



**CITY OF NAPERVILLE**  
**ELECTRIC VEHICLE (EV) CHARGING STATION**  
**REBATE APPLICATION FORM**

**All Documentation must be submitted via e-mail**

Fill this form out completely and sign. Attach required documentation: a) Itemized, dated equipment receipt(s) or invoices, b) Installation invoices.

**For questions about this program or the application process, please contact:**

Bernie Saban, Utility Analyst, [sabanb@naperville.il.us](mailto:sabanb@naperville.il.us), (630) 420-6135

**Eligibility** (note see page 2 of this application for more complete requirements):

To be eligible for this rebate you must:

- Be a City of Naperville Electric Utility customer in good standing and not otherwise negligent on obligations to the municipality.
- Contribute to the Naperville Renewable Energy Program at the \$5/month or above level for a minimum of two years.
- Commit to making every effort to schedule their EV charging to take place between 10:00 p.m. - 7:00 a.m.
- Purchase and install your Level 2 or Level 3 EV Charging Station after March 18, 2020.
- Pass a City of Naperville inspection of your eligible EV Charging Station. Include the Naperville permit number and date the inspection was passed.
- Have your EV charger connected to a City of Naperville Electric Utility electric meter and billed under the appropriate residential or commercial/industrial electric rate.
- Consent to onsite audits and review of usage data as requested.

**Select the rebate you are applying for:**

- \$500 – EV Level 2 or 3 Charging Station for non-residential use (Limit of 1 per customer account). \*
- \$700 – EV Level 2 or 3 Charging Station for residential use (Limit of 1 per customer account). \*\*

**NOTE:** Rebates will end when funding is expended from each funding source. Rebates will be in the form of a credit on your electric bill. Allow two billing cycles after approval for the rebate to be applied.

- \* Funding source IMEA.
- \*\* \$200 Funding source IMEA, \$500 Funding source Naperville Renewable Energy Program.

**REQUIRED CUSTOMER INFORMATION**

**Person/Company Receiving the Rebate:** \_\_\_\_\_  
\_\_\_\_\_

**Primary Contact (Name):** \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Installation Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Naperville Electric Utility Account # of Installation Address:** \_\_\_\_\_

**This is a (check one):**  Residence  Business  Public sector facility  Other

**REQUIRED CHARGING STATION INFORMATION**

**Charging station is (check one):**

- Level 2: a “fast charging” station powered at 240V AC.
- Level 3: a “very fast charging” station that converts 480V 3-phase power to DC.
- Single Prong (charges one vehicle at a time)  Dual Prong (can charge two vehicles at once)

Naperville Permit #: \_\_\_\_\_

Date inspection was passed: \_\_\_\_\_

EV Charger Manufacturer: \_\_\_\_\_

EV Charger Model: \_\_\_\_\_

EV Charger Serial Number: \_\_\_\_\_

Where Purchased: \_\_\_\_\_

Purchase Date: \_\_\_\_\_

Purchase Cost (receipts attached): \_\_\_\_\_

Installation Date: \_\_\_\_\_

Installer/Company: \_\_\_\_\_

Installation Costs (receipts attached): \_\_\_\_\_

## **REBATE TERMS AND CONDITIONS**

Subject to funding available from the City's program and the municipal electric department's wholesale electric provider, the Illinois Municipal Electric Agency, the City of Naperville Electric Utility will offer qualified customers rebates for a Level 2 or Level 3 EV charging station intended for either private use or for public use.

The applicant must:

- Have the EV charger connected to a City of Naperville electric meter and billed under the appropriate residential or commercial/industrial electric rate.

For purposes of this program (definitions):

- *A Level 2 EV Charger* is defined as a "fast charging" station powered at 240V AC.
- *A Level 3 EV Charger* is defined as a "very fast charging" station that converts 480V 3-phase power to DC.
- "*Available for public use*" is defined as a charging station installed at a publicly-accessible site and is made available for the use of the general public. Owners may be reimbursed for the cost of the electricity used by the public, but also may not do so in such a way as to be considered retail electric providers. At the discretion of the City of Naperville, employers who make a charging station available only to their employees or owners of multi-family dwellings who make the charging station available only to their tenants, may also be considered as making the charging stations "available for public use." Similarly, EV charging stations that are solely for the use of City of Naperville vehicles may be considered "for public use."

