



## MANAGER'S MEMORANDUM

Prepared for: **Naperville City Council**

By: City Manager's office

2/23/2023

### A. MANAGER'S MEMORANDUM

**Source:**

1. William Novack  
Director of TED

**Subject:**

Washington Street  
Streetscape Project  
Construction Deferral to 2024

**Action:**

FYI

2. Geneace Williams  
DEI Manager

Boards & Commissions Data  
to be published

FYI

**CITY OF  
NAPERVILLE  
MEMORANDUM**

**DATE:** February 21, 2023  
**TO:** Doug Krieger, City Manager William  
**FROM:** Novack, Director of TED/City Engineer  
**SUBJECT:** Washington Street Streetscape Project Construction Deferral to 2024

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**PURPOSE:**

The purpose of this memorandum is to inform the Mayor and members of the City Council of the decision to defer construction of the Washington St streetscape improvements until 2024.

**BACKGROUND:**

City staff proposed that while traffic was reduced to one lane in each direction for the reconstruction of the Washington Street bridge that the City also perform utility replacement and streetscape improvements in the four blocks north of the bridge, namely from Chicago Avenue to Benton Avenue. Design started in 2022 and public input was obtained. City Council also provided direction on details of the improvements. The process to establish a special service area to pay for 40% of the streetscape improvements was also initiated, with the public hearing for the special service area scheduled for March 21, 2023.

**DISCUSSION:**

The design of these improvements has been more challenging than initially anticipated. The actual locations of some of the existing utilities are complicating the staging and lane closures for construction. Due to the extended design time, the earliest construction could start on the project is July of this year. Based on the amount of construction work that needs to be done and a mid-summer start, the work would not be completed before the end of the season.

Staff and our consultant have looked at different alternatives that would allow a July start to work, including performing the utility work this year and the roadway and streetscape work in 2024. After considering all options, we have concluded that waiting to start in 2024 is best.

The new plan is to bid the project in October or November of this year with construction starting in late February or early March of 2024. Because the Washington Street bridge will take two years to complete, we will still be able to take advantage of the bridge lane closures during the 2024 streetscape project.

**CONCLUSION:**

Please include in the February 23, 2023 Manager's Memorandum.

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** February 23, 2023  
**TO:** Doug Krieger, City Manager  
**THROUGH:** Marcie Schatz, Deputy City Manager  
**FROM:** Geneace Williams, DEI Manager  
**SUBJECT:** ***Boards & Commissions Data to be Published***

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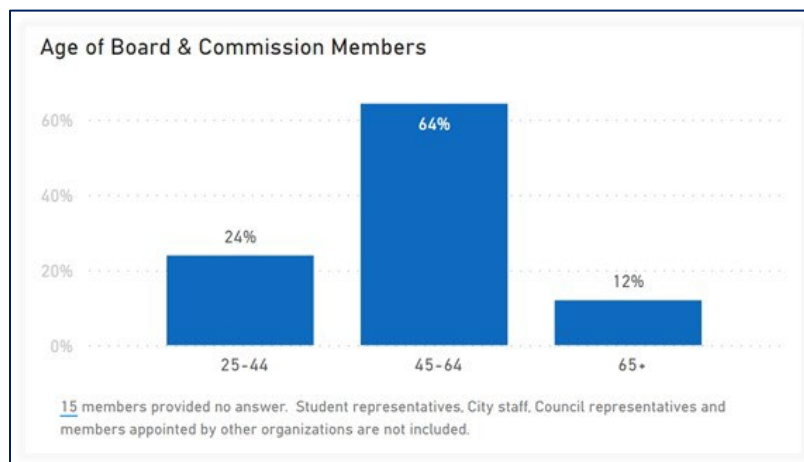
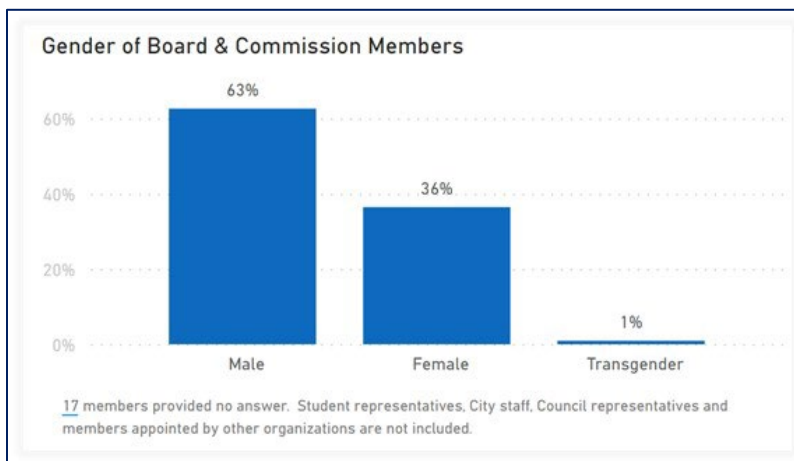
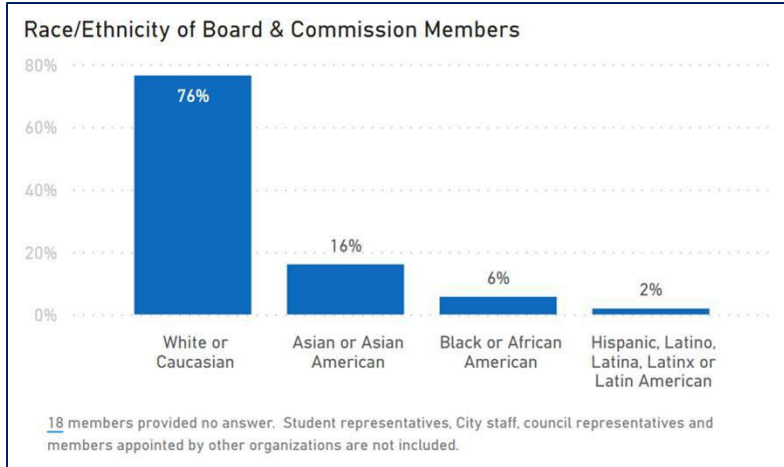
**PURPOSE:**

The purpose of this memorandum is to inform City Council of the Boards and Commissions demographic data, which will be published on the City's Website.

**BACKGROUND/DISCUSSION:**

In December 2022, I presented to the City Council on the accomplishments and future plans in the area of diversity, equity, and inclusion. One of the goals we highlighted from the work plan is the sharing of Boards and Commissions demographic data on the City's website. Sharing the data on the website promotes transparency and may drive further interest among residents to get involved and apply to one of our many Boards or Commissions. Additionally, we have received a request for this Boards and Commissions data.

We have captured the following demographic categories: race and ethnicity, gender, and age and include with this memo graphs that depict where we stand today. To avoid skewing the data, we have excluded staff, City Council members, representatives appointed by other bodies (Park District, Heritage Society, etc.) and our high school Boards and Commissions participants. As a result, what we report represents those members that applied to and were appointed by the City. This data will serve as our baseline, and we will be able to track our demographic progress into the future. It is important to note that some persons declined to answer the demographic questions.



**RECOMMENDATION:**

Please distribute this memorandum to the City Council through the Manager's Memorandum.