# MANAGER’S MEMORANDUM

Prepared for: **Naperville City Council**  
By: City Manager’s office  
**12/5/19**

## A. MANAGER’S MEMORANDUM

<table>
<thead>
<tr>
<th>Source</th>
<th>Subject</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Transportation, Engineering and Development (TED) Business Group</td>
<td>Stand-alone Driveway Aprons</td>
<td>FYI</td>
</tr>
<tr>
<td>2. Transportation, Engineering and Development (TED) Business Group</td>
<td>248&lt;sup&gt;th&lt;/sup&gt; Avenue Road Improvement Project – First Public Information Meeting</td>
<td>FYI</td>
</tr>
</tbody>
</table>
DATE: December 5, 2019

TO: Doug Krieger, City Manager

FROM: William J. Novack, Director of TED Business Group
Chris Nichols, Project Engineer

SUBJECT: Stand-alone Driveway Aprons

PURPOSE:
This purpose of this memorandum is to provide the Mayor and City Council with information relative to the age of the stand-alone driveway aprons in the East Central Neighborhood.

BACKGROUND:
At the November 5 meeting, City Council directed staff to remove any stand-alone driveway aprons as part of future street maintenance improvements and to charge the residents 40% of the cost. TED will be resurfacing many of the streets in the East Central Neighborhood in 2020. TED staff identified 19 stand-alone driveway aprons in the neighborhood and sent cost estimate letters to the adjacent residents on November 27th.

About six residents have contacted City staff requesting that their aprons not be removed while one resident addressed the City Council at the December 3 meeting. There are a variety of reasons the residents are asking for relief which include:

- The cost to the residents for the work
- The convenience of parking on the apron
- The apron provides a hard surface for them to place their refuse and recycling carts on during pick-up day
- Convenient and safe access for elderly residents to their home

INFORMATION:
Councilman Hinterlong questioned how long their aprons have been in place. Staff used the historic aerial photos on the DuPage County web site and was able to determine the following about the 19 aprons:

- 15 were in place prior to 1956 (the oldest aerial photo on the web site)
- 1 was constructed between 1978 and 1987
- 3 could not be determined due to tree interference and poor photo quality

Many of these aprons originally serviced a driveway which provided access to the detached rear garage. Over time, these driveways were removed by the property owners and resulted in the stand-alone aprons present today.
We often receive complaints from residents about paying their share of the cost for our sidewalk replacement program. During the last couple of years, we have budgeted and used money from the Social Services fund to pay the resident’s share for those who qualify as low to moderate income. Because of the positive impact this has made on the sidewalk program we decided and informed the 19 residents in the apron removal program that funds will be available for those who qualify under the low to moderate income.

**RECOMMENDATION:**
Please share this information with the Mayor and City Council through the December 5, 2019 Manager’s Memorandum.
DATE: December 4, 2019
TO: Doug Krieger, City Manager
THROUGH: William Novack, Engineering Team Leader/City Engineer
FROM: Ray Fano, Project Engineer
       Andy Hynes, Engineering Manager
SUBJECT: 248th Avenue Road Improvement Project — First Public Information Meeting

PURPOSE:
The purpose of this memorandum is to provide information regarding the outcome of the first Public Information Meeting for Phase 1 of the 248th Avenue Road Improvement Project.

INFORMATION:
Public Information Meeting #1 for Phase 1 of the 248th Avenue Road Improvement Project was held from 5 to 7 p.m. on Nov. 7 at the 95th Street Library. The purpose of the meeting was to introduce the project to the public, as well as to seek feedback regarding the project.

As part of the City’s communication efforts to make residents, businesses and motorists aware of the meeting, TED sent out 4,310 postcards. The subdivisions that were included in this mailing are Tall Grass, Carillon Club, Ashwood Park North, Ashwood Park South, Ashwood Pointe, Ashwood Crossing, Emerson Park, Penncross Knoll, Heatherstone, White Eagle, Naperville Crossings, Pheasant Ridge, Anderman Acres, English Rows, Tamarack Fairways, Tamarack West and Tamarack South. TED also left 210 door hangers on homes adjacent to 248th Avenue or in close proximity to the roadway.

Additional forms of communication included changeable message boards put in place two weeks before the meeting, social media messages and notices on the City’s website. A press release about the meeting was sent to the media and other Naperville contacts at the end of October.

The meeting was conducted in an open-house format, with exhibits on display for review. Attendees had the opportunity to speak with the project team representatives and provide feedback by filling out comment forms, placing sticky notes on the exhibits or completing an online survey. In all, 67 people attended the meeting. Nine comments were received prior to the meeting, 25 written comments were received at the meeting and one comment was received after the meeting. The online survey was well-received, with 67 respondents. The official comment period ended on Nov. 21.

The majority of public comments received addressed the following topics:

- Need for widening the roadway to four lanes
- Traffic congestion
Vehicle speeds within the corridor
Connection of the gaps in the path on the west side of 248th Avenue
Addition of sidewalk on the east side of 248th Avenue
Pedestrian and bicyclist safety — especially at the Tall Grass Greenway crossing
Need for street lighting
Improper or accidental usage of the Carillon Club entrance drive
Necessity of noise walls if the roadway is widened

The second Public Information Meeting for Phase 1 is tentatively planned for April of 2020 and will involve sharing concept alternatives to residents and seeking feedback on those alternatives.

CONCLUSION:
Please include in the Manager's Memorandum.