Electric Vehicle Charger Restrictions

- EV chargers that do not fit the definition of Level 2 or Level 3 do not qualify.
- EV chargers that do not pass the City of Naperville inspection do not qualify.
- EV chargers owned by persons or business that are customers that are not in good standing with the City of Naperville Electric Utility or who are otherwise negligent on obligations to the municipality do not qualify.
- EV chargers that are used, refurbished or leased for a contract period of less than five (5) years do not qualify.
- EV chargers that are gifted or won as part of a raffle or giveaway do not qualify.
- EV chargers that are bundled with the purchase or lease of a vehicle or are otherwise included in the price of a vehicle do not qualify.
- Projects must demonstrate permanency. EV chargers must be purchased or leased on a contract term of no less than five (5) years to qualify.
- All City of Naperville, county, state government, property owner, or homeowners' association rules, codes and regulations must be complied with during the installation and use of the EV charging station.
- The City of Naperville Electric Utility requires that a qualified electrician install a Level 2 charger or a Level 3 charger.
- Charging Station must support Open Charge Point Protocol (OCPP)
- Charging Station install must be "hardwired" to home circuit panel, not just an outlet.

Failure to comply with any of the foregoing requirements could result in the denial of any rebate awards.

Inspections and Information Sharing

City of Naperville Electric Utility reserves the right to audit your installation. By signing this rebate application form, you agree, with reasonable notice, to provide a City of Naperville Electric Utility and/or an Illinois Municipal Electric Agency (IMEA) representative with access to the installation during normal business hours or as otherwise agreed between you and the City of Naperville Electric Utility and/or the IMEA. If the field audit discovers the charging station has not been installed as indicated on this rebate application, then the customer’s award may be rescinded.

The applicant acknowledges and agrees that City of Naperville Electric Utility will make available to the Illinois Municipal Electric Agency purchase and installation data related to the EV charging station and, upon the IMEA’s request, charger usage data (e.g., hourly interval metering).

The City of Naperville and the Illinois Municipal Electric Agency are not responsible for the failure of installed equipment.

The City of Naperville and the City of Naperville Electric Utility and its wholesale electric provider, the Illinois Municipal Electric Agency (IMEA) are not a party to any sales transaction between you and the EV charging station manufacturer/dealer or installer. The City of Naperville and the City of Naperville Electric Utility and IMEA’s liability and responsibility in the City of Naperville Electric Utility Electric Vehicle Charging Station Program shall be strictly limited to the making of certain rebate payments for eligible equipment. Neither the City of Naperville nor the City of Naperville Electric Utility nor the IMEA makes or provides – and specifically disclaims – any and all representations, warranties, covenants or guarantees whatsoever, express or implied, in connection with the electric vehicle charging station or the program itself, including, without limitation, the implied warranties of merchantability and fitness for a particular purpose. Neither the City of Naperville nor the City of Naperville Electric Utility nor the IMEA shall in any way be liable or responsible for any equipment installed by – or for any act of omission of – any other entity or individual, including, without limitation, the equipment manufacturer or any electrician, technician, or other service provider.

**CUSTOMER SIGNATURE AND CERTIFICATION**

I certify that I have purchased or leased for a period of not less than five (5) years the equipment described in this form and that it has been installed at the service address indicated. I agree to the terms and conditions.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**SUBMITTING YOUR FORM**

**Submit:**

- This completed rebate form.
- Itemized, dated equipment receipts or invoices.
- Installation invoices.

**Send To:**

Bernie Saban  
Utility Analyst  
City of Naperville Electric Utility  
1392 Aurora Ave., Suite 100  
Naperville, IL 60540  
[sabanb@naperville.il.us](mailto:sabanb@naperville.il.us)  
(630) 420-6135

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**FOR CITY OF NAPERVILLE USE ONLY:**

Date Application Received: \_\_\_\_\_

Date Application Reviewed and Deemed Complete: \_\_\_\_\_

Date of Inspection/Permit #: \_\_\_\_\_

Disposition of Inspection (pass or fail): \_\_\_\_\_

Amount of Eligible Rebate: \_\_\_\_\_

Date of Rebate: \_\_\_\_\_

Date Project Information Entered into Program Spreadsheet  
(required by IMEA to be turned in at the end of the program): \_\_\_\_\_