MANAGER’S MEMORANDUM

Prepared for: **Naperville City Council**
By: City Manager’s office
5/7/2020

**A. MANAGER’S MEMORANDUM**

<table>
<thead>
<tr>
<th>Source:</th>
<th>Subject:</th>
<th>Action:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works</td>
<td>Curbside Waste Management</td>
<td>FYI</td>
</tr>
<tr>
<td></td>
<td>Collection and Environmental</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Collection Campus Status</td>
<td></td>
</tr>
<tr>
<td></td>
<td>North</td>
<td></td>
</tr>
</tbody>
</table>
DATE: May 7, 2020

TO: Doug Krieger, City Manager

THROUGH: Dick Dublinski, Director of Public Works

FROM: Christine Schwartzhoff, Budget and Administration Manager

SUBJECT: Curbside Waste Management Collection and Environmental Collection Campus Status

Purpose:
The purpose of this memorandum is to provide the City Council with an update on curbside garbage and recycling, and Environmental Collection Campus drop-off services in Naperville.

Background:
Due to the global COVID-19 pandemic, the City’s Waste Management Contractor Groot put the following changes in place on March 23:

- All refuse must be in a city-issued cart or bagged.
- Loose items outside of carts or cans will not be collected.
- All recycling must be in a cart. Items left on the outside of the cart will not be collected.
- No bulk items, construction material or white goods (major appliances such as refrigerators, freezers, etc.) will be collected.

In addition, the City’s Environmental Collection Campus located at 156 Fort Hill Drive, which houses the recycling, electronics, and Household Hazardous Waste (HHW) drop-off centers, were temporarily closed.

Discussion:
Beginning May 9, the Environmental Collection Campus will reopen and operations at the recycling, electronics and HHW drop-off centers will resume with slight restrictions. The material collected will remain the same, and specific information regarding collection materials and proper disposal methods can be found on the City’s website. In an effort to reduce the interaction between residents and employees, residents will be instructed to remain in their cars and have their material easily accessible for load-off from staff. The hours for the drop-off centers are listed below:

<table>
<thead>
<tr>
<th>HHW</th>
<th>Saturday and Sunday, 9 a.m. - 2 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recycling</td>
<td>Wednesday and Saturday, 8 a.m. - 4 p.m.</td>
</tr>
<tr>
<td>Electronics</td>
<td>Monday thru Friday, 7 a.m. - 3 p.m.</td>
</tr>
</tbody>
</table>

Starting Monday, May 11, the City’s waste management contractor will remove the above-mentioned restrictions that were previously placed on curbside garbage and recycling. All curbside services will resume as normal with the exception of white goods, which will be limited
to one item per week until further notice. Acceptable items include construction materials or white goods (major appliances such as refrigerators, freezers, etc.).

**Recommendation:**
Share this information with the City Council.