3-5 p.m.

**I. Action Taken**

1. A motion was made by Commissioner Kim Widup to accept the closed session minutes of the May 8, 2018 closed session meeting and retain restriction, seconded by Commissioner Anne Stava-Murray. The motion carried with a unanimous voice vote.
2. A motion was made by Commissioner Mary Schulte to terminate from the process police officer candidate #3, seconded by Commissioner Kim Widup. The motion carried with a unanimous voice vote.
3. A motion was made by Commissioner Mary Schulte to terminate from the process police officer candidate #4, seconded by Commissioner Anne Stava-Murray. The motion carried with a unanimous voice vote.

**J. Adjournment**

A motion was made by Commissioner David Blaydes to adjourn the meeting at 4:52 p.m., seconded by Commissioner Mary Schulte. The motion carried with a unanimous voice vote.

Submitted by,

*Kathy Mackenzie*

Kathy Mackenzie, Liaison

Approved by the Board of Fire and Police Commissioner at its meeting on: \_\_\_\_\_

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date