



# CITY OF NAPERVILLE

## Residential Solar Energy System Incentive Program Terms & Conditions

*Please review the Terms & Conditions for the City of Naperville's Residential Solar Energy System Incentive Program and confirm as part of your application.*

### **Residential Solar Incentive Program General Terms & Conditions**

The following terms and conditions apply to the Naperville Electric Utility residential solar energy system incentive program:

#### **Customer Responsibilities**

1. The customer hereby agrees to indemnify and hold harmless the Naperville Electric Utility and its employees, from all liability associated with the solar program.
2. The customer must sign the application, and upon doing so, agrees to all program requirements, including all terms and conditions.
3. The customer shall ensure that all appropriate permits have been obtained and that deed restrictions or homeowner's association restrictions do not prohibit the installation of the proposed PV system.
4. The customer must sign, complete, and submit the PV incentive application. The incentive application must be accompanied by the manufacturer's capacity rating (kW) — (DC and maximum continuous output in kW AC to 1 decimal place (at AC inverter); and expected annual kWh production.
5. It is the customer's responsibility to ensure that the PV system/equipment is installed and maintained in accordance with the current Naperville Electric Utility terms & conditions, standards, guidelines, and policies.
6. The customer agrees to provide access to Naperville Electric Utility personnel or its agents to the solar equipment and meters for as long as the solar system is installed.
7. It is the customer's responsibility to schedule project inspections with the City of Naperville Building Department Inspection Dispatch at (630) 420-6100, Opt 1. Prior to beginning work, applicant must obtain all required permits. Failure to schedule and pass inspections will disqualify customer from receiving an incentive.
8. 100% COMPLETED APPLICATIONS/DOCUMENTATION MUST BE SUBMITTED WITHIN 6 MONTHS OF PASSING FINAL INSPECTION.

#### **Installation/Equipment Requirements**

1. All solar system installations must be completed in accordance with all laws, codes, and other requirements applicable under federal, state, and local authority (permits, inspections) and all appropriate Naperville building permits must be obtained.
2. The installer is responsible for all warranties. The Naperville Electric Utility is not responsible for any contractual and/or construction disputes between the installer and the customer.
3. All PV systems must be interconnected, at customer's expense, to the Naperville Electric Utility's electrical grid. All PV systems must comply with current Naperville Electric Utility guidelines, technical requirements, and



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standards governing interconnection with Naperville's electric system, and any subsequent revisions to these guidelines. These and other requirements are subject to change.

4. All equipment needed for a renewable energy system is installed, owned, and maintained by the customer. The Naperville Electric Utility owns the electric meter.
5. Customers must provide the Naperville Electric Utility access to all applicable meters for billing and inspection purposes.
6. A residential solar utility customer's maximum nameplate rating can be no greater than 110% of the customer's average peak kilowatt demand for the last three (3) years. However, the incentive is limited to 7 kW (\$1,750 Max. - \$250 per kW at AC Inverter) for solar residential systems. Applicants must own their own solar systems. Leased systems are ineligible for the incentive.
7. The system must be installed by an electrician registered as an Electrical Contractor with the City of Naperville.
8. Once energized (placed in service), systems receiving an incentive from the Naperville Electric Utility must adhere to the Naperville Electric Utility's terms and conditions, guidelines and policies and cannot be disconnected or moved without prior approval.
9. The solar system must be placed in service within the Naperville Electric Utility's service area.
10. Incentives are based on system size. Incentives are capped at 50% of the installer's invoice cost less other rebates, SREC incentives, and tax credits.
11. Incentives will end when all funding is expended. Projects PURCHASED OR INSTALLED in the calendar year when all funding is expended will NOT be eligible for future incentives.

### **Eligibility for Solar Program Incentive**

1. The incentive recipient must be a residential Naperville Electric Utility customer and the single-family homeowner. The customer must have a Naperville Electric Utility service account number and the equipment must be installed at the specified address.
2. The applicant must be a contributor to the Renewable Energy Program at the time the incentive application is submitted, and for at least 60 consecutive months following the award date. The applicant must be a contributor at the time of application at \$5 per month or higher.
3. If the Electric Utility customer moves to another location in Naperville, the Renewable Energy (RE) Contribution will be added to that new location's utility bill. If the Electric Utility customer moves out of Naperville or terminates the RE Contribution early, the participant remains liable for the unpaid RE contribution balance, which may be added to their final bill or pursued through other means at the City's discretion.
4. **The customer must own the PV system. Leased systems are ineligible for the incentive.**
5. The Naperville Electric Utility program guidelines and incentive levels are subject to change without notice, and the Naperville Electric Utility reserves the right to refuse any incentive application that does not meet the Naperville Electric Utility or City of Naperville requirements.



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6. All incentive applications must include proper documentation (paid invoices, system capacity, proof of passing inspection, etc.) to receive incentive.
7. Customers who receive a Naperville Solar Incentive are limited to 1 incentive award. If they later add to their solar system, the new project will be ineligible for an additional incentive.

### **Incentive Violations**

1. The customer's failure to adhere to all the Naperville Electric Utility solar program terms and conditions, requirements, standards, policies, and guidelines shall constitute a violation and result in the customer forfeiting his/her right to the incentive and require the customer to refund the incentive to the Naperville Electric Utility.
2. The customer shall refund a prorated portion of the incentive to the Naperville Electric Utility, if it is determined that the system/equipment has not been installed or maintained pursuant to the Naperville Electric Utility's Terms and Conditions, standards, guidelines, or policies. The prorated portion shall be calculated by reducing the incentive paid by 20% per year for each of the five years following final inspection and approval (first 20% reduction to occur on the first anniversary date of incentive payment).
3. When a violation has been determined, the Naperville Electric Utility will notify the customer of the violation and allow the customer thirty (30) days to cure the violation. If the customer fails to cure the violation, the Naperville Electric Utility shall notify the customer the amount of the refunded incentive that shall be due thirty (30) days after receipt of notice. Failure to comply with these terms and conditions may result in cancellation of the customer's electric service.

### **Equipment / Relocation Requirements**

1. All equipment including inverters and panels must be new.
2. All installed PV systems must carry a 5-year warranty from the installer. Solar modules must carry a 20-year warranty from the manufacturer. Inverters must carry at least a 5-year manufacturer warranty without battery back-up.
3. Batteries and system monitoring equipment costs, including software, will not be covered under the incentive.
4. The incentivized solar PV system can't be removed from the Naperville Electric Utility service territory.
5. A solar PV system that has received an incentive may be relocated only within the Naperville Electric Utility service territory, and the following conditions apply:
  - a. The relocated system will not be eligible for another incentive.
  - b. The customer of record must inform the solar program administration by sending an email to [sabanb@naperville.il.us](mailto:sabanb@naperville.il.us) providing a description of their relocation intent and contact information.
  - c. The new transferee, if applicable, shall be required to obtain the Naperville Electric Utility's approval of the relocated system by submitting a new application and following the solar PV system program application process.



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- d. The relocated system must meet all requirements under the solar PV system program.
  - e. The relocation effort and installation must be accomplished in accordance with current Naperville Electric Utility rules and regulations, service standards and technical and operational requirements.
  - f. The Naperville Electric Utility is not responsible for any relocation costs.
6. Prior to, or after paying any incentive, the Naperville Electric Utility and the City of Naperville reserve the right to conduct a site visit or audit to verify that the installed equipment is eligible for an incentive. An incentive will not be paid if the Naperville Electric Utility is unable to conduct any required site visit/audit or verification.