



MANAGER'S MEMORANDUM

Prepared for: **Naperville City Council**
By: City Manager's office
3/5/2026

A. MANAGER'S MEMORANDUM

Source:	Subject:	Action:
1. Marcie Schatz, Assistant to the City Manager	Legislative positions – Week of March 2, 2026	FYI
2. Ben Mjolsness, Sustainability Manager	Food Scrap Composting Program Returning for 2026 Season	FYI
3. Geneace Williams, Diversity, Equity and Inclusion Manager Dawn Portner, City Clerk	The Naperville Autism- Friendly City Initiative	FYI
4. Jason Arres, Chief of Police	E-Bike, E-Scooter and Personal Mobility Device Ordinance Education	FYI

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: March 5, 2026
TO: Doug Krieger, City Manager
FROM: Marcie Schatz, Assistant to the City Manager
SUBJECT: Legislative positions – Week of March 2, 2026

Purpose:

At the December 2, 2025, meeting, the City Council approved the 2026 legislative priorities. City staff uses the approved legislative priorities (LP), principles, and review process which includes reporting on any legislative actions or positions in the Managers Memorandum.

Discussion:

Week of March 2, 2026

City staff filed a witness slip on the following bill.

Bill No.	Title	Position	Basis
SB0029	Notices – Electronic Publication	Proponent	LP – Government Efficiency

BILL SUMMARIES

SB0029 – NOTICES- ELECTRONIC PUBLICATION

Provides that whenever a municipality is required to provide notice by publication in a newspaper by law, order of court, or contract, the municipality may publish the notice on an official municipal website instead of in a newspaper if the notice published on the official municipal website is also published electronically on a searchable online database website and that website provides independent certification of the publication.

Recommendation:

Please include in the March 5, 2026, Manager’s Memorandum.

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: March 5, 2026
TO: Doug Krieger, City Manager
FROM: Ben Mjolsness, Sustainability Manager
SUBJECT: Food Scrap Composting Program Returning for 2026 Season

Purpose:

The purpose of this memorandum is to provide an update on the Food Scrap Composting Program and summarize the performance metrics from previous seasons.

Background:

In late 2024, the City and its refuse contractor, Groot Industries Inc., launched the Residential Composting Program as a pilot initiative to divert organic waste from landfills. Much of what was composted consisted of yard waste (228 carts collected, 55 of which consisted of food scraps).

In June 2025, the City, in consultation with Groot, launched the Food Scrap Composting Program with a renewed focus on diverting food scraps from the landfill. After evaluating key performance metrics for the program for the initial three months, including participation levels, amounts of materials collected, and any issues with contamination from unacceptable items, the program was extended through the end of Groot’s organics collection season on December 12, 2025. The addition of this free program open to Naperville residents supports the City’s goal of providing easy and convenient ways to recycle and compost.

Discussion:

In 2025, the City partnered with Groot Industries to reduce the amount of food waste sent to landfills with the free Food Scrap Composting Program. The program offered two accessible drop-off locations: the CNG Station, located at 1720 W. Jefferson Ave., and the City-owned parking lot at 91st Street and Wolf’s Crossing Road, where residents could drop off their food scraps. Participation has increased since the pilot’s inception:

Year	Duration	Uncontaminated Carts Collected*	Avg. Carts/Week
2024 (Food scraps only)	11 weeks	55	5
2025 (Food scraps only)	28 weeks	793	28.3

* Each cart represents up to 65 gallons of material.

Based on these results, the City and Groot will resume the program on March 16 to coincide with the start of Groot’s organics collection season. Staff plans to offer the program until December 18 when the organics collection season closes for the year.

To support the success of the program and minimize contamination, it is important for participants to only drop off food scraps, including fruits, vegetables, pastas, breads, crackers, meat/bones and cereals. Consistent contamination levels remain a risk factor that could impact the long-term continuation of the program. There is signage at the drop-off locations that explains the accepted and not accepted materials. A complete list of acceptable and unacceptable items is available at www.naperville.il.us/food-scrap-compost.

Groot will continue to track the volumes of material collected and any contamination. The most common contaminants are yard waste and plastic bags. Contamination can render entire batches unusable for composting, which could jeopardize the program's continuation if it becomes a consistent issue.

Program updates will be shared on the City's website and social media channels. Additionally, information about the 2026 relaunch was featured in the February/early March edition of the *Connected* newsletter. A map of the food scrap drop-off locations is attached.

Recommendation:

I recommend that this information be shared with the City Council through the Manager's Memorandum.



City of Naperville

Food Scrap Composting Program



**CITY OF NAPERVILLE
MEMORANDUM**

DATE: March 5, 2026
TO: Doug Krieger, City Manager
FROM: Geneace Williams, DEI Manager, and Dawn Portner, City Clerk
SUBJECT: The Naperville Autism-Friendly City Initiative

PURPOSE:

The purpose of this memorandum is to share an update on the Naperville Autism-Friendly City Initiative.

BACKGROUND:

Naperville has expressed its commitment to “creating an inclusive community that values diversity.” Advancing the Autism-Friendly City Initiative is a tangible way to continue bringing that commitment to life. An autism-friendly city is a community that intentionally creates an inclusive and accessible environment for neurodiverse residents and visitors. Across the United States and internationally, several cities have earned autism-friendly certification through specialized staff training, sensory-friendly infrastructure, and community-wide awareness programs approved by recognized certifying bodies. This certification represents a coordinated, community-wide effort to strengthen the city’s capacity to serve all residents, including individuals with autism, those who are neurodiverse, and people with diverse support needs. The primary goal of the initiative is to expand both staff and citywide capacity to better accommodate, support, and include all residents. Achieving the designation of Autism-Friendly City requires several key components, which are outlined in this memorandum.

DISCUSSION:

To achieve our goal, Naperville is working with Little Friends, Inc., its training consultant, Neuro Consulting Services, and Turning Pointe Autism Foundation. Turning Pointe Autism is already working with the City’s first responders, including police and fire personnel, to provide specialized, relevant training. That partnership will continue as part of the broader initiative.

Little Friends, Inc. is a more than 60-year-old human services agency dedicated to supporting children and adults with autism, intellectual and developmental disabilities, and social-emotional needs. Through a consulting expert, Little Friends administers its specialized Autism Friendly City designation program by providing comprehensive training and implementation support. The consultant’s services are designed to assess a municipality’s current conditions, establish a clear roadmap for implementation, build staff capacity, and ensure long-term sustainability.

Program services include:

- A written Needs Assessment
- An on-site evaluation and planning meeting
- Licensing rights to the program's training materials
- A one-year subscription to the online training platform

Training is a central component of achieving and maintaining the Autism-Friendly City designation.

While the long-term vision is to expand this initiative to community organizations throughout Naperville, it is most prudent to begin with City staff—particularly those in customer- and community-facing roles. This phased approach allows the City to implement the program in a strategic, manageable way while building internal knowledge and capacity first. By adopting the Autism-Friendly City model, Naperville can continue leading by example, equipping municipal departments, frontline staff, and, ultimately, community partners with the knowledge and tools necessary to provide exceptional service to autistic individuals and their families.

The next steps in the process include completion of the Needs Assessment and the On-Site Evaluation and Planning Meeting. The Needs Assessment will involve a comprehensive review of existing policies and practices, stakeholder interviews, an assessment of operational needs, and the development of recommendations for a phased implementation plan. The On-Site Evaluation and Planning Meeting will include walkthroughs of facilities and frontline departments; observation of community-facing and public settings; and customized recommendations for environmental, procedural, and communication accommodations. This visit will also include hosting the formal planning session that will serve as the official kick-off of the initiative. Upon completion of these two steps, the City will be positioned to move into the training phase of the initiative.

Cost Analysis –

The consulting services include:

- A written Needs Assessment
- An on-site evaluation and planning meeting,
- Licensing rights of training materials to Little Friends, and
- Providing a one-year subscription to its online training platform.

The consulting fees are \$19,500.

While some training will be available through an online platform, a portion of the training will be delivered in person. Little Friends, Inc. charges a training delivery fee of \$100 per hour for in-person sessions. At this time, the total estimated cost has not been determined, as the number of staff members participating is still unknown. The written Needs Assessment will help identify the appropriate number of employees to participate, which will allow for the development of a more detailed and accurate training budget. It is anticipated that, during phase two of the initiative, additional community organizations will be invited to participate at their own expense.

RECOMMENDATION:

Please distribute this memorandum to the City Council through the Manager's Memorandum.

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: March 5, 2026

TO: Doug Krieger, City Manager

FROM: Jason Arres, Chief of Police

SUBJECT: E-Bike, E-Scooter and Personal Mobility Device Ordinance Education

PURPOSE:

The purpose of this memorandum is to provide information about planned efforts to educate the Naperville community about the new ordinance regulating the operation, classification and safety of e-bikes, e-scooters and other personal mobility devices.

BACKGROUND:

E-bikes, e-scooters and other personal mobility devices have become an increasingly popular form of transportation, offering citizens an efficient, environmentally friendly means of travel. However, the increased presence of these devices on City roadways, sidewalks, and multi-use paths has led to safety concerns and a rise in community complaints.

Reports of near-miss crashes and actual collisions involving e-bikes and e-scooters were often resulting from unsafe operation or use in prohibited areas outlined in state law. In an effort to enhance the safety of riders, pedestrians, and motorists alike, a local ordinance was drafted to reinforce existing state provisions and establish local regulations.

On Dec. 2, 2025, City Council passed ordinance No. 25-133 amending Section 11-4 of the Naperville Municipal Code regulating the operation, classification, and safety of e-bikes, e-scooters and other personal mobility devices.

DISCUSSION:

The Naperville Police Department collaborated with the Communications, Legal, and Transportation, Engineering and Development departments on an education campaign aimed at informing citizens of the provisions of the ordinance and encouraging voluntary compliance.

While residents are encouraged to read the full text of the ordinance, which is available online at www.naperville.il.us/municipalcode, the education campaign attempts to summarize the regulations with simple text and visuals.

The education campaign will utilize the following tactics:

- **Signage** – The City will install speed limit and e-bike informational signage at key trail access points throughout the city

- **Webpage** – A webpage summarizing the provisions of the ordinance has been added to the City’s website at www.naperville.il.us/ElectricMobilityDevices. It can also be reached through the following links: www.naperville.il.us/ebikes or www.naperville.il.us/escooters
- **Resident Newsletter** – Articles will be placed in the Connected resident newsletter for several months beginning in April 2026
- **Social Media** – Social media posts will be distributed by the police department and shared by the City’s social media channels
- **Area Schools** – Outreach to area schools is planned to request that information be included in electronic backpacks and newsletters to parents; School Resource Officers will assist with educating students and families
- **Informational Flyer** – Outreach to area businesses that sell electric personal mobility devices is planned to request that informational literature about Naperville’s ordinance be posted or provided to customers at point of sale

Additional tactics will be utilized as need and availability arise.

Community members are encouraged to read, download and share the City’s educational materials to make more residents aware of the rules surrounding electric mobility devices, such as e-bikes and e-scooters, in Naperville.

RECOMMENDATION:

Please share this information with the Mayor and City Council through the March 5, 2026, Manager’s Memorandum